



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
March 17, 2026 at 11:00 AM

AGENDA

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

CONFLICT OF INTEREST DISCLOSURE

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meet link
<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile
+13462487799,,88279631170# US (Houston)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

As indicated in our Commission Policies and Procedures, the following applies:

The purpose of the San Juan County Commission meeting is to conduct county business in a public setting, as provided by law. We truly value and welcome public comment, as it gives citizens an important opportunity to share ideas, concerns, and suggestions that help strengthen our county.

To ensure everyone has a fair opportunity to speak, comments are limited to three minutes and should focus on county programs and operations. Objective criticism is welcome; however, complaints about specific county personnel or private individuals will not be permitted.

Please understand that public comment is not a debate or question-and-answer session, and an immediate response from the Commission should not be expected.

If you would like more information or further discussion, a member of our staff will be happy to assist you to set up a follow-up meeting. We appreciate your participation and your willingness to be involved in your county government.

CONSENT AGENDA (Routine Matters) Lori Maughan, Commission Chair

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

- [1.](#) Approval of \$30,133.33 in Small Purchases; \$12,500 on Keynote Speaker Engagement, \$1,263 on Print and Radio Advertising Promoting, \$5,000 Event Planning, Marketing, and On-Site Coordination for the Economic Development, \$5,000 on Annual Platform Fee for the Records Office, \$1,278.83 on Support Assembly and \$5,091.50 on MVP Coolant Exchanger for the Road Department.
- [2.](#) Approval of the March 3, 2026 Commission Meeting Minutes.
- [3.](#) Approval of the Check Registers February 21 to March 6, 2026.
- [4.](#) Ratification of the Letter of Support for the Honorable Congressman Mike Kennedy, M.D. to Support the Town of Bluff's Application for Community Project Funding to Refurbish the Historic Old Bluff Elementary School.
- [5.](#) Ratification of the Letter of Support for Monticello's City Request for Funding Phase 1 Reservoir Purchase as Part of their Water Storage Expansion Project.
- [6.](#) Approval of the City/Town Appointments for the San Juan County Economic Development Board for Kaeden Kulow representing Monticello City, Ben Muhlestein representing Blanding City, and Stephen "Britt" Hornsby for the Town of Bluff.
- [7.](#) Approval of the Appointments of LaMarr Walker and Brett Peterson to Serve 4-Year Terms on the Eastland Special Service District.
- [8.](#) Approval of the Appointment of Erin Nelson Representing the Town of Bluff on the San Juan County Tourism Tax Advisory Board.

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

- [9.](#) Treasury Report Discussion. Lyman Duncan, Clerk/Auditor
- [10.](#) Potential Closure of Det. 1, 118th Transportation Company Armory in Blanding, Utah Discussion.

BUSINESS/ACTION

- [11.](#) Consideration and Approval of the Letter of Support for the Bureau of Land Management Monticello Field Offices OHV Trail Maintenance and Access Enhancement Proposal. Bureau of Land Management Representative
- [12.](#) Consideration and Approval of the Chip Seal Oil Purchase. TJ Adair, Road Superintendent
- [13.](#) Consideration and Approval of the Dust Suppressant Purchase. TJ Adair, Road Superintendent

- [14.](#) Consideration and Approval of the Two Water Tankers Purchase. TJ Adair, Road Superintendent
- [15.](#) Consideration and Approval of the Standard Service Provider Agreement with Blackbridge Consulting, LLC, and San Juan County, to act as the Wildcat MicroFund Business Support Coordinator. Mack McDonald, County Administrator
- [16.](#) Consideration and Approval of the Participation in the New National Opioids Six Remnant Defendants (Associated Pharmacies, Inc. (and American Associated Pharmacies), JM Smith Corporation, Morris and Dickson Co. LLC, Louisiana Wholesale Drug Company, Inc., North Carolina Mutual Wholesale Drug Company, Inc., and United Natural Foods, Inc.) Agreement and a Combined Subdivision Participation and Release Form. Mack McDonald, County Administrator

COMMISSION REPORTS

ADJOURNMENT

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**



117 S Main, Monticello, UT 84535

PO Deliver To: San Juan County Economic Development Department

Attn: Talia Hansen

117 S Main St

Monticello, UT 84535

Purchase Order Number:: 2026-03-TPG

PO Date:: 03/05/2026

Vendor Name: TPG Productions, LLC

Department: Economic Development

Purchase Order

Product ID	Quantity	Description	Unit Price	Amount
1041 923 825	1	Keynote speaker engagement for the San Juan County Business Basecamp Conference and Expo. The service includes the appearance and keynote presentation by Steven Sharp Nelson of The Piano Guys for the conference program.	12,500 USD	12,500 USD

Sub Total: 12,500.00 USD **Tax:** Freight: **Total Due:** 12,500 USD

Purchase Validation

Steven Sharp Nelson is exclusively represented by TPG Productions, LLC for speaking engagements. Comparable quotes are not available; this is a single-source purchase. This is also a one time event.

Initiator Name: Talia Hansen

Approved by /s/Mack McDonald



117 S Main, Monticello, UT 84535

PO Deliver To: San Juan County Economic Development Department

Attn: Talia Hansen

117 S Main St

Monticello, UT 84535

Purchase Order Number:: 2026-02-28-SJR

PO Date:: 03/05/2026

Vendor Name: SJR Media

Department: San Juan County - Economic Development Dept.

Purchase Order

Product ID	Quantity	Description	Unit Price	Amount
Advertising and Promotion	1	Print and radio advertising promoting the San Juan County Business Basecamp event.	1,263 USD	1,263 USD

Sub Total: 1,263.00 USD **Tax:** 0 USD **Freight:** **Total Due:** 1,263 USD

Purchase Validation

Advertising services to promote the San Juan County Business Basecamp event and increase community awareness and participation.

Initiator Name: Talia Hansen

Approved by /s/Mack McDonald



117 S Main, Monticello, UT 84535

PO Deliver To: San Juan County Economic Development Department

Attn: Talia Hansen

117 S Main St

Monticello, UT 84535

Purchase Order Number:: 20011

PO Date:: 03/05/2026

Vendor Name: Alisa Scott

Department: Economic Development

Purchase Order

Product ID	Quantity	Description	Unit Price	Amount
Event Management	1	Event planning, marketing, and on-site coordination for the San Juan County Business Basecamp conference.	5,000 USD	5,000 USD

Sub Total: 5,000.00 USD Tax: Freight: **Total Due: 5,000 USD**

Purchase Validation

Event planning, marketing, and on-site coordination services to support the San Juan County Business Basecamp conference.

Initiator Name: Talia Hansen

Approved by /s/Mack McDonald



117 S Main, Monticello, UT 84535

PO Deliver To: Medici Land Governance, Inc
123 E 35th St
New York, NY 10016

Purchase Order Number:: 10057

PO Date:: 02/27/2026

Vendor Name: Medici Land Governance, Inc.
Department: Recorder

Purchase Order

Product ID	Quantity	Description	Unit Price	Amount
Service- SANJ	1	Annual Platform Fee- SOW Dated Feb. 03, 2026	5,000 USD	5,000 USD

Sub Total: 5,000.00 USD **Tax:** Freight: **Total Due: 5,000 USD**

Purchase Validation

This is the initial set up fee for Medici as we talked about. Medici will be providing a search website of recorded documents for the public to access. Medici will also provide trained AI technology that will auto-index all recorded documents, saving the recorder's office hundreds of paid man-hours.

Initiator Name: Cindi Holyoak
Approved by /s/Mack McDonald



1097 HWY 3 / DURANGO, CO 81301
(970) 247-0522 / FAX (970) 247-9721

EQUIPMENT COMPANY

Branches

Logan, UT Clifton, CO Spanish Fork, UT
Cedar City, UT Salt Lake City, UT Rock Springs, WY

SOLD TO Delivery Method: Email
094700 SAN JUAN COUNTY-UTAH RD DEPT
ATTN: MARTHA
885 E CENTER STREET
PO BOX 188
MONTICELLO, UT 84535

SHIP TO
SAN JAUN COUNTY-UTAH ROAD
1157 SOUTH MAIN ST
BLANDING, UT 84511

Sold By: JR PO #: 580SK JJG0174061 Date: 3/03/26 QUOTE QD01434
Ship By: Tax #: GOVERNMENT 12:51:20 Open

Tax	D	Qty	Description	Price	Amount
			PARTS SALES CTR		
ED		1	CAS 84585623	SUPPORT ASS	1278.83
ED		1	CAS 90500580	BELT	58.59
			** TOTAL PARTS SALES CTR		1337.42
			PARTS FREIGHT		
ED			DROP SHIP CHARGES		15.00
ED			INCOMING FREIGHT		200.75
			** TOTAL PARTS FREIGHT		215.75

ALL RETURNED PARTS ARE SUBJECT TO A 25% RESTOCKING FEE.
ELECTRICAL PARTS ARE NON RETURNABLE. SPECIAL ORDERED PARTS
WILL INCUR RETURN FREIGHT CHARGES AND MAY OR MAY NOT BE RETURNABLE.
RETURNED PARTS MUST BE IN THE ORIGINAL UNOPENED BOX OR CONTAINER.
NO RETURNS WILL BE ACCEPTED AFTER 30 DAYS. AND MUST HAVE COPY OF ORIGINAL INVOICE.

PRICES SUBJECT TO CHANGE

** SUBTOTAL 1553.17

X _____ Charge Sale

Phone: (435) 587-3230

PAY THIS
AMOUNT



\$1553.17

San Juan County
 117 So Main Street
 Monticello, UT 84535
 Ph: 435-587-3225



Purchase From
 Brantley Distributing, LLC State Contracted
 2214 Sanford Dr #3
 Grand Junction, CO 81505

Deliver To
 San Juan County Road Dept
 885 East Center
 Monticello, UT 84535

Purchase Order
 P. O. No#
 Date 2/26/2026
 Your Ref#
 Our Ref#
 Credit Terms Cash

Attention To :

Attention To :

Product ID	Description	Quantity	Unit Price	Amount
E101-2378	MVP Coolant Exchanger	2	\$2,545.75	\$5,091.50
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Approved: _____
 Department Head: 
 County Admin: 

Sub Total	\$5,091.50
Tax	Exempt
Freight	
Invoice Total	\$5,091.50
Amount Paid	
Balance Due	\$5,091.50

Terms and Conditions:



BRANTLEY DISTRIBUTING, LLC
www.brantleybg.com

Brantley Distributing
2214 Sanford Dr. # 3
Grand Junction, CO 81505
970 241-8678
www.brantleybg.com
Email: billing@brantleybg.com

QUOTE

Quote No.: QT0000238	Quote Date: 26 Feb 26	Required Date: 03 Mar 26
Sales Rep: Steve	Terms: Net 30 Days from INVOICE DATE	Total Pcs: 2

Bill-To: San Juan Co. Road Dept. - Monticello
P.O. Box 188
Monticello, Utah
United States
84535

Ship-To: San Juan Co. Road Dept. - Monticello
835 E Highway 491
Monticello, Utah
United States
84535-8051

Product	Description	Var	Qty	Price	Total
E101-2378	MVP Coolant Exchanger		2	2545.75	5091.50

TOTAL \$5091.50

All Values in US Dollars

MVP

COOLANT EXCHANGER

Improve shop productivity with the
BG MVP2 Coolant Exchanger

Universal

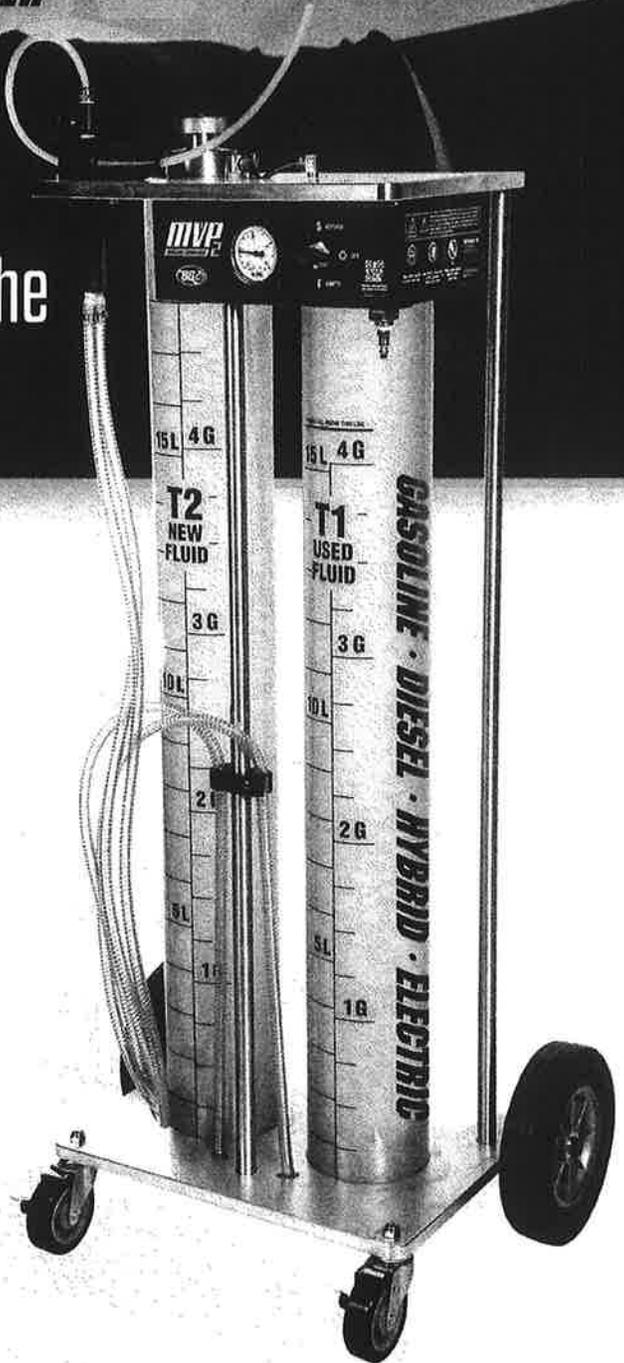
- Multi-vehicle platform, compatible for use on any vehicle with a coolant system, including gasoline, diesel, hybrid, electric
- Two cone adaptors will fit most vehicles
- Adjustable tube means no guessing on tube length

Convenient

- No disconnecting and reconnecting between the engine and the machine
- Handheld dispenser controls the entire service at the vehicle
- 360-degree view of fluid levels

Simple

- Intuitive operation with handheld dispenser
- Two lines run to the dispenser, so no intermixing of new/used fluid
- Move seamlessly from one reservoir to the next
- No pumps or impellers to replace



PN E101-2378







BOARD OF COMMISSIONERS MEETING
 117 South Main Street, Monticello, Utah 84535. Commission Chambers
 March 03, 2026 at 11:00 AM

MINUTES

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AUDIO: <https://www.utah.gov/pmn/files/1401407.mp3>

VIDEO: <https://www.youtube.com/watch?v=AgV0I6ev34Q>

CALL TO ORDER

Time Stamp 0:00:01 (audio) & 0:01:57 (video)

Commission Chair Lori Maughan called the meeting to order at 11:00 am.

ROLL CALL

Time Stamp 0:00:07 (audio) & 0:02:03 (video)

Commission Chair Maughan called for attendance:

PRESENT

Lori Maughan, Commission Chair
 Jamie Harvey, Commission Vice-Chair
 Silvia Stubbs, Commissioner

STAFF

Mack McDonald, County Administrative Officer
 Lyman W. Duncan, Clerk/Auditor
 Jens Nielson, Deputy County Attorney

INVOCATION

Time Stamp 0:00:27 (audio) & 0:02:23 (video)

Lyman W. Duncan, resident of Monticello, offered the invocation to open the meeting.

PLEDGE OF ALLEGIANCE

Time Stamp 0:01:25 (audio) & 0:0:3:21 (video)

Silvia Stubbs, resident of Blanding, led the audience in reciting the Pledge of Allegiance.

CONFLICT OF INTEREST DISCLOSURE

Time Stamp 0:01:52 (audio) & 0:03:48 (video)

Commission Chair Maughan polled each commissioner for any conflicts of interest with today's commission agenda. Each commissioner affirmed they did not have any conflicts of interest with today's commission agenda.

PUBLIC COMMENT

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If you would like more information or further discussion, a member of our staff will be happy to assist you in setting up a follow-up meeting. We appreciate your participation and your willingness to be involved in your county government.

Time Stamp 0:02:32 (audio) & 0:04:28 (video)

Commission Chair Maughan opened the commission meeting for public comments:

Marjorie Haun-Storland, resident of La Sal, offered her public comments, mostly focusing on protecting the rights of the individual and transparency in government functions. She requested better and timelier GRAMA request fulfillment, and is concerned with perceived nepotism among elected officials, family members, and friends

CONSENT AGENDA (Routine Matters) Lori Maughan, Commission Chair

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Time Stamp 0:06:47 (audio) & 0:08:43 (video)

Commission Chair Maughan presented the consent agenda for the commission to review and approve:

Motion made by Commissioner Stubbs, Seconded by Commission Chair Maughan.

Voting Yea: Commission Chair Maughan, Commissioner Stubbs

1. Approval of \$18,589.27 in Small Purchases; \$6,585 on Sapphire Infusion IV Pump for the Emergency Medical Services, \$1,299.44 on Phoenix End Protector Front Mounted Set, \$1,569 on Turbo, \$1,129.14 on Pipe Exhaust and \$3,176 on Rammer with Honda GX100 for the Road Department, \$4,830.69 on 24 Locking Device Key Panel Clear Door for the Sheriff's Department
2. Approval of February 17, 2026, Commission Work Session Meeting Minutes
3. Approval of February 17, 2026, Commission Meeting Minutes
4. Approval of the Check Register for January 17th through February 20th, 2026
5. Approval of the Purchase of the Election and Systems ExpressVote Machine Funded by the State of Utah
6. Ratification of February 17, 2026, Letter of Support for the SPEAR Grant Application Submittal
7. Ratification of the February 19, 2026, Letter to the Utah Governor and National Guard Requesting to Keep the Det.1, 118th Transportation Company Armory Open in San Juan County
8. Ratification of the Letter of Support for Utah Navajo Health System's Application for the Child Abuse Prevention Grant
9. Approval of the Memorandum of Understanding Termination Date Change between San Juan County and Root for Kids from May 31, 2026, to February 28, 2027
10. Approval of a Technology Grant between the Department of Cultural and Community Engagement, State Library Division and San Juan County

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

11. Presentation of the 2025 Q4 Balance Sheet & 2025 Q4 Budget to Actual Financial Statements

Time Stamp 0:09:13 (audio) & 0:11:08 (video)

Lyman W. Duncan, Clerk/Auditor presented December 31, 2025, quarterly financials (balance sheet) for the commission to review. Commission Chair Maughan asked for the financial/revenue statement for the same period to be presented in the next commission meeting.

12. Discussion of the Agreement for Legal Services between The Utah Association of Counties and San Juan County. Mitchell Maughan, County Attorney

Time Stamp 0:22:23 (audio) & 0:24:19 (video)

Jens Nielson, Deputy County Attorney, presented the contract with Utah Association of Counties (UAC) for additional legal services for the commission to review and approve. Jens felt the county attorney's office could handle additional cases and the extra help from UAC may not be necessary.

BUSINESS/ACTION

13. Consideration and Approval of the Cooperative Agreement between the Utah Division of Forestry, Fire and State Lands and San Juan County. Ryan McArthur, San Juan County Fire Warden

Time Stamp 0:42:30 (audio) & 0:44:26 (video)

Ryan McArthur, San Juan County Fire Warden, presented the State of Utah cooperative agreement for the commission to review and approve. The contract is for five years.

