

Approved Minutes - Town of Spring Lake

Planning Commission Meeting Agenda

Meeting to be Held

March 04, 2026 – 7:30 P.M.

3744 West 12240 South

Spring Lake, Utah 84651

NOTICE IS HEREIN GIVEN THAT THE PLANNING COMMISSION OF THE TOWN OF SPRING LAKE WILL HOLD A COMMISSION MEETING ON WEDNESDAY MARCH 04, 2026, AT 7:30 PM. JOIN US DIGITALLY AT

<https://us06web.zoom.us/j/82825800115?pwd=7U7lpMGzF8wV14ZzloJLlgw23jrsNT.1>

1. CALL THE MEETING TO ORDER/ROLL CALL: Layne Batty

Commissioners Present: Layne Batty, Ryan Moore, Joy Benson, and Richard Behling.

Commissioners Present Virtually: Jason Knapp

Alternates Present: Von Menlove and Greg McDavitt.

Staff Present: LAA, Spencer Foster, Town Recorder, Becca Batty, Deputy Town Recorder, Carrie Knapp.

Layne Batty: Conducted a roll call to start the meeting. The Planning Commissioners were all present for the pledge of allegiance and prayer. No need to have another.

PUBLIC COMMENT

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO BRING FORWARD TO THE COMMISSION ANY ITEM THAT THEY WISH TO DISCUSS.
PLEASE KEEP YOUR COMMENTS TO THREE MINUTES MAXIMUM.

Mayor Menlove: We're going to let you off easy tonight because next week, you'll have a hard one.

****AGENDA ACTION ITEMS****

TOWN PLANNING COMMISSION MAY TAKE ACTION ON THE FOLLOWING AGENDA ITEMS

2. DISCUSSION AND POTENTIAL ACTION – APPROVAL OF MINUTES FROM FEBRUARY 11 MEETING.

Layne Batty: Anyone have any changes from the minutes?

Von Menlove: The only change he had was for the spelling of his name to be changed from Vaughn to Von.

Spencer Foster: We will fix this and update the minutes.

Layne Batty: Does he need to get approval from everyone?

Spencer Foster: Yes.

Joy Benson: Made a motion to approve the minutes from February 11 with the correction of Von Menlove's name.

Ryan Moore: Seconded the motion.

Vote: Commission member Batty – Yes, Commission member Moore – Yes, Commission member Benson – Yes, Commission member Behling – Yes, Commission member Knapp – Yes. Vote passed unanimously.

3. DISCUSSION AND POTENTIAL ACTION – GENERAL PLAN CREATION, SURVEY, AND SURVEY INSTRUCTIONS.

Layne Batty: Any discussion on the surveys that went out. Any discussion about this?

Ryan Moore: Are we going to go over the surveys. When are we going to go over them.

Layne Batty: We'll be going over them in our next meeting.

Jason Knapp: Yes, we'll be going over them on the 18th of March. We'll have the result ready to be presented at that meeting. We anticipate that meeting will be held primarily to discuss these results. He talked with the mayor about the council being present at that meeting and they plan to be there as well.

Richard Behling: Is there any way the commission could have the results condensed so they can go through them faster?

Jason Knapp: Yes, it will be a condensed version of the surveys that we go through in a presentation format. The commission won't be going through the surveys individually one by one in the meeting. It will be a summarized version of the results. The results will be presented both based on the responses and separately, the non-residents. This will help the commission see the differences between perspectives of those who filled out the survey.

Von Menlove: Are we (the commission) going to be able to see those survey results before the meeting?

Jason Knapp: Stated that he should be able to get the results out a day before.

Mayor Menlove: Discussed the Town Council meeting starting at 6:00 pm. But if they rushed through their meeting, could the planning commission meeting start early and would that need to be posted?

Spencer Foster: Yes, we would like to post the meeting notice if it does need to start early.

Mayor Menlove: Can we make that decision now?

Spencer Foster: Yes, you can make that decision because that's up to you.

Mayor Menlove: Let's go ahead and do that the commission meeting will start at 7:00 pm. He stated that they will be discussing the moratorium, but he doesn't think they will be ready to do anything on that yet. The council will plan to be done at 7:00 pm on the 18th.

Joy Benson: What would happen if someone didn't get the survey. What happens to them get the survey.

Layne Batty: Jason is going to get him a survey.

Jason Knapp: If anyone hears of anyone who didn't get a survey, let them know and they will get them a survey.

Mayor Menlove: Who's the target audience for the results of the survey. The reason he asked was to see if they can get information out on Facebook and Emails, so they have more attendance.

Jason Knapp: This meeting with the results is intended for the whole community. They will try to get word out through social media and emails for people to attend.

Von Menlove: There is another meeting on Tuesday evening before that meeting. The caucus meeting is the night before so people may have a lot of meetings to attend.

Layne Batty: Thinks that signs should be put up throughout the town so that there will be a meeting to discuss the town survey. This needs to move forward.

Joy Benson: Agreed with that. There will also be the relief society birthday party conflicting too. This is important and good to do. Does the commission have to accept what the council did in their meeting?

Spencer Foster: Nope.

Layne Batty: The commission is an advisory board and that's it.

Joy Benson: Understood this and just wanted to make sure they just didn't have to tell the council, "yes, we will start working on this immediately."

WORK SESSION/TRAINING

CLOSED MEETING (IF NECESSARY)

POSSIBLE MOTION TO ENTER INTO CLOSED MEETING FOR THE PURCHASE, EXCHANGE, OR LEASE OF PROPERTY; PENDING OR REASONABLY IMMINENT LITIGATION; THE CHARACTER, PROFESSIONAL COMPETANCE, OR THE PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL; OR THE DEPLOYMENT OF SECURITY PERSONNEL, DEVICES, OR SYSTEMS.

REPORTS

4. CHAIR

5. VICE CHAIR
6. COMMISSION MEMBERS

Richard Behling: Really believes they need to get a list of zoning and ordinances from other towns so they can start going through all that stuff.

Ryan Moore: There are grants available to communities to write general plans. Woodland Hills said they applied for a grant and they got funding to do a general plan update.

Glade Nielsen: Stated that Sunrise could also help with this type of thing.

7. STAFF MEMBERS

ADJOURNMENT

Richard Behling: Motion to adjourn.

Ryan Moore: Seconded the motion.

Vote: All in favor say I. Unanimous vote in favor. Passes.

A handwritten signature in black ink, reading "Spencer Foster", written over a horizontal line.

Spencer Foster, Temporary Town Recorder

In compliance with the Americans with Disabilities Act, persons needing special accommodations, including auxiliary communicative aids and services, for this meeting should notify the Town at 801-310-9632 or by email at sfoster@magutah.gov at least 48 hours in advance of the meeting.

CERTIFICATE OF POSTING

The Town does hereby certify that the above notice and agenda has been posted at the designated meeting place, the springlakeutah.gov website, and the Utah Public Notice Website.