



CLINTON CITY COUNCIL AGENDA

2267 N 1500 W Clinton, UT 84015

March 24, 2026

Live stream can be found on YouTube at youtube.com/@ClintonCityUtah

This meeting may be attended electronically by one or more members.

**Mayor
Marie Dougherty**

**City Council
Spencer Arave
Jennifer Christensen
Chris Danson
Adam Larsen
Dane Searle**

6:00 PM SPECIAL TIME REGULAR COUNCIL MEETING

1. Pledge of Allegiance
2. Invocation – Councilmember Dane Searle
3. Roll Call
4. Recognition of 30 Years of Service – Carol Weber

PUBLIC INPUT

Any public member who wishes to address the Council will be allowed up to three minutes to make their presentation. According to the Utah State Code, the Council cannot vote on items not advertised on the agenda.

BUSINESS

1. Presentation on Communities that Care SHARP Survey and Public Comment Period
2. Youth Council Report on 2026 Leadership Conference

CONSENT ITEMS

1. Resolution 11-26, 2026 WMPPS – Waster Water
2. Approval of Minutes: March 10, 2026 City Council Work Session and City Council Meeting
3. Approval of Accounts Payable: None

OTHER BUSINESS

1. City Manager/Department Head Reports
2. Council Reports
3. Mayor's Report
4. Action Item Review

ADJOURN

Dated this 17th day of March 2026
/s/Lisa Titensor, Clinton City Recorder

- **Supporting documentation for this agenda is posted on the Clinton City website at www.clintoncity.com and on the Utah Public Notice Website www.utah.gov/pmn**
- **In compliance with the American with Disabilities Act, individuals needing special accommodation (including auxiliary communicative aids and service) during the meeting should notify Lisa Titensor, City Recorder, at (801) 614-0700 at least 24 hours prior to the meeting.**
- **This meeting may involve electronic communications for some members of this public body. The anchor location for the meeting shall be the Clinton City Council Chambers at 2267 N 1500 W Clinton UT 84015. Elected Officials at remote locations may be connected to the meeting electronically to participate.**
- **Notice is hereby given that by motion of the Clinton City Council, pursuant to Utah State Code Title 52, Chapter 4 sections 204 & 205, the City Council may vote to hold a closed session for any of the purposes identified in that Chapter.**
- **The order of agenda items may change to accommodate the needs of the city council, staff and/or public**

CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	3/24/2026				
CONSENT AGENDA		BUSINESS AGENDA		RECOGNITION	X
PETITIONER(S):	Cory Christensen, Finance Director				
TYPE OF VOTE:	ROLL CALL		VOICE		
SUBJECT:	Years of Service Recognition				

SUMMARY:

We want to take a moment to recognize the work and dedication of Carol Weber who has served the residents and city for 30 years. She was hired in the City's Centennial year of 1996 and has been an integral part of the finance team. Carol keeps the money flowing by processing invoices and paying vendors and reconciling p-cards, to name a few of her many tasks. Carol, thank you for your dedication and friendship to the staff and residents for these many years.

CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	March 24, 2026			
CONSENT AGENDA		BUSINESS AGENDA	X	RECOGNITION
PETITIONER(S):	Jess Brewer, coordinator for North Davis Communities that Care.			
TYPE OF VOTE:	ROLL CALL		VOICE	
SUBJECT:	Presentation on SHARP data regarding our region's youth and on her group's mission, along with opportunity for questions and comments from the public.			
RECOMMENDATION:	Listen to presentation and public comment.			

SUMMARY: Ms. Brewer will present the most recent data for our region and articulate the goals and work of Communities that Care. She is seeking feedback from Clinton's community.

Communities that Care is a group tied to the Davis School District and to Davis Behavioral Health. It uses data gathered from the SHARP survey to create goals for the north Davis area regarding our youth's substance use and mental health. The group is making headway in the past couple of years at getting the data out to more stakeholders so the full community feels ownership over these issues. The group has been connecting with cities so leaders can help brainstorm solutions for their area's needs.

The SHARP survey is administered statewide to students in grades 6, 8, 10, and 12, and has been conducted every other year for more than 20 years. It requires parents to opt in. It allows students to choose whether to answer the questions, and it's completely anonymous. It asks about substance use; safe and healthy relationships; connection to family, school, and community; physical, social, and mental health; and risky or harmful behaviors.

According to the Utah Department of Health and Human Services, which owns the survey, it is one of our state's most valuable data collection tools. Data from the SHARP survey is what led to the creation of Parents Empowered, which fights underage drinking, and the SafeUT app, which is a crisis chat line and tip line. The survey is an opportunity for adolescents to express the many challenges they face in today's world — and how well they think they're prepared to handle them — without the fear of getting in trouble or the risk of someone thinking less of them.

CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	March 24, 2026				
CONSENT AGENDA		BUSINESS AGENDA	X	RECOGNITION	
PETITIONER(S):	Clinton City Youth Council				
TYPE OF VOTE:	ROLL CALL		VOICE		
SUBJECT:					
RECOMMENDATION:					

SUMMARY: Members of the Youth Council will report on their Utah State Youth Leadership Conference.

The Youth Council boasted a lineup of 21 youth who attended the annual conference March 12-14 at Utah State University. The conference focused on the topics of leadership and unity. It included break-out sessions, a service project, a scavenger hunt, a keynote speaker, a banquet, and dancing.