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

14. Consideration and Approval to Purchase Culverts for the Road Department. Todd Adair, Road Superintendent

Time Stamp 0:43:47 (audio) & 0:45:43 (video)

TJ Adair, Road Superintendent, presented the road culvert purchase for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

15. Consideration and Approval of Letter of Support for Ride with Respect's Recreational Trails Program Grant Application. Nick Sandberg, Public Lands Coordinator

Time Stamp 0:48:02 (audio) & 0:49:58 (video)

Nick Sandberg, Public Lands Coordinator, presented the Letter of Support for Ride with Respect's Recreational Trails Program Grant Application for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

16. Consideration and Approval of the Memorandum of Understanding between the Utah Public Lands Policy Coordinating Office and San Juan County for the Purpose of Gathering Estray Livestock. Lehi Lacy, County Sheriff

Time Stamp 0:50:04 (audio) & 0:52:00 (video)

Mack McDonald, County Administrator, presented the Memorandum of Understanding (MOU) with the Utah Public Lands Policy Coordinating Office (PLPCO) for the commission to review and approve. PLPCO will reimburse the Sheriff's Office for their livestock gathering efforts on public lands.

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

17. Consideration and Approval of the Cooperative Law Enforcement Agreement between the United States Department of Agriculture, Forest Service, Manti-La Sal National Forest and San Juan County to Enhance State and Local Law. Lehi Lacy, County Sheriff

Time Stamp 0:52:05 (audio) & 0:54:01 (video)

Mack McDonald, County Administrator, presented the Cooperative Law Enforcement Agreement with the Forest Service for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

18. Consideration and Approval of the State of Utah Contract between the Utah Department of Environmental Quality and San Juan County to Assist the Division of Drinking Water with testing. Mike Moulton, Public Health Interim Director

Time Stamp 0:54:52 (audio) & 0:56:48 (video)

Dennis Shumway, County Environmental Services Manager, presented the State of Utah Environmental Quality to Assist with Drinking Water Testing contract for the commission to review and approve:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

19. Consideration and Approval of an Electric Service Agreement between Empire Electric Association and San Juan County for the Purchase Electric Power and Energy supplies for the Public Safety Building. Sam Long, Facilities Maintenance Director

Time Stamp 1:02:24 (audio) & 1:04:20 (video)

Mack McDonald, County Administrator, presented the Electric Service Agreement with Empire Electric for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

20. Consideration and Approval of a Memorandum of Understanding Related to the Recipients Chosen for the 2026 Rural County Grant Program. Talia Hansen, Economic Development Manager

Time Stamp 1:08:50 (audio) & 1:10:46 (video)

Talia Hansen, Economic Development Manager, presented the Memorandum of Understanding (MOU) to the awarded recipients for the 2026 Rural County Grant program for the commission to review and approve:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

21. Consideration and Approval of a Letter of Support for ProgramEarth Climate Smart Community Initiative Grant Application. Talia Hansen, Economic Development Director

Time Stamp 1:14:13 (audio) & 1:16:09 (video)

Talia Hansen, Economic Development Manager, presented the Letter of Support for the ProgramEarth Climate Smart Community Initiative Grant Application for the commission to review and approve:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

22. Consideration and Approval of the Memorandum of Understanding between San Juan County and Craft Lake City for Services Associated with the 2026 Business Basecamp Conference. Talia Hansen, Economic Development Manager

Time Stamp 1:16:10 (audio) & 1:18:06 (video)

Talia Hansen, Economic Development Manager, presented the Memorandum of Understanding (MOU) with Craft Lake City for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

23. Consideration and Approval of the Event Photography & Documentation Consultant Contract with Toniee M. Lewis. Talia Hansen, Economic Development Director

Time Stamp 1:17:04 (audio) & 1:19:00 (video)

Talia Hansen, Economic Development Manager, presented the consultant contract with Toniee M. Lewis for the commission to review and approve. The contract will be funded by the Upward Mobility Grant, and the documentation packet will be presented to the federal government as proof of the grant progress.

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

24. Consideration and Approval of the Standard Service Provider Contract between San Juan County and Martha Saggboy as the Navajo (Diné Bizaad) Language Translation & Interpretation Consultant. Talia Hansen, Economic Development Manager

Time Stamp 1:18:25 (audio) & 1:20:21 (video)

Talia Hansen, Economic Development Manager, presented the service provider contract with Martha Saggboy as the Navajo (Dine' Bizaad) Translator for the commission to review and approve. Martha will interpret in Dine' Bizaad, materials and meetings for the economic development department.

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

25. Consideration and Approval of the Standard Service Provider Contract between San Juan County and Layne Deeter as a Graphic Design and Outreach Materials Consultant. Talia Hansen, Economic Development Manager

Time Stamp 1:21:42 (audio) & 1:23:38 (video)

Talia Hansen, Economic Development Manager, presented the contract with Layne Deeter, Graphic Design Consultant, for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

26. Consideration and Approval of a Notice of Award to Blackbridge Consulting Inc for the Wildcat MicroFund Business Support Coordinator Services. Mack McDonald, County Administrator

Time Stamp 1:04:49 (audio) & 1:06:46 (video)

Mack McDonald presented the contract with Blackridge Consulting for Wildcat MicroFund Business Support Coordinator Services for the commission to review and approve:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

27. Consideration and Approval of the Federal Aviation Administration Grant Request for funding the 2026 Cal Black Airport Taxilane and Access Road Upgrades. Mack McDonald, County Administrator

Time Stamp 1:25:06 (audio) & 1:27:02 (video)

Mack McDonald, County Administrator, presented the 2026 Cal Black Airport Taxi Lane & Access Road upgrades contract for the commission to review and approve:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.

Voting Yea: Commissioner Vice-Chair Harvey, Commissioner Stubbs

28. Consideration and Approval of the Fee Compensation Agreement between Monticello City Justice Courts and San Juan County for Prosecution Services. Mitchell Maughan, County Attorney

Time Stamp 1:32:20 (audio & video)

Jens Nielson, Deputy County Attorney, presented the Fee Compensation agreement with the City of Monticello for the commission to review and approve. The agreement is related to the merger of the County Justice Court and Monticello City Justice Court.

Motion to Postpone:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commission Chair Maughan.

Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Nay:

Commissioner Stubbs

29. CONSIDERATION AND APPROVAL OF A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SAN JUAN COUNTY, STATE OF UTAH, ADOPTING RULES OF ORDER AND PROCEDURE PURSUANT TO UTAH CODE ANNOTATED §17-64-203 AND SECTION 17-64-305. Mitch Maughan, County Attorney

Time Stamp 1:40:46 (audio) & 1:42:42 (video)

Jens Nielson, Deputy County Attorney, presented the Resolution Adopting Rules of Order and Procedure for the commission to review and approve. Jens felt the Resolution Adopting Rules of Order and Procedure was appropriate to approve & sign, he felt the only changes remaining were stylistic. There was discussion on which document was the correct "working draft," and whether the document was "ready" to be voted on.

Motion to Postpone the vote on the document to April 7, 2026, with a work session on March 17, 2026,

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

COMMISSION REPORTS

Time Stamp 2:11:30 (audio) & 2:13:26 (video)

Commissioner Harvey spoke about the proposed UDOT bike trail feasibility plan; the trail will run from Bluff to Montezuma Creek. The UDOT engineering staff will meet with the BikeUtah.org and community supporters this coming Friday at the Dine' Professional Building in Montezuma Creek. He will ask UDOT if they might consider extending the bike trail east to Aneth. The residents are grateful for the newly constructed UDOT "roundabout" in Montezuma Creek. He also spoke about the suicide prevention radio ads which were aired on K-Rock at 92.7, he feels the need for families to re-connect again and have tough conversations about life's daily challenges.

Commissioner Stubbs has been busy with the legislature and developing connections with those who fund projects for the county. She also spoke about the lack of housing within the county, stating the schools need students, and she will work to improve the housing issue. She is hopeful that grants might be awarded to the county for "shovel ready" projects. Commissioner Stubbs said the 8-County Coalition is working well together and has several key projects they are working on. She asked the 8-County Coalition for their help in building a post office in Spanish Valley. She is concerned that the legislators are passing bills without determining the impacts upon local communities, specifically, the senior center meals program.

Commissioner Maughan spoke about attending the NACO conference and was grateful for the information she learned while there. The BOE training for commissioners and clerks is scheduled in Moab for July 29-30th.

EXECUTIVE SESSION

30. The Board of San Juan County Commissioners can call a Closed Meeting at Any Time During the Regular Session, if Necessary, for Reasons Permitted Under UCA 52-4-205.

Time Stamp 2:34:14 (audio) & 2:36:10 (video)

Motion to enter Executive Session:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

ADJOURNMENT**Time 1:51 pm.**

Meeting ended after commission exited the executive session.

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____

**San Juan County
Check Register
All Bank Accounts - 02/21/2026 to 03/06/2026**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Amazon Capital Services	136119	1DPG-XRF7-LPC	02/24/2026	02/26/2026	53.97	Account #A2V7QM9FKNUPWE	214412250 - Equipment Operation	
Amazon Capital Services	136119	1NPY-H9X1-3NT	02/24/2026	02/26/2026	42.24	Account #A2V7QM9FKNUPWE	214412250 - Equipment Operation	
					\$96.21			
Amazon Capital Services	136176	1HJG-MHTC-31R	03/03/2026	03/05/2026	59.31	Account #A2V7QM9FKNUPWE	214412250 - Equipment Operation	
					\$155.52			
Amerigas Propane LP	136120	3186928334	02/26/2026	02/26/2026	86.56	Account #200752247	156440270 - Utilities	
Amerigas Propane LP	136177	3187107993	03/05/2026	03/05/2026	52.73	Account #200752247	156440270 - Utilities	
					\$139.29			
Anahita Rising LLC	136178	AR03052026	03/05/2026	03/05/2026	7,857.00	SJC 2026 Business Basecamp	104192950 - Econ Dev Expense Reimb	
					\$7,857.00			
Andrews, Katie	136179	KAndrews022820	03/05/2026	03/05/2026	28.00	Interfacility transfer BMH to Mercy Medical Center	264350230 - Travel Expense	
					\$28.00			
Asbury, Wayne	136121	2026-02-Rent-00	02/26/2026	02/26/2026	100.00	Jan and Feb Late Fees	104665310 - SJC Homeless Profession	
Asbury, Wayne	136121	2026-02-Rent-00	02/26/2026	02/26/2026	1,000.00	February 2026 Rent	104665310 - SJC Homeless Profession	
Asbury, Wayne	136121	2026-02-Rent-00	02/26/2026	02/26/2026	1,000.00	January 2026 Rent	104665310 - SJC Homeless Profession	
					\$2,100.00			
					\$2,100.00			
Atlas Scale Co. Inc.	136122	4700	02/23/2026	02/26/2026	1,175.00	Contract labor and mileage	574424310 - Professional and Technica	
					\$1,175.00			
Badback, Cindy	136180	CBadback030420	03/05/2026	03/05/2026	116.54	Coordination Mtg with ONNHRC	104173310 - Elections Professional an	
					\$116.54			
Badback, Jeanette	136181	JBadback	03/05/2026	03/05/2026	75.00	Coordination Mtg with ONNHHC	104173310 - Elections Professional an	
					\$75.00			
Benally, Rebecca M	136182	RBenaRmb02262	03/03/2026	03/05/2026	134.00	Utah Conference on Traditional Tobacco Travel Rei	255065.230 - Tobacco Comprehensive	
					\$134.00			
Bishop Lifting	136183	PSI00496857	03/03/2026	03/05/2026	152.76	Customer #108062	214412250 - Equipment Operation	
Bishop Lifting	136183	PSI00496890	03/03/2026	03/05/2026	1,632.50	Customer #108062	214412250 - Equipment Operation	
					\$1,785.26			
					\$1,785.26			
Blanding City	136123	501640001_0225	02/26/2026	02/26/2026	699.66	Account #501640001	156120270 - Utilities	
Blanding City	136123	501683003_0225	02/26/2026	02/26/2026	833.17	Account #504683003	156220270 - Utilities	
Blanding City	136123	551750001_0225	02/26/2026	02/26/2026	207.15	Account #551750001	156720270 - Utilites	
Blanding City	136123	551751001_0225	02/26/2026	02/26/2026	124.79	Account #551751001	156860270 - Utilites	
Blanding City	136123	553343140_0225	02/26/2026	02/26/2026	129.87	Account #553343140	156060270 - Utilities	
					\$1,994.64			
					\$1,994.64			
Bleggi, Kelly	136124	KBlegRmb02192	02/26/2026	02/26/2026	99.00	Utah Asphalt Pavement Association Conference Tra	214414330 - Employee Education	
					\$99.00			
Blue Mountain Foods	136125	02-795089	02/24/2026	02/26/2026	9.38	Account San Juan County	104230480 - Jail Kitchen Food	
Blue Mountain Foods	136125	03-854782	02/25/2026	02/26/2026	71.87	Account Jail	104230480 - Jail Kitchen Food	
					\$81.25			

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All Bank Accounts - 02/21/2026 to 03/06/2026**

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Blue Mountain Foods	136184	01 1014107	02/27/2026	03/05/2026	72.80	Account Seniors - Monticello	104678323 - Home Deliv Meals - Monti	
Blue Mountain Foods	136184	01 1014107	02/27/2026	03/05/2026	72.81	Account Seniors - Monticello	104677323 - Congregate Meals - Monti	
Blue Mountain Foods	136184	01-1008777	02/27/2026	03/05/2026	48.71	Account San Juan County	104134480 - Personnel Special Depart	
Blue Mountain Foods	136184	01-1013189	02/27/2026	03/05/2026	61.07	Account San Juan County	104134480 - Personnel Special Depart	
Blue Mountain Foods	136184	01-1018139	02/26/2026	03/05/2026	41.50	Account Seniors - Monticello	104677323 - Congregate Meals - Monti	
Blue Mountain Foods	136184	01-1021267	02/27/2026	03/05/2026	15.35	Account Jail	104230480 - Jail Kitchen Food	
Blue Mountain Foods	136184	01-1022109	02/27/2026	03/05/2026	15.96	Account Jail	104230480 - Jail Kitchen Food	
Blue Mountain Foods	136184	01-1022134	02/27/2026	03/05/2026	3.99	Account Jail	104230480 - Jail Kitchen Food	
Blue Mountain Foods	136184	02-795923	02/26/2026	03/05/2026	36.51	Account Seniors - Monticello	104678323 - Home Deliv Meals - Monti	
Blue Mountain Foods	136184	02-796290	02/26/2026	03/05/2026	68.04	Account Seniors - Monticello	104677323 - Congregate Meals - Monti	
Blue Mountain Foods	136184	02-796290	02/26/2026	03/05/2026	68.04	Account Seniors - Monticello	104678323 - Home Deliv Meals - Monti	
Blue Mountain Foods	136184	02-801924	03/05/2026	03/05/2026	33.08	Account San Juan County	104230480 - Jail Kitchen Food	
Blue Mountain Foods	136184	03 661081	03/05/2026	03/05/2026	235.34	Account Jail	274230350 - Inmate Commissary Expe	
Blue Mountain Foods	136184	03 851777	02/27/2026	03/05/2026	9.95	Account Seniors - Monticello	104677323 - Congregate Meals - Monti	
					\$783.15			
					\$864.40			
Bluff Water Works	136126	SDI-33641_0203	02/26/2026	02/26/2026	35.00	Metered Water	156440270 - Utilities	
					\$35.00			
Bound Tree Medical LLC	136185	86116436	03/03/2026	03/05/2026	941.24	Account #114364	264350610 - Miscellaneous Supplies	
Bound Tree Medical LLC	136185	86119809	03/05/2026	03/05/2026	346.53	Account #114364	264350610 - Miscellaneous Supplies	
Bound Tree Medical LLC	136185	86119810	03/05/2026	03/05/2026	682.83	Account #114364	264350610 - Miscellaneous Supplies	
					\$1,970.60			
					\$1,970.60			
Bradford Tire LLC	136186	80694	02/27/2026	03/05/2026	112.49	223561EX Oil Change	104210620 - Sheriff Miscellaneous Ser	
					\$112.49			
Brand Revolt	136127	2014698	02/23/2026	02/26/2026	15,225.00	Social Media, Email Marketing, Newsletters, PR, Lo	104193920 - Visitor Serv Grants	
					\$15,225.00			
Brantley Distributing LLC	136128	26289350	02/26/2026	02/26/2026	893.70	Customer #14560	214412250 - Equipment Operation	
					\$893.70			
CAHC - Comfort at Home Care LLC	136187	346	03/05/2026	03/05/2026	292.24	Respite Care, Homemaking/Housekeeping, Compa	104684615 - Respite Contracts	
CAHC - Comfort at Home Care LLC	136187	346	03/05/2026	03/05/2026	5,196.00	Respite Care, Homemaking/Housekeeping, Compa	104679615 - State Alt Contracts	
					\$5,488.24			
					\$5,488.24			
Chatelain, Crystal	136188	601	03/05/2026	03/05/2026	247.20	Medical Transportation	104672610 - Acc Trans Miscellaneous	
Chatelain, Crystal	136188	602	03/05/2026	03/05/2026	212.80	Medical Transportation	104672610 - Acc Trans Miscellaneous	
					\$460.00			
					\$460.00			
Cintas Corporation	136129	4260451516	02/24/2026	02/26/2026	72.16	Customer #13213559	214414140 - Other Employee Benefits	
Cintas Corporation	136189	4261224654	03/03/2026	03/05/2026	72.16	Customer #13213559	214414140 - Other Employee Benefits	
					\$144.32			
Clark, Sharmayne	136190	SClarkSC22026	03/05/2026	03/05/2026	560.00	Home Services	104679615 - State Alt Contracts	
					\$560.00			
Coleman, Corey	136191	CColeRMB02202	03/05/2026	03/05/2026	538.20	St George Lodging Reimbursement	104114230 - Plan/Zone Travel Expense	
					\$538.20			

