

**PARAGONAH TOWN BOARD  
REGULAR MEETING  
44 NORTH 100 WEST, PARAGONAH TOWN HALL  
SEPTEMBER 10, 2025 – 7:00 P.M.**

**Attendance/Town Board Members:** Marge Cipkar, Todd Robinson (Mayor), Mike Abbott, Todd Memmott, Travis Isaacson

**Others in Attendance:** Jayne Stones (Town Clerk), Nancy Dalton (Planning Commission Chair), Julia Hudson, Robert Hudson, Russell Abbott, Sharrah Brewster (Town Treasurer), Eric Walker, Byron Jenkins, Brooke Zemp, Robert Zemp, Chelsea Reed, John Defries.

Pledge

1. **Call meeting to order:** Todd Robinson called the meeting to order.
2. **Declaration of Conflict of Interest:** None declared.
3. **Adopt agenda:** Travis Isaacson moved to adopt the agenda as presented. Marge Cipkar seconded the motion. All in favor. Motion carried.
4. **Approve the following minutes:**
  - a) **August 13, 2025, Regular Town Board Meeting:** Todd Robinson had one correction to the minutes on page 4 change “pressure at hydrant” to “flow”. **Mike Abbott moved to approve the August 13, 2025, Regular Town Board Meeting minutes as corrected. Travis Isaacson seconded the motion. All in favor. Motion carried.**
  - b) **September 2, 2025, Special Meeting:** Todd Robinson moved to approve the **September 2, 2025, Special Meeting minutes as presented. Todd Memmott seconded the motion. All in favor. Motion carried.**
5. **Review logo contest submittals and decide winning entry:** Town Board members reviewed the 7 entries received for the logo contest. The entries were narrowed down to the top two - #1 and #4. Board members agreed they liked the top of #1 with the mountains and the bottom of #4 with the red line representing a creek and the year established. Suggestion was made to see if the two could be combined. **Todd Robinson moved to combine #1 and #4 and make it the official logo of**

**Paragonah Town Board**  
**Regular Meeting**  
**September 10, 2025**  
**Page 2**

**Paragonah Town. Travis Isaacson seconded the motion. All in favor. Motion carried.** After a decision had been made it was announced Sharrah Brewster submitted #1 and Jayne Stones submitted entry #4.

- 6. Mayor's Report:** Todd Robinson explained he talked to Chuck Bentley who is on the Leeds Planning Commission and he said Leeds issues grading permit applications. This is something that might help the town with some of the issues we are currently having right now with people not being ready to build but still doing work on their property. The permit would not be something the County would inspect; it would only be for the Town. UAMPS will be holding their meetings next week. Justin Wayment is making some changes to the easement for the fire hydrant on Chris Meneley's property. Chris did not like that it said the easement was for above and below ground utilities. Todd Robison also reported there is a company called Vision Metering which specializes in providing advanced metering infrastructure solutions for utilities which includes smart meters for electric and water. He looked into it and they could give us a better deal than Parowan. He said he will pursue this further and get more information.
- 7. Water Report:** Mike Abbott reported he reviewed the Water Improvement Project drawing that showed 60% of the project. He noticed there were a few meters that were missing. Todd Robinson said Nate with Sunrise Engineering wanted our input and any changes we had as soon as possible. Royce Barton made a large copy of the drawing that is set up on the table in the fire station. The geological survey has been completed and there is a fault line on the Witt property. They are working on situating the project away from this area.
- 8. Power/Fire Department Reports:** Travis Isaacson had nothing to report for the Power or Fire Department.
- 9. Cemetery/Planning Commission Reports:** Marge Cipkar reported the rain has really helped green up the cemetery.

- a) **Discuss Planning Commission's recommendation to start charging an application fee of \$25 for Lot Boundary Line Adjustment and \$50 for Simple Lot Subdivision:** The Planning Commission recommends the Town add the following to their application fee schedule: \$25 fee for a Lot Boundary Line Adjustment and \$50 for Simple Lot Subdivisions. Todd Robinson asked if this was enough to cover all of the costs involved such as publication of notices, etc. Nancy Dalton said notices are no longer required to be published in a newspaper - only on the Utah Public Notice Website which is free.

**Marge Cipkar moved to adopt application fee's of \$25 for Lot Boundary Line Adjustments and \$50 for Simple Lot Subdivisions as recommended by the Planning Commission. Todd Robinson seconded the motion. All in favor. Motion carried.**

Marge asked if the Board was going to be able to review the easement for Chris Meneley's fire hydrant after Justin makes the changes. Todd said he will email everyone a copy before it is recorded so it can be reviewed. We will not have to hold another meeting. The water will not be turned on until the easement has been signed and recorded.

- 10. Roads/Park/Building Department Reports:** Todd Memmott reported he still needs to talk to the Beaver road crew to see if they can help us with our roads. Nancy Dalton said she did attend the UDOT Transportation meeting but the person from the County who is over roads was not there so she didn't get a chance to talk to him. Nancy reported on some of the things discussed at this meeting. She said Iron County is the fastest growing county in Utah.

- 11. Open Discussion:** The Town is still waiting for the bill to pass for the funding for the fire access road for Robb/Red Creek Subdivision.

- 12. Adjourn meeting/Review Financial Statements/Approve Bills:** Todd Robinson moved to adjourn meeting, review financial statements and approve bills. Todd Memmott seconded the motion. All in favor. Motion carried.