

**WOODS CROSS CITY COUNCIL MEETING
MARCH 3, 2026**

The minutes of the Woods Cross City Council meeting held March 3, 2026, at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

COUNCIL MEMBERS PRESENT:

Ryan Westergard, Mayor
Julie Checketts
Jim Grover

Eric Jones
Wally Larrabee
Rachel Peterson

STAFF PRESENT:

Bryce Haderlie, City Administrator
Curtis Poole, Community Development Director
Jim Bigelow, Police Chief
LaCee Bartholomew, Community Services Manager

Sam Christiansen, Public Works Director
Annette Hanson, City Recorder
Brian Passey, Finance Director
Johnny Filler, Public Works Department

PUBLIC ATTENDANCE:

LeGrande Blackley
Marley Ferrin
Brandon Wood

Don Schrader
Arron Perry
Michael

Lois Schrader
Jon Atkin

INVOCATION/PLEDGE:

Ryan Westergard

CONSENT AGENDA ITEMS

Council Member Larrabee made a motion to approve the consent agenda items with Council Member Jones seconding the motion and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE MINUTES

The Council reviewed the minutes of the meeting held 2/17/26 and the minutes were approved as written through the consent agenda.

RATIFY CASH DISBURSEMENTS

The Council ratified the cash disbursements for the time period of 2/14/26-2/26/26 through the consent agenda.

CONSIDERATION TO ADOPT RESOLUTION 2026-970 AUTHORIZING OF SURPLUS PW EQUIPMENT

The Public Works Director noted there was a list of Public Works trailers and miscellaneous items that have either been replaced, are obsolete, or no longer required for Public Works operations. He said there will be 2 trailers and miscellaneous tools and equipment sent to the auction. He noted all other items will have any data memory wiped by ETS, if needed, and then sent to be recycled.

Resolution 2026-070 authorizing of surplus Public Works Equipment was approved through the consent agenda.

CONSIDERATION TO ADOPT RESOLUTION 2026-971 AUTHORIZING CONTRACT WITH enCODE FOR CODIFICATION SERVICES

The City Administrator noted staff is recommending the enCodePlus contract be approved so they can proceed with getting the city code updated and hosted on a searchable web-based format. He said staff had gotten quotes from three codification providers and members of the senior staff most closely involved in daily use of the code have reviewed the proposals and recommended enCodePlus as the preferred vendors.

The City Administrator noted the following benefits of enCodePlus:

1. Cloud hosting with advanced search, pop-up definitions, and cross-referencing tools.
2. The ability to add other features in the future that include GIS mapping.
3. Ability to self-publish as new codes are adopted, or 10-day update by enCodePlus staff.
4. A variety of additional tools that we can add to the program at a later date if we determine that they are needed.

Resolution 2026-971 authorizing contract with enCodePlus for codification services was approved through the consent agenda.

CONSIDERATION TO ADOPT RESOLUTION 2026-972 AUTHORIZING DRAW #4 FROM THE EXCISE TAX ROAD REVENUE BONDS, SERIES 2022

The Finance Director noted that staff requests that the city reimburse itself for road project expenditures incurred during the period beginning January 2025 through January 2026 in the amount of \$317,487.94, payable from the remaining 2022 Road Bond Funds. He said the City Council authorizes this request.

Actual period expenditures (January 2025 to January 2026):

800 W 1500 S Traffic Signal:	\$190,441.49
<u>1100 West 500-1100 South Widening:</u>	<u>\$127,046.45</u>
Equals this Reimbursement Request Amount:	\$317,487.94

The 2022 Road Bond account balance maintained in escrow with the Utah State Treasurer is:

Road Bond account balance, 1/31/2026:	\$ 1.156 million
<u>(-) This Request #4:</u>	<u>< \$ 0.317 > million</u>
Equals Remaining Road Bond account balance:	\$ 0.839 million

Other points to consider are as follows:

- Reducing the Road Bond account balance also reduces the amount that may become subject to IRS review concerning municipal bonds.
- To best utilize the \$0.839 million remaining Road Bond account balance, and as part of both the current year 2025-2026 Budget and next year 2026-2027 Budget, the City Administrator will bring one or more road project(s) that are qualified and eligible to use the remaining road bond funds.
- The 2022 Road bond funds have earned \$324,534 during the time that they have been in the Bond PTIF account.

Resolution 2026-972 authorizing draw #4 from the excise tax road revenue bonds, series 2022 was approved through the consent agenda.

PUBLIC COMMENT

Mr. Aaron Perry introduced himself to the Council and said he was running for the office of Davis County Sheriff. He gave a history of his public service and said as the Sheriff he would like to serve the community.

Mr. Jon Atkin also introduced himself to the Council as another candidate for Davis County Sheriff. He also noted he had worked in public service and was interested in serving the community as Sheriff.

There were no further public comments, and the Mayor closed the public comment period.

ACTION ITEMS: There were no action items for tonight's meeting.

