

SMSSD Budget Hearing and Board Meeting Minutes

December 22, 2025, 6 pm to 8:30 pm

Senior Citizens Center - 101 East 100 North, Mt. Pleasant, Utah 84647

Available via Zoom and Mobile Phone

<https://us06web.zoom.us/j/4287678058?pwd=TWxSbVR1NWFhTG9vNE0zVklZenBhdz09&omn=88648414810>

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Board Meeting Agenda

Public Budget Hearing

- Proposed Final 2025 Budget
- Proposed 2026 Budget

Board Meeting

- Approval of Last Meeting Minutes
- Approval of Financials
 - 2024 Full Audit
- Resolution 2025-01 Data Privacy
- Update on Water System
- Report from SMSSD/SMR Liaison
- New / Old Business
- Open Time for Customers on Agenda
- Adjourn
- Executive Meeting
- Adjourn

Attendees

SMSSD Board: Craig Godwin (J154), Don Hunter (J133, J134), Ferris Taylor (D46, D47, K35), Mont Pugmire (B19), Mike Brems (G39)

SMSSD Staff: Roy Fox (C48, C49, C50) – Treasurer and Water Superintendent; Jeremy Fox, Water Operator

SMSSD Customers via Zoom: Monique Robbins (H86), Max Henrie (J70, J76), Johnny Barnes (K7, K8, K9, K10), Trent Taylor at the end (D46, D47)

Craig Godwin Opened the meeting at 6:01 PM, welcomed and thanked the board and those on zoom for attending

Prayer: Don Hunter

2026 SMSSD Budget Hearing Minutes

A Motion to Open the SMSSD 2026 Budget Hearing was made by Ferris Taylor, Seconded by Mike Brems and approved unanimously by the voice vote of Mont Pugmire, Don Hunter, and Craig Godwin

2025 Budget Review and Approval

- The 2025 SMSSD budget was presented for final approval and will be posted on the SMSSD Website.
- Key highlights included actual revenues of \$418,806 versus budgeted \$386,160, demonstrating a strong financial position
- All 2025 bills have been paid

- Changes were made to reporting restricted asset accounts to show them on the Balance Sheet and not in the Profit & Loss Operating Budgets.
 - This improves clarity and compliance with regulations.
 - This Balance Sheet Reporting includes the Impact Fees collected to date.

After discussion, a Motion to Accept the 2025 Final Budget was made by Mont Pugmire, Seconded by Don Hunter and approved unanimously by the voice vote of Ferris Taylor, Mike Brems, and Craig Godwin

2026 SMSSD Budget Proposal

- The proposed 2026 budget was presented (details available on the SMSSD website)
- Total projected revenue and expenses of \$386,160, which represents budgeted water fee collections.
- Electricity costs are budgeted at approximately \$19,623 for pumping operations
- Bond payments reduced to \$115,008 (down from nearly \$144,000), providing flexibility for future capital projects
- There are carryover contingency funds of approximately \$107,000 to also support capital investments

After discussion among the board and with customers on Zoom, a Motion to Accept the SMSSD 2026 Proposed Budget was made by Ferris Taylor, Seconded by Mike Brems and approved unanimously by the voice vote of Mont Pugmire, Don Hunter, and Craig Godwin

After noting no further customer comments on Zoom, Craig Godwin requested a motion to adjourn the 2026 Public Budget Hearing.

A Motion to Adjourn the SMSSD 2026 Budget Hearing and Open the SMSSD Board Meeting was made by Ferris Taylor, Seconded by Don Hunter and approved unanimously by the voice vote of Mont Pugmire, Mike Brems, and Craig Godwin

SMSSD Board Meeting Minutes

Approval of October 7, 2025 SMSSD Board Meeting Minutes

- Draft minutes of the October 7, 2025 SMSSD Board Meeting were distributed in advance
- Some additions, corrections, and edits were received and have been included in the minutes for approval.

