



Governing Board Meeting

Date: March 12, 2026

Time: 7:00 PM

Location: Junior High – Building 2; 1228 West 2185 South, Woods Cross, UT 84087

Online Access: <https://us02web.zoom.us/j/89222532473>

Mission Statement

Legacy Preparatory Academy will cultivate intellectual and moral virtue according to classically based pillars of truth, goodness, and beauty.

AGENDA

OPEN MEETING: ROLL CALL AND WELCOME

PUBLIC COMMENT (Limited to three minutes each)

- 2026/2027 Fee Schedule & Fee Waiver Policy (1st comment period)

CONSENT ITEMS

- January 15, 2026 Board Meeting and Closed Session Minutes
- New Hires

COMMITTEE REPORTS

- Executive Committee
- Communication Committee
- Finance/Audit Committee
- Policy and Governance Committee
- School Land Trust Committee

REPORTS

- Director's Report
- Financial Report

VOTING AND DISCUSSION ITEMS

- 2026/2027 School Year Calendar
- 2026/2027 School Land Trust Plan
- Award IFB for Roof Repair/Replacement
- Policies to Review:
 - Attendance Policy
 - Donation and Fundraising Policy
 - Purchasing and Disbursement Policy
- Policies to Approve:
 - Amended Administration of Medication Policy

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call 801-444-9378. One or more members of the board may participate electronically or telephonically pursuant to UCA 52-4-207.



CLOSED SESSION (This closed meeting may take place at the beginning and/or conclusion of the meeting): To discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation, or other matters appropriate pursuant to statute(s).

CALENDARING

- Next Board Meeting May 21, 2026

ADJOURN

LPA Governing Board:

2026: *Alisha Johnson (Treasurer), David Ray (Member), Sandy McCleve (Member), Aimee Hinojosa (Secretary)*

2027: *John Cook (Board Chair), Lee Peterson (Member)*

2028: *Lara Murphy (Vice Chair)*

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EXECUTIVE SUMMARY

FEE SCHEDULE & FEE WAIVER POLICY- PUBLIC COMMENT

This is the *first comment period* for the fee schedule. No action is needed at this time.

Per state law, if a school charges any school fees, the school must approve a fee schedule for the upcoming school year by June 1 before the school year begins. In addition, prior to the June 1 deadline, the school must also allow public comment on the proposed fee schedule at no fewer than two board meetings. A school's fee schedule must include a description of all fees charged, the amount of any fee, an explanation of how the fees will be spent by the school, a per student annual maximum fee amount for the school year (the maximum amount a student would pay in fees if the student participated in all activities, classes, clubs, etc. that charge a fee), and a statement notifying parents that their student might be eligible for a fee waiver.

Action: *No action needed*

NEW HIRES

Sabrina Taylor – Instructor

- filling an open position
- previous employee who returned
- related to Tamra Taylor. Not a direct report

Kenna Nieman –SPED Assistant

- filling an open position

Action: *Board vote*

DIRECTORS REPORT

See board meeting documentation folder for the most up to date report.

Action: *No action needed*

FINANCIAL REPORT

See board meeting documentation folder for the most up to date report.

Action: *No action needed*

2026/2027 SCHOOL YEAR CALENDAR

The Board must approve the annual school calendar that meets the state requirements of 180 days.

Action: *Board vote*

2026/2027 SCHOOL LAND TRUST PLAN

Each year the school receives funding through the Utah School LAND Trust Program, which distributes state School LAND Trust revenue to support improved student academic achievement. The School LAND Trust Plan outlines how resources will be used to support measurable academic growth for all students.

Action: Board vote

AWARD IFB FOR ROOF REPAIR/REPLACEMENTS

Legacy Preparatory issued an IFB for the replacement of the elementary building roof. Two companies provided bids in response to the IFB, and M2 Painting and Waterproofing had the lowest bid.

Action: Board vote

POLICIES

Policies to Review:

The following policies require board review on a set schedule. No changes are being made at this time to any of the policies. Up for review are:

Attendance Policy

Donation and Fundraising Policy

Purchasing and Disbursement Policy

Policies to Approve:

Amended Administration of Medication Policy

New legislation added provisions with respect to the storage and administration of glucagon kits in schools. If a school employee becomes trained to administer a glucagon kit to a student in response to a potentially life-threatening condition resulting from abnormally low blood glucose levels, the school may make glucagon kits available to such trained employees. In addition, other legislation renamed “epinephrine auto injectors” to “injectable epinephrine rescue medication.” The school’s Administration of Medication Policy has been revised to comply with these new laws. Some additional revisions have been made to the non-emergency and emergency administration of medication portions of the policy to bring them into better compliance with applicable law, including the addition of the basic requirements for non-emergency medication administration and the addition of a section on administering adrenal crisis rescue medication in emergency situations.

Action: Board vote



LEGACY | Preparatory Academy

Classical Education and Fine Arts

Directors Report | MARCH 2026

Building 2 - Board Room | Thursday, March 10, 2026 | 7:00 pm

MISSION

Legacy Preparatory Academy will cultivate intellectual and moral virtue according to the classically based pillars of truth, goodness, and beauty.

VISION

Legacy Preparatory Academy is committed to providing a culture where students become productive and valuable members of their communities and world. We believe high expectations, hard work, and enthusiasm are essential to achieving academic excellence and good character. These values instilled at Legacy Prep and research-proven curricula give our students the confidence to achieve anything!

MOTTO

Learning the Past. Creating the Future.

LEGACY PAIDEIA

- I am a Classical Student.
- I am Curious to Learn.
- I pursue Intellectual and Moral Virtue.
- I am a citizen of my Community.
- I Build the Foundation for an Abundant Life by Lifting Others.
- I am Governed by Nobility.
- I act with Honor and Integrity.
- I am an individual with Great Fortitude.
- I am Resilient and Courageous.
- I am Temperate.
- I exhibit Discipline and Self-Control.
- I am developing Practical Wisdom.
- I make Good Judgments.
- I am Selfless in my Fight for Justice.
- I demand Equity and promote Civility.

I AM A LEGACY LEADER

STRATEGIC PLANNING PROGRESS

LEGACY PREPARATORY ACADEMY

Building 1 – Elementary (K-6)
2214 South 1250 West
Woods Cross, Utah 84087
E: elementary@legacyprep.org

Building 2- Junior High (7-9)
1228 West 2185 South
Woods Cross, Utah 84087
E: juniorhigh@legacyprep.org

Phone: 801-294-2801
Fax: 385-290-1470

www.legacyprep.org

IMPORTANT DATES!

MARCH 2026

- 3/16-3/20- Scholastic Book Fair
- 3/18-3/30- Student-led Conferences
- 3/21- Spring Ballroom Competition
- 3/23-3/27- Spirit Week
- 3/26-3/27- ¾ After School Musical (Nemo Kids)
- 3/30-4/3- SPRING BREAK!

APRIL 2026

- 4/9-4/10- AMT Musical Review
- 4/15-4/17- GEM State Ballroom Competition
- 4/23-4/25- IMT Musical (Aladdin)

MAY 2026

- 5/1- National Principal Appreciation Day
- 5/4-5/8- Teacher Appreciation Week
- 5/5- Elementary Spring Music Concert
- 5/12- 9th Grade Moving on Ceremony
- 5/13- Junior High Spring Music Concert
- 5/5-5/16- Junior High Spring Dance Concert
- 5/20- Junior High Distance Learning Day
- 5/21- Elementary Field Day
- 5/26-5/28- Tutoring Days

○ AREAS OF FOCUS FOR THE 2025/2026 SCHOOL YEAR

Our administrative team began planning for the upcoming school year with a comprehensive review of performance and climate data, including state and interim assessments, growth metrics, attendance, behavior referrals, and stakeholder feedback last Spring. Using this data, we identified strengths and gaps and began to prioritize areas of focus.

These priorities were translated into action items, with clear outcome targets, lead indicators, and owners. We have mapped supports to each goal—professional learning, schedules/interventions, and resource allocation—and established a progress-monitoring cadence (data reviews monthly) to adjust strategies as needed. This cycle ensures our goals are evidence-based, equity-minded, and actionable from day one.

GOAL 1: Build A Strong, Positive School Culture

Create a consistent and supportive school culture where positive behavior expectations are clearly defined and practiced by all staff and students Goals:

Key Action Steps:

- Update and strengthen Tier 1 PBIS (Positive Behavioral Interventions and Supports) practices.
- Train all teachers on Tier 1+ action steps.
- Hold regular (monthly) Tier 1 PBIS team meetings.
- Conduct Tier 1 and Tier 2 TFI (Tiered Fidelity Inventory) assessments twice a year.
- Ensure every teacher completes a Tier 1 classroom management plan.

GOAL 2: Improved Academic Achievement

Increase student proficiency and growth in reading and math by using data-driven instruction and targeted interventions.

Key Action Steps:

- Use SEL and teacher feedback data to guide instructional decisions.
- Train staff to interpret and act on formative assessment data.
- Integrate academic language and literacy strategies into all subjects.
- Conduct literacy walkthroughs to observe and support effective instruction.
- Ensure all teachers update 180-day learning plans with standards and success criteria.

GOAL 3: Strengthen Resource Management and Family Engagement

Maintain strong enrollment and community partnerships while ensuring resources are efficiently managed to support long-term growth.

Key Action Steps:

- Track staff retention and recruitment through monthly reports.
- Maintain an updated recruitment and retention plan.
- Develop a sponsorship program to build community partnerships.
- Review and update the school website regularly for compliance.
- Launch a school app to improve communication with families and staff.
- Create promotional videos highlighting programs and student success.

GOAL 4: Foster A Positive and Engaged Staff Culture

Enhance staff engagement and leadership by building a strong professional culture centered on shared goals and recognition.

Key Action Steps:

- Develop an annual school theme to unify staff and branding.
- Connect 180 goals to all professional development sessions.
- Gather and use staff feedback to guide leadership actions.
- Support individualized development plans (IDPs) for all staff.
- Provide leadership opportunities through team leads and committees.

LEGAL AND ETHICAL COMPLIANCE

- 2024/2025 School Report Card

- ❖ Statewide Comparison
 - Testing proficiency (Math & Reading):
Legacy Prep’s math proficiency (~43%) and reading proficiency (~45%) are *at or slightly above the statewide averages* (math ~40%, reading ~43%).
 - Overall Rank: LPA is ranked in the top 50% of all Utah public schools based on combined test scores.
 - Student-Teacher Ratio: At ~18:1, LPA has a lower ratio than the typical Utah public school, indicating more individualized instructional capacity.
 - Designations: We have no new designations. LPA used to have an ELL designation but graduated in 2023
What this means: On basic academic achievement metrics, LPA performs *competitively* with the statewide averages, especially noteworthy for a charter school.

