



## VOYAGE ACADEMY BOARD OF DIRECTORS MEETING MINUTES

**Date:** March 12, 2026

**Time:** Public Session from 5:30pm

**Location:** 1891 N. 1500 W., Clinton, UT 84015

### MISSION STATEMENT

Voyage Academy is dedicated to cultivating student growth through Expeditionary Learning. Our mission is to promote responsibility, integrity, and the development of essential life skills, guiding students toward becoming respectful, compassionate, and motivated lifelong learners.

### ATTENDEES

**In Attendance:** Courtnie Moore, Valerie Hulse, Blaire Barker, Danielle Pedersen, Janae Howell

**Excused:** Dennis Henry

**Others in Attendance:** Kami Coleman, Nicole Jones, Roger Simpson, Alisa Phillips, Amy Lefevre, Robert Handy, Angie Laredo, Adam Banner

### AGENDA

#### OPENING BUSINESS

The meeting will formally commence with the call to order and roll call.

*Courtnie Moore called the meeting to order at 5:35PM. Board Members roll called in.*

#### PUBLIC COMMENT

*Courtnie Moore described the board procedures for making public comment.*

*Adam Banner was present for public comment. Adam discussed his concerns with the proposed schedule to the Calendar next year. Adam expressed concern with the decision to increase student time in the classroom setting and felt like it was more important to have kids in the home setting interacting with their family. He expressed a desire to have his concerns considered during the board discussion to approve the scheduled time in the calendar.*

*Courtnie Moore expressed gratitude for expressing his concerns and making public comment. She reinforced the idea that his concerns will be considered when discussing and approving next year's calendar.*

*Interested Board Candidates were introduced during board meeting. Angie Laredo, Robert Handy, Amy Lefevre, Alisa Phillips were all given a chance to share information about themselves and what would make them good candidates to sit on the board.*

\*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

Angie Laredo shared her favorable experiences at Voyage, and her desire to help with growth and process improvement. Angie shared her work history and how she could be an asset with her accounting and business ownership experience.

Robert Handy described his favorable experiences at Voyage as a parent and volunteer. He shared his work history in healthcare and FedEx. Robert has a MBA and feels that this would be advantageous in his role as a board member. He expressed his desire to support the maintenance of the positive environment that exists.

Amy Lefevre shared her work experiences as an author and educator. Amy recently retired from Voyage Academy but would love to maintain a role as an advocate for children and teachers. She expressed a passion for teaching the whole child, including social, emotional and academic components. Amy would love to continue to support Voyage Academy as a board member, because she aligns her practices with the Expeditionary Learning Model and the social/emotional skill development of children and would love to continue to contribute to the success of this school.

Alisa Phillips shared her extensive work experience here at Voyage. She has had a role as a co-teacher, teacher, and Passage Coordinator. Alisa shared that she believes her various roles would allow her to support a variety of perspectives in the school environment. Alisa discussed her intent to retire next school year to help support her family needs, however she expressed her desire to continue to be an influence in the amazing culture, curriculum and the positive experiences held at the school.

Courtne Moore briefly discussed the expectations of board members and allowed the candidates an opportunity to ask questions. There were no questions asked.

---

## REPORTS

### Director Report

Kami discussed the school events and calendaring.

**Upcoming Events:** Pet Parade – April 10, Utah Great Shakeout earthquake drill – April 16 (during morning group time), School Play (Treasure Island) – May 1–2 at Syracuse High School. End-of-year events include Bike-and-Sprint Day (May 20 at Clinton City Park), Yearbook Day (May 20), Field Day (May 21), 6th Grade Celebration (May 21), and the End-of-Year Assembly (May 22).

**Enrollment:** Current projected enrollment for next year is 556 students, slightly below the target range. Marketing efforts are underway, including digital advertising, community events, and outreach to preschools.

**Community and Fundraising:** The Boosterthon fundraiser raised approximately \$34,000, which will go toward the future playground project.

**Staffing:** One staff change is anticipated for next year due to a fourth-grade teacher retiring to spend more time with family.

**Other Updates:** A visit from State Representative Rod Hall was well received, with productive discussions about the school and education issues.

The board assigned responsibilities for the upcoming Director Evaluation categories. Safety: Dennis; Finance: Janae; Communication: Blaire; Development & Management / Community Outreach: Courtnie and Val (shared).