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Collins, Catherine	136192	CCollins22026	03/05/2026	03/05/2026	560.00	Home Services	104679615 - State Alt Contracts	
					\$560.00			
Cordova, Sergio	136130	SCordRmb02192	02/26/2026	02/26/2026	99.00	Utah Asphalt & Pavement Association Conference T	214414330 - Employee Education	
					\$99.00			
Cressler, Clancy	136193	461R26	03/03/2026	03/05/2026	200.00	Boot Allowance	214414480 - Special Department Suppl	
					\$200.00			
Creswell, Lyn	136131	2212026	02/26/2026	02/26/2026	8,096.63	ALJ Services	104126617 - Public Defender Administr	
					\$8,096.63			
Dee, Elsie	136132	EDee02232026	02/25/2026	02/26/2026	790.00	Liaison Services 02/11-23/2026	104173310 - Elections Professional an	
					\$790.00			
Dependable Automotive Services Inc	136194	4782	03/05/2026	03/05/2026	80.31	RO #4782	104210251 - Sheriff Gas, Oil and Greas	
					\$80.31			
Diamond Designs	136195	3809	02/26/2026	03/05/2026	288.00	EMS T-shirts	264350141 - Uniform Allowance	
					\$288.00			
Diamond Propane LLC	136133	022750	02/26/2026	02/26/2026	233.04	Monticello Airport	156095270 - Utilities	
Diamond Propane LLC	136133	023763	02/26/2026	02/26/2026	248.87	Landfill	156860270 - Utilites	
					\$481.91			
E's Market LLC	136196	EM03032026	03/05/2026	03/05/2026	18,000.00	SJC 2026 Business Basecamp	104192950 - Econ Dev Expense Reimb	
					\$18,000.00			
Earthgrains Baking Company	136134	85272290007279	02/24/2026	02/26/2026	75.20	Customer #232004-1	104230480 - Jail Kitchen Food	
Earthgrains Baking Company	136197	85272290007315	03/05/2026	03/05/2026	75.20	Customer #232004-1	104230480 - Jail Kitchen Food	
					\$150.40			
Emery Telcom Inc	136198	2278SZ10001.07	03/05/2026	03/05/2026	2,042.94		104574615 - TV Comm Contracts	
Emery Telcom Inc	136198	3431000_030120	03/03/2026	03/05/2026	189.90	Account #3431000	264350280 - Telephone	
					\$2,232.84			
					\$2,232.84			
Empire Electric Assoc. Inc.	136135	6135_02262026	02/26/2026	02/26/2026	50.83	Account #6135	156095270 - Utilities	
Empire Electric Assoc. Inc.	136135	9579003_022620	02/26/2026	02/26/2026	641.57	Account #9579003	156110270 - Utilities	
Empire Electric Assoc. Inc.	136135	9579004_022620	02/26/2026	02/26/2026	1,519.69	Account #9579004	156010270 - Utilities	
Empire Electric Assoc. Inc.	136135	9579005_022620	02/26/2026	02/26/2026	288.71	Account #9579005	156610270 - Utilites	
Empire Electric Assoc. Inc.	136135	9579006_022620	02/26/2026	02/26/2026	539.08	Account #9579006	156615270 - Utilites	
Empire Electric Assoc. Inc.	136135	9579007_022620	02/26/2026	02/26/2026	94.01	Account #9579007	156455270 - Utilites	
Empire Electric Assoc. Inc.	136135	9579010_022620	02/26/2026	02/26/2026	34.50	Account #9579010	156455270 - Utilites	
Empire Electric Assoc. Inc.	136135	9579019_022620	02/26/2026	02/26/2026	40.81	Account #9579019	156030270 - Utilities	
Empire Electric Assoc. Inc.	136135	9579020_022620	02/26/2026	02/26/2026	76.63	Account #9579020	156030270 - Utilities	
Empire Electric Assoc. Inc.	136135	9579025_022620	02/26/2026	02/26/2026	180.91	Account #9579025	156710270 - Utilites	
Empire Electric Assoc. Inc.	136135	9579027_022620	02/26/2026	02/26/2026	189.77	Account #9579027	156510270 - Utilites	
Empire Electric Assoc. Inc.	136135	9579028_022620	02/26/2026	02/26/2026	1,052.99	Account #9579028	156090270 - Utilities	
Empire Electric Assoc. Inc.	136135	9579029_022620	02/26/2026	02/26/2026	172.33	Account #9579029	156310270 - Utilities	
Empire Electric Assoc. Inc.	136135	9579032_022620	02/26/2026	02/26/2026	46.61	Account #9579032	156450270 - Utilites	
					\$4,928.44			

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Empire Electric Assoc. Inc.	136199	289648	03/05/2026	03/05/2026	5,411.58	Reference #MR9579 and WO #289648	454166725 - Building Improvements	
Empire Electric Assoc. Inc.	136199	289648	03/05/2026	03/05/2026	57,269.80	Reference #MR9579 and WO #289648	454166725 - Building Improvements	
					\$62,681.38			
					\$67,609.82			
Enbridge Gas	136136	0922180000_021	02/26/2026	02/26/2026	462.71	Account #0922180000	156030270 - Utilities	
Enbridge Gas	136136	2922180000_021	02/26/2026	02/26/2026	220.60	Account #2922180000	156000270 - Facilities Maintenance Util	
Enbridge Gas	136136	3153860000_021	02/26/2026	02/26/2026	284.57	Account #3153860000	156310270 - Utilities	
Enbridge Gas	136136	4922180000_021	02/26/2026	02/26/2026	205.56	Account #4922180000	156610270 - Utilites	
Enbridge Gas	136136	6843860000_021	02/26/2026	02/26/2026	1,013.83	Account #6843860000	156010270 - Utilities	
Enbridge Gas	136136	7624767442_021	02/26/2026	02/26/2026	137.41	Account #7624767442	156410270 - Utilities	
Enbridge Gas	136136	7643860000_021	02/26/2026	02/26/2026	281.63	Account #7643860000	156110270 - Utilities	
Enbridge Gas	136136	8743860000_021	02/26/2026	02/26/2026	346.05	Account #8743860000	156510270 - Utilites	
					\$2,952.36			
					\$2,952.36			
Fastenal Company	136137	COBAY85858	02/24/2026	02/26/2026	111.87	Customer #COBAY0409	214412250 - Equipment Operation	
Fastenal Company	136137	COBAY85859	02/24/2026	02/26/2026	742.49	Customer #COBAY0409	214412250 - Equipment Operation	
					\$854.36			
Fastenal Company	136200	COBAY85857	03/03/2026	03/05/2026	223.87	Customer #COBAY1477	214412250 - Equipment Operation	
Fastenal Company	136200	COBAY85875	03/03/2026	03/05/2026	54.30	Customer #COBAY1477	214412250 - Equipment Operation	
					\$278.17			
					\$1,132.53			
FleetPride Inc	136138	132509243	02/26/2026	02/26/2026	201.98	Account #120398-001	214412250 - Equipment Operation	
FleetPride Inc	136138	132509640	02/26/2026	02/26/2026	115.34	Account #120398-001	214412250 - Equipment Operation	
FleetPride Inc	136138	132509666	02/26/2026	02/26/2026	-212.33	Account #120398-001	214412250 - Equipment Operation	
FleetPride Inc	136138	132543089	02/26/2026	02/26/2026	109.99	Account #120398-001	214412250 - Equipment Operation	
					\$214.98			
					\$214.98			
Four Corners Welding & Gas	136139	3003530	02/19/2026	02/26/2026	98.45	Customer ID 12402	264350610 - Miscellaneous Supplies	
					\$98.45			
Frontier Communications	136140	435-587-2797-03	02/25/2026	02/26/2026	240.03	Account #43558727970303048	104225280 - Fire/Rescue Telephone	
Frontier Communications	136140	435-651-3351-08	02/25/2026	02/26/2026	284.72	Account #43565133510824008	104225280 - Fire/Rescue Telephone	
					\$524.75			
					\$524.75			
FTI WIFI	136201	1027720	03/05/2026	03/05/2026	109.98	Account #00061984-7	104225280 - Fire/Rescue Telephone	
					\$109.98			
Garcia, Thomas	136202	TGarcia03042026	03/05/2026	03/05/2026	115.50	Feb26 Planning & Zoning Board Meeting	104114490 - Plan/Zone Board Stipend	
					\$115.50			
Grand Water & Sewer Service Agen	136203	2026-5	03/05/2026	03/05/2026	10,000.00	Cloud Seeding	104150620 - Non-Dept Miscellaneous	
					\$10,000.00			
Guardian	136204	G02012026adj	03/04/2026	03/05/2026	-178.50	Group ID: 00 089079, Division: 0000	102238000 - Guardian Payable	
Guardian	136204	PR020126-7175	02/06/2026	03/05/2026	631.23	Guardian Hospital Indemnity	102238000 - Guardian Payable	
Guardian	136204	PR020126-7175	02/06/2026	03/05/2026	875.07	Guardian Accident	102238000 - Guardian Payable	
Guardian	136204	PR020126-7175	02/06/2026	03/05/2026	965.19	Guardian Critical Illness	102238000 - Guardian Payable	
Guardian	136204	PR020226-7175	02/06/2026	03/05/2026	62.45	Guardian Critical Illness	102238000 - Guardian Payable	
Guardian	136204	PR020226-7175	02/06/2026	03/05/2026	76.19	Guardian Accident	102238000 - Guardian Payable	

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Guardian	136204	PR020226-7175	02/06/2026	03/05/2026	86.18	Guardian Hospital Indemnity	102238000 - Guardian Payable	
Guardian	136204	PR021526-7175	02/20/2026	03/05/2026	631.40	Guardian Hospital Indemnity	102238000 - Guardian Payable	
Guardian	136204	PR021526-7175	02/20/2026	03/05/2026	875.16	Guardian Accident	102238000 - Guardian Payable	
Guardian	136204	PR021526-7175	02/20/2026	03/05/2026	965.33	Guardian Critical Illness	102238000 - Guardian Payable	
Guardian	136204	PR021626-7175	02/20/2026	03/05/2026	62.47	Guardian Critical Illness	102238000 - Guardian Payable	
Guardian	136204	PR021626-7175	02/20/2026	03/05/2026	76.21	Guardian Accident	102238000 - Guardian Payable	
Guardian	136204	PR021626-7175	02/20/2026	03/05/2026	86.20	Guardian Hospital Indemnity	102238000 - Guardian Payable	
					\$5,214.58			
					\$5,214.58			
Harvey, Jamie	136205	JHarvRmb022726	03/03/2026	03/05/2026	510.00	Travel Expenses NACo	104111230 - Commission Travel Expen	
					\$510.00			
Holland Equipment Company	136206	43464	03/03/2026	03/05/2026	3,176.00	Rammer with Honday GX100	214414750 - Equipment Purchases >\$5	
					\$3,176.00			
ImageNet Consulting, LLC	136141	INV1359169	08/20/2025	02/26/2026	90.68	Customer #PKS0500 Contract #31057-02	104230310 - Jail Professional and Tech	
ImageNet Consulting, LLC	136141	INV1392867	02/20/2026	02/26/2026	92.44	Customer #PKS0500 Contract #31057-02	104230310 - Jail Professional and Tech	
ImageNet Consulting, LLC	136141	INV1424201	02/20/2026	02/26/2026	92.80	Customer #PKS0500 Contract #31057-02	104230310 - Jail Professional and Tech	
ImageNet Consulting, LLC	136141	INV1475058	12/10/2025	02/26/2026	88.06	Customer #PKS0500 Contract #31057-02	104230310 - Jail Professional and Tech	
ImageNet Consulting, LLC	136141	INV1501336	02/20/2026	02/26/2026	88.64	Customer #PKS0500 Contract #31057-02	104230310 - Jail Professional and Tech	
ImageNet Consulting, LLC	136141	INV1524365	02/23/2026	02/26/2026	43.35	Customer #58478 Contract #CONT12283-01	104145240 - Attorney Office Expense	
ImageNet Consulting, LLC	136141	INV1524365	02/23/2026	02/26/2026	49.10	Customer #58478 Contract #CONT12283-01	104134240 - Personnel Office Expense	
ImageNet Consulting, LLC	136141	INV1524365	02/23/2026	02/26/2026	54.12	Customer #58478 Contract #CONT12283-01	104230310 - Jail Professional and Tech	
ImageNet Consulting, LLC	136141	INV1524365	02/23/2026	02/26/2026	63.07	Customer #58478 Contract #CONT12283-01	104230310 - Jail Professional and Tech	
ImageNet Consulting, LLC	136141	INV1524365	02/23/2026	02/26/2026	122.18	Customer #58478 Contract #CONT12283-01	104230310 - Jail Professional and Tech	
ImageNet Consulting, LLC	136141	INV1524365	02/23/2026	02/26/2026	137.13	Customer #58478 Contract #CONT12283-01	104142240 - Clerk/Auditor Office Expe	
ImageNet Consulting, LLC	136141	INV1524365	02/23/2026	02/26/2026	152.14	Customer #58478 Contract #CONT12283-01	104143240 - Treasurer Office Expense	
ImageNet Consulting, LLC	136141	INV1524365	02/23/2026	02/26/2026	175.35	Customer #58478 Contract #CONT12283-01	724581250 - Computer Maintenance/S	
ImageNet Consulting, LLC	136141	INV1524365	02/23/2026	02/26/2026	341.62	Customer #58478 Contract #CONT12283-01	104150310 - Non-Dept Professional an	
ImageNet Consulting, LLC	136141	INV1544789	02/25/2026	02/26/2026	40.95	Customer #27912 Contract #40798-01	214412240 - Office Expense	
					\$1,631.63			
ImageNet Consulting, LLC	136142	INV1451526	02/20/2026	02/26/2026	88.00	Customer #PKS0500 Contract #31057-02	104230310 - Jail Professional and Tech	
ImageNet Consulting, LLC	136207	INV1540776	02/26/2026	03/05/2026	682.64	Customer #43083 Contract #CONT12323=01	255007240 - Indirect Admin Office Exp	
					\$2,402.27			
Inland Kenworth (US) Inc.	136143	CM-146270	02/24/2026	02/26/2026	-2.48	Customer #046956	214412250 - Equipment Operation	
					(\$2.48)			
Inmate Calling Solutions LLC	136208	IC2282026	03/03/2026	03/05/2026	3,215.25	Customer ID SJDUT	274230350 - Inmate Commissary Expe	
					\$3,215.25			
Kenworth Sales Company	136144	005P27981	02/24/2026	02/26/2026	72.80	Customer #15013	214412250 - Equipment Operation	
Kenworth Sales Company	136144	005P28051	02/24/2026	02/26/2026	49.31	Customer #15013	214412250 - Equipment Operation	
Kenworth Sales Company	136144	005P28062	02/24/2026	02/26/2026	-390.63	Customer #15013	214412250 - Equipment Operation	
Kenworth Sales Company	136144	005P28233	02/24/2026	02/26/2026	27.77	Customer #15013	214412250 - Equipment Operation	
Kenworth Sales Company	136144	005P28240	02/26/2026	02/26/2026	119.55	Customer #15013	214412250 - Equipment Operation	
Kenworth Sales Company	136144	005P28249	02/24/2026	02/26/2026	60.27	Customer #15013	214412250 - Equipment Operation	
Kenworth Sales Company	136144	005P28266	02/24/2026	02/26/2026	127.68	Customer #15013	214412250 - Equipment Operation	
Kenworth Sales Company	136144	005P28277	02/26/2026	02/26/2026	60.27	Customer #15013	214412250 - Equipment Operation	
Kenworth Sales Company	136144	005P28308	02/26/2026	02/26/2026	131.16	Customer #15013	214412250 - Equipment Operation	
Kenworth Sales Company	136144	005P28315	02/26/2026	02/26/2026	579.19	Customer #15013	214412250 - Equipment Operation	
					\$837.37			
Kenworth Sales Company	136209	005P28301	03/03/2026	03/05/2026	871.15	Customer #15013	214412250 - Equipment Operation	

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Kenworth Sales Company	136209	005P28391	02/25/2026	03/05/2026	170.00	Customer #15013	214412250 - Equipment Operation	
Kenworth Sales Company	136209	005P28432	03/03/2026	03/05/2026	491.70	Customer #15013	214412250 - Equipment Operation	
					\$1,532.85			
					\$2,370.22			
Kunz PC	136210	411	03/03/2026	03/05/2026	735.00	3.00002-NSJCC v SJC & NSJCC v. SJC	104156310 - Legal Defense Profession	
					\$735.00			
Lacy, Charlotta	136211	CLacy03042025	03/05/2026	03/05/2026	100.00	Coordination Mtg with ONNHRC	104173310 - Elections Professional an	
					\$100.00			
Lacy, Lehi	136145	LLacy02182026	02/23/2026	02/26/2026	208.65	Shriff Meeting with Legislators	104210230 - Sheriff Travel Expense	
					\$208.65			
Lambdin, Joell	136146	JLambdin020420	02/23/2026	02/26/2026	106.00	Business Mngr Meeting Travel Reimbursement	255007230 - Indirect Admin Travel Exp	
					\$106.00			
Lefthand, Bernice	136147	BLefthand022320	02/25/2026	02/26/2026	1,405.62	Language Assistance Services 01/23/2026 - 02/23/2	104173310 - Elections Professional an	
					\$1,405.62			
LexisNexis Risk Solutions Inc	136212	1300254050	03/05/2026	03/05/2026	700.00	Account #7064509	104210210 - Sheriff Subscriptions and	
					\$700.00			
Life-Assist Inc	136148	2072527	02/26/2026	02/26/2026	502.06	Customer #84535CO	264350610 - Miscellaneous Supplies	
Life-Assist Inc	136148	2072536	02/26/2026	02/26/2026	934.90	Customer #84535CO	264350610 - Miscellaneous Supplies	
					\$1,436.96			
Life-Assist Inc	136213	2075540	03/03/2026	03/05/2026	204.27	Customer #84535C)	264350610 - Miscellaneous Supplies	
Life-Assist Inc	136213	2076783	03/05/2026	03/05/2026	408.26	Customer #84535CO	264350610 - Miscellaneous Supplies	
					\$612.53			
					\$2,049.49			
Lincoln National Life Insurance Com	136214	LFG03012026adj	03/04/2026	03/05/2026	498.90	Reference: 4944896808	102236000 - Lincoln Financial Payable	
Lincoln National Life Insurance Com	136214	PR020126-3938	02/06/2026	03/05/2026	1,014.96	Long Term Disability	102236000 - Lincoln Financial Payable	
Lincoln National Life Insurance Com	136214	PR020126-3938	02/06/2026	03/05/2026	2,252.79	Lincoln Group & Voluntary Life	102236000 - Lincoln Financial Payable	
Lincoln National Life Insurance Com	136214	PR020226-3938	02/06/2026	03/05/2026	109.81	Lincoln Group & Voluntary Life	102236000 - Lincoln Financial Payable	
Lincoln National Life Insurance Com	136214	PR020226-3938	02/06/2026	03/05/2026	110.16	Long Term Disability	102236000 - Lincoln Financial Payable	
Lincoln National Life Insurance Com	136214	PR021526-3938	02/20/2026	03/05/2026	983.12	Long Term Disability	102236000 - Lincoln Financial Payable	
Lincoln National Life Insurance Com	136214	PR021526-3938	02/20/2026	03/05/2026	2,251.24	Lincoln Group & Voluntary Life	102236000 - Lincoln Financial Payable	
Lincoln National Life Insurance Com	136214	PR021626-3938	02/20/2026	03/05/2026	109.25	Long Term Disability	102236000 - Lincoln Financial Payable	
Lincoln National Life Insurance Com	136214	PR021626-3938	02/20/2026	03/05/2026	109.81	Lincoln Group & Voluntary Life	102236000 - Lincoln Financial Payable	
					\$7,440.04			
					\$7,440.04			
Main Street Drug and Boutique	136215	55779	03/05/2026	03/05/2026	32.22	Account #1066	104230312 - Jail Inmate Medical Expen	
					\$32.22			
Martinez, Taryn	136216	TMart022826	03/03/2026	03/05/2026	28.00	Interfacility transfer BMH to Mercy Medical Center	264350230 - Travel Expense	
					\$28.00			
McNeely, Jerry	136217	RI0301261	03/01/2026	03/05/2026	1,500.00		104112310 - Planning Professional and	
					\$1,500.00			
Medici Land Governance Inc	136218	10057	03/05/2026	03/05/2026	5,000.00	Annual Platform Fee - SOW Dated Feb. 03, 2026	104144242 - Recorder Software Mainte	
					\$5,000.00			