- ❖ Trends Over Recent Years (Last 3 School Years)
 - Achievement (Proficiency):
Historically, LPA has hovered near state averages for proficiency, with math and reading results generally close to or above Utah averages.
 - Growth & Growth Lowest 25%:
For 2023/2024, LPA showed *stable* growth indicators, particularly strong in mathematics and growth of students performing in the lowest quartile.
 - Chronic Absenteeism & Student Needs:
External profiling sites suggest elevated chronic absenteeism in recent years, which can depress achievement trends if not addressed.
Statewide Trend Context: Utah’s overall proficiency in English and math has been slow to rebound to pre-pandemic levels, with only modest gains seen statewide. So maintaining near-average proficiency at a smaller charter school like LPA may represent stabilizing performance amid this broader trend.

- ❖ Academic Strengths
 - Math & Reading Proficiency: LPA’s proficiency percentages compare favorably with statewide averages, particularly in Math and Reading achievement.
 - Growth of Lower Performers: Recent data shows *commendable growth* for students who were historically lower achieving.
 - Student-Teacher Ratio: A favorable ratio (~18:1) supports differentiated instruction opportunities.

- ❖ Academic & Operational Opportunities
 - Consistent Attendance: Chronic absenteeism appears higher than state norms, which is known to correlate with lower academic outcomes.
 - Equity & Support Programs: As the percentage of students qualifying for free/reduced lunch has grown, expanded supports may be needed to ensure equitable achievement.
 - High School Readiness/Graduation: Graduation rate statistics from district profiles suggest lower graduation percentages compared to state norms—this highlights a potential area for intervention as students matriculate beyond grade 9.

- ❖ School Culture & Program Strengths
This is independent of direct report-card data but reflected in school communications)
 - Focus on classical curriculum & values.
 - Targeted reading growth in early grades noted on school communications (e.g., Kindergarten and 3rd grade reading improvements).

- Positive Behaviors Plan
The school’s Positive Behaviors Plan is implemented through the PBIS framework. The PBIS committee gathers input from students, parents, and staff and develops strategies

that strengthen student relationships, support mental health, and encourage positive behavior. The plan includes schoolwide expectations, mentoring opportunities, advisory support, and expanded extracurricular activities that promote a positive and connected school environment.

RECRUITMENT AND RETENTION

- 2025/2026 Student Enrollment Information
 - We currently have 936 students currently enrolled at LPA
 - 2025/2026 October 1 Count: 960



REGISTERED: spot selected in Lotterease, accounted created in Aspire, missing required documents.
NOT INCLUDED IN THE ENROLLMENT TOTALS

NOT REGISTERED: previously registered students who have not completed re-enrollment within Aspire. **INCLUDED IN THE ENROLLMENT TOTALS**

2025/2026 Student Retention

Data pulled directly from Aspire

Grade	K	1	2	3	4	5	6	7	8	9	TOTAL
Class Capacity	28	28	28	28	30	30	30				
Grade Level Capacity	112	112	112	112	120	120	120	131	131	130	1200
Grade	K	1	2	3	4	5	6	7	8	9	TOTAL
Active	95	89	103	112	88	92	102	111	72	76	940
Withdrawn	15	7	3	8	3	10	13	9	7	11	86
Registered	0	0	0	0	0	0	0	0	0	0	0
Students Not Yet Registered Effective 03/01/2026	0	0	0	0	0	0	0	0	0	0	-2

- 2026/2027 Student Enrollment Projections
 - We currently have 938 students currently enrolled at LPA
 - REGISTERED: spot selected in the lottery, accounted created in Aspire, missing required documents. **NOT INCLUDED IN THE ENROLLMENT TOTALS**
 - NOT REGISTERED: previously registered students who have not completed re-enrollment within Aspire. **INCLUDED IN THE ENROLLMENT TOTALS**



26/27 Intent to Return

Data pulled directly from Aspire

Grade	K	1	2	3	4	5	6	7	8	9	TOTAL	NOTES
Class Capacity												
Grade Level Capacity	112	112	112	112	120	120	120	131	131	130	1200	
Grade	K	1	2	3	4	5	6	7	8	9	TOTAL	NOTES
Future	0	94	88	103	110	87	94	101	109	71	857	
Registered	0	54	43	61	48	36	46	35	50	28	401	
Students Not Yet Registered Effective 1/15/2026	0	40	45	42	62	51	48	66	59	43	456	
Grade	K	1	2	3	4	5	6	7	8	9	TOTAL	NOTES
Future	18	93	90	104	111	88	92	98	109	69	872	
Registered	44	4	3	2	4	3	2	1	2	2	67	
Students Not Yet Registered Effective 2/1/2026	0	18	20	26	34	27	22	35	32	27	241	One pending 10th grade registration
Grade	K	1	2	3	4	5	6	7	8	9	TOTAL	NOTES
Future	13	2	0	0	2	1	0	2	0	0	20	
Registered	66	97	93	105	112	90	93	96	110	0	862	
Students Not Yet Registered Effective 2/15/2026	0	6	13	11	20	15	16	18	18	17	134	
Grade	K	1	2	3	4	5	6	7	8	9	TOTAL	NOTES
Future	16	2	1	1	1	1	2	3	0	0	27	
Registered	67	99	92	104	114	89	91	96	111	70	933	
Students Not Yet Registered Effective 3/01/2026	0	9	9	9	19	13	13	16	17	17	122	

- 2026/2027 Pending Applications



Frogtummy Applications for the 2026/2027 school year

Data pulled directly from Lotterease on the 1st and the 15th of each month

Grade	K	1	2	3	4	5	6	7	8	9	TOTAL
03/01/26 Applications	97	7	9	2	7	3	4	11	3	3	146

STAFF PROFESSIONAL DEVELOPMENT

- MARCH PROFESSIONAL DEVELOPMENT DAY

On Friday, Legacy Preparatory Academy will hold a full-day professional development session designed to strengthen instructional practices, support student success, and reinforce our school-wide goals of increasing engagement, academic rigor, and student performance.

The day will begin with a welcome, staff check-in, and school updates to ensure alignment and clear expectations for the remainder of the school year. Staff will then participate in a session titled “Raising the Bar,” focused on reinforcing our commitment to high expectations, rigorous instruction, and meaningful learning experiences for all students. This session will emphasize strategies to challenge students academically while maintaining strong engagement and support.

A large portion of the day will be dedicated to Behavior Guide implementation, interventions, and the Panorama platform. This training will help teachers and staff better understand behavior systems, utilize student data, and implement targeted interventions. By strengthening behavior management and using data-informed supports, staff will be better equipped to create focused learning environments where rigorous instruction can take place consistently.

During the working lunch, staff will complete surveys that provide valuable feedback to guide future planning and ensure our professional development aligns with staff needs and school goals.

In the afternoon, the administrative team will facilitate Individual Development Plan (IDP) CTM sessions, allowing teachers to reflect on professional growth, instructional goals, and strategies to improve student learning outcomes. These sessions reinforce our commitment to continuous improvement and accountability in teaching practices.

The day will conclude with Trauma-Informed Training, helping staff better understand the impact of trauma on student learning and behavior. This training equips educators with strategies to support students socially and emotionally, which is essential for maintaining high expectations while meeting diverse student needs.

Overall, this professional development day is designed to support staff in strengthening instructional rigor, improving classroom management systems, using student data effectively, and building supportive learning environments. Each training component plays an important role in helping Legacy Preparatory Academy continue to elevate academic expectations and ensure students are prepared to perform above state averages.

LEGACY PREPARATORY ACADEMY

School Year 2026/2027

WEBSITE: <https://www.legacyprep.org/>

AUGUST 2026							SEPTEMBER 2026							OCTOBER 2026							YEAR AT A GLANCE			
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S				
						1			1	2	3	4	5					1	2	3	August 3-11		Pre-Service/Professional Development	
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	August 12	School Starts	First Day of School (Grades 1-9)	
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	August 12-14	Testing	Kindergarten Assessments	
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	August 17	School Starts	First Day of Kindergarten	
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	September 7	No School	Labor Day	
30	31																				October 15-16	No School	Fall Break	
NOVEMBER 2026							DECEMBER 2026							JANUARY 2027										
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S				
	1	2	3	4	5	6	7			1	2	3	4	5						1	2	November 2	No School	Professional Development Day
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	November 4-6	Conferences	Student-led Conferences	
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	November 23	No School	Teacher Prep Day	
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	November 24-27	No School	Thanksgiving Break	
29	30						27	28	29	30	31			24	25	26	27	28	29	30	December 21-January 1	No School	Winter Break	
														31							January 4	No School	Teacher Prep Day	
FEBRUARY 2027							MARCH 2027							APRIL 2027										
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S				
	1	2	3	4	5	6		1	2	3	4	5	6					1	2	3	March 12	No School	Professional Development Day	
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10	March 17-19	Conferences	Student-led Conferences	
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17	April 5-9	No School	Spring Break	
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24	May 26-28	Tutoring	Tutoring Days	
28							28	29	30	31				25	26	27	28	29	30		May 28	School Ends	Last Day of School	
																					May 31	No School	Memorial Day	
MAY 2027							JUNE 2027							JULY 2027										
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S				
						1			1	2	3	4	5					1	2	3	Professional Development (Legislative Days)			
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	Teacher Prep Day			
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	Holiday			
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	School Break			
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	Early Out			
30	31																				End of Term			
																					Student-led Conferences			
																					Daily School Schedule			
																					Grades K-9: 8:00am-2:55pm			
																					AM Kindergarten: 8:00am-10:55pm			
																					Early Out (Wednesdays): 8:00am-12:35pm			

Board Approved: 03.12.2026

Legacy Preparatory Academy 2020

MONTH	STUDENT DAYS PER MONTH	FULL DAYS	EARLY RELEASE DAYS	TEACHER COMP DAYS	LEGISLATIVE PD DAYS	NEW TEACHERS ONLY WORK DAYS	ALL TEACHERS ONLY WORK DAYS
August	14	11	3				7
September	21	16	5				
October	20	15	5				
November	17	10	5	1	1		
December	14	11	3				
January	19	13	4	1	1		
February	15	12	3				
March	23	17	5		1		
April	17	14	3				
May	20	15	5				
June	0						
Total Days	180	134	41	2	3	0	7
Total Hours	11.00	0.00	0.00	11.00	0.00	N/A	N/A

CALENDAR CHECKLIST

1. Fill in the blank white spaces on the count template and edit the start/end times. The gray/blue spaces will auto-populate.
2. Verify that the total days and total hours meet requirements (exactly 180 days / 990 hours minimum). Kinder must be a minimum of 2 hrs/d
3. Confirm days being used for teacher compensation days and legislative days and that they are clearly labelled.
4. Confirm Kindergarten assessment days. Can be at the beginning and/or the end (not the middle) for a maximum of 10 days.
5. Confirm new and returning teacher work days, compare to previous school year days, and note differences to HR and Director.
6. October 1 should be a regular day with no days off or field trips. If October 1st falls over a weekend, verify that the Friday / Monday is in se
7. Remind Directors to leave a cushion for snow/emergency make-up days. Consider building in one snow day annually.
8. Check that Legislative Days are labeled and scheduled after the first day of school.
9. For multi-campus schools, determine which campus is the district campus and which calendar will serve as the district calendar.
10. Boards must approve calendar and it must be turned into R&C and HR by March 30 to send to USBE and posted on the school website.

