

WEST HAVEN CITY COUNCIL AGENDA

AMENDED

March 18, 2026 6:00 P.M.
City Council Chambers
4150 South 3900 West, West Haven, UT
84401

NOTICE IS HEREBY GIVEN THAT ON **March 18, 2026**, THE COUNCIL OF WEST HAVEN CITY WILL HOLD THE FOLLOWING PUBLIC MEETINGS: **5:00 PM**: COUNCIL AND PLANNING COMMISSION WORK SESSION AND **6:00 PM**: REGULAR WEDNESDAY CITY COUNCIL MEETING. JOIN US DIGITALLY FOR THE WORK SESSION AND COUNCIL MEETING AT [HTTPS://US06WEB.ZOOM.US/J/81581435918](https://us06web.zoom.us/j/81581435918). WATCH LIVE AT [HTTP://WWW.YOUTUBE.COM/@CITYOFWESTHAVENUTAH4030](http://www.youtube.com/@cityofwesthavenutah4030).

5:00 CITY COUNCIL AND PLANNING COMMISSION WORK SESSION – IN CITY COUNCIL CHAMBERS

NO ACTION CAN OR WILL BE TAKEN ON ANY AGENDA ITEMS DISCUSSED DURING WORKSESSION - DISCUSSION OF SUCH ITEMS IS FOR CLARIFICATION.

MEETING TO ORDER: Mayor Vanderwood

REPORTS AND DISCUSSION AS FOLLOWS:

1. Presentation and Discussion-Economic Plan-Rob Sant
2. Discussion-Engaging Non-Residents in the Annexation Policy Plan Regarding the General Plan

6:00 REGULAR CITY COUNCIL MEETING

1. **MEETING CALLED TO ORDER:** Mayor Vanderwood
 2. **OPENING CEREMONIES**
A. PLEDGE OF ALLEGIANCE Councilmember Morse
B. PRAYER/MOMENT OF SILENCE Councilmember Call
 3. **PUBLIC PRESENTATION:** Resident(s) attending this meeting will be allotted 3 minutes to express a concern or ask a question about any issue that **IS NOT ON THE AGENDA**. No action can or will be taken on any issue(s) presented.
 4. **UPCOMING EVENTS**

Music Circle-The Barn	March 23, 2026	7:00 PM
Senior Lunch Bunch-The Barn-Mayor Vanderwood	March 25, 2026	11:30 AM
Easter Egg Hunt-R. Kenneth Baldwin Country Park	March 28, 2026	10:00 AM
Oil Pastel Workshop-The Barn	April 13, 2026	6:00 PM
Utah League of Cities and Towns Midyear Conference	April 22-24, 2026	
Ogden Pioneer Days Parade	July 24, 2026	8:00 AM
 5. **COUNCIL UPDATES**
- ***AGENDA ACTION ITEMS*****
6. **ACTION ON CONSENT AGENDA**
A. COUNCIL MEETING MINUTES MEETING HELD March 4, 2026

7. **ACTION ON RESOLUTION 10-2026-DECLARING CERTAIN GENERATORS AS SURPLUS TO THE CITY'S NEEDS; AUTHORIZING THE DISPOSAL OF SUCH AS SURPLUS PROPERTY-DANIEL TANNER, EMERGENCY MANAGER**
8. **ADVICE & CONSENT OF: FOUR (4) PARKS AND TRAILS COMMITTEE MEMBER APPOINTMENT- Submitted by Mayor Vanderwood To fill four, 3-year terms. The terms will be from March 18, 2026, thru December 31, 2028**
9. **ADVICE & CONSENT OF: ONE (1) COMMUNITY EVENTS COMMITTEE MEMBER APPOINTMENT- Submitted by Mayor Vanderwood To fill one, 3-year term. The term will be from March 18, 2026, thru December 31, 2028**
10. **ADVICE & CONSENT OF: THREE (3) ARTS COUNCIL COMMITTEE MEMBER APPOINTMENT- Submitted by Mayor Vanderwood To fill three, 2-year terms. The terms will be from March 18, 2026, thru December 31, 2027**
11. **ACTION ON RESOLUTION 11-2026-TERMINATION OF AN INTERLOCAL AGREEMENT BETWEEN ROY CITY AND WEST HAVEN CITY REGARDING FINANCIAL CONTRIBUTIONS TO SUPPORT THE ROY SENIOR CENTER**
12. **REVIEW, DISCUSSION AND POSSIBLE ACTION-RELATED TOPICS ASSOCIATED WITH THE FISCAL YEAR 2027 BUDGET WHICH INCLUDE BUT ARE NOT LIMITED TO THE GENERAL FUND, CAPITAL PROJECTS FUND, CEMETERY FUND, STORM WATER FUND, REVENUE SOURCES, CITY SERVICES, AND INCREASES TO THE LAW ENFORCEMENT CONTRACT ETC.**
13. **PRESENTATION AND DISCUSSION-AT THE MAYOR AND CITY COUNCIL'S ELECTION CONTINUATION OF ANY AGENDA ITEM FROM THE 5:00 WORK SESSION**
14. **ADJOURNMENT**

Emily Green

Emily Green, City Recorder

In compliance with the Americans with Disabilities Act, persons needing special accommodations, including auxiliary communicative aids and services, for this meeting should notify the city recorder at 731-4519 or by email: emilyg@westhavenut.gov at least 48 hours in advance of the meeting.

CERTIFICATE OF POSTING

The undersigned, duly appointed city recorder, does hereby certify that the above notice and agenda has been posted in the West Haven City Recorder's office; at the West Haven City Complex on the Notice Board and at westhavenut.gov; emailed to the Standard-Examiner with a request that it be posted in their Wednesday night meeting section; mailed and emailed to the West Haven City Mayor and each West Haven City Council Member who has email capacity and to the city attorney



West Haven Economic Development Strategic Plan



Meeting Agenda

1. Economic Development Strategic Plan Process
2. Key Development Areas
3. Goals and Strategies
4. Implementation Matrix & KPI's



Strategic Planning Process

Alignment + Commitment = Success

Qualitative Driven

- 7 Member Steering Committee
- 2 Round Table Discussions
- Stakeholder Survey

Quantitative Driven

- Retail Leakage Study
- Traffic Counts
- Transportation Infrastructure
- Labor Data
- Location Quotient Analysis
- Demographic Analysis

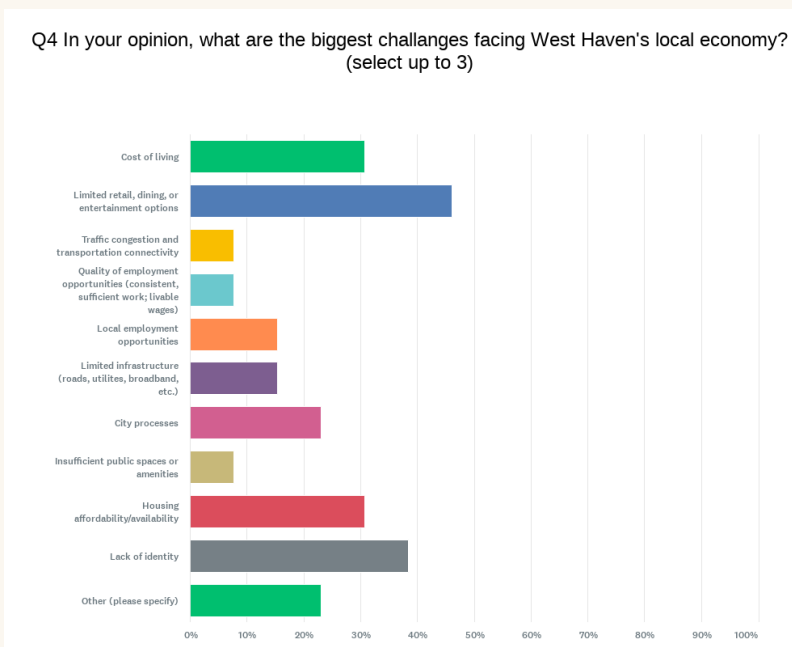


Figure 4.27 Weber County Industry Level Employment Location Quotient > 1.5

NAICS	Industry	# of Establishments	September 2024 Employment	Employment Quotient to Nation	Average Yearly Wage
2361	Residential building construction	265	1,269	1.74	\$58,032
2373	Highway, street, and bridge construction	20	576	2.96	\$121,368
2381	Building foundation and exterior contractors	206	1,800	2.42	\$58,552
2389	Other specialty contractors	141	1,090	1.71	\$57,980
3112	Grain and oilseed milling	4	180	4.66	\$96,304
3115	Dairy product manufacturing	3	248	2.12	\$65,780
3118	Bakeries and tortilla manufacturing	15	728	3.38	\$50,024
3119	Other food manufacturing	12	552	2.78	\$55,692
3273	Cement and concrete product manufacturing	6	452	2.56	\$58,656
3323	Architectural and structural metals manufacturing	26	1,084	4.25	\$70,252
4413	Machine shops; turned product; and screw, nut, and bolt manufacturing	28	573	2.73	\$67,184
3328	Coating, engraving, heat treating, and allied activities	8	185	2.01	\$53,872
3362	Motor vehicle body and trailer manufacturing	9	216	1.61	\$44,044
3364	Aerospace product and parts manufacturing	15	4,678	13.99	\$124,696
4244	Grocery and related product merchant wholesalers	26	1,752	3.02	\$68,172
4412	Other motor vehicle dealers	19	369	3.55	\$68,172
4413	Automotive parts, accessories, and tire retailers	61	707	2.02	\$49,712
4441	Building material and supplies dealers	53	1,162	1.55	\$44,252
4491	Furniture and home furnishings retailers	35	522	2.01	\$52,104
4591	Sporting goods, hobby, and musical instrument retailers	45	682	3.13	\$44,876
4593	Florists	12	77	2.36	\$32,604
4884	Support activities for road transportation	20	256	3.37	\$52,936
5221	Depository credit intermediation	79	3,567	2.33	\$71,344
5413	Architectural, engineering, and related services	112	1,877	1.61	\$101,348
6111	Elementary and secondary schools	21	1,138	1.57	\$47,216
8111	Automotive repair and maintenance	183	1,173	1.63	\$48,672
8122	Death care services	11	134	1.62	\$51,532

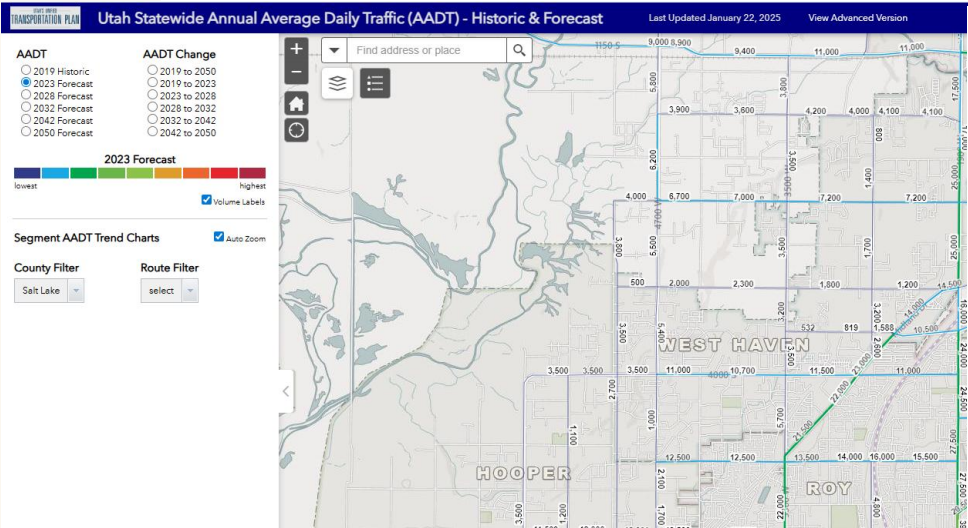


Figure 4.12 West Haven Housing Mix

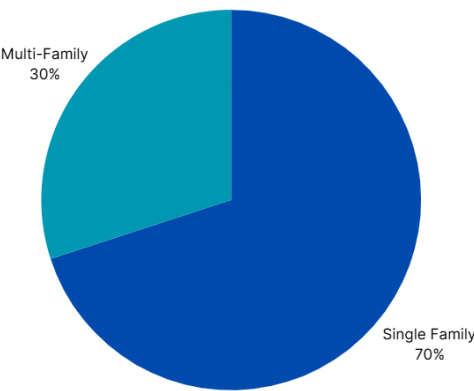
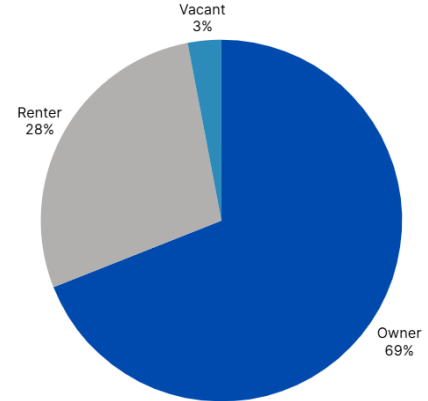


Figure 4.13 Owner/Renter Housing



Source(s): U.S. Census Bureau, American Community Survey (ACS) 2024 5-year estimates.