The Youth Council's advisors -- Joan Young, Tangie Dayley, and Nerisa Peterson -- volunteered their time to attend with the youth. The mayor and Council Members Christensen and Danson attended the closing banquet.

The event brings together youth councils from around the state. It costs \$175 per person. The youth each contribute \$75, and the City's general fund pays the remainder.

CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	3/24/2026			
CONSENT AGENDA	X	BUSINESS AGENDA		RECOGNITION
PETITIONER(S):	David Williams, Kasey Jensen			
TYPE OF VOTE:	ROLL CALL	X	VOICE	
SUBJECT:	Resolution 11-26, Municipal Wastewater Planning Program survey for 2025			
RECOMMENDATION:	That the council adopt Resolution 11-26 approving the City's Municipal Wastewater Planning Program (MWPP) Survey for 2025			

SUMMARY: Each year the City Council is required to review and approve the Municipal Wastewater Planning Program (MWPP) Survey prior to submitting it to the State. The MWPP Survey is a state-required oversight tool intended to help identify potential issues within the wastewater collection system and ensure continued compliance with effluent requirements under the UPDES permit.

The survey documents the City's funding contributions toward sewer capital improvement projects, reviews the sanitary sewer maintenance plan, and evaluates the overall condition of the sewer system. The results indicate that Clinton City's sewer system is generally in good condition, while also identifying the need for a rate study to ensure adequate funding for long-term system maintenance and infrastructure needs. A rate study is currently in progress to address these future funding needs.

ATTACHMENTS: Municipal Wastewater Planning Program survey for 2025 & Resolution 11 - 26

Full MWPP Survey - 2026

Municipal Wastewater Planning Program survey for the year 2025.

kjensenclintoncity@gmail.com [Switch account](#)



* Indicates required question

Email *

kjensen@clinton.utah.gov

Section I: General Information

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give the best evaluation of your facility. If you need assistance please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our [Frequently Asked Questions page](#)

What is the name of the Facility? *

Clinton City



What is the Name of the person responsible for this organization? *

Kasey Jensen

What is the Title of the person responsible for this organization? *

Assistant Public Works Director

What is the Email Address for the person responsible for this organization? *

kjensen@clinton.utah.gov

What is the Phone number for the person responsible for this organization? *

8016140870

Please identify the Facility Location? *

Please provide either Longitude and Latitude, address, or a written description of the location (with area or point).

1711 W 1740 N Clinton Utah 84015



Are you a federal facility?

A federal facility is a military base, a national park, or a facility associated with a federal government organization (e.g., BLM, Forest Service, etc.)

Yes

No

Clear selection

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* Indicates required question

Financial Evaluation Section

As you begin this survey you must keep in mind which part of the wastewater system that you represent, unless you represent it all (e.g., collections, treatment, or both). If you only represent the collection system please respond to each question thinking only of collection system data as you proceed through this survey. The same goes for treatment and both. If you get a question that does not apply to the part of the system which you represent then leave it unanswered. However, please try to answer as many questions as you possibly can.

This section is completed by:

Kasey Jensen / Cory Christensen

Are sewer revenues maintained in a dedicated purpose enterprise/district account?

Yes

No

Clear selection



Are you collecting 95% or more of your anticipated sewer revenue?

- Yes
- No

Clear selection

Are Debt Service Reserve Fund requirements being met?

- Yes
- No

Clear selection

Where are sewer revenues maintained?

- General Fund
- Combined Utilities Fund
- Other

Clear selection

What was the average MONTHLY User Charge for 2025?

33.20



Do you have a water and/or sewer customer assistance program (CAP)?

- Yes
- No

Clear selection

Are property taxes or other assessments applied to the sewer systems?

- Yes
- No

Clear selection

What is the yearly amount of revenue that you receive from these taxes?

0

Are sewer revenues sufficient to cover operations & maintenance costs, and repair & replacement costs (OM&R) at this time?

- Yes
- No

Clear selection



Are projected sewer revenues sufficient to cover operation & maintenance, and repair and replacement costs for the next five years?

- Yes
- No

Clear selection

Does the sewer system have sufficient staff to provide proper operation & maintenance, and repair and replacement?

- Yes
- No

Clear selection

Has a repair and replacement sinking fund been established for the sewer system?

- Yes
- No

Clear selection

Is the repair & replacement sinking fund sufficient to meet anticipated needs?

- Yes
- No

Clear selection



Are sewer revenues sufficient to cover all costs of current capital improvements projects?

- Yes
- No

Clear selection

Has a Capital Improvements Reserve Fund been established to provide for anticipated capital improvement projects?

- Yes
- No

Clear selection

Are projected Capital Improvements Reserve Funds sufficient for the next five years?

- Yes
- No

Clear selection

Are projected Capital Improvements Reserve Funds sufficient for the next ten years?

- Yes
- No

Clear selection



Are projected Capital Improvements Reserve Funds sufficient for the next twenty years?

- Yes
- No

Clear selection

Have you completed a rate study within the last five years?

- Yes
- No

Clear selection

Do you charge Impact fees?

- Yes
- No

Clear selection

If you charged Impact Fees, how much were they? =

If not a flat fee, use total collected impact fees for the year divided by the total number of entities who paid fees that year.

