



VOYAGE ACADEMY BOARD OF DIRECTORS MEETING AGENDA

Date: March 12, 2026

Time: Public Session from 5:30pm

Location: 1891 N. 1500 W., Clinton, UT 84015

MISSION STATEMENT

Voyage Academy is dedicated to cultivating student growth through Expeditionary Learning. Our mission is to promote responsibility, integrity, and the development of essential life skills, guiding students toward becoming respectful, compassionate, and motivated lifelong learners.

ATTENDEES

Courtnie Moore, Danielle Pedersen, Janae Howell, Valerie Hulsey, Dennis Henry, Blaire Barker, Kami Coleman, Nicole Jones, Roger Simpson

AGENDA

OPENING BUSINESS

The meeting will formally commence with the call to order and roll call.

PUBLIC COMMENT

Please limit comments to 3 minutes

REPORTS

Director Report

Committee Reports

Finance- Roger Simpson, Kami Coleman, Courtnie Moore, Janae Howell

Audit Committee- Courtnie Moore, Janae Howell

School Safety Committee- Dennis Henry, Kami Coleman

Marketing and Curriculum Committee- Kami Coleman, Danielle Pedersen, Valerie Hulsey, Blaire Barker

Recognition Committee- Blaire Barker, Valerie Hulsey, Danielle Pedersen

Development Committee- Roger Simpson, Kami Coleman, Courtnie Moore, Valerie Hulsey, Janae Howell,

Board Chair Comments- Courtnie Moore

CLOSED SESSION

Purpose: Discussion of the character, professional competence, or physical or mental health of an individual, pursuant to Utah Code §52-4-205

CONSENT AGENDA ITEMS

Approval of January 15, 2026, Board Meeting Minutes

DISCUSSION AND ACTION ITEMS

- Information: Mid-Year Data Review Follow Up
 - ACTION: Approval of Amended 2026-2027 School Year Calendar
 - ACTION: Rescind Background Check Policy
 - ACTION: Approval of Background Check and Arrest Reporting Policy
 - ACTION: Board Member Election, Terms, Roles and Elected Officers
-

CALENDARING

The next Board Meeting is scheduled for May 14, 2026.

Additional Board Meeting for RFP for Speech Services- Tentative Date of April 9, 2026

ADJOURNMENT

The meeting will adjourn upon completion of all agenda items.

Voyage Academy March 12th, 2026, Board Meeting

- 5:00 Finance Committee Meeting
- 5:30 Board Meeting - Introduction of prospective board members
- 6:00 Board Meeting – Regular business

Calendaring

- March 12th Board Meeting
- March 20th 6th grade Community Circle 9:00
- March 23rd Voyage Skate Night 5:30
- March 27th Earthquake Drill
- March 30th – April 3rd Spring Break
- March 31st Happy Birthday Roger!
- April 8th Fire Drill 8:45
- April 9th Happy Birthday Dani!
- April 10th Pet Parade, National Pet Day 8:30
- April 16th The Great Shake Out
- April 17th PCO Family Fun Night 6:00
- April 21st Happy Birthday Nicole!
- April 24th No School – Legislative Day
- April 27th No School – Teacher Comp Day
- April 28th RISE/Acadience Testing
- May 1st 2nd grade Community Circle 9:00
- May 1st School Play – Syracuse High School 6:00
- May 2nd School Play – Syracuse High School 12:00, 6:00
- May 8th Lockdown Drill 8:45
- May 12th – 13th 6th grade Passages 1:00 – 7:00
- May 14th Board Meeting
- May 18th Viking K and Sprint – Clinton City Park

May 20th Yearbook Day 2:00
May 21st Field Day – Clinton City Park
May 21st 6th grade Celebration 5:30 - 6:30
May 22nd End of Year Assembly 9:00 Fire Truck 10:30
August 25th First day of School

What are we up to?

MOY Data 4th – 6th

Change Management Training (Science of Reading)

Rod Hall visit

Enrollment

School Report Card [2024 - 2025 School Report Card](#)

Special Education Report Card

BoosterThon \$33,000+

Staffing changes for 2026 – 2027

End of Year Review Categories

1. Finance and Operation
2. Academic Achievement
3. Communication
4. School Safety
5. Development and Management
6. Community Outreach

Board Approval and Policies

Updated 2026 -2027 School Calendar [2026 - 2027 Yealy Schedule](#)

Academic Schedule [2026-2027 Academic Schedule](#)

Reporting Arrest Policy

New Board Member Vote

Getting to Know You!

Who does this superhero belong to.....

He-Man

Wanda (Scarlet Witch)

(2) Wonder Woman

Lego Batman

Katara – Avatar The Last Air Bender

Batman

Thor

Iron Man

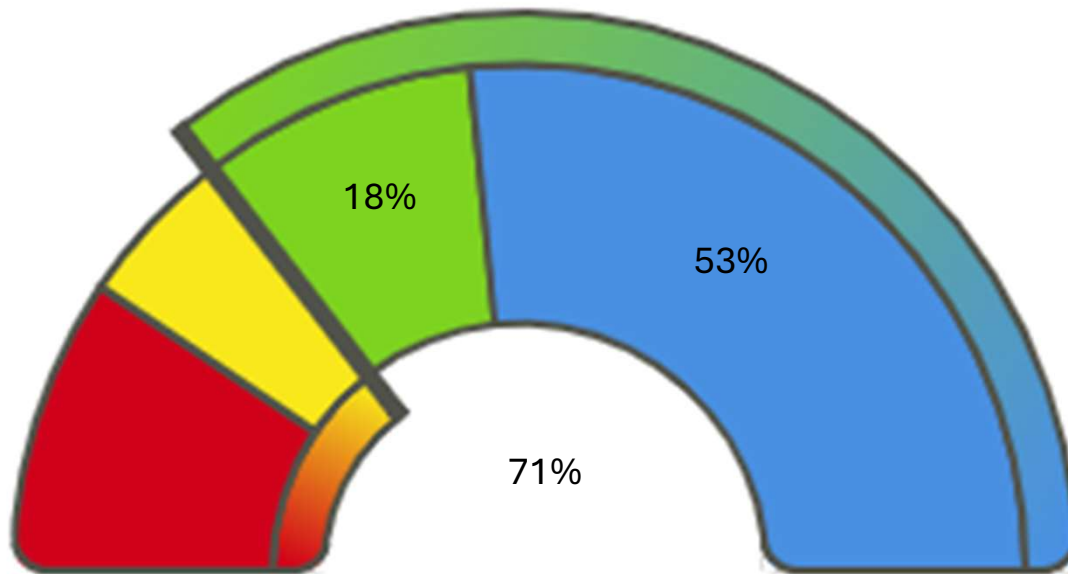
Acadience MOY Reading Data for Upper Grades

- 4th grade
 - 74% at or above benchmark at MOY
 - 61% are achieving typical or above typical growth
- 5th grade
 - 78% at or above benchmark at MOY
 - 63% are achieving typical or above typical growth
- 6th grade
 - 83% at or above benchmark at MOY
 - 74% are achieving typical or above typical growth

Current 2nd graders

Middle of Year

Dec 12 - Jan 8, 2026



2027 State goal:

70% of 3rd graders reading on grade level.