Retail Leakage Analysis

Overall Picture

Current Retail Capture – 67%
Total Taxable Sales Leaking - \$237.65M
Potential Sales Tax Revenue - \$1.2M

Biggest Leaking Categories

- 1. Arts, Entertainment, and Recreation – 2.40%
- 2. General Merchandise Stores – 3.51%
- 3. Food & Beverage Stores – 3.66%
- 4. Furniture & Home Furnishings – 5.90%
- 5. Electronics & Appliance Stores – 9.21%

Best Performing Categories

- 1. Building Material, Garden Equipment – 216.18%
- 2. Other Services (Auto Repair) – 145.31%
- 3. Wholesale Trade – Durable Goods – 115.56%
- 4. Non-store Retailers – 79.91%
- 5. Motor Vehicle & Parts Dealers – 65.84%

	City Direct Taxable Sales	Per Capita Spending	Utah Per Capita Spending*	Capture Rate	Per Capita Leakage	Total Leakage
Retail						
Building Material & Garden Equip	\$87,837,008	\$3,658	\$1,692	216%	\$1,966	\$47,204,716
Clothing & Accessories	\$2,182,650	\$91	\$760	12%	(\$699)	(\$16,059,172)
Electrical & Appliance	\$935,185	\$39	\$423	9%	(\$384)	(\$9,221,367)
Food & Beverage	\$1,791,208	\$75	\$2,036	4%	(\$1,962)	(\$47,106,519)
Furniture & Home Furnishing	\$523,958	\$22	\$370	6%	(\$348)	(\$8,355,600)
Gas Station	\$9,000,000	\$375	\$592	63%	(\$218)	(\$5,227,589)
General Merchandise	\$2,499,946	\$104	\$2,967	4%	(\$2,863)	(\$68,759,710)
Health & Personal	\$818,326	\$34	\$286	12%	(\$252)	(\$6,045,328)
Miscellaneous Retail Trade	\$4,006,246	\$167	\$798	21%	(\$632)	(\$15,167,193)
Motor Vehicle	\$47,883,871	\$1,994	\$3,028	66%	(\$1,034)	(\$24,841,474)
Non-Store Retailers	\$47,275,777	\$1,969	\$2,464	80%	(\$495)	(\$11,888,566)
Sporting Good	\$1,033,381	\$43	\$459	9%	(\$416)	(\$9,982,989)
Wholesale Trade-Durable Goods	\$63,655,284	\$2,651	\$2,294	116%	\$357	\$8,569,725
Wholesale Trade-Electronic Markets	\$417,041	\$17	\$51	34%	(\$34)	(\$809,315)
Wholesale Trade-Nondurable Goods	\$3,771,027	\$157	\$385	41%	(\$228)	(\$5,480,014)
Subtotal Retail	\$273,630,908	\$11,395	\$18,606	61%	(\$7,211)	(\$173,170,396)
Industry						
Agriculture, Forestry, Fishing & Hunting	\$62,746	\$3	\$14	19%	(\$11)	(\$261,740)
Construction	\$47,158,09	\$1,964	\$561	350%	\$1,403	\$33,685,212
Information	\$8,206,270	\$342	\$1,157	30%	(\$815)	(\$19,583,003)
Manufacturing	\$78,622,347	\$3,274	\$1,356	241%	\$1,918	\$46,065,855
Mining, Quarrying, & Oil & Gas Extraction	\$11,000	\$0	\$158	0%	(\$518)	(\$3,793,295)
Transportation & Warehousing	\$1,363,089	\$57	\$115	49%	(\$58)	(\$1,394,224)
Utilities	\$19,000,000	\$789	\$1,003	79%	(\$213)	(\$5,122,980)
Subtotal Industry	\$154,424,161	\$6,429	\$4,364	147%	\$2,065	\$49,595,824
Services						
Accommodation	\$8,451,287	\$352	\$1,017	35%	(\$665)	(\$15,959,798)
Admin. & Sup & Waste Man. & Remed. Ser.	\$903,414	\$38	\$143	26%	(\$106)	(\$2,534,365)
Arts, Entertainment, and Recreation	\$260,257	\$11	\$451	2%	(\$440)	(\$10,568,108)
Educational Services	\$758,285	\$32	\$80	39%	(\$48)	(\$1,164,488)
Finance & Insurance	\$1,691,335	\$70	\$133	53%	(\$62)	(\$1,500,860)
Food Services & Drinking Places	\$13,589,514	\$566	\$2,374	24%	(\$1,808)	(\$43,427,710)
Health Care & Social Assistance	\$1,127,838	\$47	\$55	85%	(\$8)	(\$198,327)
Management of Companies & Enterprises	\$59,297	\$2	\$9	27%	(\$7)	(\$156,774)
Other Services-Except Public Administration	\$25,392,721	\$1,057	\$728	145%	\$330	\$7,918,301
Professional, Scientific, & Technical Serv.	\$4,381,413	\$182	\$706	26%	(\$524)	(\$12,571,569)
	City Direct Taxable Sales	Per Capita Spending	Utah Per Capita Spending*	Capture Rate	Per Capita Leakage	Total Leakage
Public Administration	\$1,000	\$0	\$113	0%	(\$113)	(\$2,720,149)
Real Estate, Rental, & Leasing	\$8,676,721	\$361	\$789	46%	(\$428)	(\$10,275,769)
Subtotal Services	\$65,293,082	\$2,719	\$6,598	41%	(\$3,879)	(\$93,159,616)
Other						
Subtotal Other	\$0	\$0	\$871	0%	(\$871)	(\$20,915,107)
All Taxable Sales						
Total	\$493,348,151	\$20,542	\$30,439	67%	(\$9,891)	(\$237,649,295)

*Income Adjusted
Accommodation included Traveler Accommodation, RV Parks & Recreational Camps, as well as Room & Boarding Houses.
Per <https://www.census.gov/naics/?input=72&chart=2022>, hotels and motels fall under Accommodation (Traveler). See 72111.



SWOT Analysis



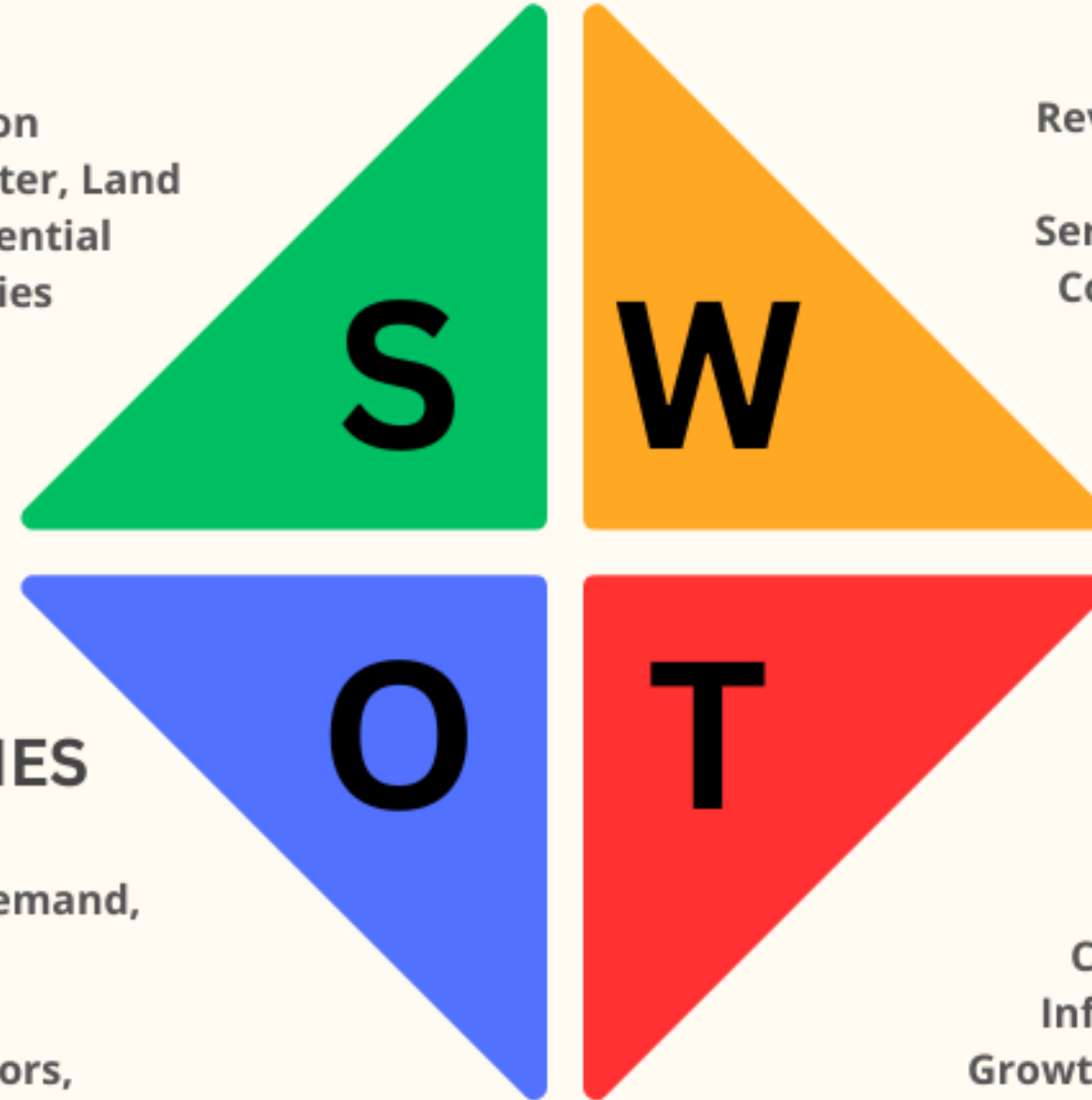
STRENGTHS

Location & Access, Population Growth, Community Character, Land & Zoning, Industrial & Residential Base, City Staff, and Amenities



OPPORTUNITIES

Retail Anchors, Residential Demand, Job Centers, Redevelopment Potential, Public-Private Partnerships, Regional Corridors, Grant Access, Technology & Planning, Annexation Growth, and Branding Efforts



WEAKNESSES



Revenue Limitations, Commercial Gaps, Essential Neighborhood Services, Economic Staff, Resource Constraints, Infrastructure Issues, and Community Identity

THREATS

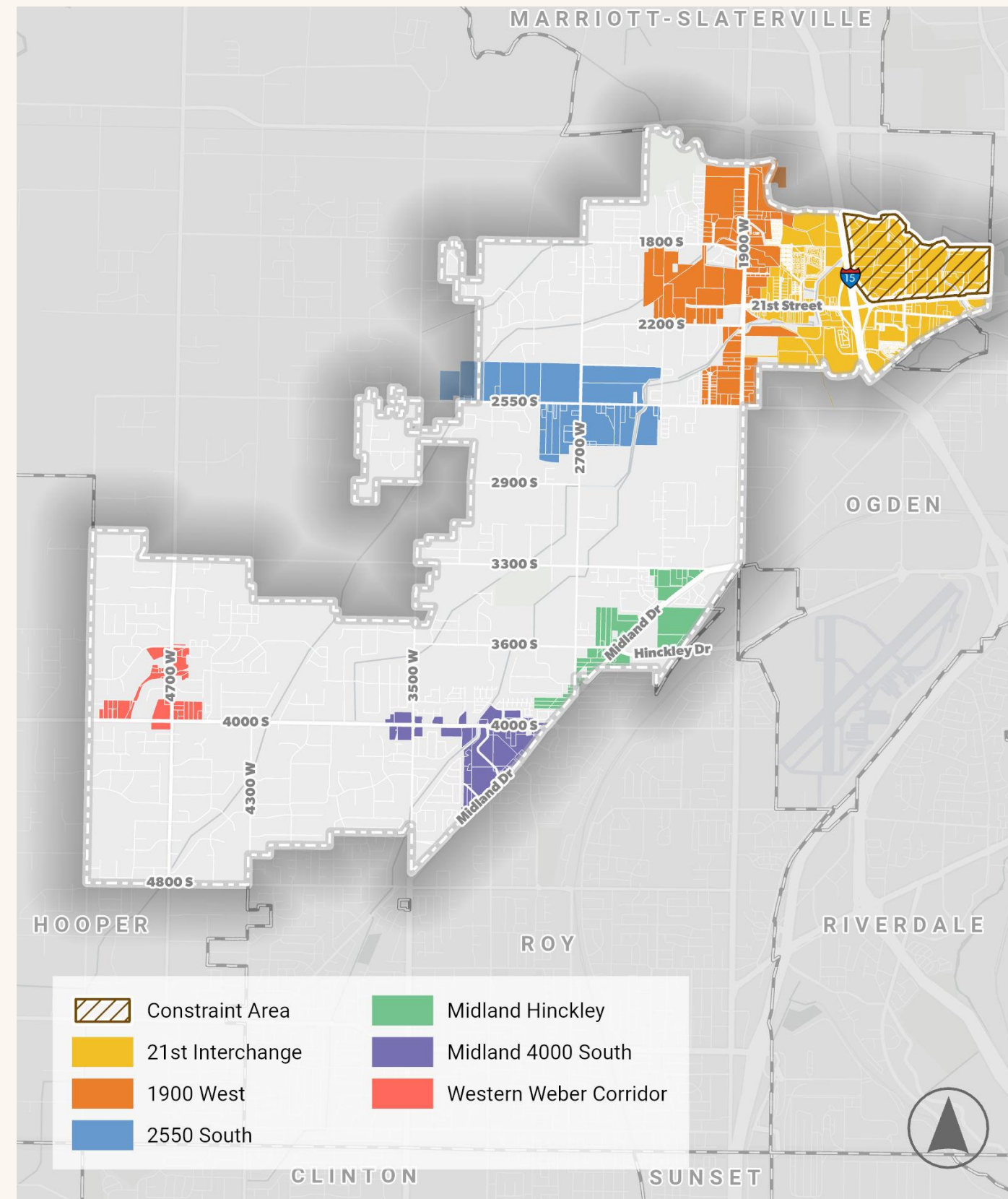


Economic Pressures, Regional Competition, Tenant Retention, Infrastructure Limits, Unplanned Growth, Housing Risks, Coordination Failures, Legislative Risks, and Resource Competition



