

Pacific Heritage Academy Board Minutes  
 March 18, 2026, (via Google Meet) 5:31-6:09 p.m.  
 Pacific Heritage Academy  
 Draft (Pending Board Approval)

Agenda Items	Minutes
<b>Call to Order/Roll Call</b>	Present: Sarah Erb, Wayne Clausing, Jay Frost, Ben Brown Excused: Charlotte Tulevukai
<b>Previous Board Minutes:</b> <ul style="list-style-type: none"> <li>• Minutes from February 19, 2026</li> </ul>	<b>Wayne makes a motion to approve the board minutes, Ben seconds and the motion passes unanimously.</b>
<b>Public Comment:</b>	None
<b>Financial Report:</b>	Rich: <ul style="list-style-type: none"> <li>• The finance committee met and reviewed all transactions for February.</li> <li>• The Legislature session has finished and presented financial changes to USBE.</li> <li>• Missing Conflict of Interest from Jay.</li> <li>• February finances were presented.</li> <li>• DCOH: 64</li> </ul> <p><b>Jay makes a motion to approve the financial report for February, 2026. Wayne seconds and the motion passes unanimously.</b></p>
<b>Audit Committee</b>	<b>Will meet again after meeting with school administration and resubmit recommendations in April.</b>
<b>School Land Trust</b>	This is covered in the Director's Report
<b>School Report</b>	Sheena: Director's Report <ul style="list-style-type: none"> <li>• Enrollment:324</li> <li>• FranklinCovey - Leader in Me, reviewed - due to start August 2026</li> <li>• K-3 Acadience goals presented.</li> <li>• 3-8 RISE benchmarks presented - Reading 42%, Math 65?%</li> <li>• School Land Trust Budget Proposal presented.</li> <li>• Upcoming events: Student Led Conf, Keiki Market &amp; Title I Parent Meeting, Spring Spirit Week, Spring Break, Voyager Fest in April</li> <li>• Two students made State with their National History Day projects.</li> </ul> <p><b>School Land Trust will need final board approval at the next board meeting.</b></p>
<b>Next Board Meeting:</b>	April 16, 2026
<b>Meeting Adjourned</b>	<b>Wayne makes a motion to adjourn the meeting. Ben seconds and the meeting is adjourned.</b>  The meeting ended at 6:09 p.m.