



Minutes

Cedarview Montwell Special Service District
5765 North 5000 West, Roosevelt, UT 84066

Board Meeting

Wednesday, February 18, 2026
6:00 PM

OBJECTIVE:	Board Meeting
CALLED BY:	Brent Powell, Board Chairman
DATE:	February 18, 2026
TIME:	6:00 PM
LOCATION:	CMSSD Board Room – 5765 N 5000 W, Roosevelt, UT 84066
ATTENDEES:	Brent Powell, Adam Kendall, Judy Hamblin, Dean Powell, Kim Bastian, Aaron Bradshaw, Jeff McCarty, Gayle McKeachnie, Roy Murray, Shelly Murray
ABSENT:	N/A

Public Comment

NOTES:	- N/A
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Conflict of Interest

NOTES:	- Adam: Victory ROW's involving his father's property
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Item 1: Approval of Bills

MOTION:	Dean a made a Motion to Approve the Bills as written seconded by Judy, unanimous, motion carries.
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Item 2: Approval of Minutes

MOTION:	Judy made a Motion to Approve January Minutes as written, seconded by Kim, unanimous, motion carries.
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Item 3: Assistant Water Manger	
MOTION:	Kim made a Motion to consider hiring an assistant water manager, seconded by Adam, unanimous, motion carries.
NOTES:	The district would like to hire an assistant water manager to assist the water manager.
MOTION:	Dean made a Motion to implement changes to proposed job posting and post for an assistant water manager, seconded by Kim, unanimous, motion carries.

Item 4: Fee Changes	
NOTES:	Postponed till next Board Meeting

Item 5: Roy & Shelly Murray	
NOTES:	Jeff from Sunrise advised that at current time, it would be difficult to approve a connection to elevations, maintaining state requirements for pressure to be compliant.
FOLLOW-UP:	1. Applicant to reassess placement of home 2. Jeff from Sunrise to review Elevations again by CMSSD Board

Item 6: Kevin Duncan	
NOTES:	Applicant not present - Tabled



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Item 7: Mike Draper	
NOTES:	1. Customer was being billed after disconnecting temporary meter. 2. Staff made a recommendation to credit the customer back. 3. Mr. Draper requested temporary access through our parking lot to his property. 4. CMSSD Board inquired about timeframe for access. 5. Mr. Draper stated he was having issues with his culvert supplier, causing the roadway not to be completed. 6. CMSSD Board granted temporary access
MOTION:	Judy made a Motion to credit the customer back, seconded by Dean, unanimous, motion carries.

Item 8: Roosevelt City Contracts	
NOTES:	Gayle, CMSSD Attorney, offered to set up a meeting with CMSSD and Roosevelt City.
FOLLOW - UP:	Gayle to set up meeting Roosevelt City Manager, City Attorney, and 2 City Councilman along with Brent and Judy from CMSSD.



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Item 6: Sunrise Engineering

NOTES:

a. Victory Pipeline Connection

- Starting back up on doing grading and excavation at the tank site and pump station.
- They are also going back up through the project to finish up remaining items:
 - Cleanup – Large portions complete
 - Laterals and meters – Finally have part to begin this week
 - A handful of air vacs – Complete, had a corrosion issue in one section
 - A few fire hydrant stubs - complete
 - About a dozen gate valves - complete
 - Two stretches of mainline a few hundred feet each - complete
- Concrete pads for pump station are being prepped this week and poured next week
- Budget remaining = \$1,482,000
 - Waterline Construction = \$608,000 (Jeff's estimated final)
 - Pump Station = \$155,000
 - SCADA = \$26,000 (proposal from SCI)
 - Construction Admin/Observation & Tank Design = \$130,000 (Budget \$244,000)
 - Tank Construction = \$405,000 (Johansen's CO)
 - Contingency = **\$158,000 (AKA Remainder)**

b. Tribe Easements

- Scheduled to meet with Tribe Business Committee on March 18 at 2:30.
- We need to submit a final proposed agreement by March 11 at noon.
 - Compensation
 - Easement use for Tank clarification
- Budget Remaining = ~\$100,000
 - Allottee FMV total = ~\$70,000
 - Continuing the process = ~\$30,000 (continuing to contact allottees and working through the BIA and BC processes)

c. Lead and Copper (No Change)

