

**Minutes of the North Logan City
City Council
Held on March 4, 2026
At the North Logan City Offices, North Logan, Utah**

(0:00:00 - Time stamps throughout the minutes below, indicate the time an item begins in the recording of the meeting.)

Item #1 - Opening Business

The meeting was called to order by Mayor Lyndsay Peterson at 6:32 p.m.

Council members present were: Lyndsay Peterson, Buzzy Mullahkhel, Emily Schmidt, Mark Hancey, and Larry Hepworth. (Kenny Reese was excused).

Others present were: Alan Luce, Scott Perkes, Jordan Oldham, Scott Bennett, Police Chief Kent Goodrich, Zac Root, Ryan VanWeerd, Colby Law, Russell Goodwin, Dave Flandro, and the Green Canyon High School Girls Basketball Team.

The Pledge of Allegiance was led by Buzzy Mullahkhel

An invocation was given by Mark Hancey

Adoption of Agenda

(0:01:10)

Motion

Emily Schmidt made a motion to adopt the agenda, as presented. Buzzy Mullahkhel seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Mark Hancey, and Larry Hepworth voting in favor.

Recognition of Green Canyon High School Girls Basketball Team

Lyndsay Peterson recognized the Green Canyon High School Girls Basketball Team for winning the 4A State Championship. Emily Schmidt read a Proclamation by the Mayor for their demonstrated exceptional skill, dedication, and sportsmanship throughout the season.

Recognition of Exemplary Staff Member

Lyndsay Peterson recognized Debbie Bond who consistently includes coworkers in activities and fosters team unity. She is honest, hardworking, and helps the city run better in all ways.

Recognition of Exemplary Department

Lyndsay Peterson recognized the Library Department. The library staff have shown remarkable dedication and adaptability, carefully relocating, shelving furniture portions of the collection, and thoughtfully organizing what could be moved into the temporary space of the community center

Reports from Public Safety Officials

Fire Chief Nate Thompson's report included:

- The department continues refining data extraction from the new national reporting system.
- Call volume during the first two months of the year is similar to the same period last year.
- A kitchen fire occurred during the previous month; damage was minimal and the fire did not spread.
- The department will continue working on a contract with the Mayor's office.

Police Chief Kent Goodrich's report included:

- Two new officers have been hired; the department is fully staffed.
- Two active shooter presentations were conducted. Additional presentations have been requested by local organizations, including Cache Valley Hospital, and neighboring communities including Paradise and Clarkston.

- February Call Statistics: 401 Total Calls Handled (North Logan: 321 and Hyde Park: 80)
- Priority calls accounted for 54% of North Logan calls
- Examples of incidents handled included:
 - 24 traffic accidents
 - 16 child abuse or neglect investigations
 - 2 domestic violence incidents
 - 2 DUI cases
 - 1 structure fire response
 - 6 keep-the-peace calls
 - 42 medical emergencies
- Officers conducted 370 traffic stops during the month.

Review of Strategic Directives and Action Items

Alan Luce reviewed items with the Council, including:

- Right-of-way agreements along 200 East between 1400 North and 1800 North nearing completion.
- Council of Governments (COG) Trail Project: North Logan has received a grant to construct trail segments. Work will occur in coordination with two other cities and Cache County. Long-term goal is to connect trails from North Logan to Smithfield.
- Utah Trails Network: Twin Ditch Trail Segment grant-funded segment extending to 2200 North is being finalized. Two North Logan routes were added to the Utah Trails Network: 1600 East and 1900 North. 1600 East has received higher priority due to significant existing pedestrian and bicycle traffic. There are safety concerns along the corridor. City staff are exploring a grant for design and right-of-way acquisition for trail improvements.
- Parks: Construction continues on the north portion of the park.
- Recreation Programs: Department currently has 12–13 camps open for registration.
- Cemetery Project: Final design of a new cemetery maintenance shed will be completed soon.
- Upcoming Planning Commission discussions will include: Main Street Commercial Gateway (2500 North – 3100 North) and 2500 North Gateway Overlay Zone.
- Human Resources: Employee Appreciation Month is underway.
- Library: Recently hosted a Jane Austen-themed event that reached its highest attendance to date. Due to popularity, future events may be held at the community center.