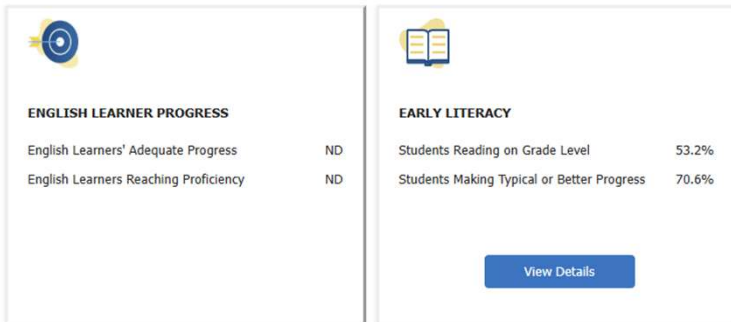
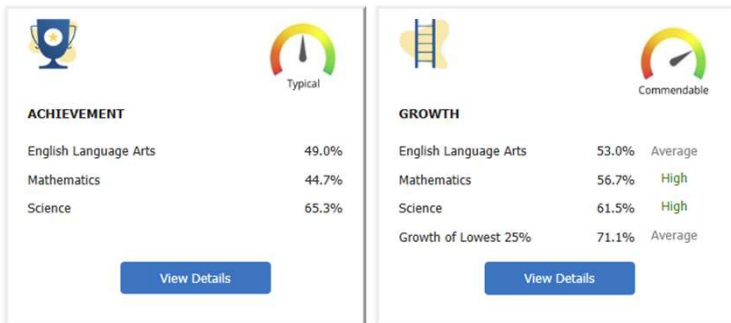
Blue only

Possible change:

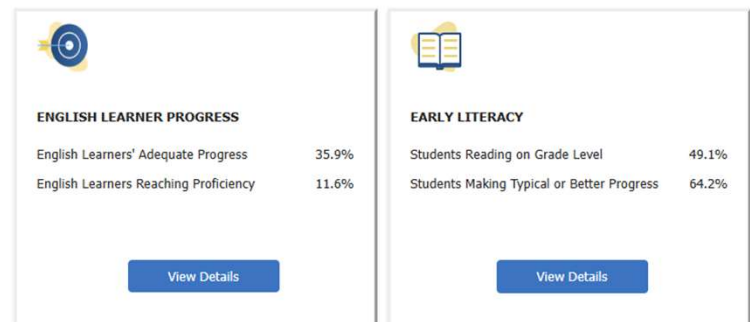
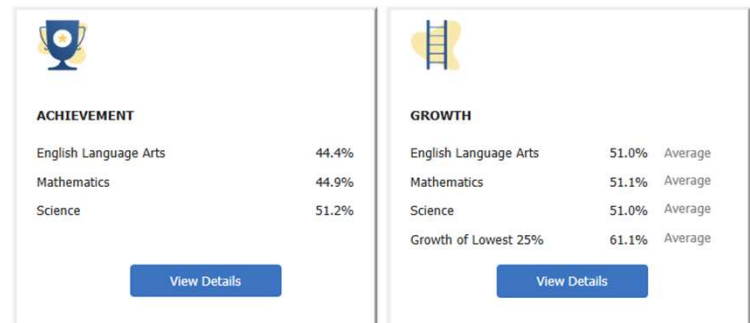
2030 – 80% of 3rd graders reading on grade level.

Green and Blue combined

Voyage Academy 2024 - 2025



State 2024 - 2025



Special Education Report Card 2024 - 2025

- ELA State Goal: 50% Growth
- Voyage Academy: 56% Growth (Up 10% from last year)

- Math State Goal: 50% Growth
- Voyage Academy: 65% Growth (Up 4% from last year)

End of Year Director Review Categories

1. Finance and Operation
2. Academic Achievement
3. Communication
4. School Safety
5. Development and Management
6. Community Outreach