Economic Development Areas

1. 21st Interchange
2. 1900 West
3. 2550 South
4. Midland-Hinckley
5. Midland-4000 South
6. Western Weber Corridor



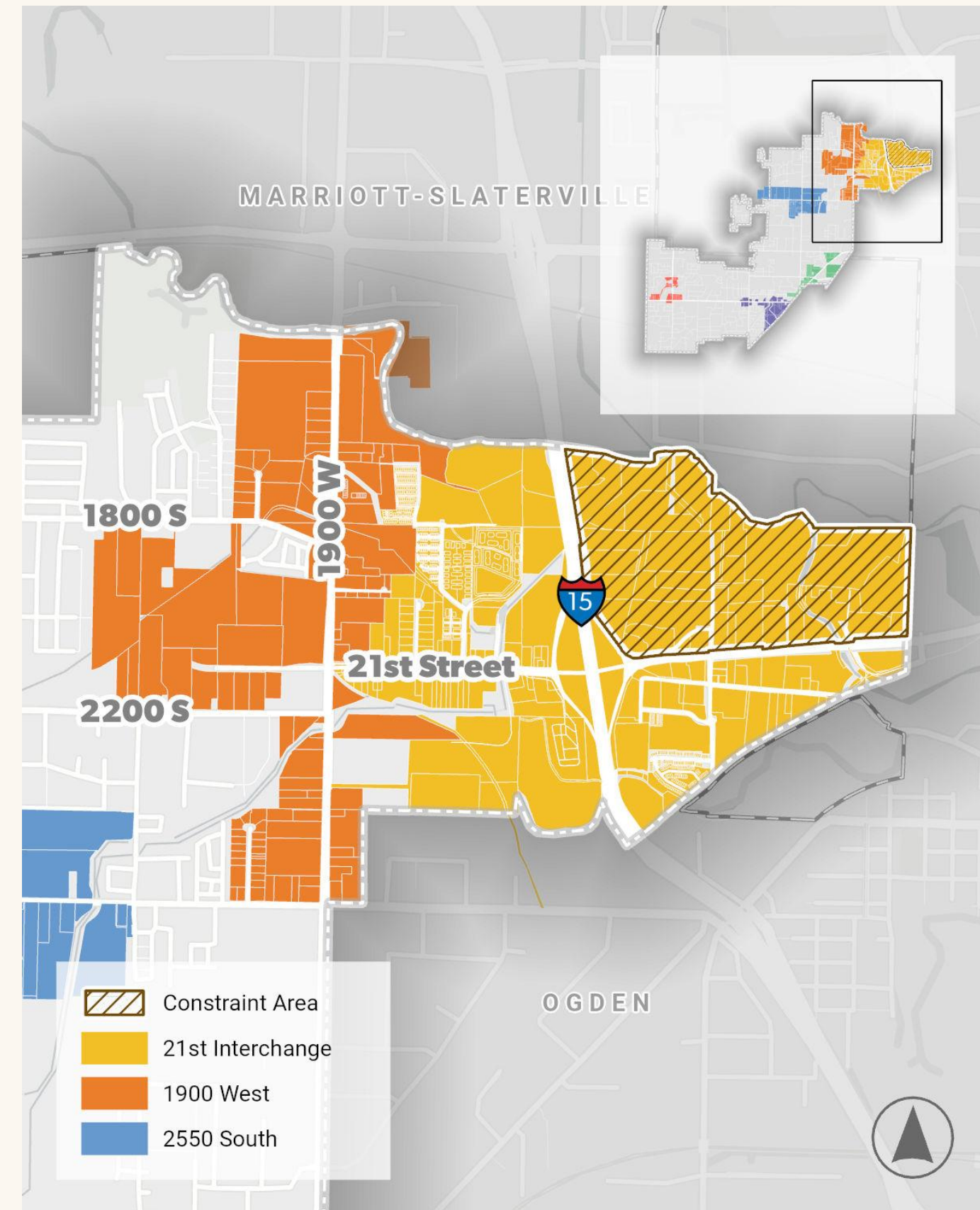
21st Interchange

Advantages

- Premier Interstate Frontage
- Strong Existing Industrial Sector
- Vacant and Underutilized Parcels
- Proximity to Major Population Centers

Impediments

- Constrained Land
- Aging Infrastructure
- Parcel Configuration and Ownership
- Development Risk Perception



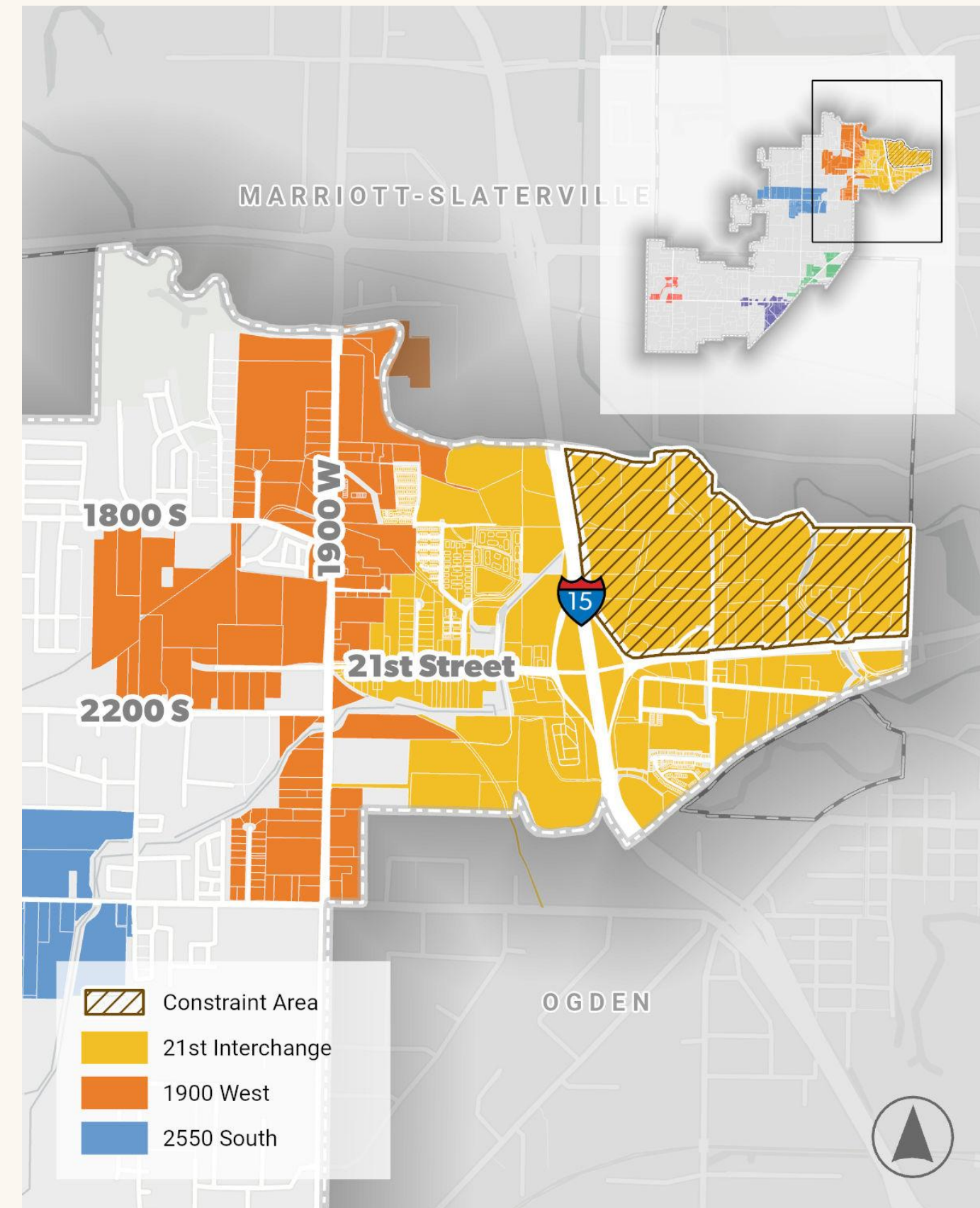
1900 West

Advantages

- Key North-South Connector
- Established Industrial Base
- Proximity to Residential Neighborhoods

Impediments

- Parcel Configuration and Ownership
- Redevelopment-Driven Growth
- Compatibility Constraints



