Uintah School District
Board of Education
Uintah County, Utah

Approved Special Business Meeting Minutes

Date: February 25, 2026
Time: 4:00 p.m. – 5:50 p.m.
Location: 826 South 1500 East, Naples, Utah

Board Members Present:
- Board President Dave Chivers
- Vice President Tawnya McKee
- Todd Massey
- Denise Maynard

Board Members Not Present:
- Robin McClellan

Executive Staff Present:
- Superintendent Dr. Rick Woodford
- Troy Timothy, Business Administrator

1. Introduction/Opening

A. Welcome/Call to Order

Business Administrator Troy Timothy welcomed the audience, and President Chivers called the meeting to order at 4:01 p.m.

B. Reverence

The reverence was offered by Vice President Tawnya McKee

C. Pledge of Allegiance

Member Todd Massey led the Pledge of Allegiance.

D. Patron Input

A single comment was submitted online and subsequently delivered to the board members in accordance with Board Policy 002.0720.

2. Action Items

A. Approval of Capital Outlay Requests for FY27 Budget – Troy Timothy, Business Administrator

Troy presented an overview of the district's capital facilities planning process, outlining current conditions, projected needs, and the principles guiding future decisions. The purpose of the presentation was to provide context, establish shared understanding, and begin early planning for potential capital projects ahead of final approval later in the year.

The presentation emphasized that while the district's capital funding has remained relatively stable, construction and maintenance costs have increased over time. As a result, careful long-range planning is necessary to ensure facilities remain safe, functional, and fiscally sustainable. To support this work, the district uses a facilities management system to track maintenance, project future needs, and guide both short term and long-term planning. These projections are planning tools and are expected to change as conditions and assessments evolve.

Several major facility needs were discussed, including roofs, mechanical systems, playgrounds, and other core infrastructure. Many district buildings were rebuilt or remodeled within a similar timeframe, meaning multiple facilities are approaching lifecycle milestones where significant maintenance or replacement is expected. Troy stressed the importance of evaluating remaining useful life and avoiding premature replacements when systems can be safely extended.

A central theme of the presentation was the district's "needs versus wants" framework. Capital requests are evaluated through a structured process that prioritizes safety, legal and regulatory requirements, and direct impact on students and instruction. Requests are reviewed using a scoring rubric and committee process to ensure consistency, transparency, and fairness. Projects that are desirable but not essential may be deferred in years when resources are limited.

Superintendent Rick Woodford addressed long range facilities strategy, noting that enrollment has softened at most schools, with exceptions in specialized programs. This trend requires ongoing evaluation of how district facilities are used. The district is currently developing a long-term facilities plan that will need to account for both growth and decline scenarios. While no decisions are imminent, the superintendent emphasized the importance of beginning conversations about consolidation options to avoid significant investment in buildings that may be phased out in the future. Any such decisions would involve board action, data analysis, and community input.

The presentation also included a districtwide overview of enrollment and capacity, showing that most schools are operating below full capacity and that year over year changes have generally been modest. This information supports both immediate capital planning and long-term strategic decisions.

Troy concluded by emphasizing flexibility, stewardship, and transparency. Facilities planning must adapt to changing enrollment, evolving educational models, and real-world conditions. The district's goal is to responsibly extend the life of facilities, when possible, prioritize student safety and educational needs, and use public resources wisely.

Troy recommended approving $5,861,734 in capital outlay funding for 2026-2027. Troy then addressed questions from the Board. After discussion,

Motion: Vice President Tawnya McKee motioned to preliminarily approve the capital outlay request listed in the attached spreadsheet in the amount of $5,861,734. Member Todd Massey seconded the motion.

Vote: Four in Favor: Members Chivers, McKee, Massey, and Maynard.

The motion carried unanimously.

3. Adjournment

A. Board Meeting Adjourned

President Chivers invited any closing remarks from the Board before entertaining a motion to adjourn. Member Denise Maynard made a motion to close the special board meeting, and Member Todd Massey seconded it. The Board approved the motion unanimously, and the meeting adjourned at 5:50 p.m.