



PUBLIC NOTICE is hereby given that the **WASATCH COUNTY LIBRARY BOARD** will hold its monthly meeting at **2:30 PM on Friday, March 20, 2026.**

This meeting will be held in person at the Wasatch County Library and virtually via Zoom. The meeting link is available on the library's "About" webpage at <https://www.wasatchlibrary.org/about>.

Public comments and questions will be accepted via email up to one hour before the live meeting. Send comments, questions, or a request for online meeting credentials to Juan Lee, Library Director, at jlee@wasatch.utah.gov

ANCHOR LOCATION:

WASATCH COUNTY LIBRARY
465 East 1200 South, Heber City, Utah
Library Board Meeting
Friday, March 20, 2026

AGENDA

The order of agenda items is subject to change without notice.

- 1. Call to Order & Welcome:** Library Board Chair. **HANDOUT #1**
- 2. Public Comment:** Time for members of the public to make comments on issues not included on today's agenda.
- 3. Approval of Minutes**
 - A. Minutes of the regular Board meeting held on November 21, 2025. **HANDOUT #2a**
 - B. Minutes of the regular Board meeting held on February 20, 2026. **HANDOUT #2b**
- 4. Consent Agenda Items**
 - A. Report on expenditures as of the end of February 28, 2025. **HANDOUT #3**
 - B. Library Admin Report. **HANDOUT #4**
- 5. Business**
 - A. Revision of **Meeting Room Policy**. **HANDOUT #5**
 - a. Discussion of spaces available for petitions.
 - b. ADD to section 6.2 Soundproof booth and LAB as meeting spaces
 - c. ADD to section 6.3 limit items that produce strong odors
 - d. ADD section 6.3.1 Petitions and signature gathering
 - e. DELETE in 6.6 and 6.7 the reservation windows and add Zenbooth and LAB to 6.6 and 6.8 forms
 - f. DELETE in 6.7.5 catering from Cora's Kitchen and ADD limit to strong odors
 - B. Revision of **LAB Acceptable Use Policy**. **HANDOUT #6**
 - a. ADD section 15.5.1 Guidelines for using the 3D printer
 - b. DELETE section 15.12 User agreement form
 - C. Discussion about instances of student misbehavior in the Library.
- 6. Call for Agenda Items** for Next Meeting April 17, 2026, 2:30 PM

7. Closed Session – as needed

The Board may consider a motion to enter a Closed Session in accordance with UCA 52-4-205 to discuss the following: Purchase, exchange or lease of property; pending or reasonably imminent litigation; the character, professional competence, or physical or mental health of an individual.

8. Adjournment

Agenda noticing completed on: March 16, 2026

Prepared by: Juan Lee, Library Director

Posted by: Juan Lee, Library Director

In compliance with the American with Disabilities Act, individuals needing special accommodations for this meeting should notify the Library Director at 435-654-1511 or jlee@wasatch.utah.gov at least 24 hours prior to the start of the meeting.

This agenda is also available at State of Utah Public Notice Website www.utah.gov/pmn