8:00 - 3:00 Mon - Thurs
8:00 - 1:00 Early Out

Davis School District

Elementary

Mon – Thurs 8:55 – 3:30
Early Out 8:55 – 1:30

Weekly hours 31.20

Jr. High

Mon – Fri 8:15 – 3:00
Wednesday 10:15 Start

Weber School District

Elementary

Mon – Thurs 8:35 – 3:20
Early Out 8:35 – 12:20

Weekly hours 31.10

Jr. High

Mon – Fri 7:45 – 2:30
Wednesday 1:15 End

Voyage Academy 2026 - 2027

Elementary

Mon – Thurs 8:15 – 2:45
Early 8:15 – 1:45

Weekly hours 31.30

#12

2026-2027 Monday-Thursday Schedule

	Kinder	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade					
8:15-8:30	CREW 8:15-8:30 (15 min)	CREW 8:15-8:30 (15 min)	CREW 8:15-8:30 (15 min)	CREW 8:15-8:30 (15 min)	CREW 8:15-8:30 (15 min)	CREW 8:15-8:30 (15 min)	CREW 8:15-8:30 (15 min)					
8:30-8:40	ELA 8:30-9:20 (50 min)	ELA 8:30-9:20 (50 min)	Centers 8:30-9:20 (50 min)	Math 8:30-9:40 (70 min)	Excursions 8:30-9:10 (40 min)	Rotation 1 8:30-9:20 (50 min)	Rotation 1 8:30-10:00 (90 min)					
8:40-8:50												
8:50-9:00												
9:00-9:10												
9:10-9:20												
9:20-9:30	Recess 9:20-9:30		ELA 9:20-10:20 (60 min)	Recess 9:40-9:50	Rotation 1 9:10-10:30 (80 min)	Excursions 9:20-10:00 (40 min)	Recess 10:00-10:10					
9:30-9:40												
9:40-9:50												
9:50-10:00												
10:00-10:10												
10:10-10:20	Recess 10:10-10:20		Recess 10:20-10:30		Rotation 2 10:40-12:00 (80 min)	Rotation 1 10:00-10:40 (40 min)	Excursions 10:10-10:50 (40 min)					
10:20-10:30												
10:30-10:40	Math 10:30-11:10 (40 min)	Math 10:30-11:20 (50 min)	ELA 10:20-11:30 (70 min)	Recess 10:30-10:40				Recess 10:40-10:50				
10:40-10:50												
10:50-11:00												
11:00-11:10												
11:10-11:20												
11:20-11:30	Centers 11:00-11:40 (40 min)	Lunch 11:10-11:40	Lunch 11:20-11:50	Lunch 11:30-12:00	Rotation 2 10:50-12:10 (80 min)	Rotation 2 10:50-12:20 (90 min)						
11:30-11:40												
11:40-11:50												
11:50-12:00							Lunch/Half Day Dismiss 11:40-12:10		Centers 11:50-12:50 (60 min)	Centers 12:00-12:50 (50 min)	Lunch 12:00-12:30	Lunch 12:10-12:40
12:00-12:10												
12:10-12:20												
12:20-12:30												
12:30-12:40												
12:40-12:50	Excursions 12:30-1:10 (40 min)	Centers 12:20-1:20 (60 min)	Recess 12:50-1:00	Expeditions 12:50-1:40 (50 min)	Rotation 3 12:30-1:50 (80 min)	Rotation 3 12:40-2:00 (80 min)						
12:50-1:00												
1:00-1:10							Recess 1:10-1:20		Writing 1:00-1:20	Excursions 1:20-2:00 (40 min)	Rotation 3 12:50-2:20 (90 min)	
1:10-1:20												
1:20-1:30							Recess 1:20-1:30					
1:30-1:40	Writing 1:30-1:50	Excursions 1:20-2:00 (40 min)	Recess 1:40-1:50	Flex 1:50-2:00	Recess 1:50-2:00							
1:40-1:50												
1:50-2:00												
2:00-2:10						Expeditions 1:50-2:40 (50 min)	Expeditions 2:00-2:40 (40 min)	Excursions 2:00-2:40 (40 min)	Homeroom 2:00-2:40 (40 min)	Recess 2:00-2:10		
2:10-2:20												
2:20-2:30	Organized Play 2:00-2:40 (40 min)	Homeroom 2:10-2:40 (30 min)	Recess 2:20-2:30									
2:30-2:40												
2:40-2:45				Clean Up 2:40-2:45	Clean Up 2:40-2:45						Clean Up 2:40-2:45	Clean Up 2:40-2:45

Updated 2/20/26



Voyage Academy

02-28-26 Budget Summary
67% of the Year

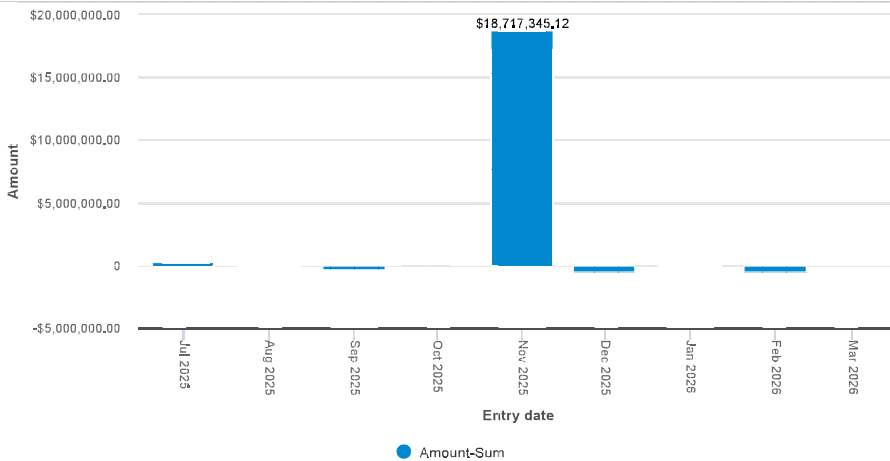
Dashboard Summary

Category	Budget	% Budget	Forecast	% Forecast	YTD
Revenue (5 School Category records)					
1000 Local Sources	\$302,600	136%	\$591,928	70%	\$412,882
3000 State Sources	\$5,875,818	67%	\$5,937,288	66%	\$3,907,945
4000 Federal Sources	\$270,865	24%	\$279,276	24%	\$66,066
5000 Other Financing	\$9,000,000	110%	\$9,925,456	100%	\$9,925,456
6000 Infrequent Items	\$0		\$1,326,484	0%	
TOT	\$15,449,282		\$18,060,432		\$14,312,349
Expense (8 School Category records)					
100 Salaries	-\$3,100,000	60%	-\$2,993,925	62%	-\$1,857,911
200 Employee Benefits	-\$1,036,535	49%	-\$1,045,784	48%	-\$506,978
300 Professional Services	-\$525,830	51%	-\$478,747	56%	-\$270,011
400 Property Services	-\$131,630	1056%	-\$11,644,030	12%	-\$1,390,590
500 Other Services	-\$88,500	38%	-\$89,000	38%	-\$33,994
600 Supplies & Materials	-\$445,954	66%	-\$461,954	64%	-\$295,649
700 Property	-\$9,114,360	1%	-\$114,360	61%	-\$69,200
800 Debt Service & Misc	-\$612,160	129%	-\$1,232,634	64%	-\$788,997
TOT	-\$15,054,969		-\$18,060,433		-\$5,213,329
TOT	\$394,313		-\$0		\$9,099,020

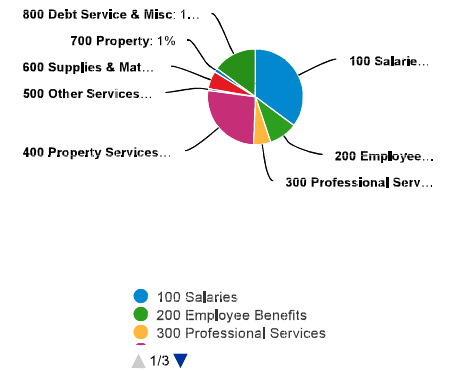
Dashboard Summary

Metric	Target	Budget	Forecast	YTD
2026 (3 School Financial Metric records)				
Operating Margin	>3.0%	17%	22.4%	28.7%
Debt Service Ratio	>1.10	1.86	2.59	6.28
Days Cash on Hand	>250	393	279	601