113.00



Have you completed an impact fee study in accordance with UCA 11-36a-3 within the last five years?

- Yes
- No

Clear selection

Do you maintain a Plan of Operations?

- Yes
- No

Clear selection

Have you updated your Capital Facility Plan within the last five years?

- Yes
- No

Clear selection

In what year was the Capital Facility Plan last updated?

2019



Do you use an Asset Management system for your sewer systems?

- Yes
- No

Clear selection

Do you know the total replacement cost of your total sewer system capital assets?

- Yes
- No

Clear selection

Replacement Cost =

80,000,000

Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?

- Yes
- No

Clear selection



What is the sewer/treatment system annual asset renewal cost as a percentage of its total replacement cost?

.25%

Describe the Asset Management System. Check all that apply:

- Spreadsheet
- GPS
- Accounting Software
- Specialized Software

What is the 2025 Capital Assets Cumulative Depreciation for your facility?

167,000

What is the 2025 Capital Assets Book Value?

Book Value = (total cost) - (accumulated depreciation)

5,900,000

Cost of projected capital improvements - Please enter a valid numerical value - 2025?

205,000



Cost of projected capital improvements - Please enter a valid numerical value - 2026 through 2030?

800,000

Cost of projected capital improvements - Please enter a valid numerical value - 2031 through 2035?

800,000

Cost of projected capital improvements - Please enter a valid numerical value - 2036 through 2040?

800,000

Cost of projected capital improvements - Please enter a valid numerical value - 2041 through 2045?

800,000

Purpose of Capital Improvements - 2025? Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity



Purpose of projected Capital Improvements - 2026 through 2030? - Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity

Purpose of projected Capital Improvements - 2031 through 2035 Check all that apply.?

- Replace/Restore
- New Technology
- Increased Capacity

Purpose of projected Capital Improvements - 2036 through 2040? - Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity

Purpose of projected Capital Improvements from 2041 through 2045? - Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity



To the best of my knowledge, the Financial Evaluation section is completed and accurate.

- True
- False

Clear selection

Do you have a collection system? *

- Yes
- No

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Full MWPP Survey - 2026

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Collection System

Including piping and lift stations.

This form is completed by [name]?

The person completing this form may receive Continuing Education Units (CEUs).

Kasey Jensen

Part I: SYSTEM DESCRIPTION

Please answer the following questions regarding SYSTEM DESCRIPTION.

What is the largest diameter pipe in the collection system?

Please enter the diameter in inches.

12"



What is the average depth of the collection system?

Please enter the depth in feet.

8.5

What is the total length of sewer pipe in the collection system?

Please enter the length in miles.

80

How many lift/pump stations are there in the collection system?

1

What is the largest capacity lift/pump station in the collection system?

Please enter the design capacity in gpm.

450

Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more?

Yes

No

Clear selection



What year was your collection system first constructed?

This can be an approximate guess if you really are not sure.

1969

In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed?

If more than one, cite the oldest.

1969

Part II: DISCHARGES

Please answer the following questions regarding DISCHARGES.

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure, except plugged laterals?

0



Sanitary Sewer Overflow (SSO)

Class 1 - a Significant SSO means a SSO backup that is not caused by a private lateral obstruction or problem that:

- (a) affects more than five private structures;
- (b) affects one or more public, commercial or industrial structure(s);
- (c) may result in a public health risk to the general public;
- (d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
- (e) discharges to Waters of the State.

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria

How many Class 1 SSOs were there in Calendar year 2025?

0

How many Class 2 SSOs were there in Calendar year 2025?

0

Please indicate what caused the SSO(s) in the previous 2 questions.

N/A

Please specify whether the SSOs were caused by contract or tributary community, etc.

No



Part III: NEW DEVELOPMENT

Please answer the following questions regarding NEW DEVELOPMENT.

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

Yes

No

Clear selection

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

Yes

No

Clear selection

What is the number of new commercial/industrial connections in 2025?

4

What is the number of new residential sewer connections added in 2025?

70



How many equivalent residential connections are served?

7300

Part IV: OPERATOR CERTIFICATION

Please answer the following questions regarding OPERATOR CERTIFICATION.

How many collection system operators do you employ?

8

What is the approximate population served?

23860

State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade. List the designated Chief Operator/DRC for the Collection System by: First and Last Name, Grade, and email.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

Kasey Jensen, Grade III, kjensen@clinton.utah.gov



Please list all other wastewater collection system operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

David Williams, Grade IV, dwilliams@clinton.utah.gov

Please list all other wastewater collection system operators by name and certification grade. Please separate names and certification grades for each operator by commas.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

John Wyan Grade II, Corey Richins Grade II, Kevin Sorensen Grade III, Jeremy Udink Grade III, Zac Martinez Grade IV, Eli Richins Grade III

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

Yes

No

Clear selection

Part V: FACILITY MAINTENANCE

Please answer the following questions regarding FACILITY MAINTENANCE.



Have you implemented a preventative maintenance program for your collection system?

- Yes
- No

Clear selection

Have you updated the collection system operations and maintenance manual within the past 5 years?

- Yes
- No

Clear selection

Do you have a written emergency response plan for sewer systems?