- We just got some info from DDW, we're still trying to understand what it means
- About \$50,000 is still available if other equipment should be requested
 - Line locator supplier information to Alan and Dean
 - Alan is working on a quote
 - Got a quote for GIS equipment (same thing Sunrise has)
 - \$9,454.00

FOLLOW-UP:

Jeff requested additional items to consider with the Victory Pipeline Project, CMSSD Prioritized the following three for consideration:

1. Looping Mountain View Acres Subdivision back into the line of 4000 N
2. Placing a fence around the North Crescent Tank
3. Upgrading SCADA System

Jeff to meet CMSSD representatives at Mountain View Acres on February 23, 2026, to review options onsite at the request of the board.

CMSSD Board to hold a workshop meeting to discuss Tribal ROWs on March 4, 2026, prior to meeting with the tribe.



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Item 7: Water Manager Report

NOTES:	Alan requested that CMSSD help Myton City pay for his recertifications. Dean reported that we have all the meters and setters for this year's usage. Dean also reported that Glen Haslem is getting close to hooking up. Staff requested that locks be placed on both Glen Haslem's standbys.
MOTION:	Judy made a Motion for CMSSD to reimburse Alan for recertifications, seconded by Adam, unanimous, motion carries.

Item 8: Office Manager Report

NOTES:	1. New Connections a. 5 Standard Connections in the Spring b. 17 Victory Connections c. 5 Possible Standby Conversions 2. Customer Account – Internal Audit a. Updated and Added addresses to most accounts b. New Filing Labels for Accounts 3. RWAU Conference 4. Pest Control 5. Proposed Meter Reading Dates and March Billing a. 03/03/2026 Meter Reading / Rereads b. 03/04/2026 Rereads c. 03/05/2026 Billing
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Closed Session

NOTES:	No Closed Session
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Adjourn



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Expenditures

Payee	Purpose	Type	Check #	Amount
Adobe	Annual Subscription	EFT	Debit	\$256.07
Badger Meter	Meter Reading	Check	4566	\$78.44
Blue Stakes of Utah	Inv UT202503478	Check	4567	\$59.69
CMSSD	Water Utility	Inner	Transfer	\$70.00
DCWCD	Water Supply	Check	4568	\$3,851.44
DWS - Unemployment	Quarterly Payment	EFT	Debit	\$13.11
IRS	Quarterly Payment	EFT	Debit	\$1,371.48
Johansen Const.	PR # 3	Check	4569	\$676,332.45
McEachnie Law	Legal Services	Check	4670	\$1,447.50
Moon Lake Electric	Electric Bill	Check	4577	\$72.76
Mtn West Propane	Inv 00227917	Check	4571	\$275.81
Payroll	Allred, Alan	Check	4564	\$778.60
Payroll	Bradshaw, Aaron	Check	4565	\$1,437.56
PR Contracting	Bird Service Install	Check	4572	\$1,000.00
RWAU	St. George Conference	Check	4573	\$960.00
SCI Automation	SCADA 2026 Subscription	Check	4574	\$1,105.00
Strata Networks	Phone & Internet Bill	EFT	Debit	\$167.65
Streamline	Website Bill	EFT	Debit	\$144.11
Stewarts	BM Snacks	EFT	Debit	\$47.84
Sunrise Engineering	Victory PR # 20	Check	4575	\$47,357.83
TriCounty	Water Samples	Check	4576	\$25.00
UB Standard	Public Notice - Budget Hearing	EFT	Debit	\$93.88
USPS	Annual PO Box Rental / Stamps	EFT	Debit	\$288.00
Utah State Tax Comm.	Quarterly Payment	EFT	Debit	\$123.62
Total				\$737,357.84