Change in Net Position



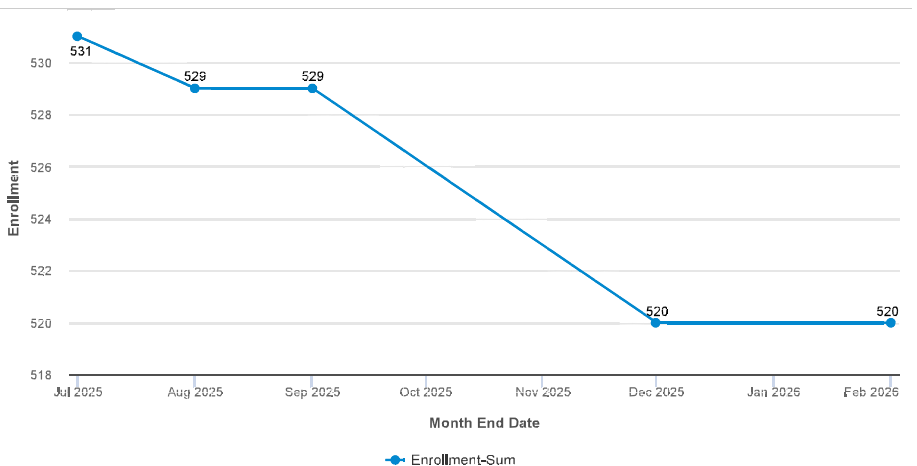
Expense Allocation



Cash and Investment Accounts

Account	Active EOM Amount
Balance Sheet - 8000 Assets (6 School Account records)	
8111-05-001 MACU Checking Main (6319)	\$11,889
8111-05-002 MACU Debit (6319)	\$3,601
8111-05-003 MACU Sweep (6319)	\$624,077
8111-05-005 Bill.com Clearing Account	\$640
8119-05-018 VA 25 Bond Project Fund-Bond Proceeds	\$7,726,864
8120-05-003 MACU Money Market 50007	\$4,538,486
TOT	\$12,905,557

Enrolment Trend



Income Statement (EOM)

Account	Budget	Forecast	YTD Amount	% Forecast
Revenue - 1000 Local Sources (12 School Account records)				
1510 Interest on Investments	\$90,000	\$350,000	\$233,752	67%
1610 Sales to Students	\$130,000	\$130,000	\$90,884	70%
1620 Sales to Adults	\$2500	\$3500	\$3,485	100%
1690 Other Local Revenue	\$0	\$200	\$188	94%
1720 Bookstore Sales	\$2000	\$2000		
1747 Extra-Curricular Activity Fees	\$0	\$50	\$50	100%
1750 School Vending & Stores (Gross Sales)	\$10,000	\$10,000	\$1,887	19%
1760 Fines	\$100	\$100	\$93	93%
1770 Fundraising	\$25,000	\$35,000	\$33,829	97%
1790 Other Student Activity	\$3000	\$3000	\$40	1%
1920 Contributions and Donations From Private Sources	\$18,000	\$18,000	\$9,823	55%
1990 Miscellaneous	\$22,000	\$40,078	\$38,851	97%
TOT	\$302,600	\$591,928	\$412,882	
Revenue - 3000 State Sources (8 School Account records)				
3005 Regular School Programs K	\$259,470	\$261,311	\$174,208	67%
3010 Regular School Programs 1-12	\$1,895,673	\$1,901,946	\$1,267,964	67%
3100 Restricted Basic School Programs	\$688,575	\$694,578	\$461,270	66%
3200 Related to the Basic Programs	\$2,183,631	\$2,177,665	\$1,451,777	67%
3400 Other Programs	\$405,435	\$445,986	\$328,647	74%
3500 One-time Funding	\$278,034	\$278,034	\$186,432	67%
3800 Non-MSP State Revenues (via USBE)	\$165,000	\$176,269	\$37,264	21%
3810 School Meal Program Reimb	\$0	\$1500	\$384	26%
TOT	\$5,875,818	\$5,937,288	\$3,907,945	
Revenue - 4000 Federal Sources (4 School Account records)				
4522 IDEA - B -- Pre-School Disabled (Sec 619)	\$3089	\$3061	\$0	0%
4524 IDEA - B -- Disabled (PL 101-476)	\$98,365	\$96,201		
4560 Federal Child Nutrition Programs	\$100,000	\$100,000	\$66,066	66%
4800 Federal No Child Left Behind	\$69,410	\$80,015		
TOT	\$270,865	\$279,276	\$66,066	
Revenue - 5000 Other Financing (5 School Account records)				
5110 Face Amount of Bonds Sold	\$0	\$17,070,000	\$17,070,000	100%
5120 Premium or Discount on the Issuance of Bonds	\$0	\$456,517	\$456,517	100%
5130 Issuance of Refunding Bonds	\$0	-\$300,283	-\$300,283	100%
5140 Payment to Refunded Bonds Escrow	\$0	-\$7,300,778	-\$7,300,778	100%
5400 LOAN PROCEEDS	\$9,000,000	\$0		0%
TOT	\$9,000,000	\$9,925,456	\$9,925,456	
Revenue - 6000 Infrequent Items (1 School Account)				
6050 Budget from Surplus	\$0	\$1,326,484		
TOT	\$0	\$1,326,484		
Expense - 100 Salaries (9 School Account records)				
0121 Salaries - Principals and Assistants	-\$375,000	-\$350,000	-\$174,485	50%
0131 Salaries - Teachers	-\$1,800,000	-\$1,634,994	-\$1,072,599	66%
0132 Salaries - Substitute Teachers	-\$30,000	-\$70,000	-\$60,212	86%
0143 Salaries - Health Services Personnel	-\$2000	-\$2000		
0144 Salaries - Psychological Personnel	-\$70,000	-\$70,000	-\$39,227	56%
0152 Salaries - Secretarial and Clerical Personnel	-\$80,000	-\$80,000	-\$48,989	61%
0161 Salaries - Teacher Aides and Para-Professionals	-\$500,000	-\$611,930	-\$359,587	59%
0182 Salaries - Custodial & Maintenance Personnel	-\$63,000	-\$15,000	-\$6,024	40%