After confirmation of no additional changes, a Motion to Approve the October 7, 2025, Board Meeting Minutes was made by Mike Brems, Seconded by Mont Pugmire and approved unanimously by the voice vote of Ferris Taylor, Don Hunter, and Craig Godwin

Financial Report Details and Audit Update

- The Year-End Financial Report with additional transaction detail was presented as follows:
Operations Accounts (P&L)

Next Bond Payment due 11/2026 \$113,659.36

1. Checking	\$12,716.11
2. X-Press	\$26,723.90
3. Loan Payment	\$91,141.33

4. Upper Mountain Acct	\$5,004.58
5. Birch Creek Acct	\$5,004.58
6. Debit Services	\$3,001.82
7. Capital Facilities	\$1,501.22
8. Petty Cash	<u>\$1,310.79</u>

Total \$146,404.33

Restricted Accounts (Balance Sheet)

9. CD Debit Service	\$26,784.48
10. CD Capital Facilities	\$42,015.78
11. Impact Fees	<u>\$30,021.92</u>

Total \$98,822.18

12. The Total of All Accounts \$245,226.51

- The board discussed the recent Comprehensive State Audit that was required due to the Thad’s Peak Well Project being considered additional “revenue” to SMSSD.
- The audit report is on the SMSSD website and shows good overall financial controls with minor areas for improvement.
 - All compliance improvement recommendations were immediately implemented.
- The audit cost approximately \$8,000 due to the \$650,000 grant triggering a higher audit category.
- SMSSD will discuss the need for that additional audit in meetings with the State Auditor in January

Data Privacy Legislation and Program Adoption

- The formal Data Privacy Program resolution was read in its entirety and discussed among the SMSSD Board – See Resolution at the end of these Board Minutes.
- SMSSD has had a policy and process on data privacy shared on the SMSSD website for many years.
- Given the State regulations that SMSSD approve a resolution to comply with new Utah state law requirements by December 31, 2025, the attached resolution was adopted.
- Key actions taken in the resolution included:
 - Appointment of Greg Godwin as Chief Administrative Officer (CAO)
 - Appointment of Don Hunter as Administrative Records Officer (ARO)
 - Approval a data privacy statement that is post on the SMSSD website
 - All employees are directed to finalize and maintain privacy documents and ensure compliance

After discussion, a Motion to Approve Resolution 2025-01 on Data Privacy was made by Ferris Taylor, Seconded by Don Hunter and approved unanimously by the voice vote of Mont Pugmire, Mike Brems, and Craig Godwin

Update on Water System

- The water system is running well.
 - All testing and State requirements are being met.

- The Thad's Peak Project is essentially complete with some SCADA systems technical work still taking place.
- Researching alternatives for winter protection fill hoses that might be more durable for year-round water access in the cold weather
- The damage being found may not be vandalism rather than the cold breaking the fill hoses.
- The board discussed purchasing the Colledge Well – an option that SMSSD has at the Colledge's costs of putting in the well.
- Key points discussed:
 - The SMSSD Board has prioritizes acquisition of the Colledge Well for infrastructure improvements to serve the Birch Creek area.
 - Discussions are ongoing with the SMR Board regarding lot acquisition for placement of a storage tank at the highest point on Elk Meadow and to provide ample source protection to neighboring properties.
 - Financing will include options such as payments over time, Impact fees, Contingency carry-forward funds, and other considerations.
 - Contracts to be discussed in Executive Meeting and prepared post-holidays
- The CentraCom Tower project will carry over until spring.

Report from SMSSD/SMR Liaison

- Discussed Impact Fees and SMR considerations on the Colledge Well storage tank lot.
- Confirmed preparations for discussions with County and requested correspondence on the SMR letter to the County objecting to the State Sources and Sizing analysis and the Cease and Desist Letter.

New/Old Business

- Training and Compliance reminders that need to be completed by January 31, 2026 were shared
 - Complete the State Auditor training on Open & Public Meetings by January 31, 2026
 - File completed Conflict of Interest forms by January 31, 2026
- Appreciation was expressed for the open and frank discussions and considerations between the two boards.

Open time for Customer Comments

- A new, large, complex issue was noted by Johnny Barnes for post-holidays discussion
- Ongoing County discussions also continue regarding watershed management with another meeting scheduled in January

With no additional comments meeting adjournment for an Executive Session Opening was requested at 6:23 pm

The regular board meeting was adjourned, and an executive session was opened to discuss contracts, employee compensation, and billing service fees.

A Motion to Adjourn the SMSSD Board Meeting was made by Mike Brems, Seconded by Ferris Taylor and approved unanimously by the voice vote of Mont Pugmire, Don Hunter, and Craig Godwin