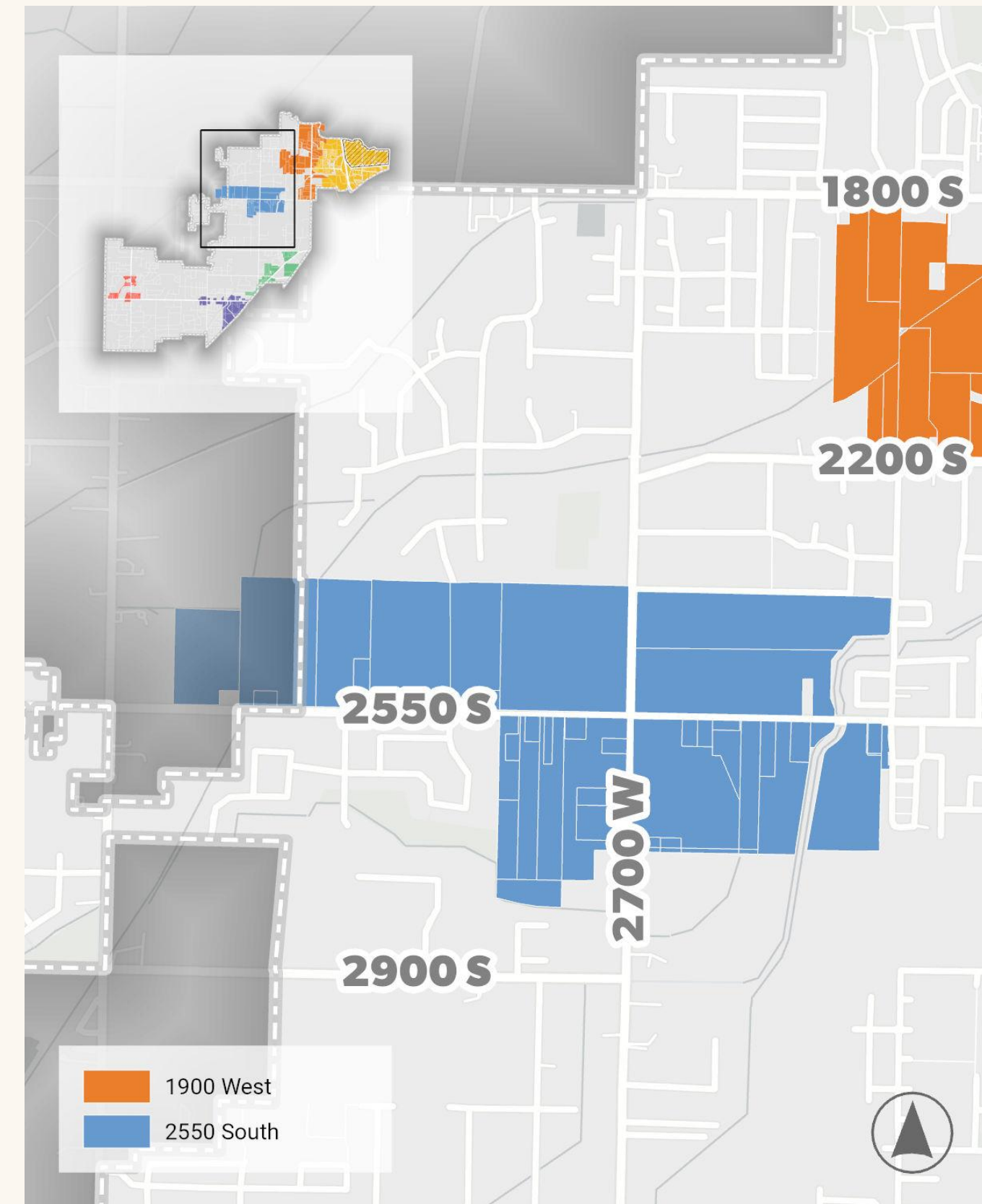
2550 South

Advantages

- Large Vacant Parcels with Single Ownership
- Demonstrated Retail Interest

Impediments

- Limited Land Availability
- Traffic Impact from Commercial uses



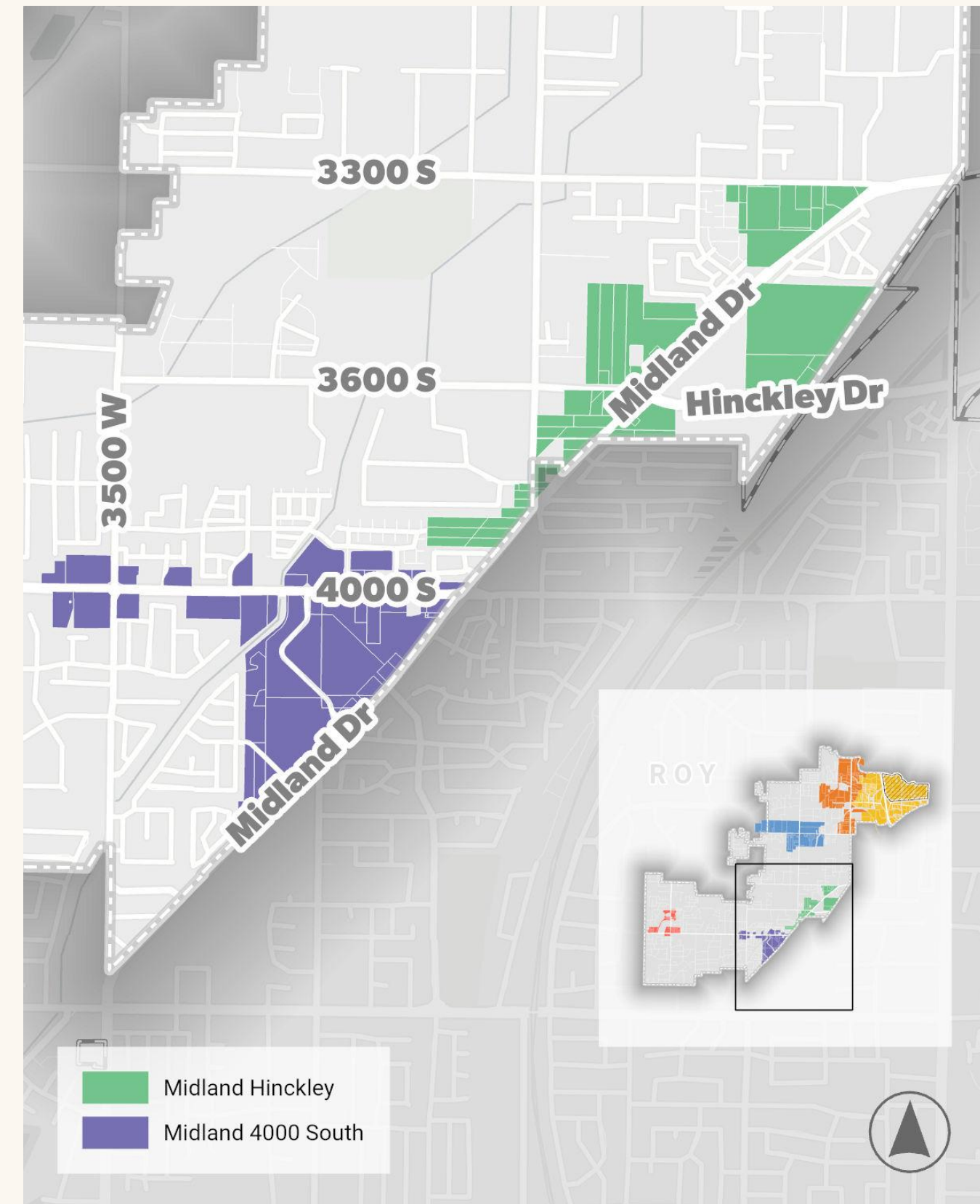
Midland-Hinckley

Advantages

- Existing Complementary Uses
- High Traffic Exposure
- Vacant and Underutilized Land

Impediments

- Fragmented Land Ownership
- Need for Land Assembly



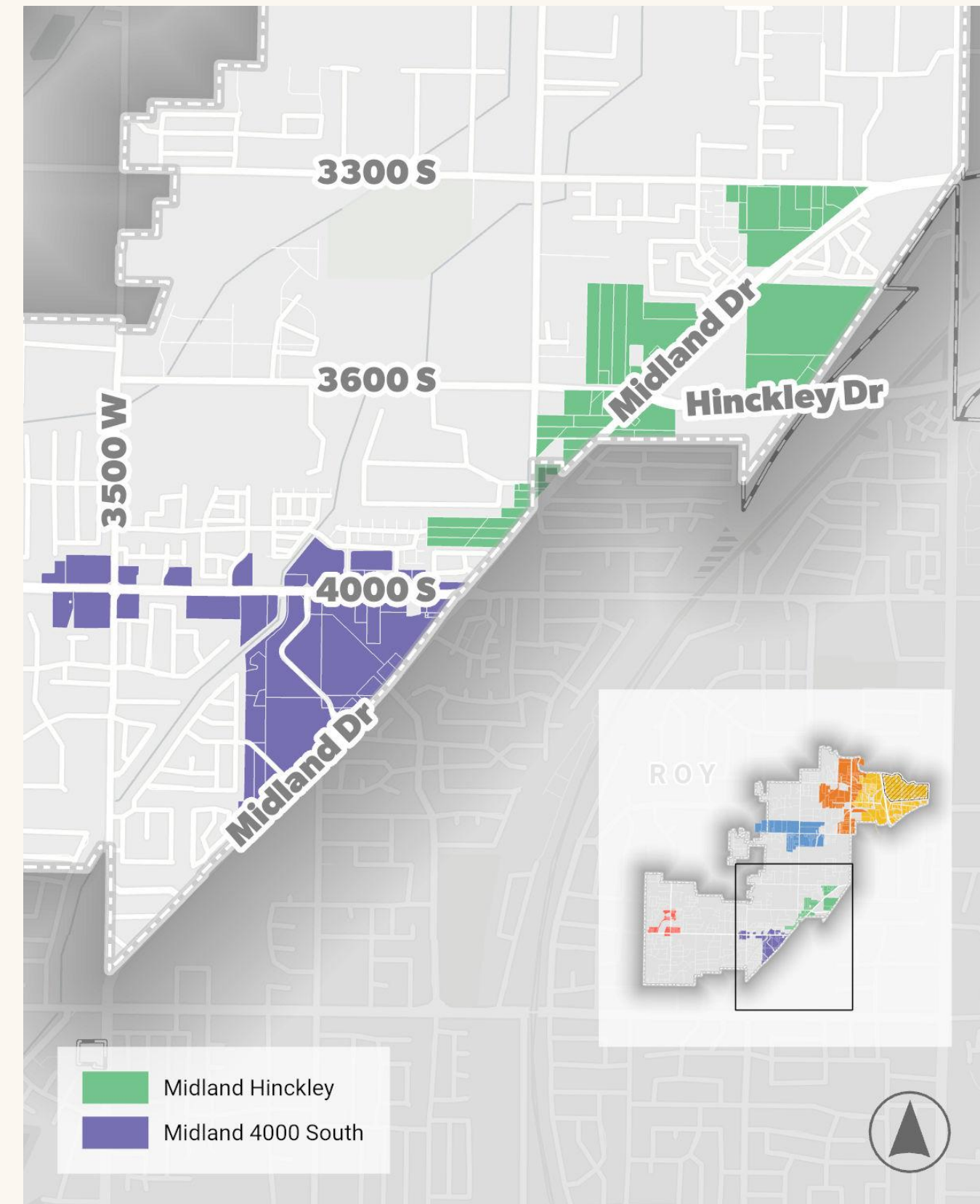
Midland 4000 South

Advantages

- Planned Regional Retail Development
- High Traffic Volumes
- Existing Commercial Base

Impediments

- Limited Vacant Land
- Utility Constraints



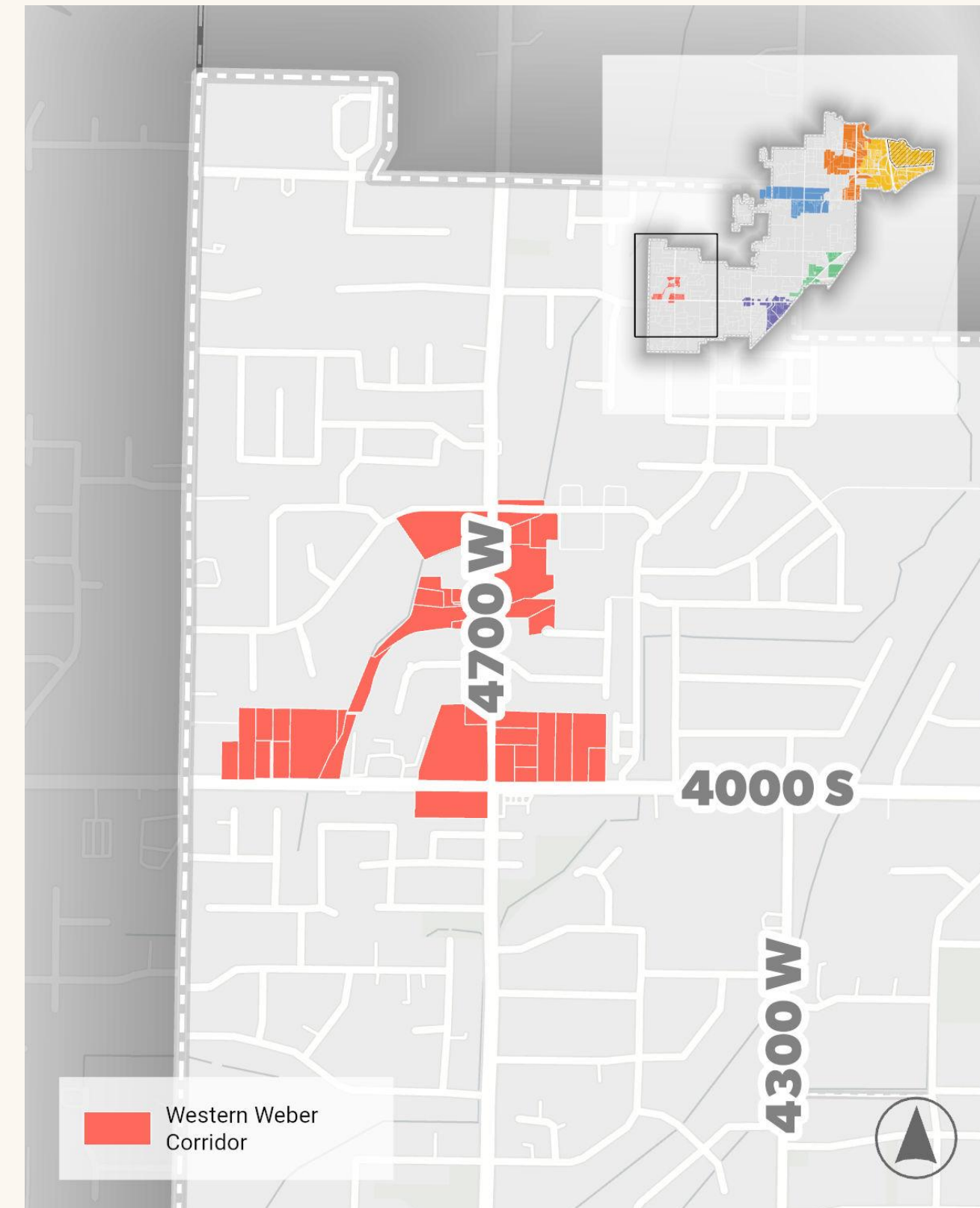
Western Weber Corridor

Advantages

- Future Regional Connectivity
- Improved Mobility and Access

Impediments

- Limited Developable Land
- Timing and Uncertainty



Goals and Strategies

West Haven EDSP Goals



EDSP Strategies

To achieve five primary goals, the EDSP includes a list of tools, policies, and actions the City may utilize, including:

- **19 Strategies**
- **77 Actions Items**
 - **48 Primary Actions**
 - **29 Secondary Actions**

*It is not anticipated that the City will complete every strategy and action item but should choose the actions needed to best achieve the five EDSP goals.



Implementation Matrix

West Haven - EDSP														
Implementation Plan Matrix														
Support Strategies	Project Lead	Timeline For Initiating							Priority	Status	Required Resources	Metrics	Key Accomplishments	
		Ongoing	Year 1	Year 2	Year 3	Year 4	Year 5	Years 6-10						
Goal 1. Strengthen and Diversify the Local Economy. West Haven’s rapid population growth and strategic location present a unique opportunity to build a resilient and diversified economy that supports long-term community prosperity. Historically, West Haven has relied heavily on residential development, driven by abundant land, strong demand, and desirable community character. The recent announcement of Walmart and the region’s ongoing transportation investments have created a strong foundation for expanding the City’s commercial base, recruiting new employers, and supporting local entrepreneurs. A more balanced economic mix will help reduce sales-tax volatility, create local jobs, improve resident convenience, and enhance quality of life.														
1.1. Expand Commercial and Retail Opportunities. Grow and diversify West Haven’s commercial footprint by strategically attracting new retail, dining, and service businesses.														
Primary														
1.1.1. Recruit and support key retail anchors (build on Walmart momentum)		u							Medium ▾	Not Started ▾	\$█	▾		
1.1.2. Prioritize zoning and infrastructure readiness in key development areas identified in this plan.			u						High ▾	Not Started ▾	\$\$\$\$	▾		
1.1.3. In key development areas, plan for infrastructure development and design to enhance placemaking and access.		u							High ▾	Not Started ▾	\$\$\$\$	▾		
Secondary														
1.1.4 Create a targeted retail recruitment package and marketing profile for use at trade shows and direct outreach.				u					Medium ▾	Not Started ▾	\$█	▾		
1.1.5 Build relationships with brokers, landowners, and regional real estate networks to identify market ready opportunities.		u							Low ▾	Not Started ▾	\$	▾		
1.2. Attract and Retain Employers. Cultivate a competitive environment that attracts new employers while supporting the growth and stability of existing companies.														
Primary														
1.2.1. Designate strategic transportation-served sites as “Employment Priority Areas”.				u					Medium ▾	Not Started ▾	\$█	▾		
1.2.2. Develop a list of growing businesses within West Haven with a likelihood of needing to expand and work with those businesses to keep them within West Haven.			u						High ▾	Not Started ▾	\$	▾		
1.2.3. Launch a business retention and expansion (BRE) program				u					Medium ▾	Not Started ▾	\$█	▾		
Secondary														
1.2.4. Partner with state and regional economic development organizations, including GOEO, NUEA, and the County to actively promote West Haven to targeted industries seeking to relocate or expand within the Northern Utah region.		u							Medium ▾	Not Started ▾	\$█	▾		
1.2.5. Develop a targeted employer list of potential companies looking to relocate or expand (aerospace supply-chain, logistics, medical services, software support, manufacturing, etc.).		u							Low ▾	Not Started ▾	\$	▾		
1.3. Foster Entrepreneurship and Innovation. Support local entrepreneurs and small businesses to strengthen community-based economic activity.														
Primary														
1.3.1. Create a Small Business Resource Page on the City website			u						Medium ▾	Not Started ▾	\$	▾		
1.3.2. Partner with Small Business Development Center to provide training, financing, and mentorship to West Haven entrepreneurs.					u				Medium ▾	Not Started ▾	\$\$\$	▾		
1.3.3. Review the home occupation code and ensure it allows homeowners to create and run small businesses within their homes that don’t negatively impact the surrounding community.				u					Medium ▾	Not Started ▾	\$	▾		
Secondary														
1.3.4. Partner or promote small business/entrepreneur workshops or networking events.		u							Low ▾	Not Started ▾	\$█	▾		
1.4. Redevelop Underutilized Industrial and Commercial Sites. Transform aging or inefficient industrial areas into modern employment districts and mixed-use opportunities.														
Primary														
1.4.1. Support modernization and redevelopment of aging industrial developments within the 21st Interchange and 1900 West Key Development Areas to retain businesses and accommodate higher-value employers. This should be done by zone changes and zoning standard updates to allow a mixture of higher-impact commercial and lower-impact industrial development to co-exist. Identify other areas within these areas that would support lighter commercial uses and a mixture of housing and zone them appropriately.			u						▾	▾	▾	▾		
1.4.2. Review the industrial area and underutilized sites as part of the General Plan. Label these sites appropriately on the General Plan map to ensure the best future use and zoning.				u					▾	▾	▾	▾		
Secondary														
1.4.3. Use community reinvestment areas (CRA) and other funding sources to fund infrastructure (PID, FHIZ, etc.) and aesthetic upgrades.		u							▾	▾	▾	▾		
1.4.4. Work collaboratively with Weber County to identify environmentally constrained sites and jointly pursue federal and state brownfield resources to prepare these properties for redevelopment.		u							▾	▾	▾	▾		
1.4.5. Complete a redevelopment potential assessment of all existing industrial parcels.		u							▾	▾	▾	▾		