Account	Budget	Forecast	YTD Amount	% Forecast
0191 Salaries - Food Services Personnel	-\$180,000	-\$160,000	-\$96,788	60%
TOT	-\$3,100,000	-\$2,993,925	-\$1,857,911	
Expense - 200 Employee Benefits (6 School Account records)				
0220 Social Security	-\$250,000	-\$260,980	-\$136,740	52%
0230 Local Retirement	-\$250,000	-\$253,000	-\$95,445	38%
0240 Group Insurance	-\$490,000	-\$485,269	-\$267,176	55%
0270 Industrial Insurance	-\$10,000	-\$10,000	-\$4,726	47%
0280 Unemployment Insurance	-\$16,535	-\$16,535	-\$2,891	17%
0290 Other Employee Benefits	-\$20,000	-\$20,000		
TOT	-\$1,036,535	-\$1,045,784	-\$506,978	
Expense - 300 Professional Services (5 School Account records)				
0320 Professional - Educational Services	-\$216,019	-\$174,866	-\$94,214	54%
0330 Professional Employee Training and Development	-\$49,911	-\$43,981	-\$7,527	17%
0340 Other Professional Services	-\$19,900	-\$19,900	-\$7,597	38%
0345 Business Services	-\$175,000	-\$175,000	-\$112,566	64%
0350 Technical Services	-\$65,000	-\$65,000	-\$48,107	74%
TOT	-\$525,830	-\$478,747	-\$270,011	
Expense - 400 Property Services (12 School Account records)				
0411 Water/Sewage	-\$10,000	-\$10,000	-\$3,607	36%
0412 Disposal Service	-\$15,000	-\$15,000	-\$9,057	60%
0422 Snow Removal Services	-\$8,000	-\$8,000	-\$2,377	30%
0423 Custodial Services	-\$10,100	-\$44,000	-\$30,097	68%
0424 Lawn Care Services	-\$15,000	-\$20,000	-\$15,743	79%
0430 Repairs & Maintenance Services	-\$44,530	-\$14,530	-\$4,460	31%
0432 Technology Related Repairs & Maint.	-\$10,000	-\$10,000		
0440 Rentals	\$0	\$0	-\$938	0%
0441 Rental of Land & Buildings	-\$4,000	-\$7,500	-\$7,075	94%
0442 Rental of Equipment & Vehicles	-\$10,000	-\$10,000	-\$6,777	68%
0450 Construction Services	\$0	-\$11,500,000	-\$1,306,363	11%
0490 Other Purchased Property Services	-\$5,000	-\$5,000	-\$4,095	82%
TOT	-\$131,630	-\$11,644,030	-\$1,390,590	
Expense - 500 Other Services (7 School Account records)				
0510 Student Transportation Services	-\$7,500	-\$7,500	-\$2,830	38%
0513 Student Transportation Services - Commercial	\$0	\$0	-\$1,174	0%
0518 Student Day Trips/Field Trips (includes Admission Charges)	-\$6,000	-\$6,000	-\$537	9%
0522 Liability Insurance	-\$30,000	-\$30,000	-\$17,893	60%
0530 Communication (Telephone & Other)	-\$10,000	-\$10,000	-\$4,501	45%
0540 Advertising	-\$15,000	-\$15,000	-\$4,848	32%
0580 Travel/Per Diem	-\$20,000	-\$20,500	-\$2,211	11%
TOT	-\$88,500	-\$89,000	-\$33,994	
Expense - 600 Supplies & Materials (11 School Account records)				
0610 General Supplies	-\$88,664	-\$89,664	-\$72,704	81%
0610-001 Furniture and Fixtures (not capitalized)	-\$14,500	-\$14,500	-\$4,040	28%
0621 Natural Gas	-\$12,000	-\$12,000	-\$3,619	30%
0622 Electricity	-\$45,000	-\$45,000	-\$27,100	60%
0630 Food	-\$140,000	-\$140,000	-\$109,923	79%
0641 Textbooks	-\$47,000	-\$27,000	-\$661	2%
0642 E-Textbooks / Online Curriculum	\$0	-\$35,000	-\$25,080	72%
0644 Library Books	-\$5,000	-\$5,000		
0650 Supplies - Technology Related	-\$60,100	-\$60,100	-\$24,118	40%
0670 Software	-\$15,590	-\$15,590	-\$15,402	99%
0680 Maintenance Supplies and Materials	-\$18,100	-\$18,100	-\$13,001	72%
TOT	-\$445,954	-\$461,954	-\$295,649	
Expense - 700 Property (3 School Account records)				

Account	Budget	Forecast	YTD Amount	% Forecast
0720 Building	-\$9,000,000	\$0		0%
0733 Capitalized Furniture and Fixtures	-\$5000	-\$5000		
0734 Technology Related Hardware	-\$109,360	-\$109,360	-\$69,200	63%
TOT	-\$9,114,360	-\$114,360	-\$69,200	
Expense - 800 Debt Service & Misc (6 School Account records)				
0810 Dues and Fees	-\$20,500	-\$67,500	-\$13,750	20%
0830 Interest	-\$419,660	-\$419,660	-\$200,800	48%
0833 Amortization of Bond Issuance & Other Related Costs	\$0	\$0	-\$700	0%
0840 Redemption of Principal	-\$170,000	-\$170,000		
0845 Debt Issuance Costs on Refunding	\$0	-\$573,474	-\$573,748	100%
0890 Miscellaneous Expenditures	-\$2000	-\$2000		
TOT	-\$612,160	-\$1,232,634	-\$788,997	
TOT	\$394,313	-\$0	\$9,099,020	



Voyage Academy
Board of Directors Closed Session Statement

Meeting Date: March 12, 2026
Location: 1891 N. 1500 W.,
Clinton, UT 84015

Closed Session Sworn Statement:

At a duly noticed public meeting held on the date listed above, the board of directors for Voyage Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-1(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed electronically on the 12th DAY OF March 2026.

Courtnie Moore

Board Chair



VOYAGE ACADEMY BOARD OF DIRECTORS MEETING MINUTES

Date: 1.15.2026

Time: Public Session at 6:00PM

Location: 1891 N. 1500 W., Clinton, UT 84015

MISSION STATEMENT

Voyage Academy is dedicated to cultivating student growth through Expeditionary Learning. Our mission is to promote responsibility, integrity, and the development of essential life skills, guiding students toward becoming respectful, compassionate, and motivated lifelong learners.

ATTENDEES

Courtnie Moore, Danielle Pedersen, Dennis Henry, Blaire Barker, Valerie Hulsey, Kami Coleman, Nicole Jones, Roger Simpson, Jen Caldwell *Excused: Janae Howell

MINUTES

OPENING BUSINESS

Courtnie Moore called the meeting to order at 6:09pm. Roll Call was called and mission statement was read.

PUBLIC COMMENT

There was no public comment.

