

**OGDEN VALLEY CITY COUNCIL
MINUTES OF OGDEN VALLEY COUNCIL MEETING**

February 17, 2026, 6:00 p.m.
Huntsville Town Hall, Council Chambers
7474 East 200 South, Huntsville, Utah

Name	Title	Status
Janet Wampler	Mayor	Present
Tia Shaw	Council Member	Present
Peggy Dooling-Baker	Council Member	Present
Kay Hoogland	Council Member	Present
Chad Booth	Council Member	Absent
Don Hickman	Council Member	Present
Sharon Robbins	Recorder	Present
Kathy Zindel	IT Director	Present

1. Call to Order by Mayor Wampler at 6:01pm
 - A. Pledge of Allegiance led by Mayor Wampler
 - B. Moment of Silence for approximately one minute

2. Public Comment (at the discretion of the Mayor).
There were no public comments.

3. Consent Items
 - A. Invoices - approved by consent
 1. Civic Partners
 2. Gordon Law Group
 - B. Approval of minutes: Council meeting: February 3, Work Sessions: January 20th and 26th; February 2

Council member Hoogland motioned to approve the consent items with the amendments requested to the minutes. Council member Hickman seconded the motion. Mayor Wampler held a roll call vote.

All present members voted aye (4-0, 1 absent).

Council member Shaw	aye
Council member Dooling-Baker	aye
Council member Hoogland	aye
Council member Booth	absent
Council member Hickman	aye

4. Resolution 2026-13: Resolution creating standing committees. Discuss and possibly deny, continue, or adopt Resolution 2026-13 establishing Standing Committees for Ogden Valley City.

Council member Dooling-Baker suggested that some committees may have a more decision-making role, such as the water advisory board.

Council member Hoogland suggested that some committees will continue while other committees will provide guidance and disband i.e., the city naming committee. She asked where we want to start. Should the Council look at long-standing committees to provide guidelines to work with the Council.

Council member Shaw suggested the city naming committee has an expanded scope over just providing recommendations of the name.

Council member Hickman indicated the Water Advisory Committee charter be tables and revisited. It is expected it would advise the Council.

Council member Hickman suggested under advice of legal council to decide if there is a resolution for each committee. Council member Hoogland indicated she would take this to legal council to be intentional about which committees to develop resolution(s) about which the City Council wants to support.

Council member Dooling-Baker motioned to table this agenda item. Council member Hickman seconded the motion. All council members present voted aye (4-0, 1 absent).

5. Resolution 2026-14: Resolution Authorizing Support for the Pineview Loop Trail.
Discuss and possibly deny, continue, or adopt Resolution 2026-14 authorizing support for the Pineview Loop Trail.

Council member Dooling-Baker indicated she is supportive of a letter of support for the Pineview Loop Trail. She cannot support the financial commitment of \$10K at this time, due to limited City finances.

Council member Shaw asked if the grant is successful, could the City make the commitment at that time.

Council member Hoogland indicated the Prop 1 would need more. Council member Hickman indicated that Prop 1 is restricted to transportation. It pertains to active transportation for planning versus for operations or maintenance.

Council member Hoogland indicated she was not aware the Prop 1 money was available. It appears to be a reasonable investment to encourage recreation, biking and tourism.

Mayor Wampler says she understands concerns about the grant funding.

Council member Dooling-Baker asked if Prop 1 funds would take funds away from other projects. She asked that the funds be used to get things done. The Council should be cautious.

Council member Shaw asked what would be addressed in the feasibility study – parking, more people?

Council member Hickman indicated the total grant is \$200K. The City would only put in \$10K. He has spoken with Weber County about the letter of intent and funds. He also suggested the matching fund could be reduced from \$10K to \$5K. The feasibility study is the necessary step. This funding is for the feasibility study, not for construction. Council member Dooling-Baker said this is an unreasonable ask.

Council member Hoogland suggested asking the sponsor to speak and restricting the funds to active transportation. Since there has been little snow there will be more funds for road repair. This vote is for a vision of the future to attract tourists and provide active recreation.