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MetLife Group Benefits	136219	PR020126-5230	02/06/2026	03/05/2026	498.72	Dental Employee Only	102230000 - Metlife Dental Payable	
MetLife Group Benefits	136219	PR020126-5230	02/06/2026	03/05/2026	878.95	Dental Employee +1	102230000 - Metlife Dental Payable	
MetLife Group Benefits	136219	PR020126-5230	02/06/2026	03/05/2026	3,597.16	Dental Family	102230000 - Metlife Dental Payable	
MetLife Group Benefits	136219	PR020226-5230	02/06/2026	03/05/2026	36.76	Dental Employee +1	102230000 - Metlife Dental Payable	
MetLife Group Benefits	136219	PR020226-5230	02/06/2026	03/05/2026	36.82	Dental Employee Only	102230000 - Metlife Dental Payable	
MetLife Group Benefits	136219	PR020226-5230	02/06/2026	03/05/2026	558.18	Dental Family	102230000 - Metlife Dental Payable	
MetLife Group Benefits	136219	PR021526-5230	02/20/2026	03/05/2026	498.72	Dental Employee Only	102230000 - Metlife Dental Payable	
MetLife Group Benefits	136219	PR021526-5230	02/20/2026	03/05/2026	878.95	Dental Employee +1	102230000 - Metlife Dental Payable	
MetLife Group Benefits	136219	PR021526-5230	02/20/2026	03/05/2026	3,597.16	Dental Family	102230000 - Metlife Dental Payable	
MetLife Group Benefits	136219	PR021626-5230	02/20/2026	03/05/2026	36.76	Dental Employee +1	102230000 - Metlife Dental Payable	
MetLife Group Benefits	136219	PR021626-5230	02/20/2026	03/05/2026	36.82	Dental Employee Only	102230000 - Metlife Dental Payable	
MetLife Group Benefits	136219	PR021626-5230	02/20/2026	03/05/2026	558.18	Dental Family	102230000 - Metlife Dental Payable	
					<u>\$11,213.18</u>			
					\$11,213.18			
Monticello City	136220	195461_0228202	03/05/2026	03/05/2026	200.00	Account #195461	156210270 - Utilities	
Monticello City	136220	35601_02282026	03/05/2026	03/05/2026	62.62	Account #196054	156030270 - Utilities	
Monticello City	136220	35601_02282026	03/05/2026	03/05/2026	62.62	Account #356011	156310270 - Utilities	
Monticello City	136220	35601_02282026	03/05/2026	03/05/2026	62.62	Account #356014	156410270 - Utilities	
Monticello City	136220	35601_02282026	03/05/2026	03/05/2026	66.01	Account #356017	156610270 - Utilities	
Monticello City	136220	35601_02282026	03/05/2026	03/05/2026	72.50	Account #356016	156030270 - Utilities	
Monticello City	136220	35601_02282026	03/05/2026	03/05/2026	115.12	Account #356013	156110270 - Utilities	
Monticello City	136220	35601_02282026	03/05/2026	03/05/2026	138.51	Account #194121	156510270 - Utilities	
Monticello City	136220	35601_02282026	03/05/2026	03/05/2026	200.65	Account #356012	156010270 - Utilities	
Monticello City	136220	35601_02282026	03/05/2026	03/05/2026	208.68	Account #356018	156710270 - Utilities	
Monticello City	136220	35601_02282026	03/05/2026	03/05/2026	<u>1,427.07</u>	Account #356015	156020270 - Utilities	
					<u>\$2,616.40</u>			
					\$2,616.40			
Monticello Mercantile	136149	5162	02/23/2026	02/26/2026	27.76	Customer #76992 San Juan County	104146230 - Assessor Travel Expense	
Monticello Mercantile	136149	5439	02/24/2026	02/26/2026	5.98	Customer #76992 Road Dept	214412250 - Equipment Operation	
Monticello Mercantile	136149	5467	02/24/2026	02/26/2026	13.35	Customer #76992 Road Dept	214412250 - Equipment Operation	
Monticello Mercantile	136149	5484	02/20/2026	02/26/2026	54.99	Customer #76992 Fire	104220615 - Wild Fire Contracts	
Monticello Mercantile	136149	5489	02/26/2026	02/26/2026	8.99	Customer #76992 Ambulance EMT/EMS	264350250 - Equipment Operation	
Monticello Mercantile	136149	5505	02/26/2026	02/26/2026	11.99	Customer #76992 Ambulance EMT/EMS	264350610 - Miscellaneous Supplies	
Monticello Mercantile	136149	5520	02/25/2026	02/26/2026	34.99	Customer #76992 Sheriffs Office	104210620 - Sheriff Miscellaneous Ser	
Monticello Mercantile	136149	5526	02/26/2026	02/26/2026	<u>10.99</u>	Customer #76992 Public Safety Bldg	156020260 - Buildings and Grounds	
					<u>\$169.04</u>			
Monticello Mercantile	136221	5444	02/27/2026	03/05/2026	279.00	Customer #76992 HR	104134480 - Personnel Special Depart	
Monticello Mercantile	136221	5578	03/03/2026	03/05/2026	8.49	Customer #76992 Road Dept	214412250 - Equipment Operation	
Monticello Mercantile	136221	5601	03/05/2026	03/05/2026	10.99	Customer #76992 Courthouse	156010260 - Buildings and Grounds	
Monticello Mercantile	136221	5615	03/05/2026	03/05/2026	19.99	Customer #76992 Sheriffs Office	104230610 - Jail Miscellaneous Supplie	
Monticello Mercantile	136221	5634	03/05/2026	03/05/2026	<u>7.99</u>	Customer #76992 Sheriff's Office	104230350 - Jail State Prisoner Expens	
					<u>\$326.46</u>			
					\$495.50			
Morgan Mechanical LLC	136150	0042	02/23/2026	02/26/2026	680.00	Refrigerant Recovery	574424620 - Miscellaneous Services	
					<u>\$680.00</u>			
Morning Sun Financial Services of Ut	136222	1294	03/05/2026	03/05/2026	165.00	Aggregation Service Fee/PMPM	104682615 - State Waiver Contracts	
					<u>\$165.00</u>			
Morris, Rose	136223	RMorris22026	03/05/2026	03/05/2026	560.00	Home Services	104679615 - State Alt Contracts	
					<u>\$560.00</u>			

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Motor Parts Company	136151	593726	02/26/2026	02/26/2026	-165.60		214412250 - Equipment Operation	
Motor Parts Company	136151	593748	02/05/2026	02/26/2026	17.99		214412250 - Equipment Operation	
Motor Parts Company	136151	593749	02/26/2026	02/26/2026	34.29		214412250 - Equipment Operation	
Motor Parts Company	136151	593827	02/26/2026	02/26/2026	54.75		214412250 - Equipment Operation	
Motor Parts Company	136151	593829	02/26/2026	02/26/2026	190.44		214412250 - Equipment Operation	
Motor Parts Company	136151	593867	02/10/2026	02/26/2026	70.32		214412250 - Equipment Operation	
Motor Parts Company	136151	593958	02/26/2026	02/26/2026	14.08		214412250 - Equipment Operation	
Motor Parts Company	136151	594094	02/26/2026	02/26/2026	234.80		214412250 - Equipment Operation	
Motor Parts Company	136151	594105	02/26/2026	02/26/2026	64.26		214412250 - Equipment Operation	
Motor Parts Company	136151	594121	02/26/2026	02/26/2026	31.84		214412250 - Equipment Operation	
Motor Parts Company	136151	594191	02/26/2026	02/26/2026	16.94		214412250 - Equipment Operation	
Motor Parts Company	136151	594192	02/26/2026	02/26/2026	160.84		214412250 - Equipment Operation	
Motor Parts Company	136151	594196	02/26/2026	02/26/2026	25.51		214412250 - Equipment Operation	
Motor Parts Company	136151	594208	02/26/2026	02/26/2026	17.49		214412250 - Equipment Operation	
Motor Parts Company	136151	594220	02/26/2026	02/26/2026	30.20		214412250 - Equipment Operation	
Motor Parts Company	136151	594226	02/26/2026	02/26/2026	67.64		214412250 - Equipment Operation	
Motor Parts Company	136151	900997	02/25/2026	02/26/2026	1.96		214412250 - Equipment Operation	
Motor Parts Company	136151	901007	02/25/2026	02/26/2026	168.46		214412250 - Equipment Operation	
Motor Parts Company	136151	901011	02/25/2026	02/26/2026	-18.00		214412250 - Equipment Operation	
Motor Parts Company	136151	901026	02/25/2026	02/26/2026	44.64		214412250 - Equipment Operation	
Motor Parts Company	136151	901119	02/25/2026	02/26/2026	77.84		214412250 - Equipment Operation	
Motor Parts Company	136151	901298	02/23/2026	02/26/2026	41.72		574424250 - Equipment Operation	
Motor Parts Company	136151	901502	02/23/2026	02/26/2026	39.48		574424250 - Equipment Operation	
Motor Parts Company	136151	901550	02/25/2026	02/26/2026	0.65		214412250 - Equipment Operation	
Motor Parts Company	136151	901594	02/25/2026	02/26/2026	56.28		574424250 - Equipment Operation	
					<u>\$1,278.82</u>			
					\$1,278.82			
Mountain View Park LLC	136152	MVP020126	02/26/2026	02/26/2026	845.00	January, February Rent & Late Fees	104665310 - SJC Homeless Profession	
					<u>\$845.00</u>			
Mountainland Supply Company LLC	136153	S107628806.001	02/24/2026	02/26/2026	2,632.82	Customer #107776	214414410 - Road Supplies	
					<u>\$2,632.82</u>			
Nakai, Ray	136224	RNakai03042026	03/05/2026	03/05/2026	104.48	Coordination Mtg with ONNHHC	104173310 - Elections Professional an	
					<u>\$104.48</u>			
National Benefit Services, LLC	136225	1125644	03/05/2026	03/05/2026	87.10	FSA Plan Administration Fees	104965140 - Undistributed Other Empl	
					<u>\$87.10</u>			
Navajo Sanitation	136226	138657	03/05/2026	03/05/2026	297.00	Account #2772	156240270 - Utilities	
					<u>\$297.00</u>			
Navajo Tribal Utility Authority	136154	37001328070_02	02/26/2026	02/26/2026	153.64	Account #60378369q	156090270 - Utilities	
					<u>\$153.64</u>			
New Technology Solutions LLC	136155	9806	02/23/2026	02/26/2026	40.00	Pest Control - Public Health	255007260 - Indirect Admin Buildings a	
					<u>\$40.00</u>			
Nicholas & Company	136156	9518006	02/24/2026	02/26/2026	2,491.76	Customer #616590	104230480 - Jail Kitchen Food	
Nicholas & Company	136156	9518009	02/24/2026	02/26/2026	360.72	Account #616580	104678323 - Home Deliv Meals - Monti	
Nicholas & Company	136156	9518009	02/24/2026	02/26/2026	360.73	Account #616580	104677323 - Congregate Meals - Monti	
Nicholas & Company	136156	9518011	02/24/2026	02/26/2026	35.78	Account #616580	104678325 - Home Deliv Meals - Bland	
Nicholas & Company	136156	9518012	02/24/2026	02/26/2026	111.02	Account #616580	104678328 - Home Deliv Meals - La Sa	
Nicholas & Company	136156	9518012	02/24/2026	02/26/2026	111.03	Account #616580	104677328 - Congregate Meals - La Sa	

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Nicholas & Company	136156	9518012	02/24/2026	02/26/2026	333.06	Account #616580	104677325 - Congregate Meals - Bland	
Nicholas & Company	136156	9518012	02/24/2026	02/26/2026	333.06	Account #616580	104678325 - Home Deliv Meals - Bland	
Nicholas & Company	136156	9518013	02/24/2026	02/26/2026	354.93	Account #616580	104677329 - Congregate Meals - Bluff	
Nicholas & Company	136156	9518013	02/24/2026	02/26/2026	354.93	Account #616580	104678329 - Home Deliv Meals - Bluff	
					\$4,847.02			
Nicholas & Company	136227	9526924	03/05/2026	03/05/2026	2,465.37	Customer #616590	104230480 - Jail Kitchen Food	
Nicholas & Company	136227	9526928	03/03/2026	03/05/2026	298.13	Account #616580	104677323 - Congregate Meals - Monti	
Nicholas & Company	136227	9526928	03/03/2026	03/05/2026	447.15	Account #616580	104678323 - Home Deliv Meals - Monti	
Nicholas & Company	136227	9526930	03/03/2026	03/05/2026	2.44	Account #616580	104678325 - Home Deliv Meals - Bland	
Nicholas & Company	136227	9526931	03/03/2026	03/05/2026	212.40	Account #616580	104677325 - Congregate Meals - Bland	
Nicholas & Company	136227	9526931	03/03/2026	03/05/2026	212.40	Account #616580	104677328 - Congregate Meals - La Sa	
Nicholas & Company	136227	9526931	03/03/2026	03/05/2026	212.51	Account #616580	104678328 - Home Deliv Meals - La Sa	
Nicholas & Company	136227	9526931	03/03/2026	03/05/2026	424.80	Account #616580	104678325 - Home Deliv Meals - Bland	
					\$4,275.20			
					\$9,122.22			
Nichols, Francesca	136228	CNichols0301202	03/03/2026	03/05/2026	500.00	March EMS Medical Director	264350310 - Professional and Technica	
					\$500.00			
O'Reilly Auto Parts	136157	6848-133112	02/25/2026	02/26/2026	2,130.41	Customer #3601683	214412250 - Equipment Operation	
O'Reilly Auto Parts	136157	6848-133973	02/18/2026	02/26/2026	-400.00	Customer 3601683	214412250 - Equipment Operation	
O'Reilly Auto Parts	136157	6848-134033	02/24/2026	02/26/2026	25.08	Customer #3601683	214412250 - Equipment Operation	
					\$1,755.49			
					\$1,755.49			
Office Equipment Co. Inc./Office Etc.	136158	518097	02/26/2026	02/26/2026	165.00	Customer SJC	104150310 - Non-Dept Professional an	
					\$165.00			
Olsen, Avery	136229	AOlseRMB03032	03/05/2026	03/05/2026	100.00	308 Blanks for Honor Guard Travel Reimbursement	104210250 - Sheriff Equipment Operati	
					\$100.00			
Packard Wholesale Co.	136159	3050881	02/17/2026	02/26/2026	110.22	Customer ID 10311	255007260 - Indirect Admin Buildings a	
Packard Wholesale Co.	136159	3051780	02/20/2026	02/26/2026	74.77	Customer ID 10301	104230350 - Jail State Prisoner Expens	
Packard Wholesale Co.	136159	3051781	02/20/2026	02/26/2026	105.21	Customer ID 10325	104230480 - Jail Kitchen Food	
Packard Wholesale Co.	136159	3052166	02/26/2026	02/26/2026	136.52	Customer ID 10328	104677323 - Congregate Meals - Monti	
					\$426.72			
Packard Wholesale Co.	136230	3049343	03/05/2026	03/05/2026	333.56	Customer ID 10328	104678325 - Home Deliv Meals - Bland	
Packard Wholesale Co.	136230	3051749	02/26/2026	03/05/2026	206.87	Customer ID 11046	104677328 - Congregate Meals - La Sa	
Packard Wholesale Co.	136230	3052225	02/27/2026	03/05/2026	610.41	Customer ID 10301	104230350 - Jail State Prisoner Expens	
Packard Wholesale Co.	136230	3052226	03/03/2026	03/05/2026	49.54	Customer ID 10325	104230480 - Jail Kitchen Food	
Packard Wholesale Co.	136230	3052227	03/03/2026	03/05/2026	349.48	Customer ID 10325	104230350 - Jail State Prisoner Expens	
					\$1,549.86			
					\$1,976.58			
Pitts, Nathan	136160	NPittRmb022526	02/25/2026	02/26/2026	220.00	Advance Per Diem - Assessor Training	104146230 - Assessor Travel Expense	
Pitts, Nathan	136160	NPitts02192026	02/23/2026	02/26/2026	165.00	Assessor Training Travel Reimbursement	104146230 - Assessor Travel Expense	
					\$385.00			
					\$385.00			
Pugh, Delton	136231	Dpugh22026	03/05/2026	03/05/2026	110.00	VA Meeting and Visits Travel Reimbursement	104685230 - VDHCBS Travel Expense	
					\$110.00			
Redds Ace Hardware LLC	136161	214724	02/23/2026	02/26/2026	153.20	Customer #10174	574424240 - Office Expense	

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Redds Ace Hardware LLC	136161	215015	02/20/2026	02/26/2026	11.39	Customer #10174	104679610 - State Alt Miscellaneous S	
Redds Ace Hardware LLC	136161	217591(2)	02/25/2026	02/26/2026	7.96	Account #10174	574424250 - Equipment Operation	
Redds Ace Hardware LLC	136161	218386	02/26/2026	02/26/2026	411.96	Customer #10174	104220615 - Wild Fire Contracts	
					<u>\$584.51</u>			
Redds Ace Hardware LLC	136232	217132	03/03/2026	03/05/2026	0.94	Customer #10174	214412250 - Equipment Operation	
Redds Ace Hardware LLC	136232	222419	03/05/2026	03/05/2026	78.69	Account #10174	574424250 - Equipment Operation	
Redds Ace Hardware LLC	136232	222439	03/05/2026	03/05/2026	18.98	Account #10174	574424240 - Office Expense	
Redds Ace Hardware LLC	136232	222803	03/05/2026	03/05/2026	9.57	Customer #10174	574424250 - Equipment Operation	
					<u>\$108.18</u>			
					\$692.69			
Richardson, John	136233	462R26	03/05/2026	03/05/2026	150.00	Boot Allowance	214414480 - Special Department Suppl	
					<u>\$150.00</u>			
Rocky Mountain Personal Care LLC	136234	43981	03/05/2026	03/05/2026	657.25	N. Black	104679615 - State Alt Contracts	
Rocky Mountain Personal Care LLC	136234	43984	03/05/2026	03/05/2026	415.23	B. Keith	104679615 - State Alt Contracts	
Rocky Mountain Personal Care LLC	136234	45902	03/05/2026	03/05/2026	562.90	B. Keith	104679615 - State Alt Contracts	
Rocky Mountain Personal Care LLC	136234	45903	03/05/2026	03/05/2026	657.25	N. Black	104679615 - State Alt Contracts	
					<u>\$2,292.63</u>			
					\$2,292.63			
Rocky Mountain Power	136235	59271696-002 2_	03/05/2026	03/05/2026	104.57	Account #59271696-002 2	156430270 - Utilities	
Rocky Mountain Power	136235	59271696-004 8_	03/05/2026	03/05/2026	396.09	Account #59271696-004 8	156730270 - Utilites	
Rocky Mountain Power	136235	59271696-005 5_	03/05/2026	03/05/2026	80.84	Account #59271696-005 5	156230270 - Utilities	
Rocky Mountain Power	136235	59271696-012 1_	03/05/2026	03/05/2026	101.09	Account #59271696-012 1	156830270 - Utilites	
Rocky Mountain Power	136235	59288636-003 7_	03/05/2026	03/05/2026	29.92	Account #59288636-003 7	156090270 - Utilities	
Rocky Mountain Power	136235	59288636-008 6_	03/05/2026	03/05/2026	11.01	Account #59288636-008 6	156480270 - Utilites	
Rocky Mountain Power	136235	59405396-002 9_	03/05/2026	03/05/2026	95.18	Account #59405396-002 9	156730270 - Utilites	
					<u>\$818.70</u>			
					\$818.70			
Roughrock Aviation, LLC	136236	RI0301262	03/01/2026	03/05/2026	6,500.00		105430615 - Cal Black Contracts	
					<u>\$6,500.00</u>			
Sagg, Carmelita L	136237	0025	03/05/2026	03/05/2026	140.00	Snack catering for 2026 Business Basecamp	104192950 - Econ Dev Expense Reimb	
					<u>\$140.00</u>			
Salt Lake Community College	136238	B2006612	03/03/2026	03/05/2026	134.00	Client ID S01149183	104210330 - Sheriff Employee Educati	
					<u>\$134.00</u>			
Salt Lake Wholesale Sports	136239	20918	03/05/2026	03/05/2026	1,350.48	Full Metal Jacket	104210250 - Sheriff Equipment Operati	
					<u>\$1,350.48</u>			
San Juan Building Supply Inc.	136240	2603-001435	03/03/2026	03/05/2026	20.64	Account #2370	574424610 - Miscellaneous Supplies	
					<u>\$20.64</u>			
San Juan Clinic	136162	459R26	02/24/2026	02/26/2026	72.00	Account #126687 Financial #660634	214414620 - Miscellaneous Services	
San Juan Clinic	136162	460R26	02/24/2026	02/26/2026	72.00	Account #94671 Financial #659563	214414620 - Miscellaneous Services	
					<u>\$144.00</u>			
					\$144.00			
San Juan Hospital	136163	9668434	02/23/2026	02/26/2026	1,588.09	Account #93163 Financial #661454	104230312 - Jail Inmate Medical Expen	
San Juan Hospital	136163	9669186	02/26/2026	02/26/2026	13,923.36	Account #131666 Financial #661584	104230312 - Jail Inmate Medical Expen	
					<u>\$15,511.45</u>			