REPORTS

Director Report

Kami discussed the events happening in the school and invited the board to attend. Kami shared information about the Upcoming Open House on Jan. 26th at 5:00pm. Kami discussed the positive enrollment counts coming in. Kami thanked the board for their flexibility in attending impromptu meetings. She asked if March would be a good time to invite interested board candidates to come and introduce themselves to the board. Board expressed interest in having them attend in March Board Meeting. Board chair requested a closed session to discuss character of a person during the March meeting. Kami discussed the expansion grant that was applied for, for technology purchases. Kami discussed the praise received from the state for high numbers of student's progress monitored (over 90%).

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

Committee Reports

Finance- Roger Simpson, Kami Coleman, Courtnie Moore, Janae Howell

Roger discussed Bond Sales and the success of the sale based on interested bond candidates. Discussed putting the money for the purchase of the land into the PTIF account. Voyage is making a huge excess of funds on interest from this account. Due to the interest accrued, Voyage will owe less money on the expansion than previously thought. Days cash on hand will maintain over 200 days cash on hand due to this interest-bearing account. Roger discussed budget and forecasting budget midyear. Discussion on looking at priorities and reallocating based on those priorities.

Audit Committee- Courtnie Moore, Janae Howell

No new information about auditing work.

School Safety Committee- Dennis Henry, Kami Coleman

Dennis discussed information from safety meeting. Drills were discussed. Recent evacuation drill and successful implementation was discussed. Proposed changes to next fire drill was discussed. Necessity to change up drills was discussed. Expansion and construction safety was discussed. Concerns were brought up about the construction workers being present near students. A plan was set up in place to keep workers and students separate for safety reasons. Jen Davis discussed mental health and safety and upcoming Botvin life skills. Anna will share information about digital safety in next safety meeting. Kami will send an email about parking lot safety to parents based on recent unsafe behaviors. Guardian program is successfully in place at Voyage. Suggestion to add a new board member to safety meeting to learn new role from Dennis.

Marketing and Curriculum Committee- Kami Coleman, Danielle Pedersen, Valerie Hulsey, Blaire Barker

Recognition Committee- Blaire Barker, Valerie Hulsey, Danielle Pedersen

Bagels are given to staff members periodically and appreciated by staff.

Expansion Committee- Roger Simpson, Kami Coleman, Courtnie Moore, Valerie Hulsey, Janae Howell

Board Chair Comments- Courtnie Moore

CONSENT AGENDA ITEMS

December 15, 2025 Board Meeting Minutes and Closed Session Statement

December 30, 2025 Board Meeting Minutes

Dennis Henry made a motion to approve the above minutes. Valerie Hulsey seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Valerie Hulsey, Aye.

DISCUSSION AND ACTION ITEMS

School Land Trust Final Report 2024-2025

Kami discussed the School Land Trust Final Report for 2024-2025. Kami discussed the goal and the progress of goal. Met and exceeded goal from last year. There were no questions or concerns

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from the board.

School Land Trust Plan Review 2025-2026

Kami discussed the School Land Trust Plan Review for 2025-2026. Kami discussed School Land Trust Plan data for this current year. Goal has already been met and exceeded. Currently measuring at 5.29%. There were no questions or concerns from the board.

Approval of School Land Trust Plan 2026-2027

Kami discussed the School Land Trust Plan for 2026-2027. The proposed goal will be similar to the current goal of increasing student reading, but the students measured will be changed from K-6 to K-3 students. There were no questions or concerns from the board.

Valerie Hulsey made a motion to approve the School Land Trust Plan 2026-2027. Blaire Barker seconded the motion. The motion passed unanimously. The votes were as follows: Courtnie Moore, Aye; Valerie Hulsey, Aye; Danielle Pedersen, Aye; Dennis Henry, Aye; Blaire Barker, Aye.

Approval of the 2026-2027 School Year Calendar

Kami discussed the 2026-2027 School Year Calendar. Kami discussed some of the changes to the calendar. Time was changed from 8:00am-3:00pm and 8:00am-1:00pm. Teachers are requesting more teaching time with their students and the desire to keep all the amazing programs that keep Voyage who it is. Another change was Kindergarten. We will just offer a morning half day for students. The afternoon Kindergarten half day class will be removed. Teachers. Danielle suggested moving the legislative day from Sept. 21 to Aug. 24 and moving the back-to-school night to Aug. 20th. Change the March Student LED conference PD Day to Jan. 19th. Board suggested protecting the two Fridays before to work on report cards. Kami also discussed the start date change due to the expansion.

Danielle Pedersen made a motion to approve the 2026-2027 School Year Calendar with proposed changes. Dennis Henry seconded the motion. The motion passed unanimously. The votes were as follows: Courtnie Moore, Aye; Dennis Henry, Aye; Danielle Pedersen, Aye; Valerie Hulsey, Aye; Blaire Barker, Aye.

Mid-Year Data Review

Jen Caldwell discussed the Mid-Year Data Review. Jen shared goal progress and data. Jen shared the success based on mid-year data. Voyage students have met USBE's state growth goal, the early learning plan goal, and the school work plan goal.

CALENDARING

The next Board Meeting is scheduled for March 12, 2026.

ADJOURNMENT

At 7:29pm, Valerie Hulsey made a motion to adjourn the meeting. Blaire Barker seconded. The motion passed unanimously. The votes were as follows: Courtnie Moore, Aye; Valerie Hulsey, Aye; Danielle Pedersen, Aye; Dennis Henry, Aye; Blaire Barker, Aye.

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Voyage Academy 2026-2027

JULY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST

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30	31					

SEPTEMBER

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OCTOBER

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NOVEMBER

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DECEMBER

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27	28	29	30	31		

Grades 1-6, Full Day Kinder:

AM Half-Day Kindergarten:

Schedule for All Kindergarten Students

August 26-28 : Kinder Assessments

Calendar Legend

	Regular School Day
	Legislative Day -No School
	No School
	End of Semester
	Board Meeting
	Back to School Night/Town Hall/ Title I Meeting
	Early Out Days
	Comp Day- No School

Special Dates

Aug. 25	First Day of School Grades 1-6
Aug. 31	First Day of School for All Kindergarten
TBD	Back to School Night/Town Hall/ Title I Meeting
	Curriculum Night
Sept. 11	School Picture Day
Oct. 23	School Picture Make-up
Nov. 18-19	Student Led Conferences (Early Out)
Mar. 31, April 1	Student Led Conferences (Early Out)
Mar. 4	Spring/Class Pictures
May 28	Last Day of School

No School Dates

Sept. 7	Labor Day
Oct. 15-16	Fall Recess
Nov. 25-27	Thanksgiving Recess
Dec. 21	Legislative Day
Dec. 22	Comp Day
Dec. 23 -Jan 1	Winter Recess
Jan. 18	Martin Luther King Jr. Day
Jan. 19	Legislative Day
Feb. 15	President's Day
Feb. 16	Comp Day
Apr. 5-9	Spring Recess
May 3	Comp Day

