

SANPETE COUNTY COMMISSION MEETING

March 3, 2026, 2:00 PM

Sanpete County Courthouse, 160 North Main, Suite 101, Manti, Utah

Present are: Commission Chair Scott Bartholomew, Commissioners Mike Bennett and Jim Cheney. County Clerk Linda Christiansen is also present.

Meeting is called to order by Commission Chair Scott Bartholomew.

OPENING PRAYER OR REMARKS AND PLEDGE OF ALLEGIANCE

Prayer is offered by Tom Seely. Pledge of allegiance is recited by all.

STACEY LYON: APPROVAL OF CLAIMS; APPROVAL OF FINANCES; APPROVAL TO PAY DOCUSIGN INVOICE; DISCUSSION AND POTENTIAL APPROVAL OF UPDATES TO THE SANPETE COUNTY TRAVEL REIMBURSEMENT POLICY.

Auditor Stacey Lyon presents the agenda items. No questions or concerns are voiced in regards to the claims. Motion is made by Commissioner Bennett to approve check #363834 through #363908 and EFT's #192- #232. The motion is seconded by Commissioner Cheney. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes aye, and Commissioner Bennett votes aye. The vote is unanimous and the motion passes. No questions or concerns are voiced in regards to the finances. Motion to approve the finances, as of March 3rd, 2026, is made by Commissioner Bennett. The motion is seconded by Commissioner Cheney, and the motion passes. Motion is made by Commissioner Cheney to approve to pay Docusign invoice in the amount of \$5,001.74. The motion is seconded by Commissioner Bennett, and the motion passes. Ms. Lyon explains that Wes Mangum, Deputy County Attorney, added substance to fortify the reimbursement policy, which he will present at the next employee meeting. Motion is made by Commissioner Bennett to approve the updates to the Sanpete County Travel Reimbursement Policy. The motion is seconded by Commissioner Cheney, and the motion passes.

DISCUSSION AND POTENTIAL APPROVAL TO PURCHASE COPY MACHINE FOR USU EXTENSION OFFICE.

Matt Palmer is unable to attend. Stacey Lyon presents the agenda item. Ms. Lyon explains that after she looked into a lease, the County would end up paying approximately twelve hundred more to lease rather than buy. The maintenance contract would be additional but after a lease the equipment could be purchased for twenty percent of the value. Ms. Lyon also states the average life of a copier is 5-7 years due to part shortages and necessary software updates. Commissioner Cheney is surprised that the service contract is not included in the lease price. He leases five machines for his business from Les Olsen and the service contracts are included. Ms. Lyon can see benefits of leasing and purchasing but leaves the decision up to the Commissioners. The County is only budgeted to purchase one copier per year and the Treasurer's office is badly in need of a new one. Commissioner Cheney questions the ultimate result that the County is looking for; using it for its lifespan and rotating to new or use it until it dies. Ms. Lyon state the County uses the equipment until it dies at this point. Jenny Williams, IT Director joins the meeting and they ask for her opinion in the matter. Ms. Lyon

gives her the explanation of the previous discussion. They ask Ms. Williams if they should buy or lease and from what she is told, she believes purchasing is a better option. The reason being, they can probably get more life out of the machine than five years, which is the length of the lease. Motion is made by Commissioner Bennett to approve the copier from Les Olson in the amount of \$5,430.13. The motion is seconded by Commissioner Cheney, and the motion passes.

KRISTYN BORE: DISCUSSION AND POTENTIAL APPROVAL TO PAY MISS UTAH SCHOLARSHIP FOUNDATION INVOICE FOR 2026 COMPETITION FEES.

Kristyn Bore presents the agenda item. Ms. Bore explains she has a bill for over \$2,000.00 that needs approval from the Commission. This item has been budgeted for and funds are available. The hope is to have the invoice paid before the first workshop which is in two weeks. Motion is made by Commissioner Cheney to approve the payment to the Miss Utah Scholarship Organization in the amount of \$2,450.00 for 2026 competition fees. The motion is seconded by Commissioner Bennett, and the motion passes.