Key Performance Indicators

1. **Commercial Development** – Net New Commercial Square Footage.
2. **New Jobs** – Jobs created or retained through City-assisted efforts.
3. **Sales Tax Growth** – Annual growth in sales tax revenues (dollars & percent change).
4. **Assessed Value Ratio** – Ratio of commercial vs. residential assessed value.
5. **Grant and Intergovernmental Funding** – Annual funding received from grants, partnerships, and lobbying efforts.
6. **Infrastructure** – Measure percent of key development areas with adequate infrastructure and access for development/redevelopment.
7. **Housing** – New housing units built within strategic or mixed-use areas.
8. **BRE Visits** – Number of in-person visits or touchpoints to existing businesses in the City.
9. **Development Review** – Track average review time by project type.
10. **Net Promoter Score** – Conduct an annual survey to track how likely stakeholders are to recommend the City as a place to do business.
11. **Quality-of-Life** – Number of new or improved quality-of-life projects.



Questions



CONTACT

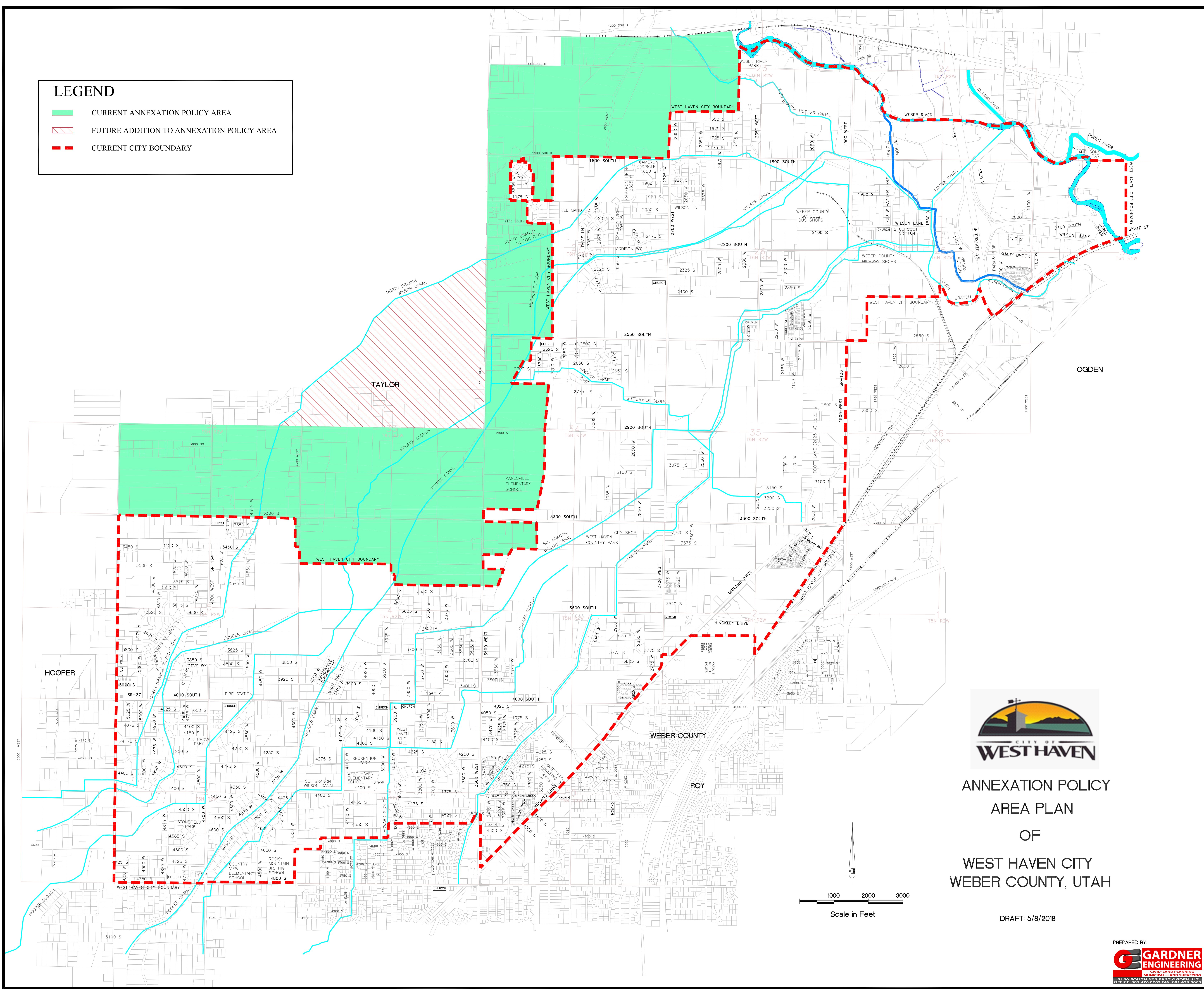
Rob Sant, President

 +801-698-0469

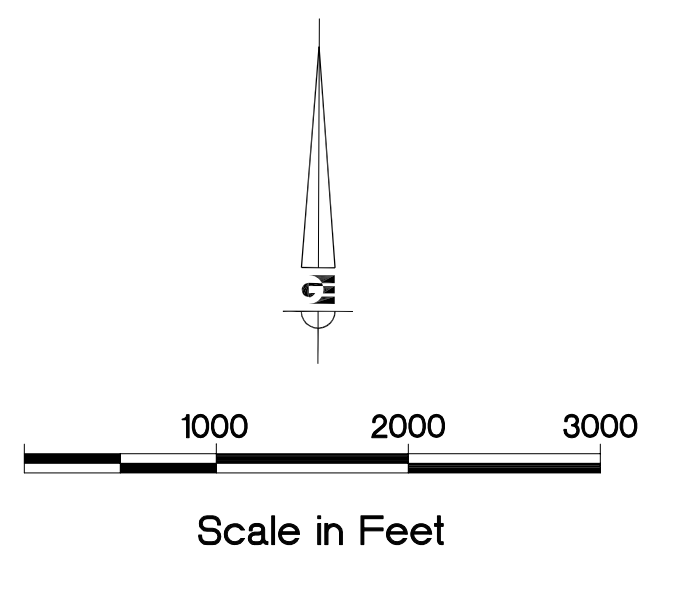
 rob@urban-main.org

LEGEND

-  CURRENT ANNEXATION POLICY AREA
-  FUTURE ADDITION TO ANNEXATION POLICY AREA
-  CURRENT CITY BOUNDARY



ANNEXATION POLICY
AREA PLAN
OF
WEST HAVEN CITY
WEBER COUNTY, UTAH



DRAFT: 5/8/2018

PREPARED BY:

 **GARDNER
ENGINEERING**

MUNICIPAL LAND PLANNING
SURVEYING
OFFICE 10177 2500 S. 1000 E. SUITE 100



WEST HAVEN CITY COUNCIL MEETING MINUTES

March 4, 2026 6:00 P.M.

City Council Chambers
4150 South 3900 West, West Haven, UT 84401

Present:	
Rob Vanderwood	Mayor
Carrie Call	Councilmember
Ryan Saunders	Councilmember
Kim Dixon	Councilmember
Nina Morse	Councilmember
Ryan Swapp	Councilmember
Shawn Warnke	City Manager
Emily Green	City Recorder
Amy Hugie	City Attorney
Stephen Nelson	Community Development Director
Excused:	

5:00 Work Session – In City Council Chambers

NO ACTION CAN OR WILL BE TAKEN ON ANY AGENDA ITEMS DISCUSSED DURING WORKSESSION - DISCUSSION OF SUCH ITEMS IS FOR CLARIFICATION.

MEETING TO ORDER: **MAYOR VANDERWOOD**

REPORTS AND DISCUSSION AS FOLLOWS:

1. Discussion-Elected Officials and City Manager Updates

Scout Troop 719 asked questions to the Mayor and City Council about their roles and city procedures.

Shawn Warnke said that City staff met with Utah Department of Transportation to discuss concerns about traffic volumes on SR 177 (west corridor). He said UDOT has settled on an alignment on 5100 W and it will act as a frontage road. He said they agreed to meet with residents that will be severely impacted before holding their public hearings.

2. Presentation and Discussion-Law Enforcement Budget Fiscal Year 2027, Including the Proposal to Add 10 New Deputy Sheriffs-Weber County Sheriff-Julie Stoddard and Lt. Endsley

Sheriff Arbon, Lt. Endsley, and Chief Garr presented on the changes to the proposed law enforcement contract.

6:00 Regular City Council Meeting

1. MEETING BROUGHT TO ORDER:

The Council met at their regularly scheduled meeting held in the Council Chambers.

Mayor Vanderwood brought the meeting to order at 6:01 PM and welcomed those in attendance.

2. OPENING CEREMONIES

A. PLEDGE OF ALLEGIANCE

Scout Troop 719

B. PRAYER/MOMENT OF SILENCE

Councilmember Saunders

3. PUBLIC PRESENTATION: Resident(s) attending this meeting will be allotted 2 minutes to express a concern or ask a question about any issue that IS NOT ON THE AGENDA. No action can or will be taken on any issue(s) presented.
No one came up at this time.

4. UPCOMING EVENTS

Acrylic Painting Workshop-The Barn

March 9, 2026

6:00 PM

Music Circle-The Barn

March 23, 2026

7:00 PM

Senior Lunch Bunch-The Barn-Mayor Vanderwood

March 25, 2026

11:30 AM

Councilmember Dixon said they will hold the Easter Egg Hunt on March 28, 2026, at 10:00 AM.

5. **COUNCIL UPDATES**

Councilmember Swapp said the Parks and Trails Committee is starting to pick and hopefully some new members will be appointed soon.

*****AGENDA ACTION ITEMS*****

6. **ACTION ON CONSENT AGENDA**

- A. COUNCIL MEETING MINUTES
- B. STAKER PARSON COMPANIES
- C. WEBER COUNTY SHERIFF

MEETING HELD
\$91,002.88
\$591,996.00

February 18, 2026
Inv.#214031-R1
Inv.#72911

Councilmember Call made a motion to approve the consent agenda. **Councilmember Morse** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

7. **ACTION ON PLANNING COMMISSION MEETING RECOMMENDATION(S)**

A. ACTION ON ORDINANCE 08-2026-AMENDMENT TO THE SIGN REGULATIONS ORDINANCE § 157.755-§ 157.761-STEPHEN NELSON, COMMUNITY DEVELOPMENT DIRECTOR

Stephen Nelson said this will allow for fewer and larger signs for larger retail developments coming into the city. He went over the changes made to the draft of the ordinance.

Councilmember Call asked about the retail facility requirement.

Stephen Nelson said Planning Commission did not want it to be all industrial.

Councilmember Call suggested changing the wording on section 157.759 subsection T6b to say the words West Haven on the sign.

Councilmember Saunders suggested changing the wording in section 157.759 subsection T4 to say that advertising was for properties or businesses located within the center.

Councilmember Swapp said that section 157.759 subsection T5 it talks about 120 square feet per sign face and everywhere else it says 80 square feet. He asked what the difference is between specifying the size of the sign and the size of the sign face.

Stephen Nelson said they were just trying to keep it consistent between pole signs and monument signs.

Councilmember Swapp asked if this wording makes it possible for applicants to have a small sign face but large base and width for the sign.

Stephen Nelson confirmed the wording could allow that. He suggested combining the definition for pole signs and monument signs to give them both the same standards.

Stephen Nelson said the changes suggested for this ordinance are to change section 157.759 subsection T6b to say signs containing an area stating West Haven with designs approved by the city.