DISCUSSION ITEMS

City Hall Coordination and Committee

Mr. Poole, the Community Development Director, reported on how things are progressing with the plans for the new city hall discussion. He said there will be more detailed information coming in the future. They discussed making sure the public participates in the discussion moving forward.

STAFF REPORTS

CITY ADMINISTRATOR'S REPORT

1. Continuing LPC meetings:
 - a. You can see the [LPC agendas and minute here](#).
 - b. You can see the [ULCT Bill Tracker here](#). This includes links to the bills and the ULCT position on the bill (Support, Neutral, Oppose, Position Pending).
 - c. [Legislator Contact](#) information can be found here.
 - d. Legislator Contact information can be found here. If the links are not working, the ULCT website address is: <https://www.ulct.utah.gov/>
2. Attending City Hall Design meetings on Thursdays. The meeting was cancelled on Feb. 12th because
3. one of the architects had a death in the family.
 - a. The preliminary estimate for Rocky Mountain Power to move the 1500 S overhead powerlines is \$950,000 with a \$135,000 credit = \$815,000 paid by the city.
4. Work on subsidence projects and the CDBG application has been submitted for next year.
5. Working with South Davis Metro Fire District on the BTS mulch fire on 500 S and coordinating with the property owner to mitigate the smoke.
6. Coordination with UDOT representatives on Clark Street ROW dedication.

Council Member Checketts asked how fire costs for Bob's Tree Service recent fire would be recouped. Mr. Poole said they are continuing to work with the property owner and the fire district to get that taken care of. Mr. Poole said the business owners are also working on getting a business license for the business. Mr. Poole said they will also work on cleaning up the property and the owner said he is not going to be adding

any more trees to the pile that is currently there. Mr. Poole said they are continuing to work with the property owner to get the property cleaned up.

The Mayor asked about UDOT and the purchase of the Clark Street right-of-way and the City Administrator said they are continuing to work with UDOT on a plan for that area and they would bring it back to the city staff for review when they receive it.

QUESTIONS/DIRECTION TO STAFF

Council Member Grover said he wanted to talk about the USU Well Being project. He said he had looked over the survey they are offering and said it was an interesting way to get feedback from the city on the well-being of the city. He wondered if the Council felt like they would like to participate in the survey. The Mayor said he felt it would be a good idea to advertise the survey on social media and get participation. He said he felt like it would be helpful information that would come from that survey. The Council said they were in favor of going ahead with the survey to learn information about the well-being of the city.

COUNCIL REPORTS

Council Member Checketts said Kaysville city has a mental health counselor on staff for their police department and she was wondering if the Woods Cross city police department would benefit from having a counselor that could come to the police department on a consistent basis. She said she felt like it would be a good idea to find someone who understands the trauma the police department might deal with. She said if someone visited consistently, she thought it would be a good opportunity to build trust with the officers, and they might be more open to talk with someone. She also suggested the fire department do the same thing with having a counselor checking in on the mental health of the firefighters who are dealing with the recent loss.

The City Administrator said there is someone available to be onsite but there are some people in the department who do not feel comfortable with an in-person visit. The Chief said there is a new counselor on the counseling staff who is a retired police officer and the Chief said everyone seems to be relating to him well and he is available to be on site for services. The Chief said the counselor is also available to have officers come to his office, or to have a video visit with him. The Chief said the feedback he has gotten from the department is that they are happy with current counselor for the department.

Council Member Checketts said she felt like it is important to have someone come and check in with everyone on a consistent basis and would encourage people to check in with someone on their mental health.

The Mayor said there is a counselor that he is aware that goes to several police departments and the sheriff's office and it is working well and they would like to have him there even more often. He said it was a little awkward for some of the employees at first but now it is better. He said he felt like it was a good idea to have a counselor check in, but if what the department is doing now is working well, that is great too. He said having a set time for someone to visit may also be a good idea. The Mayor encouraged the Chief to make sure he evaluates what is happening in the department. The Chief said he has tried to set an example by having an appointment once a week himself.

The City Administrator said they could make any changes in counseling services with Blomquist Hale and increase what is available if necessary.

The Chief said he also knows there are several officers in the department that have their own private counselors they see and that is helpful as well.

Council Member Larrabee reported that for garbage pick-up, the green trash can has now changed to green waste only.

The Mayor said the fire district has been dealing with the loss of the Fire Chief and that has been hard for all of them.

The Mayor reported there are upgrades going on at the sewer district through the food waste project and they are making some good progress. He said the new partner that has taken over the project is bringing the expertise to make this a more successful project.

CLOSED MEETING

Council Member Checketts made a motion to go into closed meeting to discuss items pursuant to UCA §52-4-205. Council Member Grover seconded the motion and Council Members Grover, Peterson, Checketts, Jones and Larrabee all voted in favor of that motion through a roll call vote.

ADJOURNMENT

There being no further business before the City Council, Council Member Peterson made a motion to adjourn the meeting at 8:04 P.M. with Council Member Checketts seconding the motion.

Ryan Westergard, Mayor

Annette Hanson, City Recorder