6-2027

TEACHER DAYS PER MONTH
21
21
20
17
14
19
15
23
17
20
0
187
N/A

STUDENT HOUR CALCULATIONS	STUDENT FULL DAYS	STUDENT EARLY RELEASE DAYS
Start	8:00 AM	8:00 AM
End	2:55 PM	12:35 PM
<i>Elapsed Time</i>		
Passing Time		
Lunch		
Total Minutes		
EMPLOYMENT AGREEMENT INFORMATION		
DAYS	NEW TEACHERS	RETURNING TEACHERS
Start Date	8/3/26	8/3/26
End Date	5/28/26	5/28/26
25-26 Work Days	187	187
26-27 Work Days	187	187
Difference	0	0

Grades K-9: 8:00am-2:55
AM Kindergarten: 8:00am-11
Early Out (Wednesdays): 8:00am

ay (even short days)

ession.

USBE CALENDAR SUBMISSION	
Opening Institute:	8/2/26
First Day:	8/12/26
Fall Break:	10/15-16/2026
Thanksgiving:	11/23-27/2026
Winter Break:	12/21-01/04/2027
Spring Break:	04/05-09/2027
Other Non-School Days	September 7; January 18; February 15-19; March 12
Last Day:	5/28/27
Website Link:	WEBSITE: https://www.legacyprep.org/

pm
0:55pm
n-12:35pm

Administration of Medication Policy

Approved: 06.08.2023

Amended:

Purpose

The purpose of this policy is to authorize personnel of Legacy Preparatory Academy (the "School") to administer medication to students consistent with applicable law.

The School's Board of Directors (the "Board") acknowledges that medication should typically be administered by a student or the student's parent or guardian. However, the Board recognizes that situations may arise where the health of a student may require administration of medication during the course of a school day by School personnel.

As long as authorized personnel act in a prudent and responsible manner, Utah law provides that School personnel who provide assistance in substantial compliance with a student's licensed health care provider's written statement are not liable civilly or criminally for any adverse reaction suffered by the student as a result of taking the medication or discontinuing the administration of medication. The Board hopes that this policy will help ensure that School personnel act in a prudent and responsible manner in order to protect the health of students and the interests of School personnel.

The Board also desires to set forth policies regarding acceptable self-administration of medication by students.

Policy

Administration of Medication by School Personnel

The School will comply with applicable state and federal laws, including but not limited to Utah Code § 53G-9-502, regarding the administration of medication to students by School personnel.

Accordingly, pursuant to this policy, authorized School personnel may provide assistance in the administration of medication to a student of the School in non-emergency situations during periods when the student is under the School's control so long as the School has received:

Board Approved:

- (1) A current written and signed request from the student's parent or guardian that medication be administered to the student during regular school hours; and
- (2) Documentation from the student's licensed health care provider who prescribed the medication as to the method, amount, and time schedule for the medication administration, and a statement that administration of the medication by School employees during periods when the student is under the control of the School is medically necessary.

School personnel may also administer medication to students in emergency situations in accordance with the following:

- (1) Glucagon. Glucagon is an emergency diabetic medication used to raise blood sugar. The School will comply with the requirements of Utah Code § 53G-9-504 regarding the emergency administration of glucagon to a student at the School or a School activity. Accordingly, the School may administer glucagon to a student if: (a) the School has received a glucagon authorization from the parent or guardian of the student with diabetes; (b) the student is exhibiting the symptoms that warrant the administration of glucagon; (c) School personnel who have been trained (as described in the statute) in the administration of glucagon are immediately available to administer the glucagon; and (d) a licensed health care professional is not immediately available. The School may not compel School personnel to become trained in the administration of glucagon nor may it obstruct School personnel from becoming trained in the administration of glucagon.
- (2) Glucagon Kit. The School will comply with the requirements of Utah Code Ann. §§ 26B-4-401, *et seq.*, regarding the emergency administration of a glucagon kit to a student. Accordingly, the School may administer a glucagon kit to a student if: (a) the student has a diagnosis of diabetes by a health care provider; (b) the School has received a glucagon authorization from the parent or guardian of the student; (c) the student is showing symptoms of hypoglycemia (a potentially life-threatening condition resulting from abnormally low blood glucose levels); and (d) a School employee who has become a "qualified adult" as defined in the statute is immediately available to administer the glucagon kit. If the School has a School nurse and the School nurse is immediately available to administer a glucagon kit to a

Board Approved:

student under the circumstances described above, the School nurse should administer the glucagon kit. If the School does not have a School nurse or the School nurse is not immediately available, another School employee who is a qualified adult may administer the glucagon kit in accordance with the statute. The School may make a glucagon kit available to a School employee who becomes a qualified adult. The School may not prohibit or dissuade School employees from receiving training to become a qualified adult, nor may it prohibit or dissuade School employees who become a qualified adult from possessing or storing a glucagon kit on School property or administering a glucagon kit to any person in accordance with the statute.

- (3) Seizure Rescue Medication. The School will comply with the requirements of Utah Code § 53G-9-505 regarding the emergency administration of seizure rescue medication to a student. Accordingly, the School may administer seizure rescue medication to a student if: (a) the School has received a seizure rescue authorization from the parent or guardian of the student; (b) the student is exhibiting a symptom, described on the student's seizure rescue authorization, that warrants the administration of a seizure rescue medication; (c) a School employee who has become a "trained school employee volunteer" as defined in the statute is immediately available to administer the seizure rescue medication; and (d) a licensed health care professional is not immediately available to administer the seizure rescue medication. The School may not compel a School employee to become a trained school employee volunteer nor may it obstruct a School employee from becoming a trained school employee volunteer.
- (4) Injectable Epinephrine Rescue Medication. The School will comply with the requirements of Utah Code §§ 26B-4-401, *et seq.*, regarding the emergency administration of an injectable epinephrine rescue medication to a student. Accordingly, the School may administer an emergency injectable epinephrine rescue medication to a student if: (a) the student is exhibiting potentially life-threatening symptoms of anaphylaxis; (b) a physician or physician assistant is not immediately available; and (c) a School employee who has become a "qualified adult" as defined in the statute is immediately available to administer the injectable epinephrine rescue medication. The School will make an emergency injectable epinephrine rescue medication available to a School employee who becomes a qualified adult. The School may not prohibit or dissuade School employees from receiving training to become a qualified adult, nor may it prohibit or dissuade School

Board Approved:

employees who become qualified adults from possessing or storing an emergency injectable epinephrine rescue medication on School property or administering an emergency injectable epinephrine rescue medication to any person in accordance with the statute.

- (5) Opiate Antagonist. In accordance with Utah Code § 26B-4-509, School personnel may administer an opiate antagonist when acting in good faith to an individual whom the person believes to be experiencing an opiate-related drug overdose.

- (6) Stock Albuterol. The School will comply with the requirements of Utah Code §§ 26B-4-401, *et seq.*, regarding the emergency administration of stock albuterol to a student. Accordingly, the School may administer stock albuterol to a student if: (a) the student has a diagnosis of asthma by a health care provider; (b) the student has a current asthma action plan on file with the School; (c) the student is showing symptoms of an asthma emergency as described in the student's asthma action plan; and (d) a School employee who has become a "qualified adult" as defined in the statute is immediately available to administer the stock albuterol. If the School has a School nurse and the School nurse is immediately available to administer stock albuterol to a student under the circumstances described above, the School nurse should administer the stock albuterol. If the School does not have a School nurse or the School nurse is not immediately available, another School employee who is a qualified adult may administer the stock albuterol in accordance with the statute. In addition, if a School nurse is not immediately available and a student does not have a current asthma action plan, a School employee who is a qualified adult may administer stock albuterol to the student if the School employee identifies, based on their qualified adult training, that the student is experiencing an asthma emergency. The School may make stock albuterol available to a School employee who becomes a qualified adult. The School may not prohibit or dissuade School employees from receiving training to become a qualified adult, nor may it prohibit or dissuade School employees who become qualified adults from possessing or storing stock albuterol on School property or administering stock albuterol to any person in accordance with the statute.

- (7) Adrenal Crisis Rescue Medication. The School will comply with the requirements of Utah Code Ann. § 53G-9-507 regarding the emergency administration of adrenal crisis rescue medication to a student. Accordingly, the School may administer adrenal crisis rescue medication

Board Approved:

to a student if: (a) the School has received an adrenal crisis rescue authorization from the parent or guardian of the student; (b) the student exhibits a symptom, described on the student's adrenal crisis rescue authorization, that warrants the administration of an adrenal crisis rescue medication; (c) a School employee who has become a "trained school employee volunteer" as defined in the statute is available to administer the adrenal crisis rescue medication; and (d) a licensed health care professional is not immediately available to administer the adrenal crisis rescue medication. The School may not compel a School employee to become a trained school employee volunteer nor may it obstruct a School employee from becoming a trained school employee volunteer.

The Director shall establish administrative procedures that comply with applicable laws in order to set guidelines for when and how administration of medication under this policy will take place.

The Director shall consult with the local health department and/or a registered health care professional for assistance in developing procedures and training necessary for effective implementation of this policy. The School's Director shall ensure that School personnel and parents are provided with information about this policy as needed.

Self-Administration of Medication by Students

Students may possess and self-administer prescription medication at School in compliance with applicable law. The Director shall establish administrative procedures that comply with applicable laws in order to set guidelines for when and how this will take place.

Students are not prohibited from possessing and self-administering one day's dosage of a non-prescription medication at School where the student's maturity level is such that he or she can reasonably be expected to properly administer the medication on his or her own.

Observations and Medical Recommendations by School Personnel

The Director shall ensure that appropriate School personnel receive training on the provisions of Utah Code § 53G-9-203, including but not limited to training regarding medical recommendations to students or their parents by School employees and rules related to School employees communicating information and observations about a student's health and/or welfare.

Board Approved:

School employees who intentionally violate Utah Code § 53G-9-203 shall be subject to discipline up to and including termination.

Board Approved:

Attendance Policy

Adopted: May 12, 2022

Amended: September 21, 2023

Policy

Legacy Preparatory Academy (the "School") is committed to providing a quality education for every student. The School firmly believes that consistent attendance teaches students responsibility. Students learn the value of being punctual and prepared. Frequent absences and tardiness result in a loss of continuity of instruction. Also, frequent absences and tardiness prove disruptive for students, teachers, and staff. Excessive unexcused absences may lead to a student's dismissal from the School.

Parents are expected to take a proactive role in ensuring their children attend school. The School recommends families plan their vacation schedule around the existing School calendar. When possible, medical and dental appointments should take place outside of School hours and parents should notify the School in advance of any absence. Parents and students are responsible for obtaining homework or assignments for the time period which the student is absent.

The School intends for this policy and its accompanying procedures to be consistent with the provisions of Utah's compulsory education laws, Utah Code §§ 53G-6-201 through 53G-6-211, as well as Utah Administrative Code Rule R277-607.

The Director(s) will establish attendance procedures consistent with this policy and applicable law and will ensure that the policy and procedures are distributed to parents.

Review

The School's Board of Directors shall review this policy regularly.