JANUARY

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FEBRUARY

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MARCH

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APRIL

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MAY

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JUNE

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20	21	22	23	24	25	26
27	28	29	30			

Visit our website for calendar updates @ www.voyageacademyutah.org or email us @ info@voyageacademyutah.org

Phone: 801.776.4900

Fax: 801.776.1966

Updated 03/02/2026



1891 N 1500 W
Clinton, UT 84015

*Subject to change

#12

2026-2027 Monday-Thursday Schedule

	Kinder	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade
8:15-8:30	REW8:15-8:30 (15 min)	REW8:15-8:30 (15 min)	REW8:15-8:30 (15 min)	REW8:15-8:30 (15 min)	REW8:15-8:30 (15 min)	REW8:15-8:30 (15 min)	REW8:15-8:30 (15 min)
8:30-8:40							
8:40-8:50							
8:50-9:00	LA 8:30-9:20(50 min)	LA 8:30-9:20(50 min)	Centers8:30-9:20(50 min)		ursions8:30-9:10(40 min)	tion 18:30-9:20(50 min)	
9:00-9:10				Math8:30-9:40(70 min)			
9:10-9:20							tion 18:30-10:00(90 min)
9:20-9:30		Recess 9:20-9:30					
9:30-9:40							
9:40-9:50	Centers9:20-10:10(50 min)			Recess 9:40-9:50		ursions9:20-10:00(40 min)	
9:50-10:00		Centers9:30-10:30(60 min)	LA9:20-10:20(60 min)		tion 19:10-10:30(80 min)		
10:00-10:10				Centers9:50-10:20(30 min)			Recess 10:00-10:10
10:10-10:20	Recess 10:10-10:20						
10:20-10:30			Recess 10:20-10:30			tion 11:00-10:40(40 min)	
10:30-10:40	Math10:20-11:00(40 min)				Recess 10:30-10:40		ursions10:10-10:50(40 min)
10:40-10:50		Math10:30-11:10(40 min)				Recess 10:40-10:50	
10:50-11:00			Math10:30-11:20(50 min)	LA10:20-11:30(70 min)			
11:00-11:10							
11:10-11:20	Centers11:00-11:40(40 min)				tion 21:40-12:00(80 min)		
11:20-11:30		Lunch 11:10-11:40	Lunch 11:20-11:50	Lunch 11:30-12:00		tion 21:50-12:10(80 min)	tion 21:50-12:20(90 min)
11:30-11:40							
11:40-11:50	Lunch/Half Day Dismiss 11:40-12:10						
11:50-12:00		ursions11:40-12:20(40 min)					
12:00-12:10							
12:10-12:20	Centers12:10-12:30		Centers11:50-12:50(60 min)	Centers12:00-12:50(50 min)	Lunch 12:00-12:30	Lunch 12:10-12:40	
12:20-12:30							Lunch 12:20-12:50
12:30-12:40							
12:40-12:50	ursions12:30-1:10(40 min)	Centers12:20-1:20(60 min)					
12:50-1:00			Recess 12:50-1:00				
1:00-1:10			Writing1:00-1:20				
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1:50-2:00				Flex 1:50-2:00	Recess 1:50-2:00		
2:00-2:10						Recess 2:00-2:10	
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2:20-2:30							Recess 2:20-2:30
2:30-2:40							Homeroom 2:30-2:40
2:40-2:45	Clean Up 2:40-2:45	Clean Up 2:40-2:45	Clean Up 2:40-2:45	Clean Up 2:40-2:45	Clean Up 2:40-2:45	Clean Up 2:40-2:45	Clean Up 2:40-2:45

Updated 2/20/26

Policy Summary 03.12.2026

Background Check and Arrest Reporting Policy

This policy combines the elements Voyage's background check policy, the arrest reporting requirements of licensed employees in accordance with USBE Rule R277-217, and the reporting requirements of non-licensed employees, volunteers, and board members in accordance with Utah Code and USBE Rule R277-516. The comprehensive safety and security protocols established by Voyage Academy to vet and monitor personnel.

All employees, board members, and volunteers who have unsupervised access to students must undergo a fingerprint-based criminal background check and enroll in a continuous monitoring system that flags new legal entries. Beyond initial hiring, the school requires staff to self-report any arrests or convictions within a strict 48-hour window. The administration maintains absolute discretion in evaluating these records, prioritizing student protection while offering individuals a formal process to review and respond to adverse findings. To ensure privacy, the academy commits to deleting monitoring data once an individual's professional relationship with the school concludes. Ultimately, these guidelines ensure the institution remains in strict compliance with Utah state laws regarding educator standards and public safety.



Background Check and Arrest Reporting Policy

The Board of Directors of **Voyage Academy** enacts this policy to protect the safety, health, and security of its students, employees, and property. This policy ensures compliance with **Utah Admin. Code R277-217** and **Utah Code § 53G-11-401**.

Criminal Background Checks

As a condition of employment or appointment, individuals must submit to a national criminal background check and ongoing monitoring.

- **Initial Background Checks:** All potential employees (licensed, non-licensed, contractors, substitutes) and board members must submit to a fingerprint-based criminal background check and consent to ongoing monitoring prior to beginning service.
- **Volunteers:** Any volunteer who will have significant unsupervised access to a student in connection with the volunteer's assignment must complete a nationwide background check and consent to ongoing monitoring.
- **Ongoing Monitoring (Rap Back):** Voyage Academy shall register the personally identifying information of individuals with the **Utah Bureau of Criminal Identification (BCI)** for the purpose of receiving "rap back" notifications regarding new criminal entries.
- **Reasonable Cause:** Voyage Academy may require an existing employee or volunteer to submit to a new background check if there is reliable information implicating them in a sex offense, drug offense, or other offense relevant to their assignment.

Conducting the Background Check

The applicant, volunteer, or employee submitting to a background check for Voyage will sign a release form and waiver notifying the individuals (a) that a criminal background check will be conducted, (b) who will see the information received as a result of the background check, and (c) how that information will be used.

Voyage will collect the following from an individual required to submit to a background check for the school:

- **Personal identifying information**, including but not limited to:
 - I. current name, former names, nicknames, and aliases;
 - II. date of birth,
 - III. address,
 - IV. telephone number,
 - V. driver license number or other government-issued identification number,
 - VI. social security number, and
 - VII. fingerprints;
- **Consent and waiver**, on a form specified by Voyage for the (1) initial fingerprint-based background check by the FBI and the Utah Bureau of Criminal Identification and (2)

retention of personal identifying information for ongoing monitoring by Voyage through registration with the systems described in Utah Code § 53G-11-404.