- Yes
- No

Clear selection

Do you have a written safety plan for sewer systems?

- Yes
- No

Clear selection



Is the entire collections system TV inspected at least every 5 years?

- Yes
- No

Clear selection

Is at least 85% of the collections system mapped in GIS?

- Yes
- No

Clear selection

Part VI: SSMP EVALUATION

Please answer the following questions regarding SSMP EVALUATION.

Have you completed a Sewer System Management Plan (SSMP)?

- Yes
- No

Clear selection



Has the SSMP been adopted by the permittees governing body at a public meeting?

Yes

No

Clear selection

Has the completed SSMP been public noticed?

Yes

No

Clear selection

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USMP Public Notice Date

Date of public notice?

Date

05/28/2016

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Continue 1

During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?

- Yes
- No

Clear selection

What adjustments were made to the SSMP (i.e. line cleaning, CCTV inspections, manhole inspections, and/or SSO events)?

None



During 2025, was any part of the SSMP audited as part of the five year audit?

Yes

No

Clear selection

If yes, what part of the SSMP was audited and were changes made to the SSMP as a result of the audit?

None

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Plan?

Yes

No

Clear selection

Does the collection system have more than 2,000 connections?

Yes

No

Clear selection



Has a fats, oil, and grease (FOG) or fats, oil, sand, and grease program been developed by the collection system?

Yes

No

Clear selection

Part VII: NARRATIVE EVALUATION

Please answer the following questions regarding NARRATIVE EVALUATION.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

The overall condition of the collection system is in good shape. All known problem areas have been addressed or have a plan to be addressed. The lift station is also in good condition and operates effectively.

What sewerage system capital improvements does the utility need to implement in the next 10 years?

Sewer pipelining and replacement under UDOT right of ways. Pipe replacement and lining in select areas



What sewerage system problems, other than plugging, have you had over the last year?

Utility Conflicts - With the growing construction along UDOT's right of ways there have been multiple cases of our main being impacted. We have worked to ensure that these impacts are addressed and taken care of in a timely manner

Flushable Wipes - We continue to see wipes and an ongoing issue in some parts of the system. adding more maintenance and backups in some cases.

Calcium Deposits - In some areas of the system we see calcium build ups. These areas require more attention and maintenance.

Is your utility currently preparing or updating its capital facilities plan?

Yes

No

Clear selection

Does the municipality/district pay for the continuing education expenses of operators?

100%

Partially

Does not pay

Clear selection



Is there a written policy regarding continued education and training for wastewater operators?

Yes

No

Clear selection

Do you have any additional comments?

None

To the best of my knowledge, the Collections System section is completed and accurate

True

False

Clear selection

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Wastewater Treatment Options

You have either just completed or just bypassed questions about a Collection System. If this section was bypassed by mistake, in the next question you will have the option to return to the questions on a Collection System. If you are good with the progress up to now, next you will determine what kind of Wastewater Treatment you have, or you can choose NO Wastewater Treatment.

What kind of wastewater treatment do you have in your wastewater treatment system?

- Mechanical Plant
- Discharging Lagoon
- Non-Discharging Lagoon
- No Treatment of Wastewater
- Collections (go back to Collections)

Clear selection

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* Indicates required question

Adopt & Sign

I have reviewed this report and to the best of my knowledge the information provided in this report is correct. *

True

False

Has this been adopted by the City Council or District Board? *

yes

No

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* Indicates required question

Not Adopted by Council

What date will it be presented to the City Council or District Board? *

Date

03/24/2026

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CLINTON CITY RESOLUTION NO. 11-26

A RESOLUTION OF CLINTON CITY APPROVING THE MUNICIPAL WASTEWATER PLANNING PROGRAM (MWPP) SURVEY FOR CALENDAR YEAR 2025

WHEREAS, Clinton City operates a municipal wastewater collection system pursuant to authority granted under Utah Code § 10-8-14 and § 10-8-15; and

WHEREAS, Clinton City is subject to state and federal water quality regulations, including the Utah Pollutant Discharge Elimination System (UPDES) program administered under Utah Code § 19-5-104 and related administrative rules; and

WHEREAS, the State of Utah requires municipalities to complete and submit the Municipal Wastewater Planning Program (MWPP) Survey as part of ongoing system evaluation and compliance under Utah Administrative Code R317-1 and Division of Water Quality guidance; and

WHEREAS, the MWPP Survey serves as a statewide evaluation tool to assess the condition, capacity, financial sustainability, and operational performance of municipal wastewater systems; and

WHEREAS, the MWPP Survey for calendar year 2025 has been completed by City staff and includes a comprehensive review of the City's wastewater collection system, financial condition, capital improvement planning, and maintenance practices ; and

WHEREAS, the survey findings indicate that Clinton City's wastewater collection system is generally in good condition, with no reported sanitary sewer overflows and appropriate maintenance practices in place, while also identifying the need for continued planning for long-term capital improvements and funding strategies ; and

WHEREAS, the survey further identifies that a rate study is necessary to ensure adequate funding for future operation, maintenance, and capital infrastructure needs, and that such a study is currently underway ; and

WHEREAS, approval of the MWPP Survey by the governing body is required prior to submission to the State of Utah;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Clinton City, Utah, as follows:

Section 1. Incorporation of Recitals.