Donations and Fundraising Policy

Adopted: May 12, 2022

Revised: October 6, 2022

Reviewed: May 11, 2023

Purpose

Although Legacy Preparatory Academy (the “School”) does not typically engage directly in fundraising, it may do so on certain occasions in order to help advance the School’s mission. The School encourages the contributions of gracious donors who have the resources and the inclination to make donations for the benefit of the School and its students. This policy establishes guidelines and standards for the School’s acceptance of donations and gifts (monetary or in-kind) as well as for when the School engages in or sponsors fundraising activities.

Policy

Donations and Gifts

The School may not transfer or expend donated property in a manner contrary to donor restrictions imposed as a condition of making the donation. However, the School may not accept donations with the condition that the donation provide direct benefit to specific School employees, students, vendors, or service providers, or that the School purchase a specific brand of goods or services with the donated funds. The Director(s) is responsible for ensuring that donor restrictions of accepted donations are complied with and that compliance can be verified. The Director(s) will ensure that charitable donation receipts are provided to donors as necessary.

The Director(s) must approve voluntary donations from private individuals or organizations in excess of \$500 and any donation involving donor restrictions prior to accepting the donation. The Board of Directors must approve any voluntary donations from private individuals or organizations in excess of \$10,000.

If advertising or other services are offered to a donor in exchange for a donation or gift, the School will objectively value the donation or gift in order to ensure the School receives at least fair value.

The Director(s) must ensure that any applicable fiscal policies of the School are complied with in connection with donations. The School will comply with other applicable laws and regulations, including but not limited to procurement requirements, rules related to construction of improvements, IRS regulations, and Title IX requirements.

Fundraising

Fundraising is defined as an organized effort to solicit individuals, businesses, or foundations for money or in-kind gifts to be given directly to the School.

For the purposes of this policy, "School sponsored" means activities that are expressly authorized by the School's Director(s) or Board of Directors that support the School or authorized curricular clubs, activities, sports, classes, or programs that are themselves School sponsored. School-sponsored activities must be managed or supervised by School employees. Activities sponsored by the School's parent organization are not School-sponsored activities, but the parent organization may be involved in and provided assistance in connection with School-sponsored activities.

The following guidelines must be followed in connection with School fundraising:

1. The fundraising activity must be undertaken with the intent of obtaining a benefit consistent with the School's mission.
2. The fundraising activity must not violate the School's charter, Board policies, or applicable law.
3. Proposals for fundraising activities must be submitted to the School's Director(s) for approval.
4. The Director(s) may restrict the time, place, and manner of any approved fundraising activity.
5. Fundraising activities should be planned and scheduled in a manner that does not create conflict, confusion, or excessive fundraising pressures on students, families, or potential donors.
6. Fundraising activities that may expose the School to risk of financial loss or liability if the activity is not successful should not be approved.
7. The participation of School employees, students and parents in any fundraising activity must be voluntary. However, School employees may be assigned to supervise students in connection with School-sponsored fundraising activities in connection with their employment. Such employees may be compensated for such work as appropriate as determined by the Director(s).
8. Students may not be required to participate in a fundraising activity as a condition for belonging to a team, club, or group, and a student's fundraising efforts may not affect his or her participation time or standing in any team, club, or group.
9. Competitive enticements for student participation in fundraising efforts are generally discouraged, and any such rewards or prizes must be approved by the Director(s).
10. The Director(s) will ensure that the School's Fee Waiver Policy is complied with in connection with all School-sponsored fundraising activities that involve fees. Any fee waivers must be granted in accordance with the Fee Waiver Policy.
11. All funds raised through School-sponsored fundraising activities are considered public funds and will be handled accordingly. The Director(s) will

- ensure that all other applicable fiscal policies are complied with in connection with fundraising activities.
12. Any fundraising activities that are related to the School but not are not School sponsored, such as fundraising activities of the parent organization, should clearly inform School patrons that the activity is not School sponsored. School employees may participate in such activities as volunteers but must not represent that they are acting as employees or representatives of the School.
 13. The Director(s) will ensure that charitable donation receipts are provided as necessary.
 14. The School's employer identification number and sales tax exemption number may only be used by School personnel in connection with School-sponsored activities. No other entity, including the School's parent organization, may use these numbers.
 15. Any School employee involved in managing or overseeing non-School-sponsored fundraising must disclose to the Director(s) any financial or controlling interest in or access to bank accounts of the fundraising organization or company.
 16. The School may cooperate with outside entities such as the parent organization in connection with non-School-sponsored fundraising activities. The School may allow these groups to use School facilities at little or no charge. At a Director's discretion, the School may provide some level of support or pay for small portions of these activities. The details of the arrangements for non-School-sponsored fundraising activities shall be understood and agreed to by the Director(s) and the representatives of the outside entity. This must take into consideration the School's fiduciary responsibility for the management and use of public funds and assets.
 17. The School is committed to principles of gender equity and compliance with Title IX guidance. The School commits to use all facilities, unrestricted gifts, and other available funds in harmony with these principles. The School reserves the right to decline or restrict donations, gifts, and fundraising proceeds, including those that might result in gender inequity or a violation of Title IX. Fundraising opportunities should be equitable for all students, comply with Title IX, and be in harmony with Article X of the Utah Constitution.

The Director(s) will ensure that School employees receive appropriate training in connection with these policies. Training shall be provided at least annually to employees whose job duties are affected by the School's fiscal policies.

Review

The Board shall review this policy annually.



Red Peaks Roofing, INC.

290 N Flint St, Suite A
Kaysville, UT 84037

(435) 633-5107
kirk@academicawest.com

ESTIMATE #12225509

SERVICE ADDRESS
2214 S 1250 W
Woods Cross, UT 84087

CONTACT US
1597 Parkway Court
Saratoga Springs, UT 84045

(385) 482-9707
redpeaksinfo@gmail.com

ESTIMATE

10 yr Silicone Coating

Services	amount
Install Silicone Coating	\$0.00
Wash entire roof We will wash the entire roof using GAF Wash to ensure we can bond the new coating to the surface properly.	\$0.00
Install GAF Liquid Flashing and Mesh We will treat all Penetrations with Liquid Flash and mesh to ensure there will be no cracks transferring to the surface.	\$0.00
- - 100% Silicone 10 Year We will install 24 mil of 100% Silicone to achieve a manufacturer's 10 year non-prorated labor and materials warranty. This coating is a 100% Silicone coating that is UV resistant and has a 50 year materials warranty.	\$0.00
Seal in walking pads and add walnut broadcast to the surface We will install Mesh and Mastic to all sides of the walking pads to seal them to the roof deck. We will install Silicone over the mats and add crushed walnut shells to the surface of the walking pads to creating a non-slip walking pad system.	\$0.00
Labor and materials complete.	\$143,900.00
Services subtotal: \$143,900.00	
Subtotal	\$143,900.00
Tax (Convenience Fee 3%)	\$0.00
Total	\$143,900.00

20 yr Silicone Coating

Services	amount
Install Silicone Coating	\$0.00

Wash entire roof We will wash the entire roof using GAF Wash to ensure we can bond the new coating to the surface properly.	\$0.00
Install GAF Liquid Flashing and Mesh We will treat all Penetrations with Liquid Flash and mesh to ensure there will be no cracks transferring to the surface.	\$0.00
100% Silicone 20 year We will install 40 mil of 100% Silicone to achieve a manufacturer's 20 year non-prorated labor and materials warranty. This coating is a 100% Silicone coating that is UV resistant and has a 50 year materials warranty.	\$0.00
Seal in walking pads and add walnut broadcast to the surface We will install Mesh and Mastic to all sides of the walking pads to seal them to the roof deck. We will install Silicone over the mats and add crushed walnut shells to the surface of the walking pads to creating a non-slip walking pad system.	\$0.00
Labor and materials complete.	\$173,900.00
	Services subtotal: \$173,900.00
	Subtotal \$173,900.00
	Tax (Convenience Fee 3%) \$0.00
	Total \$173,900.00

Legacy Preparatory Academy Roof Coating Proposal

M2 Painting &
Waterproofing



**PAINTING
WATERPROOFING**

After pressure washing, all pipes and penetrations will be coated with a thick coat of mastic and top coated with Silicone. Any field issues i.e. cuts or open seams will be coated, imbedded with fabric and top coated.

The 20 year warranty spec is 2.5 gallons (40 wet mils) of Coating per 100 square feet.

The 20 year warranty spec is 2.5 gallons of Coating per 100 square feet.

Prep Detail Flashing Coating application

Pictures of Early Light Academy



Products



TPO



Detail



Prepared For:

Matthew Messick

**Legacy Preparatory
Academy Woods**

Cross

Contractor Information:

M2 Painting & Waterproofing
Of Utah LLC

Lic# 13337449-5501


Date Submitted:

2-3-2026

Quote Valid for:

90 Days

Painting Contract

Coatings	Scope	Item Cost warranty
<p>American Standard Coating</p> 	<p>Prepare and Coat</p> <p>Including: TPO</p> <p>Project Execution Details:</p> <ul style="list-style-type: none"> • Coordination with management • Repairs to TPO field • Power Wash • Roll Coating • In house "Blue Tape" walk • Management walk and sign off 	<p>Elementary school (approximately 51,000 sf)</p> <p>20 Year: \$155,678</p>

Bid Includes:
Access Equipment,
Materials, and Labor

**20 Year Limited Renewable Warranty
Non-prorated NDL**

We Got You Covered

INTRODUCTION OF PARTIES: The undersigned agrees to the following terms and conditions of acceptance and payment for all services rendered upon completion of said services and/or M2 Painting & Waterproofing of Utah LLC, hereinafter referred to as "Contractor". By signing below, Association and or its designated representative, hereinafter referred to as "Owner" acknowledges that they have read and understand all Terms & Conditions set forth on this page as well as accepts the Price & Scope as per page one of this document.

PAYMENT: In the interest of customer service, Contractor requests (but does not require) a deposit of 20% of the full quote amount on jobs totaling \$5,000.00 or more prior to the start of work. Progress billings will be by agreement. The remainder is due upon receipt of invoice (within 15 days).

EXTRA WORK: This contract is applicable to performance of work as per the scope of work on page 1 of this document. All additional work that is required is to be paid for on a time and materials basis, which is actual cost plus 20% Contractors Fee unless specifically arranged at a pre-negotiated price. Payments for extra work shall be made as the extra work progresses, concurrently with the payment made under the payment schedule. The contractor is entitled to be paid for extra work whether the request is written or oral. Work partially or fully completed but damaged or destroyed by fire, theft, malicious mischief, earthquake, flood, burst pipe, acts of God, third parties, or other things not under the direct control of Contractor, shall be done only as items of extra work and the risk of such damage or destruction is expressly assumed by owner.

UNFORESEENCONDITIONS: As the construction work progresses, the subsurface and other hidden conditions may become better known. It is possible that variations in soil conditions or builder defects could exist between or beyond the points of exploration or that other conditions may be unforeseen, both of which may require investigation and analysis and may result in design changes. Design changes will usually result in additional project costs due to scope of work changes and will be charged as EXTRA WORK.