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San Juan Hospital	136241	9672455	03/03/2026	03/05/2026	270.90	Account #131485 Financial #661720	104230312 - Jail Inmate Medical Expen	
San Juan Hospital	136241	9674390	03/05/2026	03/05/2026	107.25	Account #131700, Financial #662641	104230312 - Jail Inmate Medical Expen	
					\$378.15			
					\$15,889.60			
Sitterud Law	136242	RI0301263	03/01/2026	03/05/2026	14,500.00		104126310 - Public Defender Professio	
					\$14,500.00			
SJC Monticello Library	136243	MLPC01282025	03/03/2026	03/05/2026	22.16	Monticello Petty Cash	724581610 - Miscellaneous Supplies/S	
					\$22.16			
Skaggs Companies Inc.	136244	450 A 333203 2	03/03/2026	03/05/2026	21.95	Account #103175	104230610 - Jail Miscellaneous Supplie	
Skaggs Companies Inc.	136244	450 A 333203_1	03/03/2026	03/05/2026	48.29	Account #103175	104230610 - Jail Miscellaneous Supplie	
					\$70.24			
					\$70.24			
Smith, Frank	136245	FSmitRMB02192	03/05/2026	03/05/2026	631.60	Weed Conference Travel Reimbursement	104256230 - Noxious Weed Travel Exp	
					\$631.60			
Smoke Pizza Company	136118	SP02082026	02/23/2026	02/23/2026	1,866.72	Delivery #29 Receipt #18344	104230480 - Jail Kitchen Food	
					\$1,866.72			
Southwest Colorado TV Translator A	136246	2-282026	03/03/2026	03/05/2026	2,686.62	Contract Services and Bluff Repair	104574615 - TV Comm Contracts	
					\$2,686.62			
Summit Food Service LLC	136164	INV2000266824	02/24/2026	02/26/2026	564.39	Customer ID C8109000	274230350 - Inmate Commissary Expe	
Summit Food Service LLC	136164	INV2000266825	02/24/2026	02/26/2026	2.56	Customer ID C8109001	274230350 - Inmate Commissary Expe	
					\$566.95			
Summit Food Service LLC	136247	INV2000267370	03/03/2026	03/05/2026	635.32	Customer ID C8109000	274230350 - Inmate Commissary Expe	
Summit Food Service LLC	136247	INV2000267371	03/03/2026	03/05/2026	2.56	Customer ID C8109001	274230350 - Inmate Commissary Expe	
					\$637.88			
					\$1,204.83			
SWECO Products Inc.	136165	2106498	02/26/2026	02/26/2026	1,080.90	Customer #843	214412250 - Equipment Operation	
					\$1,080.90			
Sysco Intermountain Food Svc.	136166	785081229	02/03/2026	02/26/2026	401.96	Customer #936070	104230480 - Jail Kitchen Food	
Sysco Intermountain Food Svc.	136166	785128204	02/24/2026	02/26/2026	605.64	Customer #936070	104230480 - Jail Kitchen Food	
					\$1,007.60			
Sysco Intermountain Food Svc.	136248	785134751	02/27/2026	03/05/2026	382.42	Customer #936070	104230480 - Jail Kitchen Food	
Sysco Intermountain Food Svc.	136248	785146945	03/05/2026	03/05/2026	1,314.25	Customer #936070	104230480 - Jail Kitchen Food	
					\$1,696.67			
					\$2,704.27			
TecServ, Inc	136167	17490	02/26/2026	02/26/2026	4,051.69	Microsft 365	104151210 - IT Subscriptions and Mem	
					\$4,051.69			
Teleflex LLC	136168	9510827385	02/26/2026	02/26/2026	299.00	Account #1075462	264350610 - Miscellaneous Supplies	
Teleflex LLC	136168	9510827387	02/26/2026	02/26/2026	550.00	Account #1075462	264350610 - Miscellaneous Supplies	
					\$849.00			
					\$849.00			

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The Over Bite LLC	136249	TOB03052026	03/05/2026	03/05/2026	10,018.00	SJC 2026 Business Basecamp	104192950 - Econ Dev Expense Reimb	
					\$10,018.00			
Turk, Colby	136250	CTurkRMB03032	03/05/2026	03/05/2026	420.00	Deputy patches reimbursement	104210250 - Sheriff Equipment Operati	
					\$420.00			
Twin Rocks Cafe & Catering	136251	103825000	03/05/2026	03/05/2026	765.00	Catering 2026 Business Basecamp	103825000 - Econ Dev Sponsorships	
					\$765.00			
U.S. Bank Corporate Payment	136169	USB02102026	02/23/2026	02/26/2026	47,699.66	Unique ID #4715	101511100 - Deferred Credit Card Amo	
					\$47,699.66			
Unique Creations LLC	136170	055848	02/25/2026	02/26/2026	100.00	M Johnson Floral Arrangement	104230610 - Jail Miscellaneous Supplie	
					\$100.00			
US Bank Equipment Finance	136252	576358725	03/05/2026	03/05/2026	288.91	Contract #500-0727143-000	104150240 - Non-Dept Office Expense	
					\$288.91			
Utah Department of Fuel Services	136253	F2512E00968(4)	03/05/2026	03/05/2026	5,113.98		104150251 - Non-Dept Gas, Oil and Gr	
Utah Department of Fuel Services	136253	F2603E00948(5)	03/05/2026	03/05/2026	30.00		104150251 - Non-Dept Gas, Oil and Gr	
					\$5,143.98			
					\$5,143.98			
Utah Department of Health and Hum	136171	26FN000138	02/25/2026	02/26/2026	254.50	Dec25 Certificate Sales	255192.980 - TCM Intergovernmental	
Utah Department of Health and Hum	136171	26FN000164	02/25/2026	02/26/2026	166.00	Jan26 Certificate Sales	255192.980 - TCM Intergovernmental	
					\$420.50			
					\$420.50			
Utah Navajo Trust Fund	136254	RI0301264	03/01/2026	03/05/2026	165.00		724581915 - Contributions to Other Uni	
					\$165.00			
Utah Office of Tourism	136172	02192026-12	02/20/2026	02/26/2026	1,500.00	Canadian Mission April 20-24, 2026	104193490 - Visitor Serv Advertising an	
					\$1,500.00			
Utah State Division of Finance	136255	B1704 #2	03/03/2026	03/05/2026	339.98	Loan # B1704	244851810 - Debt Principle Payment	
					\$339.98			
Utah Valley Radiology Associates	136256	199215	03/03/2026	03/05/2026	33.00	Account #JUVRA199215	104230312 - Jail Inmate Medical Expen	
					\$33.00			
Vargas, Rosa	136173	RVargaRMB0219	02/26/2026	02/26/2026	423.84	Men, Women, & Kids head hoodies & gloves	104665310 - SJC Homeless Profession	
					\$423.84			
Verizon Wireless	136174	6135928836	02/26/2026	02/26/2026	48.32	Account #265507612-00002	104665310 - SJC Homeless Profession	
Verizon Wireless	136174	6135928836	02/26/2026	02/26/2026	100.10	Account #265507612-00002	104113280 - Admin Telephone	
Verizon Wireless	136174	6135928837	02/26/2026	02/26/2026	119.70	Account #265507612-00003	104151280 - IT Telephone	
Verizon Wireless	136174	6135928843	02/24/2026	02/26/2026	79.33	Account #265508079-00002	104255280 - EOC Telephone	
Verizon Wireless	136174	6135939382	02/25/2026	02/26/2026	100.75	Account #365506834-00001	104225280 - Fire/Rescue Telephone	
Verizon Wireless	136174	6135970972	02/20/2026	02/26/2026	809.30	Account #665507629-00001	104230280 - Jail Telephone	
Verizon Wireless	136174	6135970973	02/25/2026	02/26/2026	181.35	Account #665507629-00003	104211610 - Task Force Miscellaneous	
Verizon Wireless	136174	6135970974	02/23/2026	02/26/2026	99.71	665507629-00004	104230280 - Jail Telephone	
Verizon Wireless	136174	6135981269	02/26/2026	02/26/2026	54.73	Account #765507047-00001	104112280 - Planning Telephone	
Verizon Wireless	136174	6135981269	02/26/2026	02/26/2026	86.46	Account #765507047-00001	104112280 - Commission Telephone	
Verizon Wireless	136174	6135981282	02/24/2026	02/26/2026	357.12	Account #765508819-00001	104672280 - Acc Trans Telephone	
					\$2,036.87			

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Verizon Wireless	136257	6135981270	03/05/2026	03/05/2026	40.01	Account #765507047-00003	104147280 - Surveyor Telephone	
Verizon Wireless	136258	08427277090000	03/05/2026	03/05/2026	216.48	Account #084272770900001	104114280 - Plan/Zone Telephone	
					\$2,293.36			
Washington National Insurance	136259	PR020126-3382	02/06/2026	03/05/2026	1,069.41	Washington National	102229000 - Washington National Paya	
Washington National Insurance	136259	PR021526-3382	02/20/2026	03/05/2026	1,069.41	Washington National	102229000 - Washington National Paya	
Washington National Insurance	136259	WNI20282026adj	03/04/2026	03/05/2026	0.03	Invoice: P2613737	102298000 - Health Insurance Claims	
					\$2,138.85			
					\$2,138.85			
Waste Management of Colorado	136260	0465211-4889-3	03/05/2026	03/05/2026	57.56	Customer ID 16-83942-53002	156120270 - Utilities	
Waste Management of Colorado	136260	0465290-4889-7	03/05/2026	03/05/2026	168.18	Customer ID 16-83977-33005	156220270 - Utilities	
Waste Management of Colorado	136260	0465350-4889-9	03/05/2026	03/05/2026	333.35	Customer ID 19-36095-03000	156060270 - Utilities	
					\$559.09			
					\$559.09			
Wheeler Machinery Company	136261	PS002049026	03/03/2026	03/05/2026	252.98	Customer #080103	214412250 - Equipment Operation	
Wheeler Machinery Company	136261	PS002049769	03/03/2026	03/05/2026	168.61	Customer #080103	214412250 - Equipment Operation	
Wheeler Machinery Company	136261	PS002051405	03/03/2026	03/05/2026	678.72	Customer #080103	214412250 - Equipment Operation	
Wheeler Machinery Company	136261	PS002052223	03/03/2026	03/05/2026	359.78	Customer #080103	214412250 - Equipment Operation	
Wheeler Machinery Company	136261	PS002052224	03/03/2026	03/05/2026	18.80	Customer #080103	214412250 - Equipment Operation	
Wheeler Machinery Company	136261	SS000606078	03/03/2026	03/05/2026	1,031.02	Customer #080103	214412250 - Equipment Operation	
					\$2,509.91			
					\$2,509.91			
Woody, Mary Ann	136262	MAWoody030420	03/05/2026	03/05/2026	125.92	Coordiantion Mtg with ONNHHC	104173310 - Elections Professional an	
					\$125.92			
WW Simpson Enterprises Inc, DBA T	136263	2026-05-26-TRC	03/05/2026	03/05/2026	500.00	Consortium Meeting Catering	104192950 - Econ Dev Expense Reimb	
					\$500.00			
Zion's Way Home Health & Hospice	136264	ZWButler22026	03/05/2026	03/05/2026	200.00	HHA Visits	104679615 - State Alt Contracts	
Zion's Way Home Health & Hospice	136264	ZWDalton22026	03/05/2026	03/05/2026	160.00	HHA Visits	104679615 - State Alt Contracts	
Zion's Way Home Health & Hospice	136264	ZWEberling22026	03/05/2026	03/05/2026	240.00	HHA Visits	104684615 - Respite Contracts	
Zion's Way Home Health & Hospice	136264	ZWHarris22026	03/05/2026	03/05/2026	440.00	HHA visits	104679615 - State Alt Contracts	
Zion's Way Home Health & Hospice	136264	ZWHMaryboy220	03/05/2026	03/05/2026	280.00	Aide Visits	104679615 - State Alt Contracts	
Zion's Way Home Health & Hospice	136264	ZWJMaryboy220	03/05/2026	03/05/2026	160.00	Aide Visits	104679615 - State Alt Contracts	
Zion's Way Home Health & Hospice	136264	ZWLee22026	03/05/2026	03/05/2026	560.00	Aide and Nursing Visits	104679615 - State Alt Contracts	
Zion's Way Home Health & Hospice	136264	ZWSilas22026	03/05/2026	03/05/2026	379.32	HMA and mileage	104679615 - State Alt Contracts	
					\$2,419.32			
					\$2,419.32			
Zoro Tools, Inc.	136175	INV18409925	02/26/2026	02/26/2026	67.98	Customer #CUST21606308	156020260 - Buildings and Grounds	
Zoro Tools, Inc.	136265	INV18431384	03/05/2026	03/05/2026	124.90	Customer #CUST21606308	156020260 - Buildings and Grounds	
					\$192.88			
					\$363,020.72			

Along with the Board of San Juan County Commissioners, we urge your full support for this grant request, which will directly impact the lives of Bluff's residents and ensure a stronger future for this area of the County.

Sincerely,



Lori Maughan
Commission Chair



SAN JUAN COUNTY COMMISSION

Item 5.

Lori Maughan	Chair
Jamie Harvey	Vice-Chair
Silvia Stubbs	Commissioner
Mack McDonald	Administrator

March 9, 2026

Re: Letter of Support - Phase 1 - Reservoir Purchase

The Honorable Congressman Mike Kennedy, M.D.
1626 Longworth House Office Building
Washington, DC 20515-4402

Dear Rep. Mike Kennedy,

On behalf of San Juan County, of the State of Utah, we are pleased to provide this letter of support for Monticello's City request for funding of Phase 1 - Reservoir Purchase as part of their Water Storage Expansion Project.

Monticello City provides drinking water to its residents but also provides water fill stations for many of those living outside of the City limits. This service provides those in the unincorporated area of San Juan County the ability to have clean drinking water and reduces the financial barrier of locating and drilling an active culinary water well on each property.

By expanding the current City's water storage, it will allow for further economic growth in both expansion of housing and local business throughout the northern portion of the County. Water is required for any growth to occur and expanding this resource will allow that growth to occur beyond the current limits of the system. We recognized that by receiving this funding the project costs will remain lower ensuring that water rates remain within a reasonable cost to the residents and business of San Juan County that are using the service provided by the City.

We strongly support this request and believe that this project will have an impact on all those throughout San Juan County.

Sincerely

Lori Maughan, Commission Chair

Letter of Intent

San Juan County Economic Development Board

02/27/26

Mack McDonald
County Administrator
San Juan County
117 South Main Street
PO Box 9
Monticello, UT 84535
mmcdonald@sanjuancounty.org

Dear Mr. McDonald,

I am writing to express my interest in serving on the **San Juan County Economic Development Board** as the **municipal representative for the Town of Blanding**.

I am a registered voter in San Juan County and currently represent the Town of Blanding. Through my professional and community experience, I bring knowledge of local issues and an interest in supporting economic development, workforce opportunities, and sustainable growth in our region. I am particularly interested in contributing to discussions and decisions that support local businesses, community vitality, and long-term economic resilience.

I understand that service on the Economic Development Board includes attending quarterly meetings, reviewing materials related to economic development initiatives and grant programs, and working collaboratively with other board members, County staff, and partners across the County. I am willing and able to meet these expectations and to serve in accordance with County policies and state requirements.

Thank you for your consideration. I appreciate the opportunity to be considered for this appointment and am happy to provide any additional information if needed.

Sincerely,

Ben Muhlestein
Community Development Director
50 W 100 S
435-678-2791
bmuhlestein@blanding-ut.gov



Letter of Intent - San Juan County Economic Development Board

February 27, 2026

Mack McDonald
 County Administrator - San Juan County
 117 South Main Street, PO Box 9
 Monticello, UT 84535
 mcdonald@sanjuancounty.org

Dear Mr. McDonald,

We are writing to express our interest in having Kaeden Kulow (Monticello City Manager) serve on the **San Juan County Economic Development Board** as the **municipal representative for the City of Monticello**.

Kaeden is a registered voter in San Juan County and currently reside in / represent the City of Monticello. Through his professional and community experience, he will bring knowledge of local issues and an interest in supporting economic development, workforce opportunities, and sustainable growth in our region. He is particularly interested in contributing to discussions and decisions that support local businesses, community vitality, and long-term economic resilience.

Kaeden understands that service on the Economic Development Board includes attending quarterly meetings, reviewing materials related to economic development initiatives and grant programs, and working collaboratively with other board members, County staff, and partners across the County. He is willing and able to meet these expectations and to serve in accordance with County policies and state requirements.

Thank you for your consideration. We appreciate the opportunity to have Kaeden be considered for this appointment and am happy to provide any additional information if needed.

Sincerely,

Mayor Kevin Dunn
 City of Monticello
 P.O. 457, Monticello, Utah 84535
 435-587-2271
 kevin@monticelloutah.gov

Kaeden Kulow – City Manager
 City of Monticello
 P.O. Box 457, Monticello, Utah 84535
 435-587-2271
 kaeden@monticelloutah.gov



Town of Bluff

190 N 3rd East – Unit 111
PO Box 324, Bluff, UT 84512
435-672-9990
office@townofbluffutah.gov

Item 6.

February 24, 2026

Mack McDonald
County Administrator
San Juan County
117 South Main Street
PO Box 9
Monticello, UT 84535
mmcdonald@sanjuancounty.org

RE: San Juan County Economic Development Board Appointment – Town of Bluff Representative

Dear Mr. McDonald,

I am writing to express my interest in serving on the San Juan County Economic Development Board as the municipal representative for the Town of Bluff. Councilmember Linda Sosa's term on Bluff Town Council ended January 6th.

I have served on Bluff's Town Council since January of 2024, am registered voter in San Juan County, and reside in and represent the Town of Bluff. I expressed interest in the position, and was approved by the Bluff Town Council to submit my name as the representative from Town of Bluff for your approval of appointment.

I understand that service on the Economic Development Board includes attending quarterly meetings, reviewing materials related to economic development initiatives and grant programs, and working collaboratively with other board members, County staff, and partners across the County. I am willing and able to meet these expectations and to serve in accordance with County policies and state requirements.

Thank you for your consideration. I appreciate the opportunity to be considered for this appointment and am happy to provide any additional information if needed.

Sincerely,


Stephen "Britt" Hornsby
Bluff Town Councilmember



McDonald, Mack <mmcdonald@sanjuancountyut.gov>

Re: ESSD Board Application

1 message

Janet Ross <janetross7777@gmail.com>

Thu, Mar 12, 2026 at 8:47 AM

To: "McDonald, Mack" <mmcdonald@sanjuancountyut.gov>

Hi Mack-thanks for sending this. So last night there was much discussion of all present that some felt to be on the ESSD Board you must own an Eastland water tap. There is nowhere in the bylaws that states that as a requirement, and even when the county advertised it you just had to live in Eastland. But given the sentiment re tap ownership of some, the vote of the 3 existing Board members (not unanimous) was to put forward Brett and Lamarr as new Board members. Warren was planning on quitting this meeting so that all 3 could be put forward (including Will), but then said he would stay a bit longer until this gets sorted out. I told the group that Will had already been approved by the commissioners. So that is where we are at. What do you think?

Janet

From: "McDonald, Mack" <mmcdonald@sanjuancountyut.gov>

Date: Tuesday, March 10, 2026 at 6:25 PM

To: Janet Ross <janetross7777@gmail.com>

Subject: Fwd: ESSD Board Application

See enclosed.

Sincerely,

Mack McDonald

Chief Administrative Officer

 Image removed by sender.