The foregoing recitals are hereby incorporated as findings of the Clinton City Council.

Section 2. Approval.

The Clinton City Council hereby approves the Municipal Wastewater Planning Program (MWPP) Survey for calendar year 2025.

Section 3. Authorization.

The City Council authorizes City staff to submit the approved MWPP Survey to the Utah Division of Water Quality in compliance with applicable state requirements.

Section 4. Compliance Intent.

The City Council affirms its commitment to continued compliance with **Utah Code Title 19, Chapter 5 (Water Quality Act)** and all applicable administrative rules governing wastewater system planning, operation, reporting, and funding.

Section 5. Severability.

If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Resolution.

Section 6. Effective Date.

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 24th day of March, 2026.

CLINTON CITY

Marie Dougherty, Mayor

ATTEST:

City Recorder

Voting:

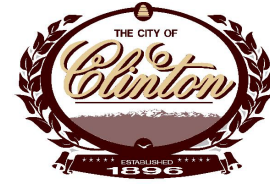
Council Member	Yes	No
Spencer Arave	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Christensen	<input type="checkbox"/>	<input type="checkbox"/>
Chris Danson	<input type="checkbox"/>	<input type="checkbox"/>
Adam Larsen	<input type="checkbox"/>	<input type="checkbox"/>
Dane Searle	<input type="checkbox"/>	<input type="checkbox"/>

CLINTON CITY COUNCIL WORK SESSION MINUTES

Date: March 10, 2026

Time: 6:00 PM

Location: 2267 N 1500 W, Clinton, UT 84015



Staff present:

City Manager Trevor Cahoon, Finance Director Cory Christensen, Public Works Director David Williams, Parks & Recreation Director Brooke Mitchell attended electronically, Community Development Director Peter Matson, Fire Chief Jason Poulsen, Police Chief Shawn Stoker, Deputy Recorder Amy Durrans, Recorder Lisa Titensor

City Council:

Mayor Marie Dougherty
Councilmembers Spencer Arave, Jennifer Christensen, Chris Danson, Adam Larsen, and Dane Searle

Citizen Attendance:

Kirby Crowley, Greg Allen, Robert Miller

CALL TO ORDER

Mayor Dougherty called the work session to order at 6:00 PM.

PARKS AND OPEN SPACE DISCUSSION

City Manager Trevor Cahoon opened the discussion by explaining the purpose of the work session was to receive Council direction regarding future park planning and priorities. Councilmembers were asked to consider strategic questions about the City's park system, including whether future parks should focus primarily on neighborhood needs or serve as regional attractions.

Mr. Cahoon also asked Councilmembers to consider whether the City should prioritize improvements to existing parks or focus on developing new park space.

The Council discussed the concept of parks with themes versus parks with similar amenities at each location. Some members expressed support for having parks with specific purposes while maintaining common amenities such as playgrounds, walking paths, picnic areas, and pavilions.

Councilmember Larsen expressed support for themed parks while noting that certain features such as playgrounds, walking paths, and picnic areas are expected amenities in most parks.

Councilmember Arave noted that the Council may first need to determine whether the priority should be completing existing parks or beginning development of new park areas.

Mr. Cahoon explained that the City's General Plan includes a goal of providing access to a park in close proximity of residential areas. He noted that the southwestern portion of the City currently lacks park access and that future planning may need to address this gap.

DISCUSSION ON PARK PRIORITIES

Councilmembers discussed several priorities for park improvements.

Development of Land X

Councilmembers discussed the possibility of developing Land X, which is in the southwest portion of the City. Several Councilmembers expressed interest in developing this property to provide park access for residents in that area who currently do not have a nearby park.

Councilmember Larsen noted that even minimal improvements such as installing grass and irrigation could create usable recreational space while allowing additional improvements to be completed in future phases.

Councilmembers discussed the concept of developing the park in phases, potentially beginning with a small neighborhood-scale park, with improvements phased over time.

Staff explained that phased development could allow the City to make initial improvements while planning for future amenities.

Completion of Existing Parks

Councilmembers also discussed the importance of completing improvements at existing parks, particularly Pond Park.

Several Councilmembers noted that Pond Park has remained unfinished for many years and that residents have expressed concern about its appearance and maintenance.

Staff explained that improvements at Pond Park would include dredging the pond to address sediment buildup and water quality concerns.

Councilmember Danson stated that completing existing projects could provide visible improvements to the community and prevent parks from appearing neglected.

Civic Center Park

Councilmembers discussed Civic Center Park as a potential long-term location for a larger community gathering space or showcase park. However, several members suggested that decisions about major improvements at Civic Center Park may depend on the outcome of the ongoing General Plan update.

PARK SYSTEM GOALS

Staff and Councilmembers also discussed broader goals for the City's park system.

Parks & Recreation Director Brooke Mitchell explained that park planning should consider the purpose of parks within the community, including whether the City wishes to prioritize recreation programming, community gathering spaces, or regional recreational attractions.

Ms. Mitchell also emphasized the importance of ensuring that parks include appropriate supporting amenities such as seating, shade structures, and restrooms when necessary to encourage consistent use.

Councilmembers discussed the possibility of creating a phased park development strategy to address park improvements across the City over time.