TOM SEELY: APPROVAL TO PAY FOR REBUILD OF TRANSMISSION ON 140 M3; APPROVAL TO PURCHASE TWO (2) DUMP TRUCKS; APPROVAL OF STEP INCREASE FOR CHAD BUTTERFIELD.

Tom Seely presents the agenda items. Mr. Seely explains the cost of the transmission is invoiced for \$47,761.62 but there will be additional costs with the transmission rebuild. The additional items potentially include; brakes, bearings, etc. Motion is made by Commissioner Bennett to approve the rebuild of the transmission on the 140 M3, in the amount of \$47,761.62 to Wheeler Machinery. The motion is seconded by Commissioner Cheney, and the motion passes. Tom Seely states the dump trucks are Sterling's, similar to others purchased. Mr. Seely says they are having a difficult time getting parts and accessories for 2026 vehicles; wait time is approximately 48 months. The trucks he is proposing to buy are used but have everything he will need. One truck is a 2005 and the other is a 2003; which includes sanders, plows and wings. Motion is made by Commissioner Bennett to approve the purchase of Sterling dump trucks in the amount of \$56,499.00 from State Surplus. The motion is seconded by Commissioner Cheney, and the motion passes. Mr. Seely states Chad Butterfield has the required time in and meets the qualifications to be approved for a step increase from Deputy 1 to Deputy 2. The hourly rate will increase \$1.39. Ms. Lyon states that Mr. Butterfield is not on the pay scale. Motion is made by Commissioner Bennett to approve the step increase for Chad Butterfield to \$28.11 per hour, effective 3/7/2026. The motion is seconded by Commissioner Cheney, and the motion passes.

APPROVAL OF RIGHT-OF-WAY EXCAVATION LICENSE FOR STEVE JOHANSEN TO INSTALL A SEWER LINE ALONG 525 SOUTH GILESPIE RD, MT. PLEASANT.

Tom Seely has approved the application. Mr. Seely explains the location of the request is west of Mt. Pleasant. Mr. Johansen owns a piece of property that is along a County Road. Mr. Johansen is going to dig down along the edge of the road, out of the road, to run a sewer line to his subdivision. Mr. Seely and Mr. Johansen have met multiple times in regards to the project and Mr. Johansen understands he cannot dig in the road. The County road is gravel and Mr. Johansen has agreed to give up the required width for the right-of-way. Motion is made by Commissioner Cheney to approve the excavation permit for Steve Johansen to install a sewer line along Giles pie Rd. The motion is seconded by Commissioner Bennett, and the motion

passes. A copy of the bond is included with the application.

APPROVAL OF RIGHT-OF-WAY EXCAVATION LICENSE FOR BRAD POULSON TO EXCAVATE AND INSTALL 3" CONDUIT FOR 75' ALONG COUNTY ROAD AT THE SOUTHEAST CORNER OF 17945 N RACE TRACK RD AND 4000 EAST, MORONI.

Tom Seely has approved the application. Mr. Seely states the location of the request is off Bailey Road, where they will cross the road in order for Rocky Mountain Power to install power. The road is gravel and there should be no issues. Rocky Mountain Power has a bond. Motion is made by Commissioner Cheney to approve the excavation permit for Brad Poulson to excavate and install power across Bailey Road. The motion is seconded by Commissioner Bennett, and the motion passes.

SHERIFF JARED BUCHANAN: APPROVAL TO PAY LAYTON AUTO BODY FOR REPAIR OF 2020 RAM 2500; APPROVAL TO PAY DeLAND AND ASSOCIATES, INC FOR ANNUAL SUBSCRIPTION FOR JAIL POLICIES AND PROCEDURES; APPROVAL TO PAY SALT LAKE WHOLESALE SPORTS FOR AMMUNITION; DISCUSSION AND POTENTIAL APPROVAL OF DEPUTY BREWER'S WAGE.