Council member Hickman indicated Alan Wheelwright is the sponsor and has indicated the match is 50/50 and the city would need to show ‘skin in the game’. He said there is a meeting with Weber County (Sean Wilkenson) tomorrow. The Eden Valley Trail Trust has been working for 16 years. They have \$250K for planning. If awarded the grant, the work would start August 2027 at the earliest. The ROI for this proposal is incredible, taking \$50K and turning it into \$250K.

Council member Dooling-Baker asked again for there to be a split between the letter of support and the finding. Council member Hickman motioned to pass Resolution 2026-14 authorizing support for the Pineview Loop Trail. Council member Hoogland seconded the motion. Mayor Wampler held a roll call vote. The motion passed (3-1-1, 1 absent).

Council member Shaw	aye
Council member Dooling-Baker	nay
Council member Hoogland	aye
Council member Booth	absent
Council member Hickman	aye

6. Resolution 2026-15: Resolution Regarding Procurement Policy. Discuss and possibly deny, continue, or adopt Resolution 2026-15 adopting a City procurement policy.

Council member Hoogland indicated she took most of the language for the procurement policy from the state auditor website. The procurement policy dictates where the money is spent. It provides for spending authority levels (Council members up to \$10K, Mayor \$10-\$20K, above \$20K requires City Council approval). It also includes a bidding process. Small contracts are \$50K and below and allow for a less formal bid process. Above \$50K require RFP's and are highly regulated. The exception to this process is if there is only a single source for the goods or services, or if the vendor has already contracted with the state and is on the approved list of vendors.

Council member Hickman asked the section 2.1.2 be clarified to include the Mayor approval level from \$10K to \$20K. Council member Hickman motioned to adopt Resolution 2026-15 adopting a City procurement policy with the modification to 2.1.2 Council member Shaw seconded the motion. All council members present voted aye (4-0-1, 1 absent).

7. Resolution 2026-16: Resolution Regarding Finance Procedures. Discuss and possibly deny, continue, or adopt Resolution 2026-15 adopting comprehensive finance procedures.

Council member Hoogland and Kay Larrison, the Treasurer, indicated the financial procedures were drafted prior to City incorporation. Three different sets of city procedures were combined through AI to provide the basis of the procedures.

There was a question about tracking mileage and reimbursement for miles to City meetings. This question had two parts (1) what will be the rate (IRS or reduced rate), (2) and when does the reimbursement begin.

Council member Dooling-Baker asked who will be reimbursed. Council member Hoogland indicated section 10.2 has the individuals that will be reimbursed, including volunteers.

Council member Hoogland indicated she had looked at other cities, most of which use the IRS rate. She did find an example of a city that reduced the rate by 20%. Council member Hickman recommended discussing a budget and when it will be applied.

Council member Hoogland motioned to adopt Resolution 2026-16 to adopt comprehensive finance procedures except for section 10.2. This section will be cleaned up and revisited in a work session to address date, scope and amount. Council member Shaw seconded the motion. All council members present voted aye (4-0-1, 1 absent).

8. Ordinance 2026-06: Adoption of the Rocky Mountain Power Franchise Agreement. Discuss and possibly deny, continue, or adopt Ordinance 2026-06 to adopt the Rocky Mountain Power Franchise Agreement.

Council member Dooling-Baker asked if there is a chance to coordinate permits. This is not currently in the ordinance.

Mayor Wampler asked for a motion to put this ordinance on a work session agenda. Council member Hickman motioned to discuss Ordinance 2026-06 Rocky Mountain Power Franchise

Agreement in a work session. Council member Dooling-Baker seconded the motion. Mayor Wampler held a roll call vote. The motion passed (4-0-1, 1 absent).

Council member Shaw	aye
Council member Dooling-Baker	aye
Council member Hoogland	aye
Council member Booth	absent
Council member Hickman	aye

9. Closed Meeting (As needed)

A closed meeting for any purpose as allowed in UCA 52-4-25.

A closed session was not needed.

10. Adjournment – Council member Hickman motioned to adjourn the meeting. Council member Shaw seconded the motion. All council members present voted aye (4-0-1, 1 absent). The meeting was adjourned at 7:21pm.

The February 17, 2026 City Council minutes were Approved by the Ogden Valley Planning Commission on the 17th day of March, 2026.

Signature: *Sharon Robbins*

Printed Name: Sharon Robbins