FUNDING CONSIDERATIONS

Staff explained that the City currently has approximately \$1.5 million available for park improvements, consisting of funds from the Parks Project Fund and the RAP Tax Fund.

It was noted that additional funding opportunities may be available through federal Land and Water Conservation grants, which could potentially provide matching funds for certain park projects.

Staff also noted that some park impact fee funds must be used within certain timelines to remain in compliance with state law.

RAP TAX BOARD RECOMMENDATIONS

Councilmember Arave noted that the RAP Tax Board has recently discussed potential park improvements and identified additional shade structures in parks as a priority based on community feedback.

COUNCIL CONSENSUS

Based on the discussion, several Councilmembers expressed interest in prioritizing the following park improvements:

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- Development of Land X to provide park access in the southwest area of the City
- Improvements and completion of Pond Park
- Continued evaluation of Civic Center Park in coordination with the General Plan update

Staff will review these priorities and return to the Council with additional concepts and potential phased development options.

ADJOURNMENT

The work session concluded at approximately 6:50 PM.

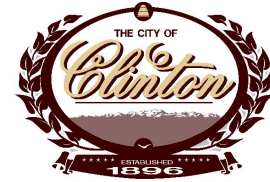
*Dated this 24th day of March 2026
/s/Lisa Titensor, Clinton City Recorder*

CLINTON CITY COUNCIL MEETING MINUTES

Date: March 10, 2026

Time: 7:00 PM

Location: 2267 N 1500 W, Clinton, UT 84015



Mayor: Marie Dougherty

City Council: Spencer Arave, Jennifer Christensen, Chris Danson, Adam Larsen, and Dane Searle

Staff: City Manager Trevor Cahoon, Police Chief Shawn Stoker, Public Works Director David Williams, Fire Chief Jason Poulsen, Parks and Recreation Director Brooke Mitchell attended electronically, Treasurer Steve Hubard, Finance Director Cory Christensen, Community Development Director Peter Matson, Deputy Recorder Amy Durrans, and Recorder Lisa Titensor

Attendees: Lance Allen, Aaron Rice, Leni Balluff, Roger & Dawn Fitzpatrick, Linda & Aaron Calder, Jesse Simonson, Greg Allen, Kirby Crowley, Paul & Dannette Stuart, Shela Merrill, Emily Salisbury, Liv Decker, Abigail Maughn, Jennifer Maughn

CALL TO ORDER

Mayor Dougherty called the meeting to order at 7:00 PM.

The Pledge of Allegiance was performed by all those in attendance.

Councilmember Adam Larsen provided the invocation.

ROLL CALL

Mayor Dougherty, Councilmembers Arave, Christensen, Danson, Larsen, and Searle were all present.

SPECIAL RECOGNITION

POLICE DEPARTMENT OATHS OF OFFICE FOR NEW PATROL OFFICERS

Police Chief Shawn Stoker introduced two new officers joining the Clinton City Police Department: Brady Fitzpatrick, a retired lieutenant with over 20 years of law enforcement and leadership experience, and Christian Connell, who brings approximately seven years of law enforcement experience. Both officers were administered the oath of office and had

their badges pinned by family members. The mayor and council welcomed them to the department and the community.

PUBLIC INPUT

Mayor Dougherty opened the public input period.

There was no public input.

BUSINESS ITEMS

PUBLIC HEARING – RECYCLING AND GREEN WASTE

Mayor Dougherty provided background information regarding the city's exploration of curbside recycling and green waste collection programs in partnership with Wasatch Integrated Waste Management District. She explained that the district has been encouraging member cities to increase waste diversion to extend the life of the Davis Landfill and reduce future transportation costs associated with hauling waste to more distant landfill facilities.

Mayor Dougherty explained that recycling is currently available to Clinton residents through private companies, but participation levels are low. The city is exploring the possibility of implementing an opt-out recycling structure, which research shows results in higher participation rates than opt-in programs.

She also discussed potential grant opportunities that could assist with the purchase of recycling or green waste containers. Final cost estimates for residents have not yet been determined.

Mayor Dougherty opened the public hearing at 7:15 PM.

PUBLIC COMMENTS

Emily Salisbury, a Clinton resident, spoke in favor of implementing recycling and green waste programs. She discussed environmental benefits, reduced landfill waste, and potential economic benefits related to compost and landscaping materials. She encouraged continued efforts to improve recycling programs and suggested exploring options for recycling metals and glass.

Matt Scott, a Clinton resident, also supported the program. He explained that his household currently pays approximately \$25 per month for private recycling service. He stated that curbside green waste collection would reduce trips to the landfill and expressed interest in the city exploring glass recycling options.

Liv Decker, a Clinton resident, expressed strong support for recycling and emphasized the importance of public education regarding what materials can be recycled. She noted that

since her household began recycling, the amount of waste placed in their garbage can has been significantly reduced.

Amanda Allen, a Clinton resident, raised questions about what happens to materials that cannot be recycled. She noted that some materials are currently transported to a cement kiln facility in Morgan and asked what would happen if that option were no longer available.

Aaron Rice, a Clinton resident, stated that he would opt out of a recycling program because his household does not generate enough recyclable material to justify the additional cost.

Lisa Cook, a long-time Clinton resident, expressed support for recycling and green waste programs. She noted that she has recycled for many years and believes making recycling more accessible would benefit the community.