Councilmember Dixon made a motion to adopt ordinance 08-2026 with the changes discussed. **Councilmember Morse** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

B. ACTION ON RESOLUTION 08-2026-AMENDMENT TO THE PLANNING COMMISSION POLICIES AND PROCEDURES-STEPHEN NELSON, COMMUNITY DEVELOPMENT DIRECTOR

Councilmember Call suggested changing section IV subsection G2 to allow for 3 minutes instead of 2 minutes. She suggested adding into section B1 a subsection that includes something showing the Chairman as a voting member.

Mayor Vanderwood suggested clarifying in section I subsection A that when they nominate a Chairman and Vice Chairman that a vote should be held afterwards so that there are not multiple nominations. He said in section IV subsection I the sentence should say "The Community Development Director, or his/her designee, will consult with the Chair before placing the item on any agenda." He also corrected the lettering on section IV subsection J.

Councilmember Call expressed concern about section V referencing Order and Decorum being removed. She suggested adding something that says they rely on Robert's Rules of Order if there isn't a procedure to reference in the policies and procedures.

Amy Hugie suggested adding it under Order and Decorum subsection A that Planning Commission shall follow Robert's Rules of Order.

Stephen Nelson suggested adding something to the ordinance that says where the policies and procedures don't govern them to follow Robert's Rules of Order.

Mayor Vanderwood suggested following the City Council's policies and procedures for order and decorum.

Councilmember Call expressed concern that section IV subsection G2 and G3 references resolution 28-2021.

Amy Hugie suggested taking out the reference to that resolution

Councilmember Call made a motion to adopt resolution 08-2026 with the following changes: section I subsection A to add that they must vote and that requires a majority approval to appoint the chair and vice chair, in section I subsection B add a number 4 that states the chair is a voting member of the commission, section IV subsection G to allow for 3 minutes and remove all reference to resolution 28-2021, section IV subsection I to remove the word to and change the subsection K to be J, and to keep section V Order and Decorum with a subsection A that refers to Robert's Rules of order being used where the policies and procedures don't govern them. **Councilmember Saunders** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

8. ACTION ON RESOLUTION 09-2026-ADOPTION OF PROFESSIONAL SERVICES AGREEMENT WITH LANDMARK DESIGN, INC. FOR A MASTER PARK PLAN

Shawn Warnke said the total contract is more than the purchasing power of the City Manager. He said there is room in the budget but due to the length of time of the contract it would span multiple budget years.

Stephen Nelson said the proposal from Landmark Design, Inc. is to create a parks, trails, recreation, and open space master plan for the City.

Mayor Vanderwood asked what the timeline to complete this plan is.

Stephen Nelson said the draft plan is anticipated for December of this year.

Councilmember Call asked if they committee would have input on what goes onto the survey.

Stephen Nelson confirmed that they will have input.

Councilmember Dixon made a motion to adopt resolution 09-2026. **Councilmember Morse** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

9. PRESENTATION AND DISCUSSION-AT THE MAYOR AND CITY COUNCIL'S ELECTION CONTINUATION OF ANY AGENDA ITEM FROM THE 5:00 WORK SESSION

There were no items to discuss at this time.

10. **ADJOURNMENT**

Councilmember Saunders made a motion to adjourn at 7:27 PM. **Councilmember Morse** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

Emily Green

City Recorder

Date Approved:

DRAFT



CITY COUNCIL

Meeting Date: *March 9, 2026*
Agenda Item: Resolution to Declare Surplus

Requested by: Dan Tanner, Emergency Manager
Prepared by: Shawn Warnke, City Manager

EXECUTIVE SUMMARY

Staff requests that the Council declare as surplus property, (2) Generators gifted to the city by Weber County, which are outdated.

REVIEW

The City Council must declare City property surplus before selling or disposing of it. City staff requests that the Council consider declaring the following property surplus.

TWO (2) Coleman Power Mate 6875 Generators. These generators were part of the mass-casualty and preparedness supplies gifted to the city by Weber County Emergency Management. They were stored in the old shed at Weber School District's Rocky Mountain Jr. High. During the shed upgrade, it was discovered that gas remained in these generators. Because they were not maintained, they became gummed up and needed repairs. We took them to a repair shop to get them working, and we were told that, due to their age, parts would be hard to find for these units. They were able to get them running; however, due to the difficulty of obtaining parts, we would like to sell them and replace them with a more portable, more fuel-efficient Honda model that we currently use in other departments. We therefore recommend that the old units be declared surplus property.

Coleman Power Mate 3875

Model PO0525300.18

Serial #'s 92230595
 92230610



Resolution No. 10-2026

RESOLUTION OF WEST HAVEN CITY DECLARING CERTAIN GENERATORS AS SURPLUS TO THE CITY'S NEEDS; AUTHORIZING THE DISPOSAL OF SUCH SURPLUS PROPERTY; AUTHORIZING THE CITY MANAGER TO SIGN ALL DOCUMENTS NECESSARY TO EFFECTUATE THE DISPOSAL OF THE PROPERTY; AND AUTHORIZING THE MAYOR TO SIGN THIS RESOLUTION; AND, PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1 - RECITALS:

WHEREAS, the City Council of West Haven City ("City") is a municipal corporation duly organized and existing under the laws of the State of Utah; and,

WHEREAS, in conformance with Utah Code ("UC"), the governing body of the City may exercise all administrative powers by resolution; and,

WHEREAS, the City finds that it owns two generators; and

WHEREAS, the City finds that two generators specifically outlined in this Resolution are deemed to be surplus to the City's needs; and

WHEREAS, the City finds that selling the two generators via competitive bidding or transferring them to another governmental agency, under terms favorable to the City, or disposal of the generators in any other way that is advantageous to the City is in the best interest of the City; and,

WHEREAS, the City finds that the public convenience and necessity, public safety, health and welfare is at issue and requires administrative action by the City as noted above.

NOW, THEREFORE, BE IT RESOLVED by the City Council of West Haven:

1. The City declares the City's two generators surplus to the City's needs.
2. The City directs that these specific generators be sold via competitive bidding, be transferred to another governmental agency, or dispose the surplus property under terms favorable to the City.
3. The City authorizes the City Manager to sign all contracts, agreements, or other documents necessary to complete this property disposition, and authorizes the City Recorder to sign any documents as required attesting to the City Manager having been duly authorized to enter into such arrangements for the City.
4. The City authorizes the Mayor to sign this resolution.

BE IT FURTHER RESOLVED the foregoing recitals are incorporated herein and this Resolution shall become effective immediately upon its passage.

SECTION III - PRIOR ORDINANCES AND RESOLUTIONS

The body and substance of all prior Resolutions, with their provisions, where not otherwise in conflict with this Resolution, are reaffirmed and readopted.

SECTION IV - REPEALER OF CONFLICTING ENACTMENTS

All orders, and Resolutions regarding the changes enacted and adopted which have heretofore been adopted by the City, or parts thereof, which conflict with any of this Resolution, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part thereof, heretofore repealed.

SECTION V - SAVINGS CLAUSE

If any provision of this Resolution shall be held or deemed to be or shall be invalid, inoperative, or unenforceable for any reason, such reason shall not render any other provision or provisions invalid, inoperative, or unenforceable to any extent whatever, this Resolution being deemed to be the separate independent and severable act of the City Council of West Haven City.

SECTION VI - DATE OF EFFECT

This Resolution shall be effective on the 18th day of March 2026, and after publication or posting as required by law.

PASSED AND ADOPTED BY THE CITY COUNCIL OF WEST HAVEN CITY, STATE OF UTAH, on this 18th day of March 2026.

WEST HAVEN CITY

Rob Vanderwood
Mayor

ATTEST:

Emily Green
City Recorder

Mayor Rob Vanderwood	Yes _____	No _____
Councilmember Carrie Call	Yes _____	No _____
Councilmember Kim Dixon	Yes _____	No _____
Councilmember Nina Morse	Yes _____	No _____
Councilmember Ryan Saunders	Yes _____	No _____
Councilmember Ryan Swapp	Yes _____	No _____

STAFF REPORT



TO: Mayor and City Council

FROM: Shawn Warnke, City Manager

DATE: March 18, 2026

SUBJECT: Discussion and consideration of adopting Resolution No. 10-2026 terminating an interlocal agreement between Roy City and West Haven City regarding financial contributions to support the Roy Senior Center

City Manager's Contract Review. Senior programs offer opportunities for older adults (over 60 years of age) to come together for services and activities that reflect and respond to their diverse needs and interests, enhance their dignity, and support their independence.

West Haven City offers a senior program called the "West Haven Senior Lunch Bunch," in which the Mayor or City Councilmember facilitates a monthly lunch for seniors residing in West Haven at the Barn Community Center. All seniors are invited to dine, socialize, and play games. Participants pay \$5.00 per meal and sign up to attend the Senior Lunch Bunch by notifying the office staff at West Haven City Hall.

Additionally, West Haven City supports the Roy Hillside Senior Center and Riverdale Senior Facility through interlocal agreements. Both Roy and Riverdale offer greater diversity in Senior Services and a higher frequency than West Haven City provides.

Local governments exist to provide essential services associated with the health, welfare, and safety of their citizens. As they age, senior citizens can become more vulnerable, and the services provided by Senior Centers are essential for those who elect to participate. It is the City Manager's opinion that aging services are more efficiently provided regionally rather than by each individual city. This is because not every senior citizen needs aging services provided by local governments, and there is capacity within the existing Senior Centers in Weber County (which are operated in partnerships between cities and Area Agency on Aging, which in Weber County is the Weber Human Services). Further, the City Manager's opinion is that, generally, cities whose residents benefit from these regional Senior Centers should provide some financial support.

As noted in the numbers below, West Haven City has residents who are participating in and benefiting from the Roy Hillside Senior Center. It is anticipated that the individuals who participate in the Roy Hillside Senior Center may not be the same West Haven residents who participate in the "West Haven Senior Lunch Bunch." West Haven City residents' participation has grown modestly from the previous calendar year, both in count and percentage, and the 5-year history below shows that consistent West Haven residents benefit from the services provided at the Roy Hillside Senior Center.

Additionally, it should be noted that the Roy Hillside Senior Center has a high rating on Google Reviews. It is acknowledged that Google Review appraisal is sourced from the general public and may not reflect ratings by West Haven City Residents. However, the Google Review provides some context on how well Roy Hillside Senior Center is meeting or exceeding the general public's expectations across various dimensions. As noted below, both Roy Hillside and Riverdale Senior Center have a rating of 4.8 based on 43 and 50 reviews, respectively.

According to ChatGPT, an acceptable star rating on Google Reviews depends on the context and industry. A Google Review rating of 4.5 stars or higher is excellent, provided it is backed by a sufficient number of reviews (e.g., 30 or more). A 4.0 to 4.4-star rating is considered very good for most services, especially in industries with high customer interaction. Lower ratings (under 4.0) may be understandable in some services that naturally attract more mixed reviews, given the nature of customer experiences.

Service or Facility	Rating	Number of Reviews	Date as of Ratings
Roy Hillside Senior Center	4.8 Stars	43 Google Reviews	August 14, 2025
Weber Human Services	3.8 Stars	426 Google Reviews	August 14, 2025
Riverdale City Senior Facility	4.8 Stars	50 Google Reviews	February 23, 2026

For all the reasons described above, and based on the numbers showing ongoing usage of the Roy Hillside Senior Center by West Haven City residents, and the numbers that reflect that Roy Hillside is providing quality services, it is the City Manager's opinion that West Haven City should continue to make a financial contribution to the Roy Hillside Senior Center.

Additionally, it is the City Manager's opinion that West Haven City should promote both the Roy Hillside and Riverdale City Senior Centers as being available for West Haven City residents to participate in. Lastly, the City Manager's opinion is that the City should continue to monitor and evaluate residents' participation in these regional Senior Centers, as well as the quality of their services.

West Haven City Residents Participating at Roy Senior Center. Below is information regarding West Haven City residents participating in the Roy Senior Center. For context, when Mayor Dandoy from Roy City approached West Haven about participating in the Roy Senior Center, 45 (or 46, depending on the data set) West Haven City Residents were already participating. From the numbers below, in calendar year 2025, after West Haven City approved the interlocal agreement, West Haven City Senior participation grew slightly in both numbers (57) and percentage (7%).

Calendar Year	Total Patrons at Roy Senior Center	Total West Haven Residents Among Roy Senior Center Patrons	Percentage of West Haven Residents Among Roy Senior Center
2021	588	28	5%
2022	653	32	5%
2023	689	37	5%
2024	788	46	6%
2025	857	57	7%

Nobu Iizuka, the Community Services Director of the Weber/Morgan Area Agency on Aging, stated that the Roy Senior Center is one of the most popular centers in the Weber area. Kathy Prevedel is the most popular director in the Weber Human Services network.

Termination of the Agreement & Payment. City staff reached out to Matthew Andrews, the Roy City Manager, and informed him that the City Council had adopted another interlocal agreement with Riverdale City and wanted to revisit the interlocal agreement with Roy City, possibly canceling it, at the March 18th City Council meeting.

The email exchange between City staff and the Roy City Manager included a discussion of the interpretation of the adopted interlocal agreement regarding termination and payment. The adopted interlocal agreement requires 6 months' notice to terminate. Additionally, the adopted interlocal agreement states that the "initial amount is payable on an annual basis to Roy by August 1st." Roy City first invoiced West Haven in December 2025 or January 2026 for payment. The question was posed that if the West Haven City Council decides to terminate on March 18th, will Roy invoice West Haven in FY 2027 for services?

Matthew Andrews, the Roy City Manager, stated in an email response the following: "Regarding the interlocal agreement, you are correct that the agreement requires a six-month notice for termination. If the West Haven City Council were to take action on March 18 to terminate the agreement, my initial inclination would be not to invoice for FY2027. We truly appreciate West Haven's support this last year and would certainly understand the decision."

SENIOR SERVICES (10-6915).

