

*COORDINATED HUMAN SERVICES TRANSPORTATION PLANNING*

*CHAIR – JACOB BROWNING · VICE CHAIR – STEPHANIE RAINEY · TRANSPORTATION PLANNING DIRECTOR – MYRON LEE*

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**RMC  
MINUTES**

Coordinated Human Service Transportation Planning Committee Meeting  
November 13, 2025, 10:00 am  
Five County AOG  
1070 W 1600 S Bldg. B  
St George, UT 84770

**MEMBERS PARTICIPATING**

Ms. Jerica Bauer  
Mr. Jacob Browning  
Ms. Donna Chynoweth  
Mr. Scott Buys  
Mr. Ryan Marshall  
Ms. Fiona Hildebrant  
Mr. Chris Pearson  
Ms. Stephanie Rainey  
Ms. Sheila Shotwell

**REPRESENTING**

Kane County Council on Aging  
Washington County Council on Aging  
Garfield County Council on Aging  
Five County AOG – Mobility Manager  
Public Works Director – Cedar City  
Turn Community Services  
SunTran Transit Manager  
Iron County Council on Aging  
Beaver County Council on Aging

**MEMBERS ABSENT**

Mr. Bill Dudleston  
Ms. Kristen Hayward  
Mr. Hayden Johnson  
Mr. Kasey Shakespear

**REPRESENTING**

Southwest Mental Health  
DWS  
RRCI  
Utah Center for Rural Health

**NON-VOTING MEMBERS ABSENT**

Kurt Ivie  
Mr. Elliott Taylor

**REPRESENTING**

Washington City Council  
Washington County Public Works

**OTHERS PARTICIPATING**

Carlos Calbimonte

**REPRESENTING**

UDOT – Rural Public Transit Team

**QUORUM & MINUTES**

- I. Welcome and Call to Order: Jacob called the meeting to order at 10:00 am, November 13, 2025, minutes were presented for approval with Stephanie Rainey making a motion to approve and seconded by Sheila Shotwell and was unanimously approved by the RMC Committee members present.

**II. REPORTS, PLANNING AND ACTION ITEMS**

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### Highlights:

Carlos Calbimonte from UDOT's Rural Public Transit team attended the first portion of the meeting and provided the following comments:

I just want to let everybody know I am over here with Utah rural public transit. Applications are open for Formula transit, formula funds. I am doing something new, at least on our side, I am providing live support, BlackCat technical assistance. There is a link to a Google meet. There is an hour session where you can jump on anytime during that hour. You can ask individual questions if you would like to or any issues that you are having. Questions about the application checklist, if something is not working properly, you can even share your screen. We can walk with you through the steps if needed. It is just an open space for any of you that have questions about the applications. If want some private time and very specific questions, confidential questions that you would like to ask about your application, just send us an email. I would highly recommend to take a look at our Utah rural public transit website. The homepage has several resources that are helpful in our state management plan, but some of those things on our state management plan are being updated. Please keep that in mind that all the applications are being done through BlackCat transit now. The link is also located in the home page. And if you are not a user on Black Cat yet, for your agency, there is a Google form in our home page that you can use to make a request as a new user for black cat. I am planning to do every week in December, the hour session and will most likely be on Thursdays, so that any of you during the whole month can reach out. I recommend getting started now so that any complications, technical issues that you may run into can be resolved through following up with us before the deadline. Be aware the application deadline is on December 31, 2026.

Agencies provided updates on current services offered. SunTran is hiring six part-time bus drivers and one other position to run the day to day operations.

Congratulations to Sheila Shotwell on her December retirement. Sheila will be providing training for her replacement starting November 24th. Best wishes Sheila from the RMC!!! Scott will plan to visit with Sheila's replacement in the near future.

**Training Needs:** Please reach out to Scott with any transit training needs in the Five County Region and Scott will coordinate with Mary and schedule times with your agency.

### Medical Voucher Status:

A \$20,000 match was approved from UDOT's RPTT. The Mobility Manager at Five County AOG was awarded a \$20,000 medical voucher grant match (\$40,000 Dollars total) from FFY 2025 and will receive these funds the beginning of 2026. The goal with these funds is to be able to run the medical voucher program year around to better meet the growing needs of our community members throughout the Five County Region.

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### Action items:

Scott will work on resolving the distributed 2026 calendar invites issue.

Scott will send out the final ranking document to the Regional Mobility Council.

Ryan Marshall – (CATS Cedar City) In a previous URSTA Board meeting it was mentioned that UTA has excess used vehicles that they give away or sell off. Please contact Ryan Taylor at [ryantaylor@rideutah.com](mailto:ryantaylor@rideutah.com) or (801) 287-2399 to contact their fleet coordinator.  
250 lbs. is the standard weight for an electric chair.

### LIFT REPAIR CONTACT SOUTHERN UTAH:

Zion Van Co.  
Brad  
435-776-5555

Josh Densley 435-229-9467

Below are the URSTA & RTAP links for education and information.

[URSTA Utah](#)

National RTAP (Rural Transit Assistance Program) link to access helpful training materials:

[National Rural Transit Assistance Program | Rural, Public & Community \(nationalrtap.org\)](#)

### OTHER

VI. Adjournment – Meeting adjourned at 11:14 am.

**Next Scheduled Meeting:** January 15, 2026, 10 am, Five County AOG Conference room in St. George.