PERMITS AND TRAFFIC CONTROL: Contractor makes every attempt to quote amounts for and obtain building permits and traffic control where we reasonably believe these requirements are necessary. However, because of the diversity of our work and inconsistent manner in which jurisdictions interpret what projects need these requirements, we occasionally quote and/or perform work that was later found to require permits or traffic control. If this project was quoted without permits or traffic control, it is because, in our professional opinion, the scope of work did not warrant permits or traffic control. Should a permit or traffic control later be determined as a requirement, client agrees to reimburse for all costs associated with obtaining permits and/or traffic control, to include, but not be limited to, engineering, architecture, testing, etc. Because of the good faith nature of this clause, Contractor specifically agrees this clause is not intended to be a "get out of jail free" pass, and we will pay any fines levied by the building department or contractor's board for failure to obtain permits or traffic control.

CONSTRUCTIONDAMAGE: Contractor will use reasonable diligence and care to minimize coincidental damage to exterior or interior walls, wall coverings, paint, glass surfaces, doors, floors or the like, which might result from work done under this contract.

DELAYS: Contractor shall be excused from any delay in completion caused by acts of God, of Owner or Owner's agents, Owners employees or Owner's independent contractors, fire, earthquake, bad weather, labor trouble, acts of public utilities, public bodies, or inspectors (but not related to possible defects in Contractor's performance), extra work, failure of Owner to make progress payments promptly, or any other contingencies beyond M2 Painting & Waterproofing's control. The price quoted in this contract is based on performing the work during dry weather, and uninterrupted by delays.

ARBITRATION: Any substantive controversy or claim arising out of or relating to this contract or the breach thereof or any work performed in connection therewith shall be settled in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, except as provided herein, and judgment upon the award may be entered in any court having jurisdiction thereof. Both parties to this contract, by entering into it, are conditionally waiving their legal right to have such dispute decided in a court of law, whether by judge or by jury, and instead are accepting and agreeing to the use of binding arbitration, pursuant to this paragraph, in order to effect swifter and less expensive resolution of disputes. Mere non-payment of a progress or final payment, without written notification to Contractor by Owner concerning the controversy shall not, however, require Contractor to seek arbitration before utilizing judicial remedies (including foreclosure of mechanics' lien) to collect payments due. In the event that a payment is past due under the contract at the time a controversy arises, then Owner or Contractor, as the case may be, shall be required to deposit the disputed payment into a finance charge bearing irrevocable trust account in a federally insured savings institution, for disbursement by the trustee in accordance with the decision of the arbitrator(s) as a condition precedent to the right to demand arbitration hereunder. Arbitration shall not, under any set of circumstances, be required of a party to whom no adequate security (by way of deposit, mechanics' lien or other acceptable method) is available upon successful conclusion.

ATTORNEY FEES: The prevailing party in any suit or arbitration shall be entitled to his or its reasonable attorney fees in addition to any and all other sums to which the party is entitled

LIMITED WARRANTY AND DISCLAIMER: Contractor warrants its construction work, labor and materials for a period of one year, unless otherwise specified in writing or required by state law. This warranty begins the moment the work is completed and is subject to the terms and conditions herein to ensure you have received the best quality possible. Contractors exclusive obligation for any such defective construction work shall be to repair or replace, at its option, such work.

This Limited Warranty does not cover defects caused by misuse, accidents, earthquakes, negligent maintenance, or normal wear and tear. Before beginning any additional work, Contractor suggests Owner contact Contractor for information on how it will impact your warranty.

In order for the above Limited Warranty to be effective, Owner must give Contractor written notice of any defect covered hereunder on or before the expiration of thirty (30) days from the date of discovery of the defect or the expiration of one (1) year period, whichever occurs first, specifying the nature of the defect. Owner must also allow Contractor reasonable access to the property to inspect and repair the defect.

COMPLETIONAND FINAL PAYMENT: The final payment is to be made upon receipt of the 100% completion invoice. The 100% completion invoice indicates Contractor has completed all the scope of work items noted in the main body of the quote. If final payment is not made within fifteen (15) days of the date of the 100% completion invoice, financing charges will accrue at the rate of 2% as per Utah Revised Statutes.

SOLE AGREEMENT: This quote constitutes the sole and only agreement of the parties hereto relating to this project and correctly sets forth the rights, duties and obligations of each to the other as of its date. Any prior agreements, promises, negotiations or representations not expressly set forth in this quote/contract are of no force and effect. **CANCELLATION POLICY:** It is acknowledged by both parties that Contractor and/or Owner have the right to cancel this quote/contract within 72 hours of receipt of acceptance

Company _____

Company _____

Signature _____ Date _____

Signature _____ Date _____

Company Information:

M2 Painting & Waterproofing of UT LLC

Company Contact:

Marcus Klug (Owner) 801-403-3996

In business since 2023

In construction (commercial roofing) since 2016

Projects Completed:

Early Light Academy (Academica West property)

Wasatch Peak Academy (Academica West property)

North Star Academy (Academica West property)

PID building 608 (Tooele)

Sandy memorial mosoleum

North Davis Preparatory Academy (Academica West Property)

888 University Ave AAA building in Clearfield

Project estimate:

Start date June 1st

estimated completion 3-5 weeks depending on weather and access.


STATE OF UTAH DEPARTMENT OF COMMERCE ACTIVE LICENSE		REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S) 13337449-5501 Contractor With LRF
M2 Painting & Waterproofing Of Utah LLC 6914 W Goblin Valley Cove West Jordan UT 84081		B100 DBAs:
EFFECTIVE 12/10/2025	EXPIRATION 11/30/2027	

IMPORTANT LICENSURE REMINDERS:

- Your license is valid until the expiration date listed on this form.
- Please note the address listed below. This is your public address of record for the division, and all future correspondence from the division will be mailed to this address. If you move, it is your responsibility to notify us directly of the change. Maintaining your current address with us is the easiest way to ensure continuous licensure.
- This license has been issued to the business entity. Any change in the license’s original entity structure requires a new license (i.e. DBA to a Corporation, etc.). Please contact the division before you make such changes.

M2 PAINTING & WATERPROOFING OF UTAH
 LLC
 6914 W GOBLIN VALLEY COVE
 WEST JORDAN UT 84081

Please visit our web site at www.dopl.utah.gov should you have any questions in the future.

STATE OF UTAH DEPARTMENT OF COMMERCE DIVISION OF PROFESSIONAL LICENSING ACTIVE LICENSE		
EFFECTIVE DATE:	12/10/2025	
EXPIRATION DATE:	11/30/2027	
ISSUED TO:	M2 Painting & Waterproofing Of Utah LLC 6914 W Goblin Valley Cove West Jordan UT 84081	
		
REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S)		
13337449-5501	Contractor With LRF	DBAs:
B100		



Governing Board Meeting

Date: January 15, 2026

Location: Junior High – Building 2; 1228 West 2185 South, Woods Cross, UT 84087

Online Access: <https://us02web.zoom.us/j/89222532473>

In Attendance: John Cook, Lara Murphy, Alisha Johnson, David Ray, Sandy McCleve, Aimee Hinojosa, Lee Peterson

Others In Attendance: Brandie Evans, Kim McVey, Platte Nielson, Heidi Bauerle, Krystal Taylor

MINUTES

OPEN MEETING: ROLL CALL AND WELCOME

John Cook called the meeting to order at 7:03 PM.

PUBLIC COMMENT (Limited to three minutes each)

There were no public comments.

CONSENT ITEMS

- October 23, 2025 Board Meeting and Closed Session Minutes
Aimee Hinojosa made a motion to approve the October 23, 2025 board meeting and closed session minutes. Alisha Johnson seconded. Motion passed unanimously. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Alisha Johnson, Aye; David Ray, Aye; Sandy McCleve, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye.
- New Hires
Lara Murphy made a motion to approve the new hires. Lee Peterson seconded. Motion passed unanimously. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Alisha Johnson, Aye; David Ray, Aye; Sandy McCleve, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye.

COMMITTEE REPORTS

- Executive Committee
- Academic Excellence
- Communication Committee
- Finance/Audit Committee
- Policy and Governance Committee
- Committee Assignments

Committee members presented updates on their specific areas. No major information or updates to note. Finance committee has met and will continue to dive into funding allocation questions.

REPORTS

- Director's Report
The Director reported on January 2026 progress toward the 2025–2026 strategic goals, highlighting data-informed efforts to strengthen school culture and improve academic achievement. PBIS implementation and data-driven supports are being strengthened to improve consistency, student belonging, and attendance. Academic data reflected encouraging literacy



growth across grade levels, with continued focus on targeted interventions and reducing below-benchmark performance.

- Financial Report
 - Audit Presentation & Training

Eide Bailly has completed the annual independent audit of the School's financial statements and compliance for the fiscal year ending June 30. Their audit was conducted in accordance with required standards, and they found that the financial statements fairly represent the School's financial position and activity. They met with the Board to review the audit results, including the financial statements, compliance testing, and this year's required communications.

VOTING AND DISCUSSION ITEMS

- LEA Specific License

One LEA specific license is needed for Kathryn McFall.
David Ray made a motion to approve the LEA specific licenses. Lara Murphy seconded. Motion passed unanimously. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Alisha Johnson, Aye; David Ray, Aye; Sandy McCleve, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye.
- Policies:
 - Amended Instructional Materials Policy
 - Amended Paid Parental and Postpartum Recovery Leave Policy
 - Amended Student Conduct and Discipline
 - Amended Fee Waiver

The Board reviewed several amended policies to ensure alignment with recent legislative changes and updated Utah State Board of Education rules. The proposed revisions address statutory renumbering, clarify staff leave entitlements, update student discipline and safety intervention requirements, and revise fee and fee-waiver practices for secondary courses. All amendments are intended to improve legal compliance and provide greater clarity in implementation, with no changes beyond those required by law or rule.
David Ray made a motion to approve the above listed policies. Aimee Hinojosa seconded. Motion passed unanimously. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Alisha Johnson, Aye; David Ray, Aye; Sandy McCleve, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye.

CLOSED SESSION (This closed meeting may take place at the beginning and/or conclusion of the meeting): To discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation, or other matters appropriate pursuant to statute(s).

At 8:22 PM Lara Murphy made a motion to move into closed session for the above listed reasonings located at Legacy Preparatory Academy. Lee Peterson seconded. Votes were as



follows: John Cook, Aye; Lara Murphy, Aye; Alisha Johnson, Aye; David Ray, Aye; Sandy McCleve, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye. Motion passed unanimously.

CALENDARING

- Next Board Meeting March 12, 2026

ADJOURN

At 9:02 PM Alisha Johnson made a motion to come out of closed session and adjourn. David Ray seconded. Motion passed unanimously. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Alisha Johnson, Aye; David Ray, Aye; Sandy McCleve, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye.



**Board of Directors
Closed Session Statement**

Date: January 15, 2026

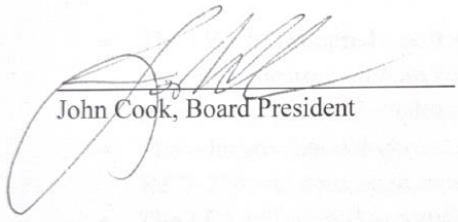
Location: 1228 West 2185 South, Woods Cross, UT 84087

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Legacy Preparatory Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual and to discuss deployment of security personnel, devices, or systems in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 15th day of January, 2026.