Consent Items

(0:16:18)

Motion

Buzzy Mullahkhel made a motion to approve the consent items, as presented. Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Mark Hancey, and Larry Hepworth voting in favor. The consent item was City Council meeting minutes for March 18.

New Business

Item #2: Consider a resolution of the North Logan City Council in support of a Community Project Funding Request to Congressman Blake Moore and certifying the City's ability to cover applicable matching funds. The resolution also includes a corresponding letter of support.

Mayor Peterson explained that Congressman Moore's office now requires formal council certification confirming that the city can provide matching funds if federal funding is awarded. The approval includes:

- Adoption of the resolution.
- Authorization for the Mayor to sign the accompanying letter of support.

(0:17:30)

Motion

Emily Schmidt made a motion to adopt the resolution that supports a Community Project Funding Request to Congressman Blake Moore and approve the mayor to sign the letter of support. Mark Hancey Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Mark Hancey, and Larry Hepworth voting in favor.

Item #3: Consider granting the Mayor the authority to negotiate and sign a Property Easements Agreement related to potential easements for a transmission waterline and the Bonneville Shoreline trail through parcels 04-050-0097 and 18-006-0004.

Alan Luce explained the proposal involves obtaining two easements in advance of future development:

- A Waterline Easement:
 - The city would install a transmission waterline extending toward the Upper Beef Hollow Reservoir.
 - Installation would occur prior to subdivision development.
- Bonneville Shoreline Trail Easement:
 - The city would install a trail segment using grant funding.
- The property owner would grant easements allowing both improvements
- Benefits
 - The city installs infrastructure using grant funding.
 - The future developer benefits by having infrastructure already completed.

(0:20:40)

Motion

Mark Hancey made a motion to grant the Mayor authority to negotiate and sign a property easement agreement as described in Item 3 of the current action item. Larry Hepworth seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Mark Hancey, and Larry Hepworth voting in favor.

City Council Work Session Items

Item #4: Updates regarding discussions with The Utah Tax Commission.

City staff reported on discussions with the Utah Tax Commission regarding tax collection issues affecting North Logan, including:

- Sales Tax Registration Issues: Staff explained that some businesses located in North Logan mistakenly register their sales tax with Logan City due to incorrectly knowing address city, especially along Main Street and along 1500 North areas. Cities cannot make the change directly, but must have the affected businesses make the request to the Tax Commission.
- New Utah SORT reporting tool will help identify businesses within City boundaries, and help facilitate correcting errors more effectively.
- Short-Term Rental Taxes: Staff discussed key issues involving Airbnb and VRBO properties:
 - Sales tax revenue is currently distributed based on the owner's business location, not property location (i.e. if a Salt Lake City property owner owns multiple Airbnb properties in North Logan, the tax revenue may go to Salt Lake City rather than North Logan).
 - Staff explained this is difficult to correct because the property owner must voluntarily change the registration.
- Obtaining a zip code which covers only North Logan may also help in receiving more of the sales taxes correctly, which is currently being pursued.

Item #5: FY2027 Draft Budget Proposal for the Water Department.

Zac Root reviewed the budget proposal, including:

- The Water Department budget remains largely consistent with the previous year because it is an enterprise fund that must align expenses with projected revenues.
- Key Changes:
 - Infrastructure Funding Increase: Additional funds are allocated to prepare for the 200 East waterline project. Capital savings are being moved into operating expenses to ensure sufficient non-impact fee funds are available to begin the project.
 - Water Meter Replacement Program: Budget includes funding to purchase approximately 895 new cellular-enabled water meters. These meters allow residents to monitor water usage through a mobile app and receive leak alerts. The replacement program is planned as a five-year rollout covering about 2,800 meters citywide.

Item #6: FY2027 Draft Budget Proposal for the Sewer Department.

