

MINUTES

**UTAH
Cosmetology and Associated Professions MEETING
February 9, 2026**

**Room 474 / 4TH Floor – 10:00AM
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 10:06 AM

ADJOURNED: 12:50 PM

**Bureau Manager:
Board Administrator:**

David Wright
Jessica Pitts

Board Members Present:

Shanna Gilchrist, **Chairperson**
Kathy Davis-Rees **Vice Chairperson**
Darlene Durrant
Canessa Leeflang
Kim Hatch
Shawna Allen
Stafford Palmieri

Board Members Absent:

Krysti Hammon- Approved

Guests:

Abby Lefler, Aleigha Simeona, Alex Lovato, Alexa Kaye, Alexa Larson, Alicia Moran, Amanda Hansen, Ashley Pacheco, Autumn Kirby, Bailey Lucas, Becky Bunnell, Billy, Brinley Jolley, Brooklyn Dee (Brookie Dee), Camille Farley, Chris Patton, Chyrell Clevenger, Claire Crismon, Claire Ogilvie, Darci Brown, David Wright, Deann Jensen, Debbie Leavitt, EBL Lashes, Edge Artistry Salon, Elisa Campbell, Elise Smith, Esteem Academy of Beauty, Fred Guadarrama, Gabrielle Martinsen, Heather Clark, Jeff Busjahn, Jenna Mayne, Jessica Pitts, Jessley Matter, Kasia Kunder, Kathy Davis-Rees, Kori Steadman, Kyra Martinez, Lynne Anthony, Maddy Lang, Madison VanKomen, Mckenzie Whittaker, Melissa Foust, Michelle Holtzclaw, Nikki Olsen, Paula Lee, Polished

Looks by Melissa, Reena Wiggins, Riane Bailey, Riley Eynon Gooch, Saira Uriarte, Shae Craven, Sharon Bennett, Shelli Ivie, Stafford Palmieri, Tonya, Tonya Vicki, Tricia Jensen, Wilson Moa

DOPL Staff Present:

Kirsten Shumway, DOPL Legal Analyst
Riane Bailey, Commerce Quality Assurance Specialist
Elisa Campbell, Investigations
Alicia Moran, Investigations
Brian Pedersen, DOPL
Jorgan Fulmer, DOPL

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

**ADMINISTRATIVE BUSINESS:
MINUTES:**

00.05.00 Shawna Allen motioned to approve the meeting minutes for November 17th, 2025, Kim Hatch seconded the motion The motion passed unanimously.

Darlene Durrant motioned to approve meeting minutes for December 22nd, 2025, Kathy Davis-Rees second ed the motion The motion passed unanimously.

Agenda Items

00.10.00 Probationers

Frederick Guadarrama – Interviewed by Darlene Durrant. Darlene Durrant motioned to find him in compliance. Shanna Gilchrist seconded the motion The motion passed unanimously.

Bill Lee – Interviewed by Shawna Allen. Shawna Allen motioned to find him in compliance. Kathy Davis-Rees seconded the motion The motion passed unanimously.

Darci Brown (Esteem Academy) – Interviewed by Kim Hatch.. Kathy Davis-Rees motioned to find the school in compliance Darlene Durrant seconded the motion The motion passed unanimously.

00.30.00

Sharon Bennett- Introduced Spectrum and how it works to help everyone with probationer’s documents on a secure website for all board and DOPL to see.

Jenna Mayne requested that schools, instructors and students reach out via email directly to the testing manager to address technical concerns, as these issues are being investigated through an early audit.

BREAK 10:37 am - 10:47 am

David Wright: Licensee updating Summary

David Wright - addressed licensure updates, legislative changes, and new administrative procedures for schools and apprentices. Explained new phone system with automatic voicemail.

Shawna Allen - asked what the best way is to get ahold of Cosmo DOPL

David Wright – Responded with email is preferable. Calls may take longer for us to respond due to volume.

David Wright- discussed cleanup bill SB-117 58-11a-302.26 Cosmetology/Barber scope of practice is being restored to address the issue of scope of practice change in 2025 session.

Gabrielle Martinsen- Question requests information about having a apprenticeship have to still apply even under a school

David Wright - Explained how to apply for instructors, Schools, etc..

Shanna Gilchrist- asked what the student apply for if the student wants to apply for the Basic Esthetic Permit on the website.

David Wright- explains that all license or permits may be applied for using the online option.

Rule progress was discussed.

David Wright-Discussed where the rule is currently in the review process and that the rule will be opened again to go over expected legislative changes, verbiage or other things that should be changed if needed. Also asked if there is anyone who wants to join the board as a public member

Brenda Sharmin (Cameo College) asked if schools can have continuing exam data.

Gabrielle Martinsen- Questions about starting a school for instructors, with all the qualifying information required.

David Wright – going over attendance contracts, keeping track of hours for students and instructors in a standardized form will allow for everyone to be on the same page.

David Wright is also working on FAQ for everyone to give us their thoughts and questions.

Gabrielle Martinsen- Asked if the curriculum is going to be approved that is needed for instructors and schools. Second question: Are contracts going to be required for schools and apprenticeships under the new rules.

David Wright – Clarifies that contracts will be required for all portions. Thanks everyone for their active participation in the board meeting.



[Shanna Gilchrist \(Mar 17, 2026 21:41:06 MDT\)](#)

Board Chairperson

Date Approved 03/17/2026

David Wright

Bureau Manager, Division of Occupational & Professional Licensing

Date Approved 03/18/2026