

**COMMUNITY DEVELOPMENT AND  
RENEWAL AGENCY OF TAYLORSVILLE CITY, UTAH  
RESOLUTION NO. CDRA 26-02**

**A RESOLUTION OF THE COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
OF TAYLORSVILLE CITY, UTAH, AMENDING ITS BYLAWS**

**WHEREAS**, on April 18, 2001, the Board of Directors of the Redevelopment Agency of Taylorsville City (RDA), Utah approved RDA Resolution No. 01-01, adopting bylaws for the governance and administration of the RDA; and

**WHEREAS**, on February 23, 2005, the Board of Directors of the Redevelopment Agency of Taylorsville, Utah approved RDA Resolution No. 05-02, amending the RDA bylaws; and

**WHEREAS**, on January 3, 2007, the Board of Directors of the Redevelopment Association of Taylorsville City, Utah approved CDRA Resolution No. 07-01, to change the name of the Agency to the Community Development and Renewal Agency of Taylorsville City, Utah (CDRA); and

**WHEREAS**, the Board of Directors finds it desirable to amend and update the CDRA bylaws to reflect current administrative practice; and

**WHEREAS**, the amended bylaws have been presented to the Community Development and Renewal Agency Board for consideration and approval.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Community Development and Renewal Agency of Taylorsville City, Utah that the bylaws presented at this meeting, as amended, be hereby adopted, and the Chairperson and Secretary are hereby authorized and directed to execute this resolution and the attached bylaws.

This Resolution assigned No. 26-02, shall take effect immediately on passage and acceptance as provided herein.

**PASSED AND APPROVED** by the Board of Directors of the Community Development and Renewal Agency of Taylorsville City, Utah this 18<sup>th</sup> day of March 2026.

**COMMUNITY DEVELOPMENT AND  
RENEWAL AGENCY BOARD**

By \_\_\_\_\_

Board Chair

**VOTING**

Robert Knudsen	<u>✓</u> Yea	<u>    </u> Nay
Curt Cochran	<u>✓</u> Yea	<u>    </u> Nay
Anna Barbieri	<u>✓</u> Yea	<u>    </u> Nay
Meredith Harker	<u>✓</u> Yea	<u>    </u> Nay
Ernest Burgess	<u>✓</u> Yea	<u>    </u> Nay

**PRESENTED** to the Chief Executive Officer of the Community Development and Renewal Agency of Taylorsville Dity for approval this 18<sup>th</sup> day of March, 2026.

**APPROVED** this 18<sup>th</sup> day of March, 2026.



**Dina Blaes, Chief Executive Officer**

**ATTEST:**



Brittany Kempff, Secretary

**DEPOSITED** in the office of the Secretary this      day of March, 2026.

**RECORDED** this      day of March, 2026.

Amended  
Bylaws of the Community Development and Renewal  
Agency of Taylorsville City

Amended and restated on March 18, 2026  
Amended on January 3, 2007  
Amended on February 23, 2005  
Amended and restated on April 18, 2001

ARTICLE I  
**THE AGENCY**

**Section 1.** Name of Agency. The name of the Agency shall be the “Community Development and Renewal Agency of Taylorsville City” (sometimes referred to as the “Agency”) in accordance with an ordinance adopted by the City Council of Taylorsville, Utah, dated April 18, 2001.

**Section 2.** Purpose of the Agency. The purpose of the Agency is to provide residents of Taylorsville with a redevelopment plan of action that would revitalize and upgrade certain areas with quality development which are conducive to the long-range goals of the City. In furtherance of this purpose, the Agency is authorized to undertake such additional activities and to exercise such powers as are permitted to redevelopment agencies under the laws of the State of Utah.

**Section 3.** Governing Board. The governing board of the Agency shall be known as the Board of Directors (“Board”). The Board shall be composed of the members of the City Council. Each member shall have one vote. All policy-making powers of the Agency shall be exercised by the Board.

**Section 4.** Seal of Agency. The Agency shall have an official seal which the Board shall approve as to form and style.

**Section 5.** Office of Agency. The office of the Agency shall be located at the Taylorsville City offices, or such other place as the Agency may designate.

ARTICLE II  
**OFFICERS**

**Section 1.** Officers. The officers of the Agency shall be the Chairperson and the Vice-Chairperson who shall be elected from the Board.

**Section 2.** Term. The Chairperson and Vice-Chairperson shall hold office for one

year, or until their successors are elected.

**Section 3. Chairperson.** The Chairperson shall preside at all meetings of the Agency. These meetings shall consist of annual meetings, regular meetings, and special or emergency meetings. At each such meeting, the Board and the Chief Executive Officer, or his/her designee, may submit such recommendations and information as they may consider proper concerning the business, affairs, and policies of the Agency. All resolutions of the Agency shall be signed by the Chairperson and countersigned by the Secretary.

**Section 4. Vice Chairperson.** The Vice-Chairperson of the Agency shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson, and in case of the resignation or death of the Chairperson, the Vice-Chairperson shall perform such duties as are imposed on the Chairperson until such time as the Board shall elect a new Chairperson.

**Section 5. Secretary.** The Secretary shall be the City Recorder or the Deputy City Recorder of Taylorsville. and shall serve under the general direction of the Chief Executive Officer. The Secretary shall keep the records of the Agency, shall act as the secretary of the meetings of the Agency and record all votes, keep a record of the proceedings of the Agency, maintain all other records as required by law, keep the seal of the Agency, and shall have the power to affix such seal to all documents authorized to be executed by the Agency.