Voyage will then submit such individuals' personal identifying information, including fingerprints, to the Utah Bureau of Criminal Identification for:

- **Initial fingerprint-based background check:** by the FBI and the Utah Bureau of Criminal Identification; and
- **Ongoing monitoring:** as described above, if the results of the initial criminal background check do not contain disqualifying criminal history information as determined by Voyage.

Payment for Background Check

Voyage shall pay the background check fee and fingerprinting fee for non-licensed and contract employees, substitutes, board members and volunteers of the school.

Background Check Evaluation

Voyage Academy has the sole and absolute discretion to determine whether the outcome of a criminal background check or driving record check disqualifies an individual from the position being held or sought. Voyage shall consider each circumstance on a case-by-case basis to determine an applicant or employee's suitability to work in the school. The safety and security of students will be the foremost consideration. When making decisions regarding employment or appointments based on the information received from a criminal background check. Utah Code Ann. §53G-11- 405(3) requires the school consider the following:

- Any convictions, including pleas in abeyance;
- Any matters involving a felony; and
- Any matters involving an alleged:
 - I. sexual offense;
 - II. class A misdemeanor drug offense;
 - III. offense against the person under Title 76, Chapter 5, Offenses Against the Person;
 - IV. class A misdemeanor property offense that is alleged to have occurred within the previous three years; and
 - V. any other type of criminal offense, if more than one occurrence of the same type of offense is alleged to have occurred within the previous eight years.

Only those convictions which are job or assignment-related for the employee, volunteer, Board Member, or applicant will be considered by the school.

Opportunity to Respond to Background Check

The school will provide an individual with an opportunity to review and respond to any criminal history information received as a result of submitting a criminal background check or through ongoing monitoring. If a person is denied employment or appointment or is dismissed from

employment or appointment because of information obtained through a criminal background check or ongoing monitoring, the person may request a review of the information received and the reasons for the denial or dismissal. Such individuals shall be provided with written notice of (1) the reasons for denial or dismissal and (2) the individual's right to request a review of the denial or dismissal. Voyage shall resolve any request for a review of a denial of or dismissal from employment or appointment in accordance with administrative procedures established by the school and rules established by the USBE.

Confidentiality

Information obtained through background checks is confidential and may only be disclosed as provided in Utah Code Ann. Title 53G, Chapter 11, Part 4. 4.

Risk Mitigation

Voyage will employ reasonable privacy risk mitigation strategies to ensure that the school only receives notifications for individuals with whom the school maintains an authorizing relationship. Specifically, upon (a) termination of an employee's employment with the School, (b) expiration of a Board Member's term without renewal, or (c) resignation of Board Member, the School's administration will ensure that Voyage takes any steps necessary to terminate ongoing monitoring for such individuals and will document the date on which such steps were taken. For volunteers, the administration will ensure that the school establishes a schedule of volunteers registered for ongoing monitoring, consult with School personnel to determine whether such individuals are still volunteering for the school, and ensure that ongoing monitoring for individuals is terminated as appropriate.

Employee Mandatory Self-Reporting Requirements

All employees must report specific legal matters to the Director, or their designee.

- **Reporting Arrests, Citations, and Charges:** Employees must report the following alleged offenses within 48 hours or as soon as possible:
 - I. Any alleged sex offense.
 - II. Any alleged drug-related or alcohol-related offense as defined in Utah Administrative Code R277-210-2.
 - III. Offenses against the person (e.g., assault) under Utah Code Title 76, Chapter 5.
 - IV. Alleged felony offenses against property under Utah Code Title 76, Chapter 6.
 - V. Alleged crimes of domestic violence under Utah Code Title 77, Chapter 36.
 - VI. Any matters involving an alleged crime under federal law or the laws of another state comparable to the violations listed here.
- **Reporting Convictions:** All convictions or pleas in abeyance for any felony or misdemeanor offense must be reported within 48 hours.
- **Reporting for Work:** Following an arrest, an employee must report for work unless directed otherwise by Voyage Academy.

LEA Reporting Obligations to UPPAC and USBE

Voyage Academy, as a Local Education Agency (LEA), has mandatory reporting duties to the Utah Professional Practices Advisory Commission (UPPAC) and the State Superintendent.

- **48-Hour Reporting:** Voyage Academy must report arrest or conviction information received from an educator to the State Superintendent within 48 hours.
- **Substantiated Misconduct:** Voyage Academy must notify UPPAC if an internal investigation or judicial proceeding determines an educator has violated the Utah Educator Standards (R277-217-2 and 3).
- **Parental Complaints:** Voyage Academy must notify UPPAC and the educator of any parent allegation of a standard violation within 30 days, regardless of the Academy's assessment of its merit.

Review, Investigation, and Suspension

The director, or their designee, shall review arrest information and:

- Assess the employment status considering the employee's assignment and the school's policy regarding ethical conduct;
- If the employee is a licensed educator, assess the employment status considering the provisions of Utah Code Ann §53E-6-604 and Utah Administrative Code R277-217; and
- Make employment decisions that protect both the safety of students and the confidentiality and due process rights of the employee.

An employee shall be immediately suspended from student supervision responsibilities for alleged sex offenses and other alleged offenses which may endanger students during the period of investigation.

An employee shall be immediately suspended from transporting students or District vehicle operation or maintenance for alleged offenses involving alcohol or drugs during the period of investigation.

Due Process

An employee dismissed from employment shall receive written notice of the reasons for denial or dismissal and have the opportunity to respond to the reasons.



VOYAGE ACADEMY BOARD MEMBER TERMS & ELECTED OFFICERS

Board terms:

1. Courtnie Moore (Board Chair)
 - a. 1st Term: 6-2021 to 6-2024
 - b. 2nd Term: 6-2024 to 6-2027
2. Danielle Pedersen (Vice Chair)
 - a. 1st Term: 8-2020 to 6-2023
 - b. 2nd Term: 6-2023 to 6-2026
3. Janae Howell (Board Member)
 - a. 1st Term: 6-2021 to 6-2024
 - b. 2nd Term: 6-2024 to 6-2027
4. Valerie Hulseley (Board Member)
 - a. 1st Term: 8-2023 to 6-2026
5. Dennis Henry (Board Member)
 - a. 1st Term: 8-2023 to 6-2026
6. Blaire Barker (Board Member)
 - a. 1st Term: 8-2024 to 6-2027