Sheila Merrill, a Clinton resident, also expressed support for recycling. She indicated that her household currently pays for recycling services and would welcome a city program. She also expressed interest in glass recycling and green waste services.

Abigail Mahn, a Clinton resident, stated that her household fully supports recycling and other waste reduction efforts.

Cynthia Hurst, a Clinton resident, expressed support for recycling and noted that deposit programs in other areas demonstrate the value of recycling materials rather than sending them to the landfill.

Greg Allen, a Clinton resident for approximately 18 years, stated he supports recycling and appreciates the proposed opt-out option. He asked how much recycling participation could extend the life of the landfill.

Mike Parker, a Clinton resident, asked whether the city had considered creating a centralized recycling drop-off location rather than curbside service.

Lisa Cook commented that the convenience of curbside pickup would encourage greater participation.

Tia Merrill noted that in other cities where she previously lived, recycling and waste collection services were coordinated so that all containers were collected on the same day.

Paul Stewart stated that he currently takes recycling materials to the landfill but would appreciate the convenience of curbside service. He also asked questions about green waste disposal and ownership of recycling containers provided through grant funding.

Aaron Calder stated he supports recycling but would opt out if the program was not cost-effective for his household.

Mayor Dougherty closed the public hearing at 7:40 PM.

Following the closure of the public hearing, Mayor Dougherty and staff responded to several questions raised by residents.

Mayor Dougherty introduced Lance Allen of Robinson Waste Services, the city's contracted waste hauler, as well as Jesse Simonsen, Wasatch Integrated Waste Management District Landfill Manager to answer questions about recycling operations and landfill management.

Mayor Dougherty addressed comments regarding glass recycling, explaining that glass recycling can be more challenging due to transportation costs and processing limitations. She indicated that the city would need to explore partnerships or facilities if glass recycling were to be added in the future.

Mayor Dougherty also discussed the handling of materials that cannot be recycled. Some plastics and other materials that cannot be processed through the recycling facility are currently transported to a cement kiln facility in Morgan where they are used as fuel in place of coal. This process helps divert waste from the landfill while also reducing the use of traditional fossil fuels.

Questions were also raised about the seasonal nature of green waste. Mayor Dougherty explained that green waste programs typically operate during yard maintenance seasons and that the city could potentially explore options allowing green waste containers to be converted to regular garbage containers when the program is not in active use.

Mayor Dougherty addressed the suggestion of a centralized recycling drop-off location. She explained that while drop-off locations can be helpful, the waste management district has found that curbside recycling programs produce significantly higher participation rates and therefore greater landfill diversion.

Mr. Allen discussed Robinson Waste Services operational considerations for implementing curbside recycling. He explained that it is most efficient for recycling and garbage collection to occur on the same day, which helps streamline collection routes and reduce traffic and transportation costs.

Mr. Allen also clarified that garbage and recycling materials are collected separately even when pickups occur on the same day, ensuring recyclable materials are not mixed with landfill waste.

Councilmember Christensen asked how clean recyclable materials need to be before being placed in recycling containers.

Mr. Allen explained that containers should be empty and reasonably clean and that excessive food contamination can create odors and reduce the effectiveness of recycling operations.

He explained that landfill life projections are continually updated based on waste volumes and diversion rates. Increasing participation in recycling and green waste programs can help extend landfill life and reduce long-distance waste hauling costs.

Councilmember Danson asked whether transporting materials to the cement kiln facility results in additional costs.

Wasatch Integrated Waste Management District Landfill Manager Jesse Simonson explained that landfill life projections are continually updated based on waste volumes and diversion efforts. He indicated that preliminary projections estimate approximately 15 years of remaining landfill capacity but expanded recycling and green waste diversion efforts could extend that period closer to 20 years. He also explained that certain non-recyclable materials are currently transported to a cement kiln facility in Morgan for use as fuel. While the district does not have a long-term contract with that facility, the district also works with additional processing partners to manage materials that cannot be recycled through the district's material recovery facility. He explained that there are costs associated with that process, but those costs are currently managed by the district as part of its waste diversion operations. He noted that recyclable containers do not need to be thoroughly rinsed, but they should be emptied of food and other contents before being placed in recycling containers.

Mayor Dougherty thanked residents for attending and providing input and noted that the council will continue evaluating program options and associated costs before deciding.

TRAINING – RDA, SSSD AND MOTORPOOL TRAINING

Finance Director Cory Christensen provided training to the council regarding several city funds, including the redevelopment agency, the sanitary sewer special service district (SSSSD), and the motor pool internal service fund.

Mr. Christensen first provided a brief overview of the redevelopment agency (RDA), explaining that redevelopment agencies are authorized under Utah Code Title 17C and allow local governments to encourage reinvestment and economic development within designated project areas. These projects are commonly funded through tax increment financing (TIF), which captures future increases in property tax revenue within the project area to fund infrastructure and redevelopment improvements.

Mr. Christensen then reviewed the city's motor pool internal service fund. He explained that the motor pool fund is used to manage the city's fleet of vehicles and equipment and to fund maintenance, repairs, and eventual replacement of those assets. The city currently operates approximately 150 vehicles and pieces of equipment, including trucks, trailers, lawn equipment, and other specialized equipment used by various departments. The estimated replacement value of the fleet is approximately \$13 million.