RECOMMENDATIONS.

- *Promotion & Evaluation.* West Haven City should promote the Roy Hillside and Riverdale City Senior Centers as available to West Haven City residents. Additionally, the City should continue to monitor and evaluate residents' participation in these regional Senior Centers and the quality of their services.
-

PURPOSE.

The senior programs offer seniors opportunities to remain physically, mentally, and socially engaged, addressing some of their basic human needs.

OBJECTIVES.

Senior programs offer opportunities for older adults (over 60 years of age) to come together for services and activities that reflect and respond to their diverse needs and interests, enhance their dignity, and support their independence.

PERFORMANCE MEASUREMENTS.

Residential Survey 2021 & 2025. As part of the City's ongoing commitment to improve, the City seeks to receive and consider feedback from residents. Public opinion feedback is crucial, as it helps identify areas for improvement, assess service quality against citizen expectations, and inform policy and service delivery adjustments.

By listening to public opinion, City officials see the consequences of past decisions. This feedback loop is essential for adapting and refining City strategies for the future. The following questions and answers were drawn from two community-wide resident surveys conducted in 2021 and 2025. This information is provided to offer insight into the performance and public perception of Senior Service issues.

Service Rating- Residential Survey 2021 & 2025. West Haven provides several services to its residents. Some are provided directly by the city, and some are provided by districts or agencies that the city works with. Please rate each of the following services using a 0 to 100 scale, with 0 meaning you are completely dissatisfied and 100 meaning you are completely satisfied. If you are unfamiliar with a service, select Not applicable. (2021 n=NA) (2025 n=378)

	2021	2025	Change	Rank
Animal control services	65.65	61.92	-3.73	14
Senior citizens programs	57.43	58.53	1.1	15
City code enforcement	53.25	58.5	5.25	16

Please note that to facilitate the interpretation of this survey question for the Strategic Operations Plan, City staff have sorted the 2025 responses in descending order (from highest to lowest). Additionally, City staff have added a column that shows the point change in responses from 2025 to 2021. If a service was not available for a respondent to select in 2021, "N/A" (not applicable) will appear in this column.

For purposes of keeping this performance measurement concise, only the services that were ranked immediately above and below the relevant service are shown in this subsection. To provide context for the service's relationship to other services, respondents could select a rank from a rank column indicating the service's rank relative to the

other 20 services. An unabbreviated survey question that includes all twenty (20) services shown in rank order is in the Appendix.

Google Reviews. Google Reviews are crowdsourced ratings (i.e., the practice of obtaining information or opinions from a diverse group of participants, typically through the Internet) that provide insights into independent contractors and contracted service providers. Unlike the Resident Survey used elsewhere in the Strategic Operations Plan, the Google Review appraisal is sourced from the general public and may not reflect ratings by West Haven City Residents. Additionally, ratings and reviews of independent contractors or contracted service providers may not directly relate to the services that West Haven City receives. The crowdsourced rating aims to provide context on how well an independent contractor or contracted service provider meets or exceeds the general public's expectations across various dimensions.

According to ChatGPT, an acceptable star rating on Google Reviews depends on the context and industry. A Google Review rating of 4.5 stars or higher is excellent, provided it is backed by a sufficient number of reviews (e.g., 30 or more). This document includes only services with more than 30 Google Reviews.

A 4.0 to 4.4-star rating is considered very good for most services, especially in industries with high customer interaction. Lower ratings (under 4.0) may be understandable in some services that naturally attract more mixed reviews, given the nature of customer experiences. For more information about Google Reviews, please reference the Google Review subsection in the Reader's Guide Section.

<u>Service or Facility</u>	<u>Rating</u>	<u>Number of Reviews</u>	<u>Date as of Ratings</u>
Roy Hillside Senior Center	4.8 Stars	43 Google Reviews	August 14, 2025
Weber Human Services	3.8 Stars	426 Google Reviews	August 14, 2025
Riverdale City Senior Facility	4.8 Stars	50 Google Reviews	February 23, 2026

GENERAL ASSESSMENT (SWOT).

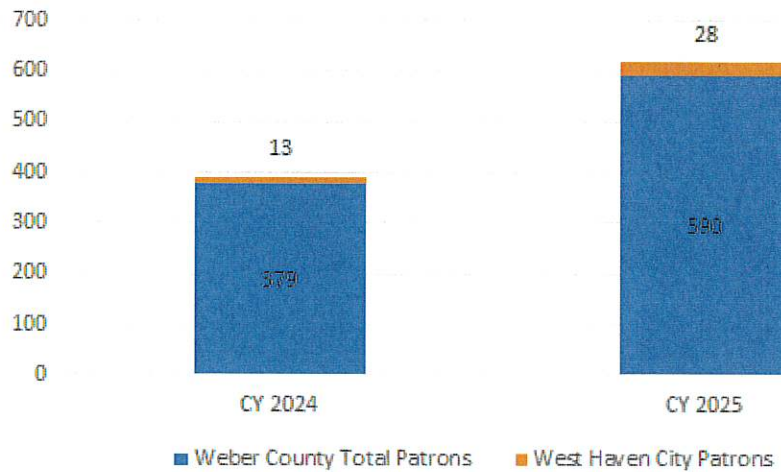
A general assessment of the strengths, weaknesses, opportunities, and threats was not performed for City Interlocal Agreement Services.

SPECIFIC ASSESSMENT.

The RIDE (Weber Human Services- Senior Transportation Program Through Lyft). The RIDE arranges transportation for qualified seniors within Weber County through Lyft who have no other means of transportation to access their medical appointments or grocery shopping. This is not assisted transportation, but a curb-to-curb program, which means that the driver will pull up to the curb or the end of the driveway. The individual must be able to reach the vehicle from their residence without assistance.

Weber Human Services provides the RIDE program through Lyft, a ridesharing service that connects people who want to go somewhere with drivers who own cars. Patrons do not pay for the Lyft rides arranged by Weber Human Services. However, patrons may pay a \$5.00 donation per trip (\$10 for a round-trip) to Weber Human Services.

The Ride Program Participation



Weber County Meals-on-Wheels (Home Delivered Meals). Weber Human Services Nutrition manages the Meals-on-Wheels program, which delivers nutritious lunches to homebound seniors age 60 or older residing in Weber and Morgan counties daily (except weekends and holidays, when frozen meals are available in advance if needed). Special diets (diabetic, bland, low-sodium, etc.) are available upon advance request. Weber Human Services delivers approximately 550 meals to homebound seniors every day in Weber and Morgan counties.

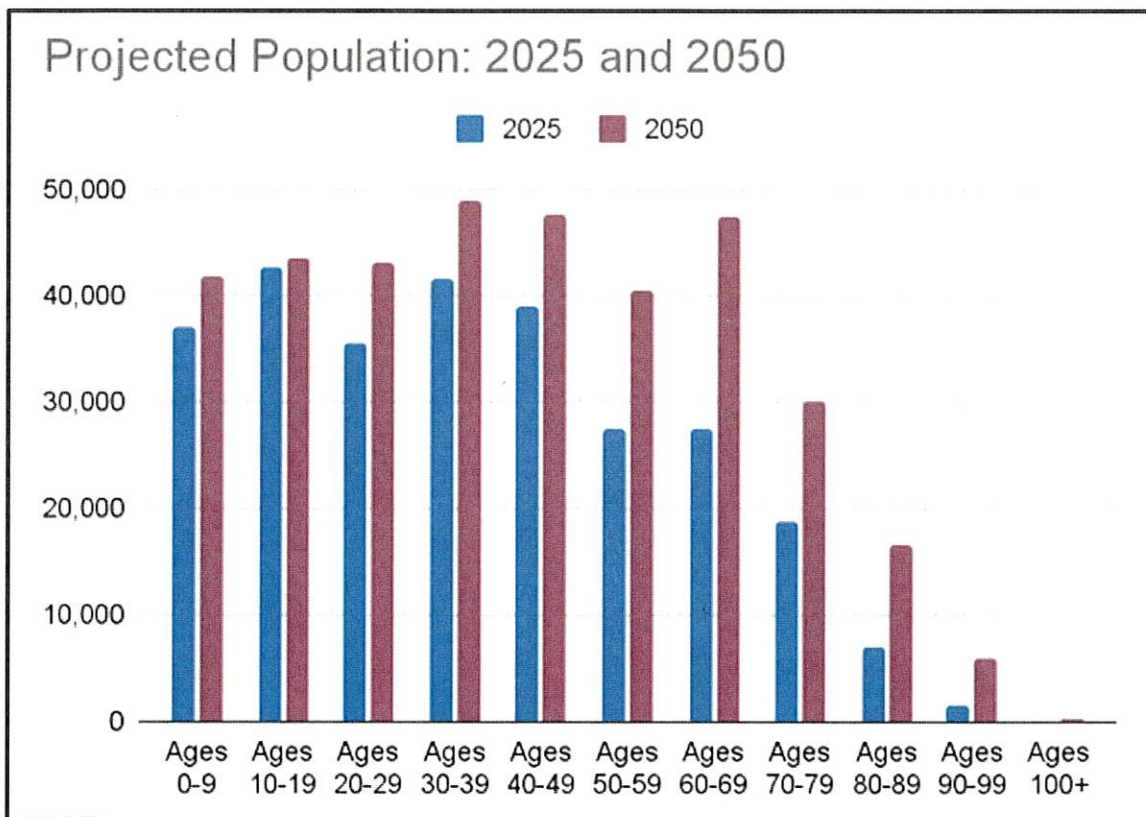
Meals on Wheels Program Participation



West Haven City Residents Participating at Roy Senior Center. Below are the numbers (for the past 5 years) of West Haven City Residents participating in the Roy Senior Center. Nobu Iizuka, the Community Services Director of the Weber/Morgan Area Agency on Aging, and the Weber Human Services stated that the Roy Senior Center is one of the most popular centers in the Weber area. Kathy Prevedel is the most popular director in the Weber Human Services network. She is one of the West Haven residents who also loves her own City.

Calendar Year	Total Patrons at Roy Senior Center	Total West Haven Residents Among Roy Senior Center Patrons	Percentage of West Haven Residents Among Roy Senior Center
2021	588	28	5%
2022	653	32	5%
2023	689	37	5%
2024	788	46	6%
2025	857	57	7%

Estimated Senior Population in 2050. Although outside this strategic planning period, the graph below, prepared by Wasatch Front Regional Council, shows anticipated growth by age group in Weber County by 2050. This bar chart shows strong growth in the age groups eligible for senior services, and will require additional resources to meet the number of seniors residing in Weber County.



AGREEMENT ASSESSMENT.

OPERATIONAL OVERVIEW.

OVERSIGHT.

Mayor & City Manager. The Mayor is the primary elected official, and the City Manager is the primary City staff member assigned to coordinate with Roy City to provide services to the City and to oversee the terms of the Interlocal Agreement.

ACTIVITIES.

Overview. The Roy Hillside Senior Center is located on the upper level of the Hope Community Center, at 5051 South 2000 West, and is open from 8:30 a.m. to 3:30 p.m., Monday through Thursday, and from 8:30 a.m. to 12:30 p.m. on Friday. The Senior Center Director is Kathy Prevedel and can be contacted at 801-773-0860.

Roy Hillside Senior Center Activities. As of September 2025, the Roy Hillside Senior Center offers the following activities: Bingo, Blood Pressure Checks, Card Making, Ceramics, Crochet, Duplicate Bridge, Foot Clinics, Line Dance, Live Music, Oil Painting, Tai Chi, and Yoga. Regularly scheduled activities occur on the following days.

Monday

- 9:00 a.m. Oil Painting and Coffee with Friends
- 11:00 p.m. Cards
- 12:30 p.m. Line Dancing

Tuesday

- 8:30 a.m. Ceramics
- 9:00 a.m. Tai Chi for Arthritis and Quilting
- 9:00 a.m. Coffee with Friends
- 12:30 p.m. Pinochle

Wednesday

- 8:30 a.m. Ceramics
- 9:00 a.m. Sewing Group
- 10:00 a.m. Blood Pressure Clinic
- 1:00 p.m. Euchre Cards

Thursday

- 8:30 a.m. Oil Painting
- 8:30 a.m. Crocheting
- 9:00 a.m. Floor Yoga
- 9:30 a.m. Chair Yoga
- 10:30 a.m. Tea Time with Friends
- 11:00 p.m. Cards

Friday

- 10:00 a.m. Arthritis Exercise Class and Coffee with Friends

Roy Hillside Congregate Meals. A congregate meal is one where people gather to share a meal. Specifically, a meal is provided at the Senior Center to encourage patrons to come, enjoy conversation, and form friendships, creating an overall sense of belonging. A congregant meal is served from 11:30 a.m. to 12:30 p.m., Monday through Friday, in the dining room at the Roy Hillside Senior Center.

Nutrition Programs for the Elderly (NPE) R51-104 states that congregate meals comply with the Dietary Guidelines for Americans released in May 2000, by the U.S. Dept of Health and Human Services and the U.S. Department of Agriculture, and provide each older individual who receives a meal that is prepared with the Recommended Daily Allowance (RDA). Essentially, this means that a meal served at the Senior Center meets .333 of the RDA. The State of Utah requires that the Dietitian for the Area Agency on Aging (AAA) approve all recipes and menus.

West Haven Senior Lunch Bunch. Mayor Vanderwood hosts a monthly lunch for seniors residing in West Haven at the Barn Community Center, where all seniors are invited to dine, socialize, and play games. Participants pay \$5.00 per meal and sign up to attend the Senior Lunch Bunch by notifying the office staff at West Haven City Hall.

SERVICE AREAS.