Sheriff Jared Buchanan presents the agenda item. Sheriff Buchanan states the first agenda item is the result of damage to a Sheriff's vehicle that has been filed as an insurance claim. Sheriff Buchanan is unsure to which Ram truck this bill pertains to because he thought this one went to Precision Collision. Sheriff Buchanan inquires to Stacey Lyon on whether or not this was Farnum or Allsop's truck. Discussion ensues in regards to whose truck this may belong to. Ms. Lyon is not sure either, she leaves the meeting to check her records. The Commissioners skip this item and move on to the next item. The next item is to pay for jail policies out of the jail operations budget. Motion is made by Commissioner Bennett to approve the payment to DeLand and Associates for jail policies and procedures in the amount of \$7,500.00, out of 10-4230-250. The motion is seconded by Commissioner Cheney, and the motion passes. Sargent Keith Jensen is over ammunition orders and he is present to request approval of the ammunition order. Sargent Jensen states the Sheriff's office shot 33,000 rounds of 9mm bullets last year. One reason there is so many bullets shot; each individual that attends the academy will shoot a minimum of 10,000 rounds. Last year they sent three to the academy. The State training requirements for Guardians at the schools has increased which also requires a lot of ammunition. The Sheriff's office also holds yearly gun training for the deputies. They purchased two sniper rifles that use the 6.5 Creedmoor bullets which they have added to the inventory. Sargent Jensen states they do have extra .40 and .45 bullets from when they transitioned to the 9 mm three or four years ago. Search and Rescue members are not provided a gun by the Sheriff's office but they have used the extra ammo. Once the extra is used up, they will not restock. Price increases have occurred with the duty ammo but practice remained the same. Motion is made by Commissioner Bennett to approve the payment to Salt Lake Wholesale Sports for the ammo in the amount of \$11,961.97, out of 10-4211-250. The motion is seconded by Commissioner Cheney, and the motion passes. Sheriff Buchanan explains that Deputy Brewer was hired in a weird spot; he holds more experience than most of the deputies but makes quite a bit less. Sheriff Buchanan had posed the concern to HR but it was explained to him that Deputy Brewer is not on the pay scale and cannot be placed with Deputy Cox (which he felt was the right spot for him based on qualifications and experience). Commissioner Bennett suggests putting him to Grade 11, Step 11 at \$35.41 an hour because the next step would place him higher than more experienced deputies. This would be the best

solution until a more sufficient scale is established. Motion is made by Commissioner Bennett to approve the adjustment of Deputy Brewers wage to Grade 11, Step 11, at \$35.41 an hour, effective 3/7/2026. The motion is seconded by Commissioner Cheney, and the motion passes. Ms. Lyon returns with the information regarding the first agenda item. Ms. Lyon states the truck is Josh Allsop's truck and the total is a supplemental bill once they got into the repairs. The insurance company should cover the costs minus the deductible. Motion is made by Commissioner Bennett to approve the payment to Layton Autobody for quote 4632 for the repair of 2020 Ram 2500 in the amount of \$2,568.16, from insurance. The motion is seconded by Commissioner Cheney, and the motion passes.

KEITH LARSEN: APPROVAL OF BID AND APPROVAL TO PURCHASE VEHICLE REPLACEMENT FOR THE ASSESSOR'S OFFICE.

Keith Larsen presents the agenda items. Keith Larsen explains they are wanting to replace the 20 year old Ford Escape in the Assessor's Office. He received two bids; one from Larry H. Miller and one from Jorgensen Chevrolet. The Jorgensen bid is approximately \$800.00 more but the Commissioners would rather spend the money locally. The only downside of going with Jorgensen's is they will have to order the truck; whereas, Larry H Miller has the truck in stock. Motion is made by Commissioner Bennett to approve the purchase of a 2026 Chevy Colorado from Jorgensen Chevrolet in the amount of \$45,745 for the Assessor's office. The motion is seconded by Commissioner Cheney, and the motion passes.

KEVIN CHRISTENSEN: APPROVAL TO PAY ANNUAL SANPETE COUNTY REGIONAL AIRPORT COST SHARE.