McDonald, Mack <mmcdonald@sanjuancountyut.gov>

Application to join the Eastland Special Services District Water Board

1 message

Mr FixIt <thebestmfixit@hotmail.com>

Fri, Mar 6, 2026 at 11:02 PM

To: "mmcdonald@sanjuancountyut.gov" <mmcdonald@sanjuancountyut.gov>

Cc: Janet Ross <janetross7777@gmail.com>

Hello Mack,

Janet Ross asked if I would be interested in serving on the Eastland Special Services District Water Board to fill one of two vacant seats that will be opening. I have decided to apply for the position. I grew up in Eastland and my family and I live there now and are part of the water system. I am a registered voter in San Juan County, Utah. I believe each of us need to do our part in serving our communities. I also want to help the decisions that are made on the water board to be fair for all and made in a manner that takes into account those who are on the water system. I have run a business for many years and I understand finances. I am meticulous and detail oriented. I am good at analyzing situations and helping others see what needs done. I am also able to work well with others. I am able to see the overall picture and how decisions will not only affect the near future, but also the long term.

Thank you for accepting my application

Brett Peterson

To Whom It May Concern:

This is LaMarr Walker. I am interested in being on the EESD Board. I live in Eastland, Ut. I have been on the Board before. I would be willing to be back on the Board.

Thanks,

LaMarr Walker



McDonald, Mack <mmcdonald@sanjuancountyut.gov>

Bluff appointment to TTAB

1 message

Josh Ewing <mayorewing@townofbluffutah.gov>

Thu, Jan 29, 2026 at 9:45 PM

To: "mmcdonald@sanjuancountyut.gov" <mmcdonald@sanjuancountyut.gov>

Mr. McDonald: I don't know how formal this needs to be, but I'm writing to request that our City Manager, Erin Nelson, be appointed to the open position on the TTAB representing Bluff. Can you advise if you need something more formal than this email?

Also, I've been drinking from the fire hose coming up to speed on mayoral duties. But, when it's convenient for you, I'd love to sit down with you and talk about how Bluff and San Juan County can best work together going forward.

Best,

San Juan County
General Ledger - 2/1/2026 to 2/28/2026
Cash and Investments

Item 9.

Account					Balance
Date	Code	Description	Debit	Credit	
PTIF 0897 General Fund					
10 1162000 - PTIF 897 General - General					
2/5/2026	BKTR	Bank Transfer to Payroll Checking - Zions 565202108			\$3,198,565.39
2/10/2026	BKTR	Bank Transfer to Payroll Checking - Zions 565202108		300,000.00	2,898,565.39
2/17/2026	BKTR	Bank Transfer to Payroll Checking - Zions 565202108		200,000.00	2,698,565.39
2/28/2026	JE	*3570 - PTIF Rollback - Interest		250,000.00	2,448,565.39
2/28/2026	JE	*3694 - CT Surcharge	794.34		2,449,359.73
2/28/2026	JE	*3694 - S/R Co Tax	4,533.08		2,453,892.81
2/28/2026	JE	*3694 - PTIF 897 Interest	359,446.21		2,813,339.02
2/28/2026	JE	3695 - Rollback Interest	8,134.13		2,821,473.15
			35.93		2,821,509.08
			\$372,943.69	(\$750,000.00)	\$2,821,509.08
21 1162000 - PTIF 897 General - B Road					
2/28/2026	JE	*3694 - PTIF - Interest	1,806,246.48		\$16,302,527.01
2/28/2026	JE	*3694 - PTIF 897 Interest	52,588.70		18,108,773.49
			\$1,858,835.18		\$18,161,362.19
21 1163000 - PTIF 897 General - B Road Restricted					
2/28/2026	JE	*3694 - Additional Transit - County	27,565.96		\$2,880,992.56
2/28/2026	JE	*3694 - Additional Transit - Local	16,831.11		2,908,558.52
2/28/2026	JE	*3694 - PTIF 897 interest	8,495.46		2,925,389.63
			\$52,892.53		\$2,933,885.09
25 1162000 - PTIF 897 General - Health					
2/28/2026	JE	*3694 - PTIF 897 Interest	86.33		\$29,727.64
			\$86.33		29,813.97
					\$29,813.97
45 1162000 - PTIF 897 General - Capital Imp.					
2/28/2026	JE	*3694 - PTIF 897 Interest	93.69		\$32,263.19
			\$93.69		32,356.88
					\$32,356.88
46 1162000 - PTIF 897 General - Road Capital					
2/28/2026	JE	*3694 - PTIF 897 Interest	9,961.18		\$3,430,104.69
			\$9,961.18		3,440,065.87
					\$3,440,065.87
57 1162000 - PTIF 897 General - Landfill					
2/28/2026	JE	*3694 - PTIF 897 Interest	2,133.66		\$734,719.76
			\$2,133.66		736,853.42
					\$736,853.42
63 1162000 - PTIF 897 General - Tort Liability					
2/28/2026	JE	*3694 - PTIF 897 Interest	22.08		\$7,602.43
			\$22.08		7,624.51
					\$7,624.51
64 1162000 - PTIF 897 General - Tax Stability					
2/28/2026	JE	*3694 - PTIF 897 Interest	63.96		\$22,024.85
			\$63.96		22,088.81
					\$22,088.81
72 1162000 - PTIF 897 General - Library					
2/28/2026	JE	*3694 - PTIF 897 Interest	1,312.51		\$451,957.77
			\$1,312.51		453,270.28
					\$453,270.28
PTIF 0897 General Fund Total:			\$2,298,344.81	(\$750,000.00)	\$28,638,830.10

San Juan County
General Ledger - 2/1/2026 to 2/28/2026
Cash and Investments

Item 9.

Account		Description	Debit	Credit	Balance
Date	Code				
PTIF 1419 Retainage					
21	1164000	- PTIF 1419 Restricted Retainage			\$794.34
2/28/2026	JE	3570 - PTIF Rollback - Interest		794.34	0.00
2/28/2026	JE	*3694 - PTIF - Interest	0.84		0.84
			\$0.84	(\$794.34)	\$0.84
PTIF 1419 Retainage Total:					
			\$0.84	(\$794.34)	\$0.84
PTIF 1630 Landfill Post-Closure					
57	1164000	- PTIF 1630 Restricted Landfill			\$942,127.62
2/28/2026	JE	*3694 - PTIF - Interest	2,787.37		944,914.99
			\$2,787.37		\$944,914.99
PTIF 1630 Landfill Post-Closure Total:					
			\$2,787.37	\$0.00	\$944,914.99
PTIF 2224 LaSal Drought					
10	1164001	- PTIF 2224 Restricted LaSal Drought			\$105,834.68
2/28/2026	JE	*3694 - PTIF - Interest	313.12		106,147.80
			\$313.12		\$106,147.80
PTIF 2224 LaSal Drought Total:					
			\$313.12	\$0.00	\$106,147.80
PTIF 4970 Capital Improvement					
10	1163003	- PTIF 4970 State Shared Revenue Deposits			\$252,462.59
2/28/2026	JE	*3694 - PTIF - Interest	746.93		253,209.52
			\$746.93		\$253,209.52
PTIF 4970 Capital Improvement Total:					
			\$746.93	\$0.00	\$253,209.52
PTIF 8659 Community Reinvest					
10	1163000	- PTIF 8659 Community Reinvest			\$6,230.07
2/28/2026	JE	*3694 - PTIF - Interest	18.43		6,248.50
			\$18.43		\$6,248.50
PTIF 8659 Community Reinvest Total:					
			\$18.43	\$0.00	\$6,248.50
Zions Money Market					
Zions Money Market Total:					
			\$0.00	\$0.00	\$0.00
Zions Wealth - B&C Road					
21	1168000	- Raymond James			\$6,628,618.15
2/28/2026	JE	*3694 - Zions Wealth - B & C Road	30,947.93		6,659,566.08
			\$30,947.93		\$6,659,566.08
Zions Wealth - B&C Road Total:					
			\$30,947.93	\$0.00	\$6,659,566.08
Zions Wealth - Capital Improvement					
64	1166000	- Raymond James			\$9,637,724.90
2/28/2026	JE	*3694 - Zions Wealth - Trust Fund	53,961.81		9,691,686.71
			\$53,961.81		\$9,691,686.71
Zions Wealth - Capital Improvement Total:					
			\$53,961.81	\$0.00	\$9,691,686.71
Report Total:			\$5,052,663.27	(\$3,084,646.29)	\$48,905,817.98



Lori Maughan	Chair
Jamie Harvey	Vice-Chair
Silvia Stubbs	Commissioner
Mack McDonald	Administrator

March 17th, 2026

Utah Division of Outdoor Recreation
RTP Recreation Grant Program
Salt Lake City, Utah

Subject: Letter of Support for the OHV Trail Maintenance and Access Enhancement Proposal

Monticello Field Office, Bureau of Land Management

To the OHV Recreation Grant Council,

The Board of San Juan County Commissioners express strong support for the Bureau of Land Management Monticello Field Office's OHV Trail Maintenance and Access Enhancement Proposal submitted under the Trail Maintenance category.

San Juan County recognizes the importance of maintaining safe, sustainable access to designated OHV routes that serve both residents and visitors. High-use trail systems such as Recapture Rim Trail, The Falls Missile Trail, and Tables of the Sun contribute significantly to regional recreation, tourism, and economic activity. Proper maintenance of these systems, along with associated staging areas, is essential to protecting public safety and preserving infrastructure investments.

The proposed acquisition of maintenance equipment will increase operational capacity and allow for proactive trail management. San Juan County strongly supports continued maintenance of the Bureau of Land Management OHV trail systems. These play a significant role in the local economy of our rural county, drawing thousands of visitors each year who rely on these trails for access to our unique landscapes. Visitors traveling to ride OHVs contribute directly to local businesses including hotels, restaurants, fuel stations, repair shops, and outdoor outfitters. In addition, many local residents depend on commercial recreation permits to operate guided OHV tours and backcountry experiences, creating jobs and providing income for families throughout the region. Maintaining safe, well-managed trail systems ensures that San Juan County can continue to support responsible recreation while sustaining the economic activity that public land visitors bring to our communities.

San Juan County values collaborative efforts between federal, state, and local partners to ensure long-term sustainability of our recreation infrastructure. We would like to see local land managers riding along with the OHV groups that bring many tourists to our area. This proposal reflects a responsible, forward-looking approach to maintaining existing designated routes rather than expanding infrastructure beyond manageable capacity.

We appreciate the Bureau of Land Management's commitment to maintaining safe and accessible OHV opportunities in San Juan County and respectfully encourage the Council to support this project.

Sincerely,

Lori Maughan
Commission Chair



COMMISSION STAFF REPORT

MEETING DATE: March 17, 2026

ITEM TITLE, PRESENTER: Consideration and Approval of Chip Seal Oil purchase, Presented by TJ Adair, Road Superintendent

RECOMMENDATION: Approval to Purchase

SUMMARY

This chip seal oil is designed for use with San Juan County's stock piled dirty chips. San Juan County Road Department has used this product for several years and has worked very well on chip seal projects. This is a sole source product.

HISTORY/PAST ACTION

Approved for Purchase last year

FISCAL IMPACT

\$437,794.00 included in 2026 budget



ROAD DEPARTMENT

P.O. Box 188 | 885 East Center St | Monticello, Utah 84535
(435) 587-3230 | Fax: (435) 587-2771

March 12, 2026

RE: Sole Source Justification- Asphalt System Inc. GMRSS and GSB-88

To Whom It May Concern,

San Juan County Road Department would like to purchase GMSRSS and GSB-88 Oils for chip sealing and fog sealing projects in 2026. The GMRSS is a rejuvenating oil, designed and formulated to use with the dirty chips in our stock piles.

Asphalt Systems Inc. (ASI) is a sole provider for GMRSS and no other vendor can sell this product as ASI has the exclusive rights to the product. San Juan County has used ASI for chip sealing and fog sealing for many years and they guarantee their product. San Juan County Road Department has been pleased with the results and the chip seals/fog seals hold up in different conditions throughout the county.

Thank you for your consideration in approving this purchase.

Sincerely,

Todd Adair
San Juan County
Road Superintendent



GSB-88® QUOTE FOR Agency Project

Date	Expires	Prepared By	Quote ID #
3/10/26	3/31/26	Name: Mark LaBelle Signature: Phone:	
Company Name		San Juan County Road Dept	
Contact Name		TJ Adair, Director	
Contact Phone		435-587-3230	
Contact Email		tadair@sanjuancountyut.gov	

Project Name*	2024 GSB-88 Surface Sealing Project
Project Address	Various roads
Bid Date	
Material Delivery Date	May-June
Estimated Application Date	May-June

* **Project-Specific Price Quote:** A COPY OF THE PROJECT SPECIFICATION MUST BE PROVIDED BY THE CUSTOMER FOR ASI TO ESTIMATE NUMBER OF GALLONS AND QUOTE TOTAL PRODUCT PRICE. This price quote is for FOB plant and valid for 60 days. After 60 days, ASI may increase the price if required by increased costs to ASI.

Product	GSB-88®, 1:1 with 1% Polymer
Price per gallon	\$3.56 per gallon (oil only, does not include freight)
Estimated Gallons**	46,000 gallons

** **Application Rates:** The project inspector or engineer establishes the application rates for the project after consultation with the Manufacturer’s Representative pursuant to the Project Specification. The specific project specifications and the condition(s) of the existing pavement determine the application rates. Customers should be prepared to apply the treatment at the highest application rates per the project specs. IT IS THE CUSTOMER’S RESPONSIBILITY TO ORDER SUFFICIENT MATERIAL TO COVER THE APPLICATION RATES FOR THE PROJECT. THIS ORDER WILL NOT BE ACCEPTED IF IT APPEARS INSUFFICIENT TO COVER THE ANTICIPATED APPLICATION RATES.

Additional Terms & Conditions:

1. **Order & Request Lead Time:**
 - a. Customer will provide a minimum notice of 10 working days between the date of the order and the date of pickup. Delivery of orders with less than 10 working day’s notice may be subject to delayed shipment due to production schedules.
 - b. Customer will provide a minimum notice of 10 working days for the Specification Support by ASI’s Manufacturer’s (Onsite) Rep.
2. **Polymer:** Product may require a minimum amount of polymer. Above pricing includes the specification’s minimum polymer requirements. It is the customer’s responsibility to fully understand the project requirements for additional polymer to be supplied and ASI charges to furnish polymer at the time of shipment.
3. **Title Transfer:** **The product is sold FOB ASI’s production facility.** Assignment and transfer of legal title to the product from ASI to customer is immediate upon product transfer from plant to customer shipping container.
4. **Freight:** Shipping, handling and storage is the responsibility of the customer.
5. **Storage:** All short- and long-term product storage is the responsibility of the customer.

- 6. **Product Certification:** ASI will only certify products manufactured at our designated facilities. Customers storing product in bulk or diluting and mixing them for specific projects are responsible for material certifications.
- 7. **Product Knowledge:** The performance and safety of GSB-88® is dependent upon shipping, handling, storage and application in strict compliance with the GSB-88® SDS and technical data sheet, ASI’s Best Practices Manual, and the particular project specifications. Customer certifies that it has read and understood these documents and their requirements for shipping, handling, storage and application of GSB-88®.
- 8. **Disputes & Liability:** While ASI will assist in facilitating the resolution of any disputes about the performance of services by the freight company and/or the applicator company, it is understood and agreed that the freight company and/or the applicator company and not ASI will be liable for all costs arising from or related to any deficiency in performance of their services.
- 9. **Force Majeure:** If performance by ASI is prevented, restricted, or interfered with by causes beyond ASI’s reasonable control (“Force Majeure”), ASI’s obligations shall be suspended to the extent caused by such event. Force Majeure shall include, without limitation, acts of God, plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine or other employee restrictions, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages, supply chain interruptions and disruptions to required transportation.
- 10. **Product Samples:** ASI may retain a *de minimis* sample of ASI’s product immediately prior to application for future reference.
- 11. **Pre-Project Meeting:** ASI’s Manufacturer’s Representative is available to participate in a pre-project meeting with the applicator and the inspector/engineer in person or remotely. ASI recommends that such a meeting be scheduled.
- 12. **Product Evaluation Requirements:** ASI welcomes participation in objective, well-designed product evaluations. However, to ensure the integrity and usefulness of formal trials, demonstrations or evaluations, Customer is responsible for notifying ASI’s tech and manufacturing function and enabling ASI to participate in and approve the design and performance of the trial, demonstration or evaluation.
- 13. **Product/Brand Name:** Customer is not licensed to re-brand or re-name this product. Product must be provided to all third parties under ASI name specified on this document.
- 14. **Payment Terms = NET 30.** In the event the full amount of the purchase price is not paid in full in accordance with the terms set forth herein, Purchaser agrees to pay interest on the unpaid balance at the rate of 1.5% per month or the maximum amount allowed by applicable law if such amount is less than 1.5% per month.

THIS ORDER CANNOT BE FILLED WITHOUT THE ABOVE QUOTE, TERMS AND CONDITIONS ACCEPTED. RETURNING THIS COMPLETED FORM WITH THE SIGNATURE OF AN AUTHORIZED CUSTOMER REPRESENTATIVE BELOW CONFIRMS UNDERSTANDING AND ACCEPTANCE.

Name		Signature	
Customer		Date	



GMRSS® QUOTE FOR Agency Project

Date	Expires	Prepared By	Quote ID #
3/10/26	3/31/26	Name: Mark LaBelle Signature: Phone:	
Company Name		San Juan County Road Dept.	
Contact Name		TJ Adair, Director	
Contact Phone		435-587-3230 – office	
Contact Email		tadair@sanjuancountyut.gov	

Project Name*	2026 San Juan County GM-RSS Chip Seal Project
Project Address	Various roads
Bid Date	
Material Delivery Date	April-May-June
Estimated Application Date	April-May-June

* **Project-Specific Price Quote:** A COPY OF THE PROJECT SPECIFICATION MUST BE PROVIDED BY THE CUSTOMER FOR ASI TO ESTIMATE NUMBER OF GALLONS AND QUOTE TOTAL PRODUCT PRICE. This price quote is for FOB plant and valid for 60 days. After 60 days, ASI may increase the price if required by increased costs to ASI.

Product	GMRSS Chip Seal emulsion
Price per gallon	\$3.62 per gallon (oil only, does not include freight)
Estimated Gallons**	75,700 gallons

** **Application Rates:** The project inspector or engineer establishes the application rates for the project after consultation with the Manufacturer’s Representative pursuant to the Project Specification. The specific project specifications and the condition(s) of the existing pavement determine the application rates. Customers should be prepared to apply the treatment at the highest application rates per the project specs. IT IS THE CUSTOMER’S RESPONSIBILITY TO ORDER SUFFICIENT MATERIAL TO COVER THE APPLICATION RATES FOR THE PROJECT. THIS ORDER WILL NOT BE ACCEPTED IF IT APPEARS INSUFFICIENT TO COVER THE ANTICIPATED APPLICATION RATES.

Material is available in Totes, if ordered in Totes, **the cost per Tote is \$400 each**

Additional Terms & Conditions:

1. **Order & Request Lead Time:**
 - a. Customer will provide a minimum notice of 10 working days between the date of the order and the date of pickup. Delivery of orders with less than 10 working day’s notice may be subject to delayed shipment due to production schedules.
 - b. Customer will provide a minimum notice of 10 working days for the Specification Support by ASI’s Manufacturer’s (Onsite) Rep.
2. **Title Transfer: The product is sold FOB ASI’s production facility.** Assignment and transfer of legal title to the product from ASI to customer is immediate upon product transfer from plant to customer shipping container.
3. **Freight:** Shipping, handling and storage is the responsibility of the customer.
4. **Storage:** All short- and long-term product storage is the responsibility of the customer.
5. **Product Certification:** ASI will only certify products manufactured at our designated facilities. Customers storing products in bulk or diluting and mixing them for specific projects are responsible for material certifications.

