

# San Juan Health Service District Board Meeting Minutes

---

Date: December 4, 2025

Location: San Juan Health Service District Board Room / Remote Access

Attendees: Allen Barry, Casey Veach, Doug Christensen, Steve Simpson, Steph Williams, Clayton Holt, Ashley Reynolds, Jimmy Johnson, Farley Crofts, Dr. Jeanne Wigant, and Dr. Nichols.

Absent: Paul Sonderegger

## Public Budget Hearing

### 1. Call to Order

Allen Barry called the public budget hearing to order at 6:05 PM and noted that a quorum was present.

### 2. Presentation of Budgets

Farley reviewed the 2025 amended budget and the 2026 proposed budget, including the District's authorized appropriation limit (\$27,537,723 for 2025 operating expenses) and projected operating results.

No public in attendance to provide comment on presented budgets.

### 3. Close Budget Hearing

Motion: Casey Veach made a motion to close the public budget hearing.

Second: Steph Williams.

Motion Passed: Unanimously.

The budget hearing was closed at 6:12 PM.

## **Opening of Regular Meeting**

### **1. Call to Order**

Allen Barry called the regular meeting to order at 6:12 PM and noted that a quorum was present.

The October 16, 2025 meeting minutes were reviewed and approved as written.

### **2. Celebrations**

Celebrations were held later in the meeting to recognize Dr. Jeanne Wigant.

### **3. Vision Statement**

Steve Simpson read the District's vision statement.

## **Old/New Business**

### **1. Approval of 2025 Amended Budget**

Motion: Casey Veach made a motion to approve the 2025 amended budget as written and discussed.

Second: Doug Christensen.

Motion Passed: Unanimously.

### **2. Approval of 2026 Proposed Budget**

Motion: Casey Veach made a motion to approve the 2026 proposed budget.

Second: Doug Christensen.

Motion Passed: Unanimously.

### **3. Approval of 2026 Capital Budget**

Administration reviewed the capital equipment planning worksheet, including approximately \$2.9M in major equipment already contracted/purchased through prior project financing.

The total new 2026 capital request reviewed was \$1,077,231.96.

Motion: Steve Simpson made a motion to approve the 2026 capital budget as presented.

Second: Doug Christensen.

Motion Passed: Unanimously.

#### **4. Approval of 2026 Board Meeting Schedule**

Motion: Steph Williams made a motion to approve the 2026 regularly scheduled Board meeting calendar.

Second: Casey Veach.

Motion Passed: Unanimously.

#### **5. Open and Public Meetings Act Training (Clayton Holt)**

Clayton reviewed Open and Public Meetings Act requirements, including noticing/posting, public attendance, and recording guidelines. Because we are a government entity, all of our Board Meetings are required to be open to the public. This creates transparency for those that wish to be informed, but an open meeting does not give members of the public the right to speak or participate in the meetings. Time was also spent to discuss posting requirements for any changes that are made to the initial board meeting schedule that is established at the beginning of the year.

The Board also reviewed the limited circumstances and required process for entering closed session.

#### **6. Financial Report (Farley Crofts)**

Farley reviewed current financial performance and cash position, noting impacts from project-related payments and timing of non-operating revenue.

Administration noted the construction fund bank balance had decreased due to contractor payments and timing of a DSH settlement, and discussed expectations for upcoming property tax and DSH receipts.

The Board discussed hospital project expenditures and the anticipated timeline for opening the new facility (early 2027).

OB volume trends were reviewed, with deliveries trending upward year-over-year.

### **Administrative Report**

#### **1. CNO Report (Ashley Reynolds)**

Ashley reported stable clinical operations and reviewed ED activity and transfers.

Oncology infusion services remain active, with multiple patients receiving infusions that day.

Orthopedics and surgical volumes remain strong; Dr. Lyman has performed 19 cases to date, including six joint procedures.

## **Sub-Committee Reports**

### **1. Medical Staff Report (Dr. Wigant)**

Medical Staff completed a case review (M&M) with Intermountain Tele-Critical Care as a collaborative learning experience.

Hands-on skills training has been implemented and will continue at least quarterly; January training is planned for chest tubes.

Medical Staff is setting competency standards and minimum case requirements for low-frequency procedures (e.g., intubations).

## **Credentialing**

### **1. New Credentialing**

Motion: Casey Veach made a motion to accept the Medical Staff's recommendation to credential Lauren Wells, PA-C.

Second: Doug Christensen.

Motion Passed: Unanimously.

## **Policy Review & Approval**

Motion: Casey Veach made a motion to approve the new, revised, and unchanged policies as listed in the Board packet.

Second: Doug Christensen.

Motion Passed: Unanimously.

## **Celebrations**

Dr. Jeanne Wigant was recognized as "Rural Health Provider of the Year" for her contributions to rural health care.

Dr. Nichols shared remarks regarding Dr. Wigant's nomination and award presentation.

Dr. Wigant shared remarks and highlighted teamwork involved in a high-risk OB emergency and the positive outcome for mother and infant after NICU care.

A community recognition event was discussed to celebrate Dr. Wigant and her award.

## Closed Session

No closed session was held.

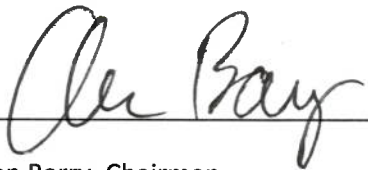
## Adjournment

Motion: Doug Christensen made a motion to adjourn.

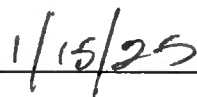
Second: Casey Veach.

Motion Passed: Unanimously.

The meeting was adjourned at 7:25 PM.

  
\_\_\_\_\_

Allen Barry, Chairman

  
\_\_\_\_\_

Date