Kevin Christensen presents the agenda item. Mr. Christensen reports the County's bill for the airport cost is \$8,400.00, which is a one-third cost share. The funds will come out of Kevin's budget. Motion is made by Commissioner Bennett to approve the payment of the County's portion of the yearly Sanpete County Regional Airport cost share in the amount of \$8,400.00. The motion is seconded by Commissioner Cheney, and the motion passes.

JENNY WILLIAMS: APPROVAL FOR THE PLAN TO PURCHASE SIX (6) DAYS OF THE CONTINUING EDUCATION PROGRAM WITH TYLER TECHNOLOGIES.

Jenny Williams presents the agenda item. Ms. Williams is hoping to receive an approval for the requested agenda item with an added stipulation. She spoke with Tyler in regards to a better solution to address the needs of the County but she hasn't received an updated invoice. The updated invoice would be more detailed with next steps for the continuing education program once an assessment takes place. Commissioner Bartholomew inquires about the details of the assessment. Ms. Williams is unsure but understands it will include a virtual assessment of each segment which should include more specific feedback. Commissioner Bennett questions whether or not she has received any feedback in regards to help tickets with Tyler. Ms. Williams has received some. She reports that she met with the respective Department Head to discuss options moving forward with Tyler. Motion is made by Commissioner Cheney to approve the Tyler Technologies quote in the amount up to \$6,600.00. The motion is seconded by Commissioner Bennett, and the motion passes.

BRYAN BIES: DISCUSSION AND POTENTIAL APPROVAL OF ELECTRICAL BID FOR NEW AUDITOR'S OFFICE AND COURTHOUSE DIRECTORY; DISCUSSION AND POTENTIAL APPROVAL OF THE NEW COMMISSION ROOM AUDIO SYSTEM BID; DISCUSSION AND POTENTIAL APPROVAL OF PURCHASE OR REPAIR OF BOILERS IN THE COURTHOUSE.

Bryan Bies presents the agenda items. Mr. Bies received two bids; one from A+ Electric and one from Custom Electric to redo the lights in the Treasurer/ Auditor offices. The bid also includes installing power and data lines into the west and north entrances of the Courthouse for the directories. The cost difference between the two bids is approximately \$3,000.00. Motion is made by Commissioner Cheney to approve the bid for power and electrical work in the Auditor's office and the directory's in the two entry ways from A+ Electric in the amount of \$5,597.00. The motion is seconded by Commissioner Bartholomew, and the motion passes. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes yes, and Commissioner Bennett abstains. The motion passes. Mr. Bies received two bids on the sound system; one from Atkinson Sound and one from Beau Lund. The bid from Atkinson Sound is \$8,000.00 more than Beau Lund's bid. Motion is made by Commissioner Bennett to approve the quote from Beau Lund for the Commission Chambers sound system in the amount of \$19,934.46. The motion is seconded by Commissioner Cheney, and the motion passes. Mr. Bies explains that the building was without heat the previous day. Mr. Bies was able to contact Grant, the individual over our service contract, for the heating system to get the heat back on. One boiler is not working; the second one is leaking and will not be operating much longer. The County has a service contract for the HVAC system but replacing the boilers is not included in the agreement. Commissioner Bartholomew questions whether or not the HVAC system is not working after the County has put a lot of money into it over the years. He wants to know why the individual offices can't adjust the temperature and the heat still doesn't work. Mr. Bies is still trying to figure out the system and does not have an answer. Commissioner Bennett suggests utilizing a County employee that has a background in heating systems. Mr. Bies explains the County went away from Trane for the maintenance contract because they would not respond to service calls. The Sheriff's office has had similar issues with Trane. Commissioner Bartholomew states the original funding that would have paid for the boiler replacements is no longer available. Commissioner Bartholomew discussed the funding issues with Stacey Lyon and they are both concerned if they replace both boilers; they may go junk at the same time in twenty years and there will be another big bill to replace them at the same time. If they replace one now and one next year it may be a little easier to handle fiscally. It would cost approximately \$182,639.16 to replace both boilers. The benefit of replacing both is saving a little bit of money for labor. Mr. Bies would like to go with the bid from the current holder of the service contract for replacement of the boilers. Commissioner Bartholomew suggests replacing one now and hopes that the other makes it at least five more years. Mr. Bies does not believe the working boiler will make it five years. Discussion ensues regarding the estimated cost to replace one boiler at this time. Commissioner Bartholomew emphasizes the importance of getting a good service agreement in place for the new boiler. Discussion regarding the lack of consistent heat in the building continues. Motion is made by Commissioner Bennett to approve replacing one boiler with Desert Development up to \$95,000.00. The motion is seconded by Commissioner Cheney, and the motion passes. Bryan Bies explains he missed putting one more item on the agenda. Mr. Bies needs to pay Big Rig Construction for work that has been done. Hunter from Big Rig Construction is still waiting for bills from some of the sub-contractors, the invoice does not reflect all of the work that has been done. Commissioner Bennett questions whether or not the