Mr. Christensen explained that the motor pool fund receives revenue through departmental user fees that help cover operational costs such as maintenance and repairs. In addition, the fund includes reserve contributions intended to build savings for future vehicle and equipment replacement. For fiscal year 2026, the budget includes approximately \$500,000 in reserve contributions toward vehicle replacement. This amount represents approximately 3.8 percent of the current replacement value of the city's fleet.

Councilmember Searle asked for clarification regarding the vehicle replacement funding level. He noted that contributing approximately 3.8 percent of the replacement value annually could result in a replacement cycle of approximately 26 years for the entire fleet and questioned what types of vehicles or equipment would realistically remain in service for that length of time other than large specialty vehicles such as fire apparatus.

Mr. Christensen responded that some equipment, such as trailers and certain larger pieces of equipment, can have longer useful lifespans. City Manager Trevor Cahoon added that while some specialized equipment can remain in service for extended periods, many vehicles have recommended replacement schedules. He noted that fire apparatus, for example, typically have recommended lifespans of 20 to 25 years due to wear on critical components such as pumps, water tanks, and other emergency response equipment. Maintaining reliable equipment is an important operational and safety consideration.

Mr. Christensen also noted that the current contribution level represents one of the larger annual transfers into the motor pool reserve fund in recent years. However, because many of the city's vehicles were originally purchased at lower historical costs, replacement prices today are significantly higher. He indicated that future budget discussions may need to consider whether reserve contributions should increase over time to keep pace with rising vehicle and equipment costs and to ensure the city can replace fleet assets on an appropriate schedule.

Mr. Christensen also reviewed the sanitary sewer special service district (SSSSD), explaining that it operates as an enterprise-style fund in which revenues generated by the district are intended to cover the operational and infrastructure costs associated with providing sewer services in the district area.

CONSENT ITEMS

1. Resolution 10-26, UDOT Betterment Agreement Design of Sewer Line Improvements Associated With the SR-108 (2000 West Phase 2 North) Project
2. Approval of Minutes: February 24, 2026 City Council Work Session and City Council Meeting, February 28, 2026 Special City Council Work Session
3. Approval of Accounts Payable: February 2026

Motion: Councilmember Danson moved to approve the consent agenda. Councilmember Searle seconded the motion. Voting by roll call is as follows: Councilmember Christensen, yes; Councilmember Larsen, yes; Councilmember Arave, yes; Councilmember Searle, yes; Councilmember Danson, yes.

DEPARTMENT HEAD REPORTS

Public works director David Williams reported that the city has received a grant to install the next 1,000 water meters as part of the city's ongoing metering improvement program. He also reported that the design phase for the 2000 West project is currently underway. The project includes water line replacement and related infrastructure improvements. Mr. Williams explained that there is a potential conflict with the placement of water lines beneath the sidewalk and that the city may need to acquire right-of-way easements from four properties to accommodate the project. The estimated acquisition cost is approximately \$2.50 per square foot.

Fire Chief Jason Poulsen announced an upcoming emergency preparedness fair scheduled for Monday, March 16. The event will provide residents with information and resources related to disaster preparedness and emergency response planning.

Community Development Director Peter Matson reported on the planning commission meeting held on March 5, 2026. During that meeting, the commission reviewed planning commission bylaws and procedures and discussed revisions that are expected to be considered for adoption at an upcoming meeting. The commission also continued discussions regarding accessory dwelling unit regulations and related land use issues. Mr. Matson indicated that staff will be working on proposed text revisions and coordinating with the mayor and council as the process moves forward.

CITY MANAGER REPORT

City Manager Trevor Cahoon reminded residents about the importance of maintaining emergency preparedness supplies, including 72-hour emergency kits for households and pets.

Mr. Cahoon also announced several upcoming staff retirements. Carol Weber and Cathy Miller will be retiring at the end of the month, and Terri Jenson plans to retire later in the year. He expressed appreciation for their years of service in the city.

Mr. Cahoon also reminded residents that the city's annual spring cleanup event is scheduled for Saturday, April 18. The cleanup provides residents an opportunity to dispose of certain waste items and helps maintain neighborhood cleanliness throughout the community.

COUNCIL REPORTS

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Councilmember Spencer Arave announced the upcoming “Lucky to Have You” children’s dance event. The event is scheduled to begin at approximately 6:30 PM and is intended as a community activity for families and youth.

Councilmember Jennifer Christensen reported that members of the Clinton Youth Council will be attending the Youth Leadership Conference at Utah State University in Logan. She noted that the conference provides leadership development opportunities for youth and allows participants to interact with youth leaders from communities across the state.

Councilmember Chris Danson reported that the Youth Council is preparing to provide a presentation at the March 24, 2026 City Council meeting at a special time, 6 PM. He also reported on ongoing community efforts related to the Communities That Care program and recent SHARP survey results that provide insight into youth health and community trends.

Councilmember Adam Larsen stated he had nothing additional to report at this time.

Councilmember Dane Searle reported that the sewer district has been operating under city oversight for the past eight weeks and that the district is currently working through the process of hiring a director to oversee operations moving forward.

The meeting adjourned at 8:30 PM.

Dated this 24th day of March 2026
/s/Lisa Titensor, Clinton City Recorder