In Weber County, there are five senior centers, including Golden Hours (Ogden City), North View (North Ogden City), Roy, Riverdale, and Washington Terrace. To provide aging services, these five cities with senior centers have negotiated funding and received different amounts from Weber Human Services (WHS). Once cities receive federal funds from the WHS, they cannot discriminate in any form or deny services based on residency. As such, West Haven City senior citizens can select and participate in any one of the aforementioned senior centers. In 2024, there were 45 registered patrons at the Roy City Senior Center and 19 at the Ogden City Senior Center, all of whom are West Haven residents.

SERVICE PARTNERS.

Weber Human Services (WHS). Weber Human Services (WHS), an entity established through an interlocal agreement between Morgan and Weber counties, primarily provides aging services in Weber County. The primary aging services provided by WHS include, but are not limited to, the following:

- Home-delivered meals (i.e., meals delivered directly to patrons' homes for patrons who are homebound);
- Congregate meals (i.e., meals delivered directly to senior centers so patrons can eat in the company of others).
- The Ride Program (i.e., providing patrons with transportation to doctor appointments, etc.)
- Other miscellaneous aging services; and
- Provide federal funding to cities that operate senior centers for facility and staffing support.

Roy Hillside Senior Center. Weber County has five senior centers, including Golden Hours (Ogden City), North View (North Ogden City), Roy, Riverdale, and Washington Terrace. These services typically offer senior activities, a social gathering space, and the opportunity to enjoy a congregate meal.

To provide aging services, these five cities with senior centers had independently negotiated funding and received different amounts from WHS. Once cities receive federal funds from the WHS, they cannot discriminate in any form or deny services based on residency. As such, West Haven City senior citizens can select and participate in any of the city's senior centers. In CY 2024, West Haven City had 45 registered patrons at the Roy Hillside Senior Center and 19 at the Ogden City Senior Center.

BOARDS.

There are no local boards directly related to Senior Services.

FACILITY.

Roy Hillside Senior Center. The Roy Hillside Senior Center is located on the upper level of the Hope Community Center, at 5051 South 2000 West in Roy, Utah. The Roy Hillside Senior Center is owned and operated by Roy City.

The Riverdale Senior Center. The Riverdale City Senior Center is located at 4433 South 900 West and is owned and operated by the Riverdale City. The hours are 8:00 a.m. to 3:30 p.m., Monday through Friday. The center is closed on Saturdays, Sundays, and holidays.

The Barn Community Center. The Barn Community Center is situated at 3785 S. Green Farm Way in West Haven, Utah. The Barn Community Center is owned and operated by West Haven City.

TRAINING.

Each governmental entity that provides services to West Haven City through an interlocal agreement maintains, at its own expense, the training of its employees, their credentials, and any certification required by law.

HISTORY.

In or around 2024, the Weber Human Services Board (WSB), comprising County Commissioners and members of the public, decided to reform the distribution of federal funds to city-owned and operated senior centers. As a result, the WHS Board decided that they will provide an equal amount of federal funding (at least \$50,000) to five senior centers in the County if these facilities meet some minimum criteria, which include:

- The center needs to be open at least 5 days a week, 6 hours a day
- If WHS is going to supervise any employees/programming, a 15% overhead expense must be included in the funding allotment
- If WHS is going to supervise the employees/programming, at a minimum, each location would need to contribute at least \$10,000 in year one, with increases each year for inflation, to cover the cost of the bare minimum staffing pattern, in conjunction with using volunteers to fill in the gaps.

If a location does not or cannot meet the criteria above, it will not receive federal funding from WHS. In such cases, WHS will distribute any unused funds equally among the other centers that have met the criteria.

As a result of Weber Human Services' 2024 policy change on distributing federal funds to city-owned senior centers, Roy City anticipated a \$12,000 reduction in funding. To address the funding shortfall, Mayor Dandoy of Roy sent an email to Mayor Vanderwood requesting that the City consider providing a \$4,000 annual contribution to WHS to help cover senior center staff costs. The specific request was that Hooper, West Haven, and Roy contribute equally — \$4,000 each — to make up the \$12,000 in funding lost. In this email, Mayor Dandoy stated that Roy City already provides about \$80,000 to maintain the Senior Center.

This contribution was discussed by the West Haven City Council in December of 2024, at which time it conceptually agreed to participate in funding through formalizing the arrangement through an Interlocal Agreement.

INTERLOCAL AGREEMENT TERMS- ROY HILLSIDE SENIOR CENTER.

RESOLUTION.

On June 4, 2025, the City Council adopted Resolution 31-2025 approving an Interlocal Agreement between Roy City and West Haven to support Roy Hillside Senior Center with financial contributions.

TERM.

Term. This Interlocal Agreement is valid for 36 months, from July 1, 2025, to June 30, 2028, and either entity may terminate the agreement with six months' prior written notice.

SERVICES.

The Interlocal Agreement between Roy City and West Haven City regarding the Roy Hillside Senior Center aims to foster a cooperative working relationship to provide high-quality senior services to residents of both cities. To this end, Roy City will offer services and facilities to West Haven senior citizens at the same rate as Roy residents. This agreement covers only senior citizen services and activities, excluding other building operations and long-term maintenance at the Roy Hillside Senior Center.

Please note that the services detailed in this section are an excerpt from the Interlocal Agreement and may differ from the services described in the "Activities" subsection above. In subsequent renewals of the Interlocal Agreement, the City Manager will reconcile these two descriptions of services and, if necessary, include the needed services within the renewed Interlocal Agreement.

COMPENSATION.

This Interlocal Agreement aims to foster cooperation between Roy and West Haven to efficiently provide senior services while sharing costs and responsibilities. West Haven City makes an annual financial contribution to Roy City as follows:

- Financial Contribution, West Haven shall provide an annual contribution to Roy in support of the Roy Hillside Senior Center, commencing in Fiscal Year 2026. The initial contribution will be \$4,000 (four thousand dollars) for annual maintenance and operation costs of the Roy Hillside Senior Center. The initial amount will be payable to Roy annually by August 1st.
- Annual Increase. Adjustment of the annual contribution in subsequent years based on the Mountain Region Consumer Price Index (CPI) in March preceding the beginning of the next Fiscal Year, plus 3% to account for inflation and cost changes.

SPECIAL CONDITIONS.

None.

HISTORY.

There is no relevant information available for this section.

INTERLOCAL AGREEMENT TERMS- RIVERDALE SENIOR CENTER.

RESOLUTION.

On February 18, 2026, the City Council adopted Resolution 07-2026 approving an Interlocal Agreement between Riverdale City and West Haven to support Riverdale Senior Center with financial contributions.

TERM.

The initial term of this Interlocal Agreement shall be for a period of eighteen (18) months, commencing January 1, 2026, and ending June 30, 2027, if approved by resolution of each Party. Following the Initial Term, this Agreement shall automatically renew for successive one (1) year periods, beginning on July 1 and ending on June 30 of each subsequent year. This Interlocal Agreement may be terminated at any time by either Party upon thirty (30) days' written notice to the other Party, with or without cause.

SERVICES.

Express Consideration. The Parties expressly agree that the annual contribution described in this subsection constitutes consideration in exchange for Riverdale extending the Riverdale resident rate to eligible West Haven senior citizen residents under the terms of this Agreement. Nothing herein shall be construed as creating a subsidy obligation beyond the express terms stated.

Promotional Membership Rate and Rate Parity.

- *Promotional January Rate (Riverdale Residents).* Riverdale offers a promotional January membership rate of \$15.00 per year for senior citizen membership access to the Riverdale Senior Center ("January

Promotional Rate"). This rate is promotional in nature and is available only during the month of January for memberships purchased during that period.

- *Extension to West Haven Residents.* During the term of this Agreement, and in consideration of the annual contribution described above, eligible West Haven senior citizen residents may purchase a senior center membership at the same January Promotional Rate of \$15.00, subject to the same promotional timing and conditions applicable to Riverdale residents. For the remainder of the year (February-December), the Riverdale resident cost is \$30.00 per year, and West Haven residents are entitled to that rate as well.
- *Membership Term.* All memberships purchased under the January Promotional Rate or memberships purchased on any month besides January shall be valid for twelve (12) consecutive months from the date of purchase and shall not be tied to the calendar year or fiscal year.
- *Scope of Parity.* Membership rate parity applies to all senior center fees, programs, activities, facility use, senior services, and programming provided for senior citizens, excluding senior meal or lunch programs, select supplies associated with specific specialized classes, and other non-senior or unrelated building operations or uses.

COMPENSATION.

West Haven shall provide an annual contribution to Riverdale in support of the Riverdale Senior Center. The initial contribution will be \$1,250 (one thousand two fifty dollars) covering January 1, 2026, through June 30, 2026. Thereafter, the yearly amount will be \$2,500 (two thousand five hundred dollars) payable on or before August 1 of each fiscal year of any renewal thereof, for annual maintenance and operation costs of the Riverdale Senior Center. The initial amount will be payable by West Haven upon approval and signing of the interlocal agreement by both Parties and Riverdale sending an invoice to West Haven for the agreed upon amount.

SPECIAL CONDITIONS.

Residency Verification. West Haven residency verification shall be required only at the time of membership purchase, and Riverdale shall have no ongoing obligation to monitor residency status after issuance of a valid membership. Verification shall include a valid government-issued photo ID displaying the current West Haven address and one secondary proof of residency dated within the preceding sixty (60) days, which may include a utility bill, lease agreement, property tax notice, or similar official documentation.

HISTORY.

There is no relevant information available for this section.

Resolution No. 11-2026

RESOLUTION OF WEST HAVEN CITY AUTHORIZING TERMINATION OF AN INTERLOCAL AGREEMENT BETWEEN ROY CITY AND WEST HAVEN CITY REGARDING FINANCIAL CONTRIBUTIONS TO SUPPORT THE ROY SENIOR CENTER; AND AUTHORIZING THE CITY MAYOR TO SIGN THIS RESOLUTION; AND, PROVIDING FOR AN EFFECTIVE DATE.

SECTION I – RECITALS:

WHEREAS, the City Council of West Haven City (herein "City") is a municipal corporation duly organized and existing under the laws of the State of Utah; and,

WHEREAS, in conformance with the provisions of UCA § 10-3-717, the governing body of the City may exercise all administrative powers by resolution including, but not limited to entering into agreements regarding protecting the health, safety, and welfare of the public; and,

WHEREAS, Roy City has established a Senior Center in their city which helps provide aging services in the area; and

WHEREAS, West Haven City entered into an Interlocal Agreement with Roy City, titled "Interlocal Agreement Relating to the Roy Hillside Senior Center" (hereinafter "Interlocal Agreement") regarding Roy City allowing West Haven's residents access to aging services from Roy Senior Center; and

WHEREAS, under the Interlocal Agreement, West Haven City residents have been allowed by Roy City to access aging services from the Roy Senior Center; and

WHEREAS, since entering into the Interlocal Agreement, the City has done more research and feels that their residents would benefit more to attend the Riverdale Senior Center and feels their residents utilize the Riverdale Senior Center more than the Roy Senior Center; and

WHEREAS, the Interlocal Agreement allows any of the parties to terminate their participation in the interlocal agreement by giving six months' prior written notice to the other party; and

WHEREAS, at this time, the City Council wishes to terminate the interlocal agreement with Roy City and authorize the City Manager to provide the required six months' written notice of termination to Roy City; and

WHEREAS, the City finds that the public convenience and necessity requires the actions herein contemplated,

NOW, THEREFORE, BE IT RESOLVED by the City of West Haven as follows:

SECTION II. :

1. That the City Council hereby votes to terminate the Interlocal Agreement regarding the Roy Senior Center between West Haven City and Roy City, regarding financial contributions to support the Roy Senior Center.
2. That the City Council authorizes the City Manager to provide six months' written notice to Roy City regarding the termination and provide and sign any and all documents necessary to affect this termination, including settling any remaining financial responsibilities that West Haven City may have under the Interlocal Agreement.
3. That the Mayor is authorized to sign this Resolution adopting the Agreement.

The foregoing recitals are fully incorporated herein.

SECTION III. PRIOR ORDINANCES AND RESOLUTIONS:

The body and substance of any and all prior Resolutions, together with their specific provisions, where not otherwise in conflict with this Resolution, are hereby reaffirmed and readopted.

SECTION IV. REPEALER OF CONFLICTING ENACTMENTS:

All orders, and Resolutions with respect to the changes herein enacted and adopted which have heretofore been adopted by the City, or parts thereof, which are in conflict with any of the provisions of this Resolution, are, to the extent of such conflict, hereby repealed, except that this repeal shall not be construed to revive any act, order or resolution, or part thereof, heretofore repealed.

SECTION V - SAVINGS CLAUSE:

If any provision of this Resolution shall be held or deemed to be or shall, in fact, be invalid, inoperative, or unenforceable for any reason, such reason shall not have the effect of rendering any other provision or provisions hereof invalid, inoperative, or unenforceable to any extent whatever, this Resolution and the provisions of this Resolution being deemed to be the separate independent and severable act of the City Council of West Haven City.

SECTION VI. DATE OF EFFECT

This Resolution shall be effective immediately upon its passage on the 18th day of March 2026.

PASSED AND ADOPTED BY THE CITY COUNCIL OF WEST HAVEN CITY, STATE OF UTAH, on this 18th day of March 2026.

WEST HAVEN CITY

Mayor Rob Vanderwood

ATTEST:

Emily Green, City Recorder

Mayor Rob Vanderwood
Councilmember Carrie Call
Councilmember Kim Dixon
Councilmember Nina Morse
Councilmember Ryan Saunders
Councilmember Ryan Swapp

Yes _____	No _____
Yes _____	No _____
Yes _____	No _____
Yes _____	No _____
Yes _____	No _____
Yes _____	No _____