Zac Root reviewed the budget proposal, including:

- The Sewer Department is an enterprise fund that must align expenses with projected revenues.
- Key Focus:
 - No major increases in spending lines are proposed.
 - The primary cost pressure is the payment to Logan City for wastewater treatment.
 - Operational Strategy: Efforts are underway to reduce treatment costs by Slip-lining sewer pipes, sealing manholes, reducing groundwater infiltration into the sewer system. These improvements have already reduced the volume of wastewater sent to Logan, potentially saving tens of thousands of dollars annually.

Item #7: FY2027 Draft Budget Proposal for the Streets Department.

Colby Law reviewed the budget proposal, including:

- Revenue Change: mainly Encroachment Permit revenue will decline because the large infrastructure work associated with Google Fiber is complete.
- Key Spending Increase: Surface treatments to allow another aggressive road maintenance year.
 - Planned Road Work: Chip sealing and friction seal treatments on several streets including 3100 North, 600 East, and 2600 North (Main Street to 400 East)
- Snow Removal: Budget remains unchanged despite low spending in recent years, to ensure preparedness for any possible severe winter.

Item #8: FY2027 Draft Budget Proposal for the Stormwater Department.

Ryan VanWeerd reviewed the budget proposal, including:

- Stormwater is an enterprise fund, so the budget closely follows projected revenues.
- Major Budget Elements include:
 - Stormwater Master Plan engineering study underway with Sunrise Engineering.
 - Will provide detailed modeling of stormwater flows and future infrastructure needs.
 - Intended to support the creation of stormwater impact fees for future development.
 - Infrastructure Maintenance funding will primarily be used for smaller system repairs, such as:
 - Fixing sinking curbs.
 - Improving drainage box grades.
 - Installing leaf grates and other minor improvements.

Item #9: Updates regarding North Logan's water capital improvement projects.

Jordan Oldham reviewed updates:

- New Water Tank construction progressing well.
 - Three wall sections completed; fourth wall scheduled soon.
 - Roof framing expected to take about three months.
- Water Treatment Plant Tank construction is complete, with final electrical work underway before becoming operational.

Item #10: Updates on Civic Center.

Alan Luce reviewed updates:

- Fundraising ongoing.
- On track for June completion of Library remodeling.
- Community Center touch-ups are being done over the next two weeks.

Item #11: Reports from City officers, boards, and committees.

Scott Perkes reviewed Community Development, including:

- Planning Commission Public Hearing tomorrow (March 5) regarding Main Street Commercial Gateway Rezone (2500 North to 3100 North from 2nd West to 1st East).
- Work session scheduled to work session to continue discussing 2500 North.

Alan Luce reviewed some events:

- Craig Humphreys retirement from the Fire Department (March 16).
- Easter Egg Hunt: March 28th at 11am.
- Soapbox Derby: April 11th [in cooperation with USU's ASME Society (Engineering Dept.)].
- Royalty Pageant: April 24th.
- ULCT Spring Conference reminder: April 22-24.

Item #12: Mayor item updates and coordination with legislators, ULCT, Fire District, CMPO, COG, CWC, RAPZ, Recreation Center Committee, Public Communication, ... etc.

Lyndsay Peterson reviewed items, including:

- North Logan hosted the Mayor's Association at Rescue One Studios this month.
- Friends of the North Logan Library are applying for a RAPZ Grant for landscaping of the library.

Item #13: Closed Session to discuss the acquisition of real property and pending litigation.

(1:02:55)

Motion

Buzzy Mullahkhel made a motion to move into Closed Session to discuss spending litigation or the acquisition of real property, in the adjacent conference room. Mark Hancey seconded the motion. A roll call vote was called with Larry Hepworth voting Yea, Mark Hancey voting Yea, Emily Schmidt voting Yea, and Buzzy Mullahkhel voting Yea. The motion passed unanimously.

Motion

Emily Schmidt made a motion to move out of Closed Session and back into City Council. Mark Hancey seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Mark Hancey, and Larry Hepworth voting in favor.

(1:03:25)

Motion

Buzzy Mullahkhel made a motion to adjourn the meeting. Larry Hepworth seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Mark Hancey, and Larry Hepworth voting in favor.

The meeting adjourned at: 8:26pm

Approved by City Council:

March 18, 2026

Transcribed by: Scott Bennett

Recorded by:



Scott Bennett/City Recorder