**Section 6. Treasurer.** The Treasurer shall be the Chief Financial Officer of Taylorsville. The Treasurer shall keep the financial records of the Agency and shall report on the financial status of the Agency as requested by the Chairperson, Vice-Chairperson, or Chief Executive Officer. The Treasurer shall be responsible, under the direction of the Chief Executive Officer, to ensure the proper care and custody of all funds of the Agency and shall ensure proper disbursement and deposit of the same in the name of the Agency in or from such bank or banks as the Agency may select.

**Section 7. Board Members.** At the meetings of the Agency, any Board Member may submit such recommendations and information as they may consider proper concerning the business, affairs, and policies of the Agency.

**Section 8. Additional Duties.** The officers of the Agency shall perform such other duties and functions as may from time to time be required by the Agency, the Bylaws, or as otherwise required by law.

**Section 9. Vacancies.** Should the offices of Chairperson or Vice-Chairperson become vacant, the Agency shall elect a successor from among the members of the Board at the next regular meeting, and such election shall be for the unexpired term of said office.

**Section 10. Chief Executive Officer.** The Mayor of Taylorsville, or the Mayor's designee, is the Chief Executive Officer of the Agency. The Chief Executive Officer shall

have general supervisory authority over the administrative and business affairs of the Agency. The Chief Executive Officer shall be responsible for carrying out the policies established by the Board and have general supervision over, and be responsible for, the performance of the day-to-day operation of the Agency. The Chief Executive Officer shall be responsible for preparing the annual budget for the Board's approval and shall be otherwise responsible for the Agency's fiscal operations. The Chief Executive Officer shall negotiate contracts within budget appropriations or as otherwise directed by the Board. Except as otherwise specifically provided by resolution of the Board or in the Agency Policies and Procedures, the Chief Executive Officer shall sign all contracts, deeds, orders, and other instruments, after such documents have been properly prepared. The Chief Executive Officer shall implement the resolutions and other directives properly adopted or given by the Board. All checks or vouchers of the Agency shall require the signature of any two of the following three officers: the Chief Executive Officer, the Secretary, and/or the Treasurer. The Chief Executive Officer, or his/her designee, and the Treasurer, shall ensure the proper keeping of regular books of accounts showing receipts and expenditures and shall render to the Agency, at each meeting, or more often when requested, an account of the transactions and the financial condition of the Agency. The officers of the Agency shall give such bond for the faithful performance of their duties as the Agency may determine.

**Section 11.** Attorney. The City Attorney shall serve as legal counsel to the Agency. As circumstances require, the services of outside counsel with expertise in redevelopment law may be retained.

### ARTICLE III **EMPLOYEES**

**Section 1.** Employees of the Agency. The Chief Executive Officer may, upon approval of the Board, employ such additional personnel or retain consultants as may be necessary to carry out the powers, duties, and functions of the Agency as prescribed by the laws of the State of Utah. Any engagement of consultants shall be undertaken pursuant to the City's procurement policy. The selection and compensation of such personnel or consultants shall be determined by the Chief Executive Officer, subject to the policies and budgets established by the Board.

### ARTICLE IV **MEETINGS**

**Section 1.** Annual Meeting. The annual meeting of the Agency shall be held on or around the first Regular Meeting of each calendar year.

**Section 2.** Regular Meeting. The regular meeting of the Agency shall be held as required by state law. Official notice will be given of the time and place of the meeting in

accordance with the Utah Open and Public Meetings Act.

**Section 3. Special Meetings.** The Chairperson may, when the Chairperson deems it expedient, or shall, upon request of two members of the Board, or shall, upon the request of the Chief Executive Officer, call a special meeting of the Agency for the purpose of transacting any business designated in the call. Notice of the special meeting shall be in accordance with the Utah Open and Public Meetings Act. At such special meeting, no business shall be considered other than as designated in the noticed agenda.

**Section 4. Quorum.** The powers of the Agency shall be vested by the Board. Three members shall constitute a quorum for the purpose of conducting its business and exercising its powers and for all other purposes. Action may be taken by the Board upon a positive vote of the majority of those present.

**Section 5. Order of Business.** The order of business shall be approved by the Chairperson or in his/her absence, the Vice-Chairperson.

**Section 6. Official Book of Resolutions.** All resolutions shall be in writing and designated by number, reference to which shall be inscribed in the minutes. An approved copy of each resolution shall be filed in the Official Book of Resolutions of the Agency, where it shall be preserved and protected in accordance with the Government Records Management Act and applicable records retention requirements.

## ARTICLE V COMMITTEES

**Section 1. Committees of the Agency.** The Board, in its discretion, may constitute and appoint committees to assist in the supervision, management and control of the affairs of the Agency with responsibilities and powers appropriate to the nature of the several committees and as provided by the Board. Each committee constituted and appointed by the Board shall serve at the pleasure of the Board. Such committees shall not have, nor exercise the authority of, the Board in the management of the Agency. Any member of such committee may be removed by the Board whenever in its judgment the best interest of the Agency shall be served by such removal.

## ARTICLE VI AMENDMENTS OF THE BYLAWS

**Section 1. Amendments of the Bylaws.** The Bylaws of the Agency may be amended by majority vote of the Board of the Agency at a regular or special meeting. All amendments and addition to the Bylaws shall be submitted to the Board in writing.