**Timeline:**

- Kami will email last year's evaluation template and a blank version for this year within the next week.
- Kami will complete her sections by April 15.
- Courtnie will compile and share the evaluation with the board by April 17.
- Final feedback will be returned to Courtnie by May 1 in preparation for discussion at the May board meeting.

Danielle Pedersen entered the meeting and roll called in at 6:30PM.

**Committee Reports**

**Finance-** Roger Simpson, Kami Coleman, Courtnie Moore, Janae Howell

Roger summarized the financial report for Voyage Academy. Administration is entering the annual "sprint to the finish," focusing on closing out the current fiscal year while preparing the budget for the next fiscal year. Key work before the May 1 board meeting includes finalizing this year's budget, developing next year's budget, and preparing updates related to salary schedules, employee contracts, and other staffing items.

**Construction Budget Oversight:** The school continues weekly coordination meetings with Stout, Babcock, and Odyssey Partners to review construction progress, change orders, and their impact on the project budget. The construction budget has been reconciled across Stout's construction budget, Odyssey's pro forma, and the school's internal budget to ensure alignment.

**Financial Goals and Metrics:** Leadership is closely monitoring financial metrics to ensure the expansion does not overly impact reserves. Current projections show the school meeting or exceeding key financial targets, including maintaining strong debt service coverage and healthy cash levels. Days cash on hand is projected to remain strong despite planned reserve use for the expansion.

**Reserve Commitment to Expansion:** A new budget category was added to track surplus funds committed to the construction project. Voyage entered the year with strong cash reserves and has allocated over \$5 million in unrestricted funds toward the expansion, with the amount adjusted monthly depending on project needs.

**Bond and Investment Accounts:** Construction costs will primarily be funded through the bond project fund (approximately \$7.7 million), which will be drawn down gradually through the end of construction. These bond accounts are currently earning interest, generating approximately \$46,000 in investment income last month, which helps offset project costs.

\*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

*Overall Financial Outlook: Current projections indicate that Voyage Academy remains in a solid financial position while funding the expansion, with strong reserves, positive financial metrics, and interest earnings providing additional support.*

**Audit Committee-** Courtnie Moore, Janae Howell

*No new information about auditing work.*

**School Safety Committee-** Dennis Henry, Kami Coleman

*Kami discussed mitigating risks that Voyage has taken to keep students safe in regards to extra construction personnel present during the school day. Kami mentioned that Stout has done a good job in honoring the school schedule by working on holidays and off hours as much as possible. Stout has been great at communicating changes and fencing positions. Administration has discussed sharing an email with parents to discuss the safety measures taken to keep students safe.*

**Marketing and Curriculum Committee-** Kami Coleman, Danielle Pedersen, Valerie Hulse, Blaire Barker

*Kami mentioned that Voyage is considering adding a writing curriculum to current curriculum as a supplement.*

**Recognition Committee-** Blaire Barker, Valerie Hulse, Danielle Pedersen

*Bagels were given to staff members as a form of appreciation. Teachers have loved the bagels and appreciate the Bagels with the Board. The board discussed being present when sharing bagels with staff to appreciate their efforts.*

**Development Committee-** Roger Simpson, Kami Coleman, Courtnie Moore, Valerie Hulse, Janae Howell

*Kami discussed that we are still on schedule to open on our projected date.*

**Board Chair Comments-** Courtnie Moore

*No additional comments currently.*

---

## **CLOSED SESSION**

**Purpose:** Discussion of the character, professional competence, or physical or mental health of an individual, pursuant to Utah Code §52-4-205

*Courtnie entertained a motion to enter closed session to discuss the character, professional competence, or physical or mental health of an individual, pursuant to Utah Code §52-4-205.*

*At 6:50 PM, Danielle Pedersen made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a). Valerie Hulse seconded. The Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Blaire Barker, Aye; Valerie Hulse, Aye; Janae Howell, Aye.*

\*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

Janae Howell was excused from the meeting at 7:15PM.

At 7:52 PM, Valerie Hulseley made a motion to exit closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a). Blaire Barker seconded. The Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Blaire Barker, Aye; Valerie Hulseley, Aye.

---

## CONSENT AGENDA ITEMS

### Approval of January 15, 2026, Board Meeting Minutes

Courtnie requested a correction be made to the date on the meeting minutes from 2025 to 2026.

