



# WEST HAVEN CITY COUNCIL MEETING MINUTES

**March 4, 2026 6:00 P.M.**  
 City Council Chambers  
 4150 South 3900 West, West Haven, UT 84401

<b>Present:</b>	
Rob Vanderwood	Mayor
Carrie Call	Councilmember
Ryan Saunders	Councilmember
Kim Dixon	Councilmember
Nina Morse	Councilmember
Ryan Swapp	Councilmember
Shawn Warnke	City Manager
Emily Green	City Recorder
Amy Hugie	City Attorney
Stephen Nelson	Community Development Director
<b>Excused:</b>	

## **5:00 Work Session – In City Council Chambers**

*NO ACTION CAN OR WILL BE TAKEN ON ANY AGENDA ITEMS DISCUSSED DURING WORKSESSION - DISCUSSION OF SUCH ITEMS IS FOR CLARIFICATION.*

**MEETING TO ORDER:     MAYOR VANDERWOOD**

### **REPORTS AND DISCUSSION AS FOLLOWS:**

#### **1. Discussion-Elected Officials and City Manager Updates**

*Scout Troop 719 asked questions to the Mayor and City Council about their roles and city procedures.*

*Shawn Warnke said that City staff met with Utah Department of Transportation to discuss concerns about traffic volumes on SR 177 (west corridor). He said UDOT has settled on an alignment on 5100 W and it will act as a frontage road. He said they agreed to meet with residents that will be severely impacted before holding their public hearings.*

#### **2. Presentation and Discussion-Law Enforcement Budget Fiscal Year 2027, Including the Proposal to Add 10 New Deputy Sheriffs-Weber County Sheriff-Julie Stoddard and Lt. Endsley**

*Sheriff Arbon, Lt. Endsley, and Chief Garr presented on the changes to the proposed law enforcement contract.*



# WCSCO City Partner Council Work Sessions

DATA AND DISCUSSION FOR LAW ENFORCEMENT SERVICES BUDGETING







# LE Costs in Non-Contract Cities

Law Enforcement Costs Per Department									
	Ogden	Riverdale	Harrisville	North Ogden	Pleasant View	Roy	South Ogden	Total	WCSO-Enf
FY25 Budget	\$30,424,050	\$4,548,967	\$2,373,995	\$4,524,200	\$2,326,650	\$7,408,382	\$4,426,203	\$56,032,447	\$14,213,801
Less: Code Enforcement		-\$51,332					-\$102,900	-\$154,232	
Less: Animal Control		-\$107,500					-\$136,699	-\$244,199	
Less: Animal Shelter		-\$22,150						-\$22,150	
Less: Animal Services	-\$1,209,725			separate burfget	-\$3,000			-\$1,212,725	
Less: RTCC	-\$827,200							-\$827,200	
Less: Crossing Guards	-\$495,500	-\$25,596				-\$160,142	-\$29,895	-\$711,133	
Less: Building		-\$5,000						-\$5,000	
Less: Utilities		-\$11,000						-\$11,000	
Less: Youth City Court				-\$1,800				-\$1,800	
Less: Court Security			-\$12,075					-\$12,075	
<b>Adjusted Budget</b>	<b>\$27,891,625</b>	<b>\$4,326,389</b>	<b>\$2,361,920</b>	<b>\$4,522,400</b>	<b>\$2,323,650</b>	<b>\$7,248,240</b>	<b>\$4,156,709</b>	<b>\$52,830,933</b>	<b>\$14,213,801</b>
# FT Officers	142	21	13	22	13	41	22	274	77.00
<b>Cost/Officer</b>	<b>\$196,420</b>	<b>\$206,019</b>	<b>\$181,686</b>	<b>\$206,564</b>	<b>\$178,742</b>	<b>\$176,786</b>	<b>\$188,941</b>	<b>\$192,814</b>	<b>\$184,695</b>
Population	87,267	9,160	6,802	22,233	11,265	38,592	17,678	192,997	78,929
<b>Cost/Resident</b>	<b>\$320</b>	<b>\$472</b>	<b>\$347</b>	<b>\$203</b>	<b>\$206</b>	<b>\$188</b>	<b>\$235</b>	<b>\$274</b>	<b>\$180</b>
# Officers/1000 Residents	1.63	2.29	1.91	0.99	1.15	1.06	1.24	1.42	0.98

## 6:00 Regular City Council Meeting

### 1. MEETING BROUGHT TO ORDER:

The Council met at their regularly scheduled meeting held in the Council Chambers. Mayor Vanderwood brought the meeting to order at 6:01 PM and welcomed those in attendance.

### 2. OPENING CEREMONIES

#### A. PLEDGE OF ALLEGIANCE

Scout Troop 719

#### B. PRAYER/MOMENT OF SILENCE

Councilmember Saunders

### 3. PUBLIC PRESENTATION: Resident(s) attending this meeting will be allotted 2 minutes to express a concern or ask a question about any issue that IS NOT ON THE AGENDA. No action can or will be taken on any issue(s) presented. No one came up at this time.

### 4. UPCOMING EVENTS

Acrylic Painting Workshop-The Barn	March 9, 2026	6:00 PM
Music Circle-The Barn	March 23, 2026	7:00 PM
Senior Lunch Bunch-The Barn-Mayor Vanderwood	March 25, 2026	11:30 AM

Councilmember Dixon said they will hold the Easter Egg Hunt on March 28, 2026, at 10:00 AM.

### 5. COUNCIL UPDATES

Councilmember Swapp said the Parks and Trails Committee is starting to pick and hopefully some new members will be appointed soon.