John Cook, Board President

Month End Report (Prior vs Current)

Account	Category Type	Prior YTD	Current YTD	Budget	% of Budget	Forecast	% of Forecast
Revenue - 1000 Local Revenue 70% (11 Account records)							
1510 Interest on Investments	Revenue	191,936	212,111	350,000	61%	350,000	61%
1610 Sales to Students	Revenue	100,215	124,922	180,000	69%	180,000	69%
1620 Sales to Adults	Revenue	1,099	1,770	2,000	89%	2,000	89%
1710 Admissions	Revenue	8,539	9,329	18,900	49%	18,900	49%
1743 Curricular Activity Fees	Revenue	51,761	36,899	38,750	95%	38,750	95%
1747 Extra-Curricular Activity Fees	Revenue	15,980	25,308	21,660	117%	24,885	102%
1750 School Vending & Stores (Gross Sales)	Revenue	14,314	16,052	29,500	54%	29,500	54%
1760 Fines	Revenue	567	239	500	48%	500	48%
1910 Rentals	Revenue	6,185	10,265	8,000	128%	8,000	128%
1920 Contributions and Donations From Private Sources	Revenue	7,255	19,067	7,500	254%	22,000	87%
1990 Miscellaneous	Revenue	27,548	43,942	5,000	879%	48,000	92%
TOT		425,399	499,904	661,810		722,535	
Revenue - 3000 State Revenue 66% (9 Account records)							
3005 Regular School Programs K	Revenue	210,612	282,832	423,211	67%	424,247	67%
3010 Regular School Programs 1-12	Revenue	1,923,293	2,643,482	3,935,676	67%	3,953,679	67%
3020 Professional Staff	Revenue	159,039		0	0%	0	0%
3100 Restricted Basic School Programs	Revenue	680,301	904,062	1,386,444	65%	1,344,620	67%
3200 Related to the Basic Programs	Revenue	1,751,551	2,671,437	4,116,353	65%	3,969,396	67%
3400 Other Programs	Revenue	468,463	687,120	933,631	74%	947,568	73%
3500 One-time Funding	Revenue	278,825	370,348	561,208	66%	568,647	65%
3800 Non-MSP State Revenues (via USBE)	Revenue	29,684	57,989	302,218	19%	336,118	17%
3810 School Meal Program Reimb	Revenue		485	0	0%	0	0%
TOT		5,501,768	7,617,756	11,658,742		11,544,275	
Revenue - 4000 Federal Revenue 24% (4 Account records)							
4522 IDEA - B -- Pre-School Disabled (Sec 619)	Revenue		0	2,497	0%	2,568	0%
4524 IDEA - B -- Disabled (PL 101-476)	Revenue	0		148,367	0%	152,796	0%
4560 Federal Child Nutrition Programs	Revenue	57,325	103,084	160,000	64%	188,774	55%
4800 Federal No Child Left Behind	Revenue	0	0	70,900	0%	88,126	0%
TOT		57,325	103,084	381,764		432,265	
Expense - 100 Salaries 60% (9 Account records)							
0121 Salaries - Principals and Assistants	Expense	-244,035	-322,696	-560,000	58%	-458,000	70%
0131 Salaries - Teachers	Expense	-1,606,489	-2,310,505	-3,922,399	59%	-3,922,399	59%
0132 Salaries - Substitute Teachers	Expense	-20,380	-51,926	-50,400	103%	-70,400	74%
0142 Salaries - Guidance Personnel	Expense	-57,175	-115,398	-155,000	74%	-155,000	74%
0144 Salaries - Psychological Personnel	Expense		-12,305	0	0%	0	0%
0152 Salaries - Secretarial and Clerical Personnel	Expense	-114,749	-169,303	-225,000	75%	-225,000	75%
0161 Salaries - Teacher Aides and Para-Professionals	Expense	-217,442	-320,155	-627,000	51%	-627,000	51%
0182 Salaries - Custodial & Maintenance Personnel	Expense		-11,667	0	0%	-39,000	30%
0184 Salaries - Administrative Technology Personnel	Expense	-24,772	-33,286	-52,000	64%	-52,000	64%
TOT		-2,285,043	-3,347,241	-5,591,799		-5,548,799	
Expense - 200 Employee Benefits 55% (6 Account records)							
0220 Social Security	Expense	-163,781	-243,517	-427,773	57%	-427,773	57%
0230 Local Retirement	Expense	-99,516	-120,806	-240,000	50%	-240,000	50%
0240 Group Insurance	Expense	-328,850	-454,879	-817,594	56%	-817,594	56%
0270 Industrial Insurance	Expense	-4,045	-6,656	-12,725	52%	-12,725	52%
0280 Unemployment Insurance	Expense	-16,640	-33,703	-57,880	58%	-57,880	58%
0290 Other Employee Benefits	Expense	-9,600	-7,600	-20,200	38%	-20,200	38%
TOT		-622,432	-867,160	-1,576,171		-1,576,171	

Account	Category Type	Prior YTD	Current YTD	Budget	% of Budget	Forecast	% of Forecast
Expense - 300 Professional & Tech Services 70% (6 Account records)							
0320 Professional - Educational Services	Expense	-77,099	-114,169	-190,000	60%	-190,000	60%
0330 Professional Employee Training and Development	Expense	-27,954	-67,589	-81,600	83%	-85,600	79%
0340 Other Professional Services	Expense	-8,401	-75,028	-75,000	100%	-90,400	83%
0345 Business Services	Expense	-211,109	-260,217	-430,342	60%	-430,342	60%
0349 Purchased Legal Services	Expense	-5,575	-23,227	-5,000	465%	-30,000	77%
0350 Technical Services	Expense	-73,507	-99,096	-132,000	75%	-132,000	75%
TOT		-403,645	-639,325	-913,942		-958,342	
Expense - 400 Property Services 61% (9 Account records)							
0411 Water/Sewage	Expense	-10,280	-14,048	-20,000	70%	-20,000	70%
0412 Disposal Service	Expense	-6,614	-13,752	-15,000	92%	-17,000	81%
0422 Snow Removal Services	Expense			-8,000	0%	-8,000	0%
0423 Custodial Services	Expense	-78,450	-102,522	-160,000	64%	-160,000	64%
0424 Lawn Care Services	Expense	-23,129	-22,273	-50,000	45%	-50,000	45%
0430 Repairs & Maintenance Services	Expense	-41,151	-26,271	-75,000	35%	-75,000	35%
0442 Rental of Equipment & Vehicles	Expense	-22,609	-31,419	-51,140	61%	-51,140	61%
0450 Construction Services	Expense	-50,621	-340,542	-550,000	62%	-550,000	62%
0490 Other Purchased Property Services	Expense	-2,422	-14,585	-12,000	122%	-19,000	77%
TOT		-235,277	-565,412	-941,140		-950,140	
Expense - 500 Other Services 58% (9 Account records)							
0513 Student Transportation Services - Commercial	Expense		-2,898	-10,000	29%	-10,000	29%
0517 Student Overnight Trips/Field Trips	Expense			-3,500	0%	-3,500	0%
0518 Student Day Trips/Field Trips (includes Admission Charges)	Expense	-625	-1,115	-2,000	56%	-2,000	56%
0522 Liability Insurance	Expense	-73,282	-79,645	-77,000	103%	-80,000	100%
0530 Communication (Telephone & Other)	Expense	-3,001	-4,015	-6,800	59%	-6,800	59%
0540 Advertising	Expense	-2,323	-56	-3,000	2%	-2,000	3%
0561 Student Tuition to other LEAs In State	Expense	-225	-75	-500	15%	-500	15%
0570 Food Service Management	Expense	-189,676	-265,196	-500,000	53%	-500,000	53%
0580 Travel/Per Diem	Expense	-28	-582	-500	116%	-1,000	58%
TOT		-269,159	-353,581	-603,300		-605,800	
Expense - 600 Supplies & Materials 77% (11 Account records)							
0610 General Supplies	Expense	-121,040	-139,517	-200,000	70%	-192,000	73%
0610-001 Furniture and Fixtures (not capitalized)	Expense	-2,652	-9,915	-10,000	99%	-15,000	66%
0610-002 Other Food Purchases	Expense	-2,944	-2,405	-4,000	60%	-4,000	60%
0621 Natural Gas	Expense	-4,305	-10,439	-30,000	35%	-30,000	35%
0622 Electricity	Expense	-47,763	-62,855	-80,000	79%	-92,000	68%
0641 Textbooks	Expense	-36,372	-25,059	-60,000	42%	-40,000	63%
0642 E-Textbooks / Online Curriculum	Expense	-56,410	-46,057	-65,000	71%	-65,000	71%
0644 Library Books	Expense		-972	0	0%	-1,000	97%
0650 Supplies - Technology Related	Expense	-117,837	-306,947	-116,740	263%	-340,869	90%
0670 Software	Expense	-100,900	-49,490	-110,000	45%	-75,162	66%
0680 Maintenance Supplies and Materials	Expense	-15,511	-25,668	-35,000	73%	-35,000	73%
TOT		-505,734	-679,325	-710,740		-890,031	
Expense - 700 Property 37% (3 Account records)							
0710 Land and Site Improvements	Expense		-14,440	-50,000	29%	-50,000	29%
0730 Equipment	Expense	-48,875	-99,604	-314,718	32%	-159,718	62%
0733 Capitalized Furniture and Fixtures	Expense	-110,541		-95,500	0%	-95,500	0%
TOT		-159,416	-114,044	-460,218		-305,218	
Expense - 800 Debt Service and Misc. 29% (4 Account records)							
0810 Dues and Fees	Expense	-47,512	-27,225	-87,000	31%	-87,000	31%
0830 Interest	Expense	-463,950	-451,925	-903,850	50%	-903,850	50%
0833 Amortization of Bond Issuance & Other Related Costs	Expense			-35,000	0%	-35,000	0%
0840 Redemption of Principal	Expense	0	0	-615,000	0%	-615,000	0%
TOT		-511,462	-479,150	-1,640,850		-1,640,850	
TOT		992,324	1,175,507	264,155		223,723	



Budget Summary

2/28/2026
67% of the Year

Month End Report

Category	Type	YTD Actual	Budget	% of Budget	Forecast	% of Forecast
Revenue (3 Category records)						
1000 Local Revenue	Revenue	499,904	661,810	76%	722,535	69%
3000 State Revenue	Revenue	7,617,756	11,658,742	65%	11,544,275	66%
4000 Federal Revenue	Revenue	103,084	381,764	27%	432,265	24%
TOT		8,220,744	12,702,315		12,699,075	
Expense (8 Category records)						
100 Salaries	Expense	-3,347,241	-5,591,799	60%	-5,548,799	60%
200 Employee Benefits	Expense	-867,160	-1,576,171	55%	-1,576,171	55%
300 Professional & Tech Services	Expense	-639,325	-913,942	70%	-958,342	67%
400 Property Services	Expense	-565,412	-941,140	60%	-950,140	60%
500 Other Services	Expense	-353,581	-603,300	59%	-605,800	58%
600 Supplies & Materials	Expense	-679,325	-710,740	96%	-890,031	76%
700 Property	Expense	-114,044	-460,218	25%	-305,218	37%
800 Debt Service and Misc.	Expense	-479,150	-1,640,850	29%	-1,640,850	29%
TOT		-7,045,237	-12,438,161		-12,475,352	
TOT		1,175,507	264,155		223,723	