Danielle Pedersen made a motion to approve the above meeting minutes. Valerie Hulseley seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Blaire Barker, Aye; Valerie Hulseley, Aye.

---

## DISCUSSION AND ACTION ITEMS

### Information: Mid-Year Data Review Follow Up

Kami shared an academic update. Upper-grade reading results show strong performance, with solid benchmark achievement and growth across grades 4–6. Current reading levels indicate the school is on track toward the state's third-grade literacy goals, though the state may adjust its benchmark requirements in the future. The school report card shows Voyage performing above the state average in ELA and science and matching the state average in math. Growth scores remain strong, and the school continues to improve each year.

### ACTION: Approval of the Amended 2026-2027 School Year Calendar

The board discussed adjustments to the school bell schedule, considering family needs, student learning patterns, and increased after-school activities. Administration proposed amending the previously approved January 15 calendar to set the 2026–2027 school day schedule as 8:15 a.m.–2:45 p.m. Monday–Thursday, with early-out days from 8:15 a.m.–1:45 p.m. A motion was requested to approve the amended 2026–2027 school calendar with the updated start and end times.

Danielle Pedersen made a motion to approve the Amended 2026-2027 School Year Calendar. Valerie Hulseley seconded the motion. The motion passed unanimously. The votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Valerie Hulseley, Aye; Blaire Barker, Aye.

### ACTION: Rescind Background Check Policy

Kami turned the time over to Nicole to discuss the proposal to Rescind the background check policy, which will now be incorporated in the Background Check and Arrest Reporting Policy.

### ACTION: Approval of Background Check and Arrest Reporting Policy

Kami turned the time over to Nicole to discuss the Background Check and Arrest Reporting Policy. Nicole discussed the purpose behind combining the Background Check Policy and the Arrest Reporting Policy as they align procedures. The need to implement the Arrest Reporting

\*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

Policy to be inclusive of non-licensed teachers, contractors, board members, and volunteers was added.

Valerie Hulsey made a motion to rescind the Background Check Policy and approve the Background Check and Arrest Reporting Policy. Blaire seconded the motion. The motion passed unanimously. The votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Valerie Hulsey, Aye; Blaire Barker, Aye.

---

### **ACTION: Board Member Terms, Roles and Elected Officers**

The board reviewed the four prospective board members: Angie Laredo, Robert Handy, Amy Lefevre, and Alisa Phillips. Following discussion, the board approved appointing all four candidates to the Voyage Academy Board for three-year terms from June 2026 through June 2029.

The board also reviewed current member terms. Dennis Henry will complete his first term and will not be returning, and Blaire Barker will conclude her service early on June 20, 2026. Based on Board approval, Valerie Hulsey agreed to serve a second three-year term (June 2026–June 2029).

Blaire Barker made a motion to invite and elect Angie Laredo, Robert Handy, Amy Lefevre, and Alisa Phillips as board members effective 6-26 to 6-29, and continue Valerie Hulsey's appointment for a second three-year term effective 6-26 to 6-29. Danielle Pedersen seconded the motion. The motion passed unanimously. The votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Valerie Hulsey, Aye; Blaire Barker, Aye.

Board officer roles and positions will be reviewed and finalized at the May board meeting once new members join.

---

## **CALENDARING**

**The next Board Meeting is scheduled for May 14, 2026.**

A Special Board Meeting will be held April 9<sup>th</sup> to approve a new RFP for speech services as the current contract is expected to exceed \$100,000 due to increased student speech IEP needs.

---

## **ADJOURNMENT**

**The meeting will adjourn upon completion of all agenda items.**

Courtnie Moore entertained a motion to adjourn the meeting at 8:02 PM.

Blaire Barker made a motion to adjourn the meeting. Danielle Pedersen seconded the motion. The motion passed unanimously. The votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Valerie Hulsey, Aye; Blaire Barker, Aye.



**Voyage Academy**  
**Board of Directors Closed Session Statement**

Meeting Date: March 12, 2026  
Location: 1891 N. 1500 W.,  
Clinton, UT 84015

**Closed Session Sworn Statement:**

At a duly noticed public meeting held on the date listed above, the board of directors for Voyage Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-1(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed electronically on the 12<sup>th</sup> DAY OF March 2026.

Courtnie Moore

Board Chair