### \*\*\*AGENDA ACTION ITEMS\*\*\*

### 6. ACTION ON CONSENT AGENDA

A. COUNCIL MEETING MINUTES	MEETING HELD	February 18, 2026
B. STAKER PARSON COMPANIES	\$91,002.88	Inv.#214031-R1
C. WEBER COUNTY SHERIFF	\$591,996.00	Inv.#72911

Councilmember Call made a motion to approve the consent agenda. Councilmember Morse seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

7. **ACTION ON PLANNING COMMISSION MEETING RECOMMENDATION(S)**

**A. ACTION ON ORDINANCE 08-2026-AMENDMENT TO THE SIGN REGULATIONS ORDINANCE § 157.755-§ 157.761-STEPHEN NELSON, COMMUNITY DEVELOPMENT DIRECTOR**

*Stephen Nelson said this will allow for fewer and larger signs for larger retail developments coming into the city. He went over the changes made to the draft of the ordinance.*

*Councilmember Call asked about the retail facility requirement.*

*Stephen Nelson said Planning Commission did not want it to be all industrial.*

*Councilmember Call suggested changing the wording on section 157.759 subsection T6b to say the words West Haven on the sign.*

*Councilmember Saunders suggested changing the wording in section 157.759 subsection T4 to say that advertising was for properties or businesses located within the center.*

*Councilmember Swapp said that section 157.759 subsection T5 it talks about 120 square feet per sign face and everywhere else it says 80 square feet. He asked what the difference is between specifying the size of the sign and the size of the sign face.*

*Stephen Nelson said they were just trying to keep it consistent between pole signs and monument signs.*

*Councilmember Swapp asked if this wording makes it possible for applicants to have a small sign face but large base and width for the sign.*

*Stephen Nelson confirmed the wording could allow that. He suggested combining the definition for pole signs and monument signs to give them both the same standards.*

*Stephen Nelson said the changes suggested for this ordinance are to change section 157.759 subsection T6b to say signs containing an area stating West Haven with designs approved by the city.*

**Councilmember Dixon made a motion** to adopt ordinance 08-2026 with the changes discussed. **Councilmember Morse** seconded the motion.

<b>AYES:</b>	<b>Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp</b>
<b>NAYS:</b>	
<b>RECUSED:</b>	

**B. ACTION ON RESOLUTION 08-2026-AMENDMENT TO THE PLANNING COMMISSION POLICIES AND PROCEDURES-STEPHEN NELSON, COMMUNITY DEVELOPMENT DIRECTOR**

*Councilmember Call suggested changing section IV subsection G2 to allow for 3 minutes instead of 2 minutes. She suggested adding into section B1 a subsection that includes something showing the Chairman as a voting member.*

*Mayor Vanderwood suggested clarifying in section I subsection A that when they nominate a Chairman and Vice Chairman that a vote should be held afterwards so that there are not multiple nominations. He said in section IV subsection I the sentence should say "The Community Development Director, or his/her designee, will consult with the Chair before placing the item on any agenda." He also corrected the lettering on section IV subsection J.*

*Councilmember Call expressed concern about section V referencing Order and Decorum being removed. She suggested adding something that says they rely on Robert's Rules of Order if there isn't a procedure to reference in the policies and procedures.*

*Amy Hugie suggested adding it under Order and Decorum subsection A that Planning Commission shall follow Robert's Rules of Order.*

*Stephen Nelson suggested adding something to the ordinance that says where the policies and procedures don't govern them to follow Robert's Rules of Order.*

*Mayor Vanderwood suggested following the City Council's policies and procedures for order and decorum.*

*Councilmember Call expressed concern that section IV subsection G2 and G3 references resolution 28-2021.*

Amy Hugie suggested taking out the reference to that resolution

**Councilmember Call made a motion** to adopt resolution 08-2026 with the following changes: section I subsection A to add that they must vote and that requires a majority approval to appoint the chair and vice chair, in section I subsection B add a number 4 that states the chair is a voting member of the commission, section IV subsection G to allow for 3 minutes and remove all reference to resolution 28-2021, section IV subsection I to remove the word to and change the subsection K to be J, and to keep section V Order and Decorum with a subsection A that refers to Robert's Rules of order being used where the policies and procedures don't govern them. **Councilmember Saunders** seconded the motion.

<b>AYES:</b>	<b>Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp</b>
<b>NAYS:</b>	
<b>RECUSED:</b>	

8. **ACTION ON RESOLUTION 09-2026-ADOPTION OF PROFESSIONAL SERVICES AGREEMENT WITH LANDMARK DESIGN, INC. FOR A MASTER PARK PLAN**

Shawn Warnke said the total contract is more than the purchasing power of the City Manager. He said there is room in the budget but due to the length of time of the contract it would span multiple budget years.

Stephen Nelson said the proposal from Landmark Design, Inc. is to create a parks, trails, recreation, and open space master plan for the City.

Mayor Vanderwood asked what the timeline to complete this plan is.

Stephen Nelson said the draft plan is anticipated for December of this year.

Councilmember Call asked if they committee would have input on what goes onto the survey.

Stephen Nelson confirmed that they will have input.

**Councilmember Dixon made a motion** to adopt resolution 09-2026. **Councilmember Morse** seconded the motion.

<b>AYES:</b>	<b>Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp</b>
<b>NAYS:</b>	
<b>RECUSED:</b>	

9. **PRESENTATION AND DISCUSSION-AT THE MAYOR AND CITY COUNCIL'S ELECTION CONTINUATION OF ANY AGENDA ITEM FROM THE 5:00 WORK SESSION**

There were no items to discuss at this time.

10. **ADJOURNMENT**

**Councilmember Saunders made a motion** to adjourn at 7:27 PM. **Councilmember Morse** seconded the motion.

<b>AYES:</b>	<b>Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp</b>
<b>NAYS:</b>	
<b>RECUSED:</b>	

*Emily Green*

City Recorder

Date Approved: 3/18/26