next Commission meeting can be in the new chambers. Mr. Bies and Hunter explain a few setbacks they have encountered. Discussion ensues in regards to some of the issues with paint which will cause delays in completing this month. Linda Christiansen requests they give her notice (two weeks if possible) as to when the room will be ready in order to update the location of her meeting on the public notice website. The official approval will be ratified at the next Commission Meeting. Motion is made by Commissioner Bennett to approve the invoice from Big Rig Construction in the amount of \$14,778.48 for the new Commission Chambers. The motion is seconded by Commissioner Cheney, and the motion passes. Hunter discusses counter tops for the Commission Chambers with the Commissioners.

LINDA CHRISTIANSEN: DISCUSSION AND POTENTIAL APPROVAL OF A RESOLUTION REVISING RESOLUTION NO. 08-18-2015A, WHICH IS A RESOLUTION APPROVING THE PROCESS FOR DISPOSAL OF PROPERTY ACQUIRED BY SANPETE COUNTY THROUGH TAX SALES; APPROVAL OF PAID POLL WORKERS FOR THE 2026 ELECTIONS, EILEEN HOWE, CLAUDIA JARRETT, KENADEE JOHNSON AND NICOLE BROUILLETTE.

Linda Christiansen presents the agenda item. Ms. Christiansen had proposed the revision of the resolution at the last Commission meeting but made a revision as per the Commissioners request. Ms. Christiansen reads the added section in regards to De Minimis Property Exception. Motion is made by Commissioner Cheney to accept the resolution 03032026-001 revising resolution no. 08-18-2015A, which is a resolution approving the process for disposal of property acquired by Sanpete County through annual tax sales. The motion is seconded by Commissioner Bennett, and the motion passes. The Resolution is signed by Commissioner Bartholomew. Ms. Christiansen states there will be two elections in 2026; one in June and one in November. Ms. Christiansen explains a newly implemented requirement after last year's legislative session is a requirement to scan all election materials into a drive for retention. House Bill 300 has multiple requirements that are required for the year 2029 and Ms. Christiansen is trying to meet those standards now and see what issues they encounter. In order to scan all of the envelopes from the last election, the Clerk's office needs to utilize some of their paid poll workers. In the past, they have used the city recorders for poll workers and will continue to use them but there are times that don't work with their schedules. Claudia Jarrett, Eileen Howe and Kenadee Johnson have been paid in the past. This year she would like to add Nicole Brouillette to the list of paid poll workers. Motion is made by Commissioner Bennett to approve the paid poll workers for the 2026 Elections. The motion is seconded by Commissioner Cheney, and the motion passes. Commissioner Bartholomew asks Ms. Christiansen how she feels about mail in ballots and proposed legislative changes. Ms. Christiansen expresses concern; her biggest concern is in regards to administering two elections (mail-in and in-person) with a small staff and minimal resources. Ms. Christiansen reached out to Senator Owens about her concerns. Sanpete County voters consistently return 70-80% of the ballots in a drop box, less than 20% by mail and less than one percent in person (including the presidential race in 2024). One proposed law is to require two poll workers at each drop box to verify identity. Discussion ensues in regards to the challenges voters will face if the drop boxes are only available during certain hours and days of the week. Ms. Christiansen states, a voter signs their name on the envelope, stating they voted the ballot and the signature is verified by an elections staff member. If that bill is passed, it will have a large fiscal bill attached and it will greatly impact voter turnout in Sanpete.