Financial Ratios

Bond Ratio	Covenant	Forecast
Debt Service Ratio	>1.10	1.73
Days Cash	>30 Days	210

Budget Analysis

Utah SCSB Financial Framework
<https://ucap.schools.utah.gov/CSAF/FinancialFramework#reportBox>

Revenue

Starting reimbursements

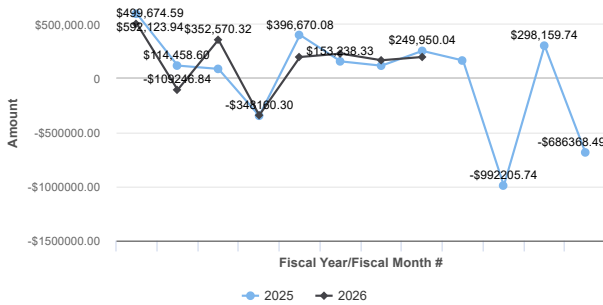
Local Revenue is above projections

Expenses

340 - Cognition - Accreditation, Extra SpEd

490 - Firetrol - Inspections

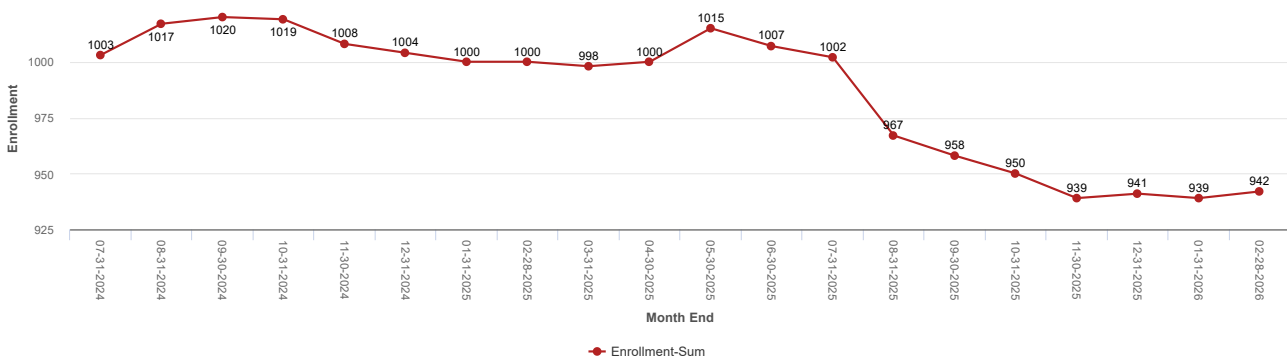
Monthly Change in Net Position



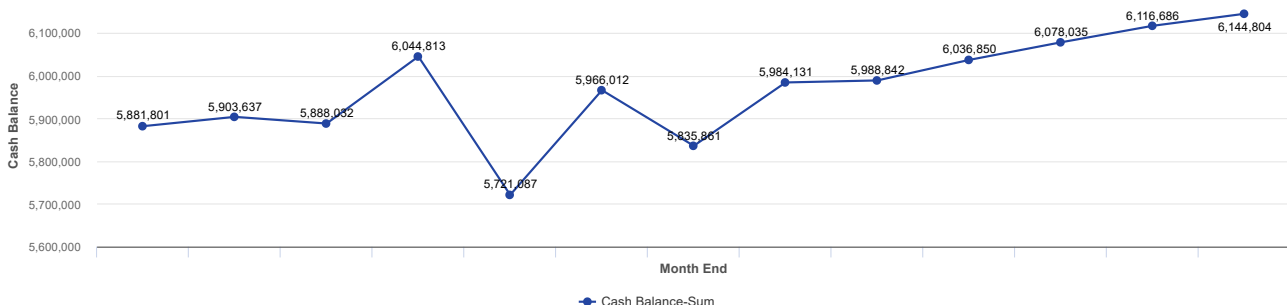
Capital Accounts

Account	Month End Amount	Budget	Forecast
0450 Construction Services	-340,542	-550,000	-550,000
0710 Land and Site Improvements	-14,440	-50,000	-50,000
0730 Equipment	-99,604	-314,718	-159,718
0733 Capitalized Furniture and Fixtures		-95,500	-95,500
TOT	-454,585	-1,010,218	-855,218

Enrollment Line Graph



Unrestricted Cash Balance



PROPOSED

Legacy Preparatory Academy 2026/2027 Student Fee Schedule

The following student fees may be assessed to students of Legacy Preparatory Academy as follows:

FEES FOR OPTIONAL CURRICULAR AND CO-CURRICULAR COURSES AND PROGRAMS (For all fully and partially enrolled students in grades 7-9)		
FEE DESCRIPTION	EXPENDITURE(S) FUNDED BY FEE (SPEND PLAN)	TOTAL FEE
Art – 3D	<ul style="list-style-type: none"> ● Assorted art supplies 	\$35/semester
Art – Drawing 1 & 2	<ul style="list-style-type: none"> ● Assorted art supplies 	\$10/semester
Art – Foundations	<ul style="list-style-type: none"> ● Assorted art supplies 	\$20/semester
Band – Concert	<ul style="list-style-type: none"> ● Fees paid to LPA: general band supplies, t-shirt, (\$40) ● Fees paid to third-party vendor: instrument rental (up to \$450) 	\$490
Band – Wind Ensemble	<ul style="list-style-type: none"> ● Fees paid to LPA: general band supplies, t-shirt, (\$40) ● Fees paid to third-party vendor: instrument rental (up to \$450) 	\$490
Band - Percussion	<ul style="list-style-type: none"> ● Fees paid to LPA: general band supplies, t-shirt, guest instruction (\$50) ● Fees paid to a third-party vendor: Percussion kit (up to \$150) 	\$200
Band – Instrument Rental	<ul style="list-style-type: none"> ● Replacement share 	\$50/semester
Dance – Ballroom	<ul style="list-style-type: none"> ● Fees paid to LPA: jacket and shirt, costume and supplies, team travel, individual/team entry fees (\$430) ● Fees paid to third-party vendor: shoes (boys and girls), leotard (girls) (\$70-\$144) 	\$574
Dance – Social	<ul style="list-style-type: none"> ● Fees paid to LPA: winter and spring competition supplies (\$10/semester) ● Fees paid to third-party vendor: shoes (up to \$42) 	\$52/semester
Dance – Company	<ul style="list-style-type: none"> ● Fees paid to LPA: Team wear, costumes and supplies (\$110) ● Fees paid to third-party vendor: shoes, tights, leotard (up to \$40) 	\$150
Dance – Beginning Contemporary	<ul style="list-style-type: none"> ● Fees paid to LPA (\$0) ● Fees paid to third-party vendor: shoes, tights, leotard (up to \$40) 	Up to \$40

Debate	<ul style="list-style-type: none"> ● Team T-shirt ● Awards/Recognition supplies 	\$20
Elective Schedule Changes	<ul style="list-style-type: none"> ● Administrative costs 	\$10
Guitar	<ul style="list-style-type: none"> ● Fees paid to LPA: general supplies, t-shirt (\$35) ● Fees paid to third-party vendor: guitar rental/purchase (up to \$200) 	\$235
Orchestra – 1st year (LPA instrument borrow)	<ul style="list-style-type: none"> ● School instrument (replacement share) (\$50 per semester) ● Accessories/supplies ● T-shirt 	\$140
Orchestra – 1st year (Third party instrument rental)	<ul style="list-style-type: none"> ● Fees paid to LPA: t-shirt, instructional supplies (\$40) ● Fees paid to third-party vendor: instrument rental (up to \$450) 	\$490
Orchestra – 2/3rd year (LPA instrument borrow)	<ul style="list-style-type: none"> ● School instrument (replacement share) (\$50 per semester) ● Accessories/supplies ● T-shirt 	\$140
Orchestra – 2/3rd year (Third party instrument rental)	<ul style="list-style-type: none"> ● Fees paid to LPA: t-shirt, instructional supplies (\$40) ● Fees paid to third-party vendor: instrument rental (up to \$450) 	\$490
Student Body Officers	<ul style="list-style-type: none"> ● School SBO Sweater, supplies 	\$65
Theater – Advanced	<ul style="list-style-type: none"> ● Fees paid to LPA: costumes, instructional supplies, choreographer/set design stipend, t-shirt, supplies (\$225) ● Fees paid to third-party vendor: dance shoes, costume (\$70) 	\$350
Theater – Intermediate	<ul style="list-style-type: none"> ● Fees paid to LPA: costumes, instructional supplies, choreographer/set design stipend, t-shirt, supplies (\$115) ● Fees paid to third-party vendor: dance shoes, costume (\$85) 	\$200
Theater – Technical	<ul style="list-style-type: none"> ● Instructional supplies and shirt 	\$35/semester
Drama II	<ul style="list-style-type: none"> ● Fees paid to LPA: instructional supplies, choreographer/set design (\$40) 	\$40

FEES FOR OPTIONAL AFTER-SCHOOL CLUBS, ACTIVITIES, AND SPORTS
(For participating students in grades identified below)

FEE DESCRIPTION	EXPENDITURE(S) FUNDED BY FEE (SPEND PLAN)	TOTAL FEE
Admissions/Ticket sales (grades K-9)	<ul style="list-style-type: none"> Administrative costs, supplies for activity 	Up to \$15 per event
After-School Clubs (grades K-9)	<ul style="list-style-type: none"> Supplies, leader stipend 	\$50/per club Each club will run for 6 weeks
After School Musical (Elementary)	<ul style="list-style-type: none"> Fees paid to LPA: costumes, instructional equipment, director(s) stipend, supplies, t-shirt, choreographer, set design, end of show party (\$100) Fees paid to third-party vendor: dance shoes, base costume, makeup (up to \$50) 	\$150
Athletics- Basketball Boys/Girls (grades 6-9)	<ul style="list-style-type: none"> Fees paid to LPA: team supplies, league fees, team spirit wear, coach stipend, end of year team dinner (\$200) Fees paid to third-party vendor: shoes, basketball shorts (up to \$25) 	\$225
Athletics- Cross Country Co-Ed (grades 5-9)	<ul style="list-style-type: none"> Fees paid to LPA: team supplies, league fees, team spirit wear, coach stipend, end of year team dinner (\$75) Fees paid to third-party vendor: shorts, shoes (up to \$25) 	\$100
Athletics- Soccer Boys/Girls (grades 6-9)	<ul style="list-style-type: none"> Fees paid to LPA: team supplies, league fees, team spirit wear, coach stipend, end of year team dinner (\$200) Fees paid to third-party vendor: shin guards, white socks, cleats (up to \$50) 	\$250
Athletics- Team Manager (grades 5-9)	<ul style="list-style-type: none"> T-shirt, entrance fees, end of season celebration 	\$30
Athletics- Volleyball Boys/Girls (grades 6-9)	<ul style="list-style-type: none"> Fees paid to LPA: team supplies, league fees, team spirit wear, coach stipend, end of season dinner (\$180) Fees paid to third-party vendor: navy black spandex shorts, shoes, knee pads (up to \$45) 	\$225

Late Student Pick Up Fee	<ul style="list-style-type: none"> • Administrative Costs 	\$15 per hour
Student Body Officer (grades 6-9)	<ul style="list-style-type: none"> • Sweater for after-school events • After schools meals and snacks additional planning activities 	\$65
Summer Camps (grades K-9)	<ul style="list-style-type: none"> • Supplies for activity, teacher stipend 	\$50 per camp/per week

PER STUDENT ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$2500

This amount reflects the total student fees any student would be required to pay if the student participated in all courses, programs, and activities provided, sponsored, or supported by the school for the year.