- 6. **Product Knowledge:** The performance and safety of GMRSS® is dependent upon shipping, handling, storage and application in strict compliance with the GMRSS® SDS and technical data sheet, ASI's Best Practices Manual, and the particular project specifications. Customer certifies that it has read and understood these documents and their requirements for shipping, handling, storage and application of GMRSS®.
- 7. **Disputes & Liability:** While ASI will assist in facilitating the resolution of any disputes about the performance of services by the freight company and/or the applicator company, it is understood and agreed that the freight company and/or the applicator company and not ASI will be liable for all costs arising from or related to any deficiency in performance of their services.
- 8. **Force Majeure:** If performance by ASI is prevented, restricted, or interfered with by causes beyond ASI's reasonable control ("Force Majeure"), ASI's obligations shall be suspended to the extent caused by such event. Force Majeure shall include, without limitation, acts of God, plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine or other employee restrictions, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages, supply chain interruptions and disruptions to required transportation.
- 9. **Product Samples:** ASI may retain a *de minimis* sample of ASI's product immediately prior to application for future reference.
- 10. **Onsite Roles & Responsibilities:** It is understood that the function of ASI's Manufacturer's Representative is defined by the project's specifications and that decisions concerning the use and application of ASI's product are the responsibility of the owner's inspector/engineer.
- 11. **Pre-Project Meeting:** ASI's Manufacturer's Representative is available to participate in a pre-project meeting with the applicator and the inspector/engineer in person or remotely. ASI recommends that such a meeting be scheduled.
- 12. **Product Evaluation Requirements:** ASI welcomes participation in objective, well-designed product evaluations. However, to ensure the integrity and usefulness of formal trials, demonstrations or evaluations, Customer is responsible for notifying ASI's tech and manufacturing function and enabling ASI to participate in and approve the design and performance of the trial, demonstration or evaluation.
- 13. **Product/Brand Name:** Customer is not licensed to re-brand or re-name this product. Product must be provided to all third parties under ASI name specified on this document.
- 14. **Payment Terms = NET 30.** In the event the full amount of the purchase price is not paid in full in accordance with the terms set forth herein, Purchaser agrees to pay interest on the unpaid balance at the rate of 1.5% per month or the maximum amount allowed by applicable law if such amount is less than 1.5% per month.

THIS ORDER CANNOT BE FILLED WITHOUT THE ABOVE QUOTE, TERMS AND CONDITIONS ACCEPTED. RETURNING THIS COMPLETED FORM WITH THE SIGNATURE OF AN AUTHORIZED CUSTOMER REPRESENTATIVE BELOW CONFIRMS UNDERSTANDING AND ACCEPTANCE.

Name		Signature	
Customer		Date	



COMMISSION STAFF REPORT

MEETING DATE: March 17, 2026

ITEM TITLE, PRESENTER: Consideration and Approval of dust suppressant purchase, Presented by TJ Adair, Road Superintendent

RECOMMENDATION: Approval to Purchase

SUMMARY

This dust suppressant is used by San Juan County Road Department for dust control on certain county roads. San Juan County Road Department has used this product for many years and is quite pleased with its performance.

HISTORY/PAST ACTION

Approved for purchase last year

FISCAL IMPACT

\$55,317.50- included in 2026 Budget



ROAD DEPARTMENT

P.O. Box 188 | 885 East Center St | Monticello, Utah 84535
(435) 587-3230 | Fax: (435) 587-2771

March 12, 2026

RE: Sole Source Justification-CBA/ Custom Blend- A Dust Suppressant

To Whom it May Concern,

San Juan County Road Department would like to purchase Road Saver – A Dust Suppressant for routine dust control projects in 2026. The RS/Road Saver- Dust Suppressant has been used by San Juan County for approximately ten years.

Desert Mountain Corporation has been San Juan County Road Department’s supplier for many years and introduced this project to our area. Desert Mountain will deliver and apply the product. We have been pleased with their performance and their product’s performance.

Thank you for your consideration in approving this purchase.

Todd Adair
San Juan County
Road Superintendent



4381 US Hwy 64, Kirtland, NM 87417
Office: 505-598-5730 x123

CUSTOMER ESTIMATE Item 13.

*** Good for 30 days from date shown below ***

Sales Representative: Doyle Villers
Cell Phone #: 970-844-0811
eMail: d.villers@desertmtncorp.com

Bill to:	San Juan County, UT P.O. Box 188 Monticello, UT ZIP: 84535	Ship to:	San Juan County, UT Various Locations Monticello	Date: 3/11/2026
Sales Tax ID#:		STATE:	UT	MAIN CONTRACT #
AP Name:	Todd Adair	ZIP:	84535	PURCHASE ORDER #
AP Phone#:	435-587-3230	County:	San Juan	FSC=\$2.588/gal Base Rate
AP eMail:	tadair@sanjuan county.gov	Site Contact:	TBD	PADD4 None
		Site Phone#:	TBD	
		Site eMail:	kbleggi@sanjuan county.gov	

~ INTERNAL USE ONLY ~ DMC Location Code UT03 Mileage from UT03 127 ~ INTERNAL USE ONLY ~

Quantity	Unit	Item Code / Description	Item Notes	Price	Total
38,150	Gal	RS / RoadSaver	Delivered and Applied	1.45	55,317.50
					-
			SEND INVOICES to Martha Garner // 435-587-3230 // mgarner@sanjuan county.org		-
					-
					-
					-
					-
					-
					-

* Fuel Surcharge May be applied if fuel goes above the per gallon price of \$2.588
** Sales Tax Not Included
*** Subject to a 5% Variance on Bulk Load Volumes
**** Any Stand-by Time associated with contractor delays (pre-watering not complete, shutdowns, etc...) will be charged at \$145 per hour

SUBTOTAL	55,317.50
Sales Tax Not Included	

Job Description and Special Notes

CR 350 // TBD // 6 miles east of Monticello // 3,100 gals	8:00 AM // ?
CR 308 // TBD // 5 miles east of Monticello // 7,300 gals	10:00 AM // ?
CR 215 // TBD // Wibbs Hill (3 miles north of Blanding, UT) // 3,900 gals	10:30 AM // ?
CR 331 // TBD // 6 miles north of Monticello // 2,800 gals	8:00 AM // ?
CR 285 // TBD // 6 miles Johnson Creek (8 miles north of Blanding) // 21,050 gals.	8:00 AM // ?
CR 179 // N/A // 27 miles north of Monticello // 2,870 gals. // Wilsons Arch Rd // off year	

When placing Order you MUST sign Here----->

Signature and Title Date

PROCUREMENT POLICY AND BID-QUOTATION FORM

#1
NAME OF COMPANY

Kenworth Sales

Telephone # 801412 4438

In Person _____ By Mail _____

Time _____

Contact Person Bridger Clayton

ALL QUOTATIONS TO BE

CONFIRMED IN WRITING

ITEMS QUOTED: 2027 Kenworth

T 880 end Largo 3360

Gal water Tank System.

PRICE: \$234,481.53

#2
NAME OF COMPANY

Peterbilt JGP

Telephone # 801-486-8781

In Person _____ By Mail _____

Time _____

Contact Person Steve Schultz

ALL QUOTATIONS TO BE

CONFIRMED IN WRITING

ITEMS QUOTED: 2027 Peterbilt

567 and Colt 80 Barrel vac

Tank Body.

PRICE: \$224,644.00

#3
NAME OF COMPANY

Premier Truck Group

Telephone # 801-978-8200

In Person _____ By Mail _____

Time _____

Contact Person Skylar Dyreng

ALL QUOTATIONS TO BE

CONFIRMED IN WRITING

ITEMS QUOTED: Western Star

49x and a Largo 3360

Gal water Tank

PRICE: \$232,646.00

#4
NAME OF COMPANY

Telephone # _____

In Person _____ By Mail _____

Time _____

Contact Person _____

ALL QUOTATIONS TO BE

CONFIRMED IN WRITING

ITEMS QUOTED: _____

PRICE: _____

BID CHOSEN AND REASON: Peterbilt. Cost availability, low bid.

SIGNED: _____

DEPARTMENT: _____

P.O. NUMBER: _____

APPROXIMATE DATE OF DELIVERY: _____



PETERBILT OF UTAH, INC.
 1910 S 5500 W
 SALT LAKE CITY UT 84104
 Phone: (801) 486-8781

Contract Date: 03/10/2026
 Invoice #: DE-06520
 Customer #: 147154
 Salesperson: Steve Schultz

Bill To: 147154
SAN JUAN COUNTY ROAD & BRIDGE
885 E CENTER ST
MONTICELLO UT 84535-7989
P:(435) 587-3230

Ship To:
SAN JUAN COUNTY ROAD & BRIDGE
885 E CENTER ST
MONTICELLO, UT 84535-7989

Stock#: TBD1	VIN:TBD1	Unit Number:	Selling Price:	\$161,544.00
New 2027 PETERBILT 567				
		Colt 80 Barrel Vac Tank Body		\$63,100.00
Stock#: TBD2	VIN:TBD2	Unit Number:	Selling Price:	\$161,544.00
New 2027 PETERBILT 567				
		Colt 80 Barrel Vac Tank Body		\$63,100.00
			Total Cash Price:	\$449,988.00
			Documentation Fee	\$590.00
			Reg/Lic/Temp Fee	\$110.00
			Grand Total:	\$449,988.00
			Total Deposit :	-\$20,000.00
			Net Total:	\$429,988.00

Includes a Colt 80 Brl. Vacuum Tank Body

Send Payment To: 1910 S 5500 W SALT LAKE CITY UT 84104

Purchaser agrees that this agreement (the "Agreement"), together with the reverse side hereof, is entered into between it and PETERBILT OF UTAH, INC. ("DEALER"), that this Agreement cancels and supersedes any prior agreement between the forgoing parties, that as of the date hereof, comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby, and that THIS AGREEMENT SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER OR DEALER'S AUTHORIZED REPRESENTATIVE. Purchaser by execution of this agreement, acknowledges that Purchaser has received copy of the agreement, has read and understands the terms and conditions hereof, and has voluntarily entered into the same.

 Purchaser's Signature 03/10/2026
Date

 Dealer Authorized Signature 03/10/2026
Date

-General Terms and Conditions-

Item 14.

The Purchaser and Dealer further understand and agree that, coupled with terms and conditions provided on page 1, the following terms and conditions govern the subject matter of this Vehicle Buyer's Order and Purchase Agreement (hereinafter "Agreement"):

1. Purchaser agrees to purchase the vehicle(s) listed on the front page of this Agreement within five (5) days of signing this Agreement or in the case of special ordered vehicle(s) (defined in paragraph 2), within five (5) days of receipt of said vehicle(s) by Dealer. This Agreement is non-cancellable for any reason.
2. Any vehicle(s) not in the Dealer's inventory as of the date of this Agreement are defined herein as special ordered vehicles and are referred to herein as SOV(s). SOV(s) are non-cancellable for any reason.
3. Purchaser shall deliver the original bill of sale and the title to any used vehicle traded herein along with the delivery of such vehicle in the same condition containing the same equipment as when appraised, reasonable wear and tear excepted, and the Purchaser warrants such vehicle to be its property free and clear of lien and encumbrances except as otherwise disclosed to Dealer on the front page hereof. If no trade is listed on the front page of this Agreement, then no trade will be accepted by Dealer.
4. The failure or refusal of the Purchaser to complete the purchase contemplated herein shall be a material breach of this Agreement and Dealer shall be entitled to all rights and remedies under the law, including, but not limited to, lost profits, damages, specific performance and its attorney's fees and court costs. The Purchaser agrees, that in addition to any other legal remedy available to Dealer, any deposit provided to Dealer shall be retained and forfeited to Dealer, and/or in the event a used vehicle has been taken in on trade, the Dealer may sell said used vehicle, and the Dealer shall be entitled to reimburse itself out of the proceeds of such sale, to cover its expense and losses incurred or suffered as the result of Purchaser's failure to complete said purchase.
5. The manufacturer has the right to make changes in the model or design of any accessories and part of any new motor vehicle at any time without creating an obligation on the part of either the Dealer or the manufacturer to make corresponding changes in the vehicle covered by this Agreement either before or after the delivery of such vehicle to the Purchaser. Purchaser agrees to accept the vehicle as manufactured and delivered, even if specific parts or components are not installed or not available at delivery.
6. In no event shall Dealer be liable for delays or failure to deliver the vehicle on a specified day, including delays caused by the manufacturer, accidents, sureties, fires or other causes or acts beyond the control of the Dealer. Any delays caused by pandemics, war, shortages, civil unrest or similar circumstance are at Purchaser's risk.
7. From time-to-time manufacturer surcharges are added to the vehicle(s) listed on the front page of this Agreement. Purchaser agrees to be responsible for any such surcharges at the time of delivery. Surcharge amounts will be added to the final invoice and documentation supporting surcharges will be provided to the Purchaser.
8. NO WARRANTIES EXPRESSED OR IMPLIED, ARE MADE OR WILL BE DEEMED TO HAVE BEEN MADE BY THE DEALER. ANY WARRANTY BY THE MANUFACTURER WILL BE PROVIDED IN WRITING AT THE TIME OF DELIVERY. DEALER MAKES NO WARRANTY, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND THE REMEDIES SET FORTH IN THE MANUFACTURER'S WARRANTY, IF ANY, WILL BE THE ONLY REMEDIES AVAILABLE TO PURCHASER. NO WARRANTIES, EXPRESS OR IMPLIED, ARE MADE BY THE DEALER WITH RESPECT TO USED MOTOR VEHICLES. THIRD PARTY WARRANTY MAY BE AVAILABLE FOR PURCHASE AND ARE SOLELY ADMINISTERED BY SAID THIRD PARTY.
9. In case the vehicle covered by this agreement is a used or demonstrator vehicle, no warranty or representation is made as to how such vehicle has been used, regardless of the mileage shown on the speedometer of said used vehicle.
10. In the event that it becomes necessary for the Dealer to enforce any of the terms and conditions of the agreement, Purchaser agrees to pay reasonable attorney's fees and court costs, including collections costs.
11. All past due amounts and payments due to Dealer hereunder shall bear interest at the rate of eighteen (18%) percent per annum.
12. This agreement is non-transferable by the Purchaser nor may any of Purchaser's rights or obligations hereunder be assigned. Dealer may assign all of its rights and obligations hereunder, including to its Affiliates, upon reasonable notice to Purchaser.
13. PURCHASER REPRESENTS that he/she is 18 years of age or older at the time of the consummation of the purchase hereunder.
14. Title/MISO to the vehicle shall remain with the Dealer until purchase price is paid in full; and, until such payment is paid in full, Purchaser hereby grants to Dealer a security interest in the subject vehicle for the purpose of securing payment therefore.
15. No agreement, verbal or otherwise, not contained in this agreement will be recognized.
16. In case of the vehicle covered by this agreement is a used vehicle, the information you see on the window form (Buyer's Guide) for this vehicle shall be made part of this Agreement. Provided, any terms or conditions on such window form which conflict with the terms and conditions of this Agreement, shall govern.
17. The parties agree the term "DEPOSIT" (as used herein) means any deposit paid by the Purchaser to secure, order, or hold Vehicle(s) from Dealer, or its Affiliates. Deposit made by Purchaser is **non-refundable**.
18. Federal Excise Tax will be remitted on the vehicle(s) listed on the front page of this agreement. Purchaser agrees any additions added to the vehicle(s) and not listed on the front page of this agreement which are subject to said tax will be reported to and paid directly by the Purchaser to the Internal Revenue Service.
19. Purchaser is solely responsible to conduct its own due diligence when determining engine size, torque ratings, tires and wheel size, and all other specifications necessary for the proper use of any motor vehicle. Purchaser is solely responsible to ensure any changes made by the manufacturer to the vehicle in the build process conforms to its uses, needs, and requirements. Dealer is not responsible for any changes between orders submitted to the manufacturer and vehicles delivered by the manufacturer. Purchaser is solely responsible for understanding emission requirements and the states' laws where it intends to operate any Vehicle(s) purchased from Dealer. Purchaser is not relying on any recommendations by Dealer as to the legality of operating any Vehicle(s) in any country, state, city or location.
20. Purchaser acknowledges, understands, and agrees that Dealer may commingle the deposit with Dealer's other funds, and that neither Dealer nor its Affiliates shall be required to place the deposit in a trust account or to pay Purchaser interest thereon.
21. For the purposes of this Agreement and all attendant documents, "Affiliates" shall mean any individual, joint venture, partnership, corporation, business entity, member or stockholder which controls, is controlled by, or is under common control with, or the management and operations of which are substantially influenced by, Dealer.
22. This Agreement is the exclusive agreement between the parties with respect to its subject matter and as of its reference date supersedes all prior agreements, negotiations, representations, and proposals, written or oral, related to its subject matter. Its terms cannot be modified, supplemented or rescinded except by an agreement in writing signed by an authorized representative of all parties. There are no conditions precedent to the effectiveness of this Agreement other than those expressly stated in this Agreement. In entering into this Agreement, neither party has relied upon any statement, representation, warranty or agreement of the other party except for those expressly contained in this Agreement.
23. In the event that any portion of this Agreement shall be held to be unenforceable, the remaining portions of this Agreement shall remain in full force and effect.
24. Except as otherwise provided in this document, this Agreement may be modified, superseded, or voided only upon the written and signed agreement of the parties.
25. This Agreement and any disputes arising out of or in connection with this Agreement shall be governed by and construed in accordance with the laws of the State of Utah except for that portion relating to conflicts of laws. Any matter involving interpretation or enforcement of this Agreement shall be brought in the state or federal courts in Salt Lake County, Utah. The parties hereby accept the jurisdiction of those courts.
26. The Dealer does not have control of additional surcharges added by the manufacturer after the order date. Any such surcharges will be passed on to the Purchaser, and documentation supporting those surcharges will be provided to the Purchaser.

Make Checks Payable to: PETERBILT OF UTAH, INC.

SAN JUAN COUNTY ROAD & BRIDGE

JACKSON GROUP PETERBILT

Customer Company Name

Dealer

Signature

Dealer Signature

03/10/2026

Date

Date

Prepared for:
 TJ ADAIR
 SAN JUAN COUNTY
 881 E CENTER ST
 MONTICELLO, UT 84535
 Phone: 435-587-3230

Prepared by Item 14.
 Skylar Dyren
 PREMIER TRUCK GROUP
 2240 SOUTH 5370 WEST
 SALT LAKE CITY, UT 84120
 Phone:

Q U O T A T I O N

WESTERN STAR 49X

SET BACK AXLE - TRUCK CUM X15 500V HP @ 1900 RPM, 2000 GOV RPM, 1850 LB-FT @ 900 RPM EATON FULLER RTLO-20918B TRANSMISSION MERITOR RT-46-160P 46,000# R-SERIES TANDEM REAR AXLE WITH PUMP TUFTRAC GEN2 46,000# REAR SPRING SUSPENSION DETROIT DA-F-20.0-5 20,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE 20,000# TAPERLEAF FRONT SUSPENSION	121 INCH BBC ALUMINUM CONVENTIONAL CAB 5725MM (225 INCH) WHEELBASE 13.0MM X 87.0MM X 311.0MM STEEL FRAME (0.51X3.43X12.24 INCH) 120 KSI 2275MM (90 INCH) REAR FRAME OVERHANG TEM TO EVALUATE AND INSTALL FRAME RAIL REINFORCEMENT AS NEEDED FOR FRONT FRAME MOUNTED EQUIPMENT
--	--

		PER UNIT		TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (1)	\$ 160,092	\$	160,092
EXTENDED WARRANTY		\$ 0	\$	0
DEALER INSTALLED OPTIONS		\$ 0	\$	0
CUSTOMER PRICE BEFORE TAX		\$ 160,092	\$	160,092

TAXES AND FEES

FEDERAL EXCISE TAX (FET)	\$	(382)	\$	(382)
TAXES AND FEES	\$	0	\$	0
OTHER CHARGES	\$	0	\$	0

TRADE-IN

TRADE-IN ALLOWANCE	\$	(0)	\$	(0)
--------------------	----	-----	----	-----

BALANCE DUE	(LOCAL CURRENCY)	\$ 159,710*	\$	159,710*
-------------	------------------	-------------	----	----------

**PRICING IS VALID THROUGH 2/28/2026*

APPROVAL: Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ___ / ___ / ___.

Daimler Truck Financial

Financing that works for you.