STACEY CARLISLE, SENIOR NUTRITION DIRECTOR: APPROVAL TO HIRE WHITNE BULOW; APPROVAL TO HELP REPLACE CARPET IN MORONI SENIOR CENTER.

Stacey Carlisle presents the agenda items. Ms. Carlisle reports that she would like to hire Whitne Bulow for the driver position at the Moroni Senior Nutrition center and she has passed her drug screening. Ms. Bulow currently delivers parts for NAPA and should be able to do both jobs. Ms. Carlisle explains there are two trucks in Moroni and Ms. Bulow's route will be from 10 am to 1 pm, Monday through Thursday. Motion is made by Commissioner Bennett to approve hiring Whitne Bulow for the Moroni Senior Meals on Wheels Driver at \$17.93 per hour, effective 3/4/2026. The motion is seconded by Commissioner Cheney, and the motion passes. Ms. Carlisle states the eating area carpet at the Moroni Senior Center is in really rough shape. It has been cleaned but it needs to be replaced and Moroni City is requesting help from the County to pay for the carpet. Ms. Carlisle has a contract with Moroni and Six County that she refers to and it states the senior program shall maintain and clean the carpet. In the same contract, it states that Moroni City is responsible for the facility and general maintenance. Discussion ensues in regards to the condition of the carpet and whether or not it is the County's responsibility. It is mentioned, if you do it for one, it needs to be done for all. The Commissioners believe it is pretty clear in the agreement that it is Moroni's responsibility. Ms. Carlisle will be creating a new agreement with the Sanpete County and the cities because the contract is currently with Six County. Ms. Carlisle explains two of the centers are currently inside the city building; Gunnison and Moroni. Manti's Center is stand alone but city owned. Moroni and Gunnison City work very well with the seniors only requiring a minimal fee to operate. Manti City requires a lot more from the seniors such as numerous operational costs. Commissioner Bennett suggests putting \$1,000.00 towards the flooring yet that wasn't put in the budget for this year. Motion is made by Commissioner Cheney to stick with the Six County Agreement with Moroni and the fact that they take care of facility maintenance. The County will clean the floor if needed but at this time, the County will not contribute to replace the floor. The motion is seconded by Commissioner Bennett, and the motion passes.

STACEY CARLISLE: APPROVAL OF CHECK TO BE ISSUED FROM DONATIONS COLLECTED AT THE FAIR.

Stacey Carlisle presents the agenda item. Ms. Carlisle explains the fair collected donations for the Greenwell family and she would like approval to issue the check. Motion is made by Commissioner Cheney to approve of the check to be issued to the Greenwell family in the amount of \$20,000.00, out of Fair donations collected. The motion is seconded by Commissioner Bartholomew. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes yes, and Commissioner Bennett abstains. The motion passes.

APPROVAL OF MINUTES

Motion is made by Commissioner Bennett to approve the minutes from the last Commission meeting with no corrections. The motion is seconded by Commissioner Cheney, and the motion passes.

Motion is made by Commissioner Bennett to have a short recess in order to locate the County Attorney to go into Closed Session. The motion is seconded by Commissioner Cheney, and the motion passes.

The Commissioners return from the recess.


Motion is made by Commissioner Bennett to go into closed session to discuss pending or reasonably imminent litigation. The motion is seconded by Commissioner Cheney. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes aye, and Commissioner Bennett votes aye. The vote is unanimous and the motion passes.

CLOSED SESSION

Motion is made by Commissioner Bennett to go out of closed session. The motion is seconded by Commissioner Cheney, and the motion passes. No action was necessary due to this closed session.

Motion is made by Commissioner Cheney to adjourn. The motion is seconded by Commissioner Bennett, and the motion passes.

The meeting is adjourned at 2:58 P.M.

ATTEST: 
Linda Christiansen
Sanpete County Clerk

APPROVED: 
Scott Bartholomew
Commission Chair