Notice to Parents: Your student may be eligible to have one or more of their fees waived. If your student files a fee waiver request with the school and the request is denied, you may appeal the school’s decision.

Other Information:

1. Fee Waivers are available for eligible families in the Office, the website, or you can access the form at [Fee waiver K-9](#) Please make sure the form is for the current year. A new fee waiver application must be submitted each school year.
2. More information about LPA’s fee policies can be found on LPA’s [website](#)
3. All fees listed are the maximum amounts charged per pupil for each class or school-sponsored activity. Actual amount charged may be less.
4. All students are responsible to pay for any loss, breakage, or damage they cause to school property. Loss, breakage, or damage is not subject to the fee waiver requirement.

School LAND Trust Final Report SY25

GOAL #1

By the end of the 2025 school year, each grade, 1–5, will achieve at least a 3% increase from the beginning of the year to the end of the year in their reading proficiency.

Academic Area: English Language Arts

Measurements

Legacy students continue to perform above the state average in English Language Arts. While scores in some grades have remained steady, this provides a strong foundation as we continue working toward even greater growth. We are refining our ELA curriculum and providing targeted interventions to further support students in developing their ELA skills. Student progress toward this goal will be monitored throughout the year using Acadience progress monitoring and weekly grade level team meetings. Overall success will ultimately be reflected in students' performance on the end of year benchmark assessments.

Expenditures

- All instructional materials have been purchased, both workbooks and online software.
- Coaches have been assigned.
- An individual has been designated to oversee student progress monitoring and report to the Administration regarding student progress at least bi-monthly.

Academic performance was improved in the following ways

The goal was that each grade, 1-5, would have at least a 3% increase in the number of students performing at or above benchmark from their beginning of the year Reading Acadience to their end of year Reading Acadience

The grades performed as follows:

- 1st - 68% to 72% (+4%)
- 2nd - 77% to 73% (-4%)
- 3rd - 66% to 82% (+16%)
- 4th - 76% to 80% (+4%)
- 5th - 74% to 77% (+3%)

Second grade was the only grade that did not reach the 3% increase we were looking for. Overall, the average increase was 4.6%. 3rd grade achieved a 16% increase in students performing at or above the benchmark.

This data indicates that our targeted interventions are working well in some grades and need some improvement in other grades. We found that we need to increase the frequency the second grade reviews their data to make adjustments to their targeted interventions. We believe this has been appropriately adjusted, with 89% of the students who are below benchmark in second grade BOY are meeting their Pathways to Progress this year.

Action Steps

All Action steps were implemented as presented in the original plan.

Purchasing and Disbursement Policy

Adopted: May 12, 2022

Revised: October 6, 2022

Reviewed: May 9, 2023

Purpose

The primary purpose of this policy is to enable the administration to make minor purchases that are necessary for the day-to-day operation of Legacy Preparatory Academy (the "School"), without approval of the Board of Directors (the "Board").

Policy

Purchasing

The responsibility for approving purchases is delegated by the Board as set forth below.

- All purchases up to \$10,000 must be approved by the Director(s);
- All purchases between \$10,000 and \$20,000 must be approved by the Director(s) and the Board Treasurer; and
- All purchases above \$20,000 must be approved by a majority vote of the Board, unless the purchase is made pursuant to a contract that was previously approved by a majority vote of the Board.

Employee purchases that require reimbursement are discouraged.

Purchases that require the use of a credit card should follow the process established by this policy and utilize a purchase order when feasible.

Disbursements

The responsibility for disbursement is delegated to the School's Business Manager and Director(s) as set forth below.

Disbursements will be charged to one of two School accounts: (i) the General Operating Account; and (ii) the Petty Cash Account. The School's Business Manager is responsible for disbursements charged to the General Operating Account and the School's Director(s) are responsible for disbursements charged to the Petty Cash Account. Disbursements must be handled in such a manner as to ensure that the proper funds and accounts are charged; that the disbursement is used only for authorized purposes; and that laws, rules, and regulations governing the disbursements and handling of public funds are followed.

General Operating Account. The following controls are established to ensure that all payments charged to the General Operating Account are made on a timely basis and in accordance with all purchase orders and contracts:

- A purchase order shall be completed prior to disbursing funds for a purchase unless the disbursement is made in accordance with the terms of an ongoing contract that has been previously approved by the Board.
- A purchase order shall be authorized by the individual(s) listed above based on the purchase amount.
- Following proper authorization, purchase orders are reviewed by the School's Business Manager.
- The School's Business Manager must be given a valid invoice and properly completed purchase order prior to making payment.
- Disbursements are to be made primarily by bill.com with proper approvals to provide additional control.

Petty Cash Account. In addition to the General Operating Account, the Board may approve a Petty Cash Account with corresponding checks and a debit card to be utilized at the discretion of the Director(s). The purpose of the Petty Cash Account is to provide a convenient way to pay for small expenses while minimizing exposure of School funds to the risk of misuse or theft.

Blank warrants/checks and/or a debit card for the Petty Cash Account may be kept in locked storage under the control of the Director(s) or designated alternate. Disbursements charged to the Petty Cash Account shall be made in accordance with the following provisions to ensure payments are properly authorized and recorded:

- In general, the Petty Cash Account should maintain a balance between \$500 and \$2,000.
- Access to the Petty Cash debit card is limited to the School's Director(s) or a designated alternate.
- Access to blank checks is limited to the School's Director(s) or a designated alternate. When blank checks are received, the date, quantity, and inclusive serial numbers are recorded and added to the total balance on hand. When a blank check is used, the stub along with a copy of the receipt is to be signed by the Director(s) and forwarded to the School's Business Manager. The use of these blank checks should be kept to an absolute minimum.
- The School's Director(s) or designated alternate is responsible for: (i) maintaining records and receipts for each transaction charged to this account; and (ii) entering the information into the School's accounting software on a regular basis. Information should be uploaded in a timely manner to allow the School's Business Manager adequate time to provide accurate monthly financial reports to the Board.
- The School's Director(s) or designated alternate is responsible for replenishment of the account when petty cash is low. To replenish petty cash, the Director(s) must request the School's Business Manager to transfer funds.

Recording Transactions

Purchase orders must identify the fund, function, location, program, and object or revenue code to which the purchase is to be booked. Accounting staff will periodically review this information to ensure that expenditures are booked accurately.

Review

The School shall review this policy annually.



School Land Trust Plan SY27

Goal:

By the end of the 2026/2027 school year, each grade, 1–5, will achieve at least a 3% increase from the beginning of the year to the end of the year in their reading proficiency. Grade 6 will decrease the number of students who are below or well below benchmark by 5 students. (This is part of a continuing, multi-year, emphasis to excel in the English Language Arts, coordinating several grants, including School LAND Trust.)

Measurement:

Students' progress toward reaching this goal will be progress monitored throughout the year with Acadience testing and other valid and reliable tools, ultimate success in reaching this goal will be determined by students' overall performance on End of Year Acadience Reading assessment.

Expenditures:

Request FY27	Available - \$181,638.30
ELA Curriculum	\$100,000.00
Coaching/ Intervention Specialist	\$57,623.30
Track My Progress	\$9,225.00
Early Literacy Supplement	\$6,000.00
Read 180	\$4,290.00
Lexia English	\$4,500.00
Total:	\$181,638.30

School LAND Trust Plan for FY27

By the end of the 2026 school year, each grade, 1–5, will achieve at least a 3% increase from the beginning of the year to the end of the year in their reading proficiency. Grade 6 will decrease the number of students who are below or well below benchmark by 5 students.

Student RISE ELA scores (specifically reading) at Legacy continue to stay static without much increase from year over year. While we continue to score higher than the state average, there is room for continued improvement. We are working to refine our curriculum and provide the interventions needed to help students be more successful with their acquisition of reading skills. Students' progress toward reaching this goal will be progress monitored throughout the year with Acadience progress monitoring and an online diagnostic assessment tool. Ultimate success in achieving this goal will be determined by students' overall performance on End of Year Acadience Testing for Reading.

1. Teachers will collaborate with their grade level teams (CTM - Collaborative Team Meeting) to stay on target with the school goal listed above and to determine best practices.
2. Teachers will administer the Acadience reading assessment three times per year to identify lagging skills and areas for re-teaching and intervention.
3. Teachers will record, review, and report all student Acadience reading assessment data, as requested, in the SIS system.
4. Teachers will also administer an LEA-chosen online diagnostic assessment (Track My Progress) three times per year to assist in identifying lagging skills and areas for re-teaching and intervention. This data will also be tracked by the Literacy Specialist and reported to the Administrative team after each assessment.
5. Interventions, re-teaching, and re-testing instructional plans will be developed during CTM meetings.
6. Teachers will engage in coaching to improve their knowledge of behavior and literacy interventions. A Coach will be provided to improve instructional practice. All interventions will be monitored by a Literacy Specialist and reported to the Administrative team each quarter.
7. ELA curriculum will be purchased for student instruction in ELA and will be used to improve reading skills
8. Teachers will utilize supplemental programs to build students' reading and language fluency skills and receive training to use the materials
9. Online program software licenses will be purchased for use by students in the classroom and at home to complement classroom instruction and strengthen reading and English language skills

FINANCIAL FRAMEWORK REPORT

**Debt Default and Material Audit Findings are not assessed during the preliminary review.*

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LEA Legacy Preparatory Academy

Report Year 2025

Report Results Meets Expectations

SHORT TERM ▼

The short term metrics are intended to depict the LEA's financial position and viability in the upcoming year. LEAs meeting these standards demonstrate a low risk of financial distress in the coming year.

UNRESTRICTED DAYS CASH ON HAND	209 days	▼
DEFICIT / SURPLUS	\$1,212,887	▼
SALARIES AND BENEFITS RATIO	55%	▼
DEBT DEFAULT *	PASSED	▼

LONG TERM METRICS ▼

The long term metrics are designed to depict an LEA's financial position and viability over time. LEAs meeting these standards demonstrate a low risk of financial distress in the future.

TOTAL MARGIN	10.09%	▼
DEBT SERVICE COVERAGE RATIO	1.87	▼
MATERIAL AUDIT FINDINGS *	PASSED	▼

OTHER FINANCIAL METRICS ▼

These are financial metrics not classified as short term or long term.

FACILITY RATIO	22.92%	▼
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