

Jefferson Academy

Board of Directors Meeting

Date: March 16, 2026

Location: 1425 S Angel Street, Kaysville, UT 84037

In Attendance: Keith Facer, Natalie Allman, Alana Wilson, Paul Smith, Katie Browning

Others Present: Hannah Dorius, Heidi Bauerle, Dawn Benke, Nicole Jones



MINUTES

CALL TO ORDER

Keith Facer called the meeting to order at 7:07PM.

CONSENT ITEMS

- 01.12.2026 Board Meeting Minutes

Keith Facer made a motion to approve the 01.12.2026 Board Meeting Minutes. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.

REPORTS

- Policy Governance
 - Ends 1.2 Citizenship
 - Ends 1.3 Moral Excellence
 - Ends 1.4 Principles of Liberty
 - Ends 1.6 Community Involvement
 - Ends 1.7 School Culture
 - Executive Limitations 2.6 Asset ProtectionThese policies under Policy Governance were reviewed as a board.

- Director's Report

Nicole Jones presented the Director's Report to the board. Nicole presented on enrollment. Since January they have had a couple PCBL visits, observations and professional development. Teachers are focusing on targeted and explicit instruction. The school received a grant for professional development at the beginning of the year. Students are understanding the technology that is being used. Hosted a Leader in me professional development program. They did tours, learned from a speaker, watched announcements, watched student crews in action. Parent Teacher conferences took place in February. Attendance was 92% which is great. Enrollment is currently at 535

- Finance Report

Dawn Benke presented the Finance Report to the board. As of February 28th, the school year is 67% of the way through. Revenue is higher than expected due to

interest rates remaining higher than budgeted. PTIF is earning ample interest which is reflecting positively on the budget. There is nothing concerning in the budget at this time.

VOTING AND DISCUSSION ITEMS

- School Land Trust Plan 2026/2027
Nicole Jones spoke to the board about the School Land Trust Plan 2026/2027. The plan, which was included in the board's meeting documentation, outlines the specific academic goals established and details how the funds that are allocated through the School Land Trust will be used to support and achieve those goals.
- Lawn Care Agreement
Nicole Jones spoke to the board about the need to contract a lawn care company. Two quotes were presented for board discussion. Nicole Jones procured bids and recommended Extreme Green for contract approval.

Keith Facer made a motion to approve the School Land Trust Plan 2026/2027, Lawn Care Agreement with Extreme Green. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.

- Financial Condition and Activities Policy
Nicole Jones spoke to the board about the amendment to the Financial Condition and Activities Policy. Changes to this policy include adjustments to the board approval amount for purchases.

Keith Facer made a motion to approve the Financial Condition and Activities Policy. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.

- Helpside Professional Employer Agreement
Nicole Jones presented the Helpside Professional Employer Agreement for board review and discussion. Jefferson Academy has been using Helpside in the past as an Employee Benefits platform and would like to continue.

Keith Facer made a motion to approve the Helpside Professional Employer Agreement. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.

CALENDARING

- Next Board Meeting June 8, 2026, at 6:00pm at AW Services Office at 290 N Flint Street Kaysville, UT.

ADJOURN

At 8:01PM Keith Facer made a motion to adjourn. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.