

Town of Koosharem Council Regular Meeting Minutes
Koosharem Town Council Room
February 11th, 2026

Roll Call

Mayor: Megan Bagley

Council members: Sandy Luscher, Brian Woolsey, Jeff Hatch, Tina Perry

Clerk: Kenzie Bagley

Absent Council Members:

Called to Order

Mayor Megan Bagley called the meeting to order at 6:30pm

Visitors:

Ryan Jensen, Brent Bagley, Chad Sorenson, Raelynn Lee, Tim Luscher, Jerry Butcher, Phyllis Bagley, Stephayne Bagley, Anthony Hardman, Brock Jackson

Public Comments:

Raelynn asked about property that lost a large tree. She asked if she should contact the owners and tell them the tree fell over. They are never home so Tina said it may be a good idea to contact them and let them know.

Chad asked about the annexation he is included in, Jeff told him they are working on getting it surveyed.

Consent Agenda

Council member Jeff Hatch made a motion to accept the January meeting minutes and check details. Council member Tina Perry seconded the motion. Roll call vote: voting aye – Council members Luscher, Woolsey, Hatch, Perry

Business

WUI and other Information- Brock Jackson

May 6th is the Region growth summit training, talks about land use and different things. Last year R6 got a grant application to do a pavement analysis that will be a survey on the roads. ULCT does an annual conference, this year they are doing a scholarship for cities and towns in April. R6 is having a golf tournament for employees of the town. Wildland Urban interface (WUI) towns need to adopt the code and anyone building in that area will have to abide by the code. HB48 every property located in a high risk area will be assessed a fee to help pay for inspections. Tina asked where the fee comes in and it comes into the county. There is potentially a way to waive the fee.

Cemetery App/Maps

Kenzie's computer went down and has lost access to the cemetery app. There are multiple apps that we can look into. We just need to find one that is simple and will have the maps and things we need. Sandy found one for about 5,000 that would update what we have but might be cheaper than doing a whole new one.

Meeting Minutes App

Kenzie asked about getting an AI generated app that will record and take notes on the meeting minutes and it will highlight the important parts and put them in a document. It may be a few hundred dollars for a 1 year subscription. The council agreed Kenzie could look into this and then talk to the council about it in the next meeting.

CWS Agreement

Agreement for the Town just to prepare us in case a fire comes into town. With this agreement and something were to happen we would have to pay 1% of the town. This year there is no cost, next year it could be up to \$21. We had to fill out a form showing that we had a pumpkin and other things to help extinguish the fire.

Back up Generator

The mayor talked to Jeff Gallagher about a generator and he said we need to have an electrician look at the generator. Jeff Hatch says it needs to have at least 50 Kva 3 phase 48v. The mayor would like to look into getting the grant 100% funded. Could get another grant for a portable generator in case of big power outage.

CC Cleaning

The council will look into finding someone to clean the community center. They are thinking they could do a once a week surface clean and once a month deep clean. Also do a cleaning list to check off. Then put up a job advertisement. Tina is going to work on getting the cleaning list put together.

Departments

The Mayor would like to change the duties of council members. Jeff will still be over the water, Tina will be over culture and recreation, Sandy will do the cemetery and the town hall, Brian will be in charge of the roads, The Mayor will oversee the fire department and the planning commission. Tina said she would be happy to do the mowing and grave prep still. The Mayor found an app she would like us all to use called Maintain X. It's a work order app to put in what needs to be done and then everyone can see it.

Planning Commission

The Mayor would like to talk about the committee. It says they have a 5yr term. She would like to pay the PC per meeting \$30/meeting. The head person has to attend all meetings and would get \$50/meeting.

Fire Department

Will be putting in for a wildland fire grant that should be about 10k. Talked to Brian Terry about getting another pumpkin and maybe a bigger one.

Cemetery

Recent death has a plot but she's cremated and they don't know if she is being buried. We received donations for cemetery maps for \$1000. We would like to use that money to update the maps which will be \$800.

Roads

Culture and Recreation

Water Department

Jeff will be attending another conference at the end of the month

Grass Valley Community Center

Administration

March 11th 5pm will be a work meeting and we can talk about policies and procedures. Kenzie asked about the zone map. Brock said we don't really have zones in Koosharem so the town would not have a map.

Get Healthy Utah

Adjournment

Tina made a motion to adjourn at 7:45 pm Jeff 2nd the motion

TOWN OF KOOSHAREM, UTAH

Mayor Megan Bagley

ATTEST:

Approved this 11th day of February, 2026

Kenzie Bagley, Town Clerk

(SEAL)