See your local dealer for a competitive quote from Daimler Truck Financial, or contact us at Information@dtfoffers.com.

Daimler Truck Financial offers a variety of finance, lease and insurance solutions to fit your business needs. For more information about our products and services, visit our website at www.daimler-truckfinancial.com.



LARGO TANK & EQUIPMENT, INC. 5720 U. S. HIGHWAY 64 • FARMINGTON, NM 87401 (505) 327-6281 • FAX (505) 327-6465 www.largetank.com



Table with 4 columns: Customer, Address, Attn, Phone, Email, Date, Delivery, Terms, Salesman, Quantity, REF. Values include Premier Truck, February 13, 2026, To be determined, Net on delivery, Dave Wagoner, Two, SJ County UT.

VACUUM TANK SPECIFICATIONS

Page 1 of 3

Table with 2 columns: Specification Name (e.g., D.O.T. SPEC., CAPACITY, COMPARTMENTS) and Description (e.g., Non spec., 80 bbl. (3360 gals.) shell full, One).



LARGO TANK & EQUIPMENT, INC.

5720 U. S. HIGHWAY 64 • FARMINGTON, NM 87401
(505) 327-6281 • FAX (505) 327-6465
www.largotank.com

Member of



VACUUM TANK SPECIFICATIONS

Page 2 of 3

PIPING	3" coupling at front bottom in tank with 3" tee piped to both sides with flanges. 3" sch. 40 on streetside of manway at rear with flanges. 3" sch. 40 nipple straight out at rear on cleanout cover and on bottom of manway collar.
OUTLET VALVES	3" wafer style butterfly valves, each side at front, at rear center, rear to spray bar, and streetside. Male fittings and dust caps included on all valves.
VENT	2" air operated butterfly valve with control at driver's side front. Elbowed to curbside
PRIMARY SHUTOFF	3" x 12" low profile with 3" hose to secondary. Wing nut closure
SECONDARY SHUTOFF	3" Chandler moisture trap, Stainless steel internals, Wing nut closure mounted on front head with drain hose. Vacuum and pressure relief valves installed. Compound pressure gauge installed on piping visible from inside cab.
PUMP	Masport HD75W water cooled and mechanically lubricated with integral air flow valve. One piece tubular drive shaft driving angle gear box with flex coupler to pump. Cooling hoses connected with valves at engine connections.
P.T.O.	Hot shift PTO on manual transmission. Control in cab with factory furnished switch. (truck programming not included)
MUFFLER	3" vertical oil catch/muffler on passenger side
SPRAYBARS	3" spray bar manifold on front. Bumper utilized as spray bar on rear with (2) upright 3" adjustable air-controlled spray heads each. 1 ½" discharge with ball valve on rear.
CONTROLS	(6) air control valves on console in cab
FENDERS	Approx. 24" wide 12 ga. steel full length of tank each side with pipe hose retainer rails. 24 chain links installed for bungee cord securement. Dam at rear



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www.largetank.com



VACUUM TANK SPECIFICATIONS

Page 3 of 3

HOSE STORAGE FRAME

On fenders.
Full length 1/4" steel boxed style frame welded to 1/4" pad on tank shell.

MOUNTING

Included utilizing four cushioned interlocking channel mounting brackets w/neoprene sill pads.

CABINET

Two (2) lockable heavy duty 12-gauge 18" deep x 18" high x 30" long on each side.

BUMPER

7" sched. 40 pipe full width to D.O.T. specs. Ten (10) chain hooks provided. Drilled for bungie cords

WEIGHT DISTRIBUTION PAINT

To be determined
Sandblasted, primed with epoxy primer and finished with white Sherwin Williams Polydon Polyurethane topcoat.

CONSPICUITY STRIPING LINING

Installed on sides and rear
Tank interior coated with Sherwin Williams Duraplate UHS epoxy coating to Mfr. specifications.

WARRANTY MANUALS

One year on tank and components. (see attached)
Parts and service manuals for tank and pump included.

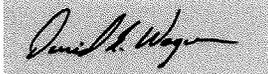
WEIGHT DISTRIBUTION

150" CT recommended with 18K steering axle.
Tank 32" set ahead- yields approx. 41K on rear and 17K on front.

PRICE \$72,936.00 ea.

F.O.B. Farmington, New Mexico

ACCEPTED BY: _____
COMPANY _____
DATE _____

ACCEPTED BY: 
LARGO TANK & EQUIPMENT, INC.
DATE February 20, 2026



COMMISSION STAFF REPORT

MEETING DATE: March 17, 2026

ITEM TITLE, PRESENTER: Consideration and Approval to Purchase 2 Water Tankers, Presented by TJ Adair, Road Superintendent

RECOMMENDATION: Approval

SUMMARY

San Juan County Road Department would like to purchase 2 Water Trucks with Tankers, These will replace our 1986 and 1991 Water trucks with tankers.

HISTORY/PAST ACTION

Water Truck are part of the essential equipment needed for road maintenance.

FISCAL IMPACT

\$449,988.00 included in 2026 Budget



COMMISSION STAFF REPORT

MEETING DATE: March 17, 2026

ITEM TITLE, PRESENTER: Consideration and Approval of the Standard Service Provider Agreement with Blackbridge Consulting, LLC, and San Juan County, to act as the Wildcat MicroFund Business Support Coordinator

RECOMMENDATION: Approve the Agreement

SUMMARY

A Request for Qualifications was issued by the County on February 16, 2026, seeking a consultant or firm to provide contracted services to assist San Juan County and to act as the Wildcat MicroFund Business Support Coordinator for Economic Development Rural Leaders for Economic Mobility (RELM) initiative.

Blackbridge provided a proposal in response to the County's request. Another vendor provided a proposal as well for the services so a selection committee was formed to review both proposals. After reviewing the proposals, Blackbridge Consulting is the apparent most responsive and responsible proposal.

On March 03, 2026, The Board of San Juan County Commissioners authorized the Notice of Award and Intent to Negotiate a Contract with Blackbridge Consulting based upon the proposal and negotiated fees for these services.

Staff have worked with the Consultant in negotiating any changes to the Standard Service Provider agreement.

\$30,000 will come from the Wildcat Program Grant.

Wildcat MicroFund Business Support Coordinator (RFQ)



Prepared for: Mr. Mack McDonald

Prepared by: Mr. Ryan Hopkins MBA
Principal Consultant

Blackbridge Consulting Inc
2825 E Cottonwood Pkwy
Salt Lake City, Utah
84121

(PH) (469)287-6824
www.blackbridgeconsulting.com

02/16/2026

Description

This proposal has been prepared in response to the Wildcat MicroFund Program's need for start-up and small business technical assistance services.

Contents

SECTION 1: EXECUTIVE SUMMARY 2

SECTION 2: RELEVANT QUALIFICATIONS AND EXPERIENCE..... 3

2.1 Firm History and Qualifications..... 3

Experience Delivering Small Business Technical Assistance 3

Breadth of Technical Assistance Services 4

Public-Sector Program Delivery & Reporting Experience 4

Organizational Capacity..... 4

Commitment to Inclusive Economic Development 4

2.3 Key Personnel..... 6

Ryan Hopkins, MBA – Principal Consultant / Technical Assistance Lead 6

Qualifications Snapshot..... 6

Dr. Victoria Okotie, DBA, MBA, Senior Technical Assistance Consultant 6

Qualifications Snapshot..... 7

Luis Gabriel Cruz Andrada – Technical Assistance Consultant..... 7

Qualifications Snapshot..... 7

Kamesha Penn, MBA – Program Coordinator / Administrative Lead..... 8

Qualifications Snapshot..... 8

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SECTION 1: EXECUTIVE SUMMARY

Blackbridge Consulting Inc. proposes to serve as the Wildcat MicroFund Business Support Coordinator for San Juan County, providing coordination, outreach, and hands-on business technical assistance to entrepreneurs and early-stage businesses throughout the County in partnership with Weber State University and regional stakeholders.

The engagement will be led by Ryan Hopkins, MBA, Founder and Principal Consultant of Blackbridge Consulting Inc., who brings nearly two decades of experience in financial planning and analysis, financial operations, and small business technical assistance. Mr. Hopkins has led publicly funded business support initiatives, cohort-based programs, and small business navigator engagements serving under-resourced and minority-owned entrepreneurs. Through this engagement, he will provide direct one-on-one technical assistance, facilitate community-based workshops, coordinate with local partners, and manage all reporting and documentation requirements.

Blackbridge's relevant experience includes delivery of the Fairfax County Latino Economic Development Corporation's THRIVE Small Business Development Program, the Feed the Soul Foundation's national cohort-based technical assistance program, and the City of Dublin, California Small Business Navigator Program. Across these engagements, Blackbridge has supported more than 129 small businesses through individualized advising, business plan development, financial forecasting, capital readiness preparation, and structured reporting to public-sector sponsors.

For San Juan County, Blackbridge will deliver services through a community-centered, facilitation-led approach designed to expand equitable access to capital and entrepreneurial education across rural and Indigenous communities. Services will include in-person and remote one-on-one technical assistance; delivery of Business Model Canvas training, Lean Business Plan workshops, and targeted marketing-focused training; outreach and partner coordination; and structured tracking of participation and business outcomes. Session topics and technical assistance activities will be tailored to local entrepreneur's needs while remaining aligned with Wildcat MicroFund objectives.

Services will be delivered over the initial contract year using a structured, milestone-based work plan that ensures consistent engagement, measurable outcomes, and timely monthly reporting to the County. Blackbridge maintains the operational systems and quality controls necessary to track participation, document activities, and support grant reporting expectations.

Blackbridge proposes a total not-to-exceed cost of \$30,000 for the first year of services. This reflects a lean, senior-led delivery model that prioritizes direct entrepreneur support, practical training, and accountable coordination while remaining aligned with County budget parameters. The proposed price includes all labor, outreach, facilitation, documentation, and reporting required to successfully support the Wildcat MicroFund initiative.

SECTION 2: RELEVANT QUALIFICATIONS AND EXPERIENCE

2.1 Firm History and Qualifications

Blackbridge Consulting Inc. is a management and financial consulting firm specializing in the design and delivery of small business development, capacity-building, and technical assistance programs for public-sector agencies, economic development organizations, and community-based partners. The firm focuses on providing structured, practical, and implementation-oriented support to small, local, and emerging businesses, particularly those operating in rural and underserved communities.

Blackbridge Consulting was established to address persistent barriers faced by early-stage entrepreneurs, including limited access to capital, incomplete business planning, underdeveloped financial systems, and lack of coordinated support services. Through hands-on technical assistance and community-based training, the firm helps entrepreneurs strengthen business models, improve financial readiness, and access funding and growth opportunities.

Since its founding, Blackbridge Consulting has supported publicly funded small business technical assistance programs across multiple jurisdictions, working with municipalities, counties, nonprofit intermediaries, and grant-funded initiatives to improve business sustainability and long-term viability. While the firm brings deep expertise in financial analysis and planning, its technical assistance model is intentionally multidisciplinary, integrating financial, operational, and management support to meet entrepreneurs where they are in their development lifecycle.

Experience Delivering Small Business Technical Assistance

Blackbridge Consulting has extensive experience designing and administering individualized and cohort-based technical assistance programs tailored to early-stage and small businesses participating in publicly funded entrepreneurship initiatives. These programs commonly include:

- Entrepreneur intake and readiness assessments to identify capacity gaps
- Development of customized technical assistance work plans
- One-on-one coaching focused on business modeling, financial management, and funding readiness
- Group workshops addressing core business development topics
- Performance tracking and outcomes reporting aligned with grant and public funding requirements

The firm has delivered services under federally funded, state-funded, and municipally funded programs, including initiatives supported by ARPA and other economic development funding sources. Blackbridge Consulting has served as both a prime technical assistance provider and a delivery partner supporting broader economic development strategies administered by public agencies and nonprofit organizations.

Breadth of Technical Assistance Services

Blackbridge Consulting's technical assistance services are designed to support entrepreneurs throughout their startup and early-growth lifecycle. Core service areas include:

- **Business Readiness and Planning:** Business Model development, Lean Business Plan preparation, and operational readiness assessments
- **Financial Management:** Bookkeeping cleanup, financial reporting, budgeting, forecasting, and cash flow analysis
- **Capital and Funding Readiness:** Loan and grant preparation, financial documentation, and application support
- **Operational Support:** Process improvement, internal controls, and documentation practices
- **Marketing and Customer Development:** Customer segmentation, outreach strategy, and market positioning
- **Performance Tracking:** Establishment of participation metrics, milestone tracking, and outcomes reporting

This integrated approach allows Blackbridge Consulting to provide practical, actionable support that aligns with the expectations of public-sector sponsors and funding partners while remaining accessible to rural and underserved entrepreneurs.

Public-Sector Program Delivery & Reporting Experience

Blackbridge Consulting operates within public accountability frameworks and understands the importance of transparency, documentation, and measurable outcomes. The firm routinely supports program administrators with:

- Monthly, quarterly, and annual reporting
- Participant tracking and service documentation
- Data integrity and audit-ready recordkeeping
- Continuous improvement based on performance metrics and stakeholder feedback

This experience enables Blackbridge Consulting to serve as a reliable partner to San Juan County by delivering high-quality technical assistance services without creating additional administrative burden for County staff.

Organizational Capacity

Blackbridge Consulting maintains a flexible, lean delivery model designed to support personalized technical assistance and community-based programming. Engagements are led by senior-level consultants and supported by standardized tools and reporting systems that ensure consistency, accountability, and service continuity.

This structure allows the firm to provide hands-on support to entrepreneurs while remaining responsive to changing program needs and local priorities.

Commitment to Inclusive Economic Development

At its core, Blackbridge Consulting is committed to advancing inclusive economic development by strengthening the capacity of rural, Indigenous, and underserved entrepreneurs to participate meaningfully in local and regional economies. The firm's experience working with community-based organizations, nonprofit intermediaries, and public agencies positions it to effectively support initiatives such as the Wildcat MicroFund.

Through culturally responsive engagement, practical technical assistance, and disciplined program management, Blackbridge Consulting helps ensure that entrepreneurs across diverse communities have access to the tools, knowledge, and resources needed for sustainable growth.

2.2 Relevant Experience

Fairfax County Latino Economic Development Corporation (LEDC) – THRIVE Small Business Development Program (April 2024 – March 2025)

Blackbridge served as a technical assistance provider under this ARPA-funded program delivering virtual, one-on-one financial technical assistance to small businesses in Fairfax County, Virginia. The team delivered more than 1,200 hours of individualized support, including needs assessments, scoped workplans, accounting record development and reconciliation, financial analysis and forecasting, loan documentation review, business valuation support, and development of financial presentations and reports. Blackbridge regularly reported outcomes to LEDC and supported program monitoring and accountability. The program primarily served very small, underrepresented businesses, many of which lacked formal accounting systems and were led by women and entrepreneurs of color.

Feed the Soul Foundation – Small Business Development Program (June 2021 – December 2024)

Blackbridge has supported this national, grant-funded cohort-based technical assistance program since 2021, providing structured financial advisory services to restaurant-based small businesses across the United States. Each annual cohort includes approximately 30 businesses receiving \$10,000 in technical assistance services. Across multiple cohorts, Blackbridge has supported 89 businesses through virtual one-on-one advising, financial analysis and forecasting, accounting system development, loan readiness support, business valuation analysis, and financial strategy development. The engagement also included designing and delivering group-based virtual classes and peer-learning workshops, as well as preparing program reports for the Foundation.

City of Dublin, California – Small Business Navigator Program (April 2023 – Present)

Blackbridge provides ongoing technical assistance services to small businesses in the City of Dublin through the City's Small Business Navigator Program. Services include development of scoped workplans, financial analysis and forecasting, business plan development, market research, preparation of financial presentations, and reporting. The program supports very small local businesses, many of which operate with limited internal capacity, and requires close coordination with municipal economic development staff to ensure alignment with City objectives and consistent service delivery.

2.3 Key Personnel

Ryan Hopkins, MBA – Principal Consultant / Technical Assistance Lead

Ryan Hopkins will serve as the Program Director and Principal Consultant for the Wildcat MicroFund Business Support Program, providing overall leadership, strategic oversight, and quality assurance. Mr. Hopkins will serve as the primary point of contact with San Juan County and will be responsible for ensuring that all program activities are delivered in accordance with the Scope of Services, approved work plans, and performance expectations.

In this role, Mr. Hopkins will oversee program implementation, coordinate with County staff, the San Juan Chamber, Weber State University partners, and community organizations, and ensure that training, technical assistance, and reporting activities align with the County's economic development and entrepreneurship objectives. He will monitor program performance, address implementation risks, and guide continuous improvement efforts to ensure measurable and sustainable outcomes for participating entrepreneurs and small businesses.

Qualifications Snapshot

- **Education:** Master of Business Administration (MBA) in Corporate Finance & Business Management; Bachelor of Science in Economics
- **Years of Relevant Experience:** 15+ years in financial consulting, program leadership, and public-sector small business technical assistance
- **Relevant Expertise:** Program design and management; small business capacity-building; financial analysis and forecasting; capital readiness; performance monitoring; stakeholder coordination
- **Public-Sector Experience:** Led and supported publicly funded technical assistance and entrepreneurship programs for municipal and county agencies and public-sector-funded nonprofit organizations
- **Professional Affiliations:** Association of Finance Professionals; American Economic Association; Institute of Management Consultants USA

Dr. Victoria Okotie, DBA, MBA, Senior Technical Assistance Consultant

Dr. Victoria Okotie will serve as a Senior Technical Assistance Consultant for the Wildcat MicroFund Business Support Program, providing advanced one-on-one business advisory services and supporting group-based training activities for participating entrepreneurs and early-stage businesses. In this role, Dr. Okotie will focus on strengthening business readiness, financial management, and capital access through hands-on coaching and applied technical assistance.

Dr. Okotie will support entrepreneur intake and readiness assessments, deliver individualized technical assistance sessions, and contribute to Business Model Canvas, Lean Business Plan, and capital readiness workshops. She will work closely with the Program Director and technical assistance team to address complex business challenges, support funding application preparation, and ensure consistent, high-quality service delivery aligned with Wildcat MicroFund objectives.

In addition to direct advisory services, Dr. Okotie will leverage her background in data analytics and performance management to help entrepreneurs improve recordkeeping practices, financial documentation, and outcome tracking. This integrated approach will strengthen both day-to-day business operations and long-term funding readiness.

Qualifications Snapshot

- **Education:** Doctor of Business Administration (DBA); Master of Science in Data Science; Master of Business Administration (MBA); Bachelor of Science in Chemical Engineering
- **Years of Relevant Experience:** 15+ years of experience in business advisory services, data analytics, financial management, and performance improvement across public and private sectors
- **Relevant Expertise:** Business planning and analysis; financial management; capital readiness; performance measurement; documentation systems; training facilitation
- **Public-Sector / Program Experience:** Led and supported publicly funded entrepreneurship and technical assistance initiatives for state and local government agencies and nonprofit organizations
- **Leadership & Advisory Experience:** Founder and CEO of a consulting firm providing business, technology, and strategic advisory services to public-sector and regulated-industry clients

Luis Gabriel Cruz Andrada – Technical Assistance Consultant

Luis Andrada will serve as a Technical Assistance Consultant for the Wildcat MicroFund Business Support Program, providing direct one-on-one business technical assistance and supporting group-based training activities for participating entrepreneurs and early-stage businesses. In this role, Mr. Andrada will focus on hands-on delivery of financial, operational, and business planning guidance to strengthen business readiness, sustainability, and informed decision-making.

Mr. Andrada will support entrepreneur intake and readiness assessments, deliver individualized technical assistance sessions, and assist with workshops related to budgeting, forecasting, financial reporting, business model development, and capital readiness. He will work under the direction of the Program Director and in coordination with County partners and community organizations to ensure timely, consistent, and well-documented service delivery aligned with Wildcat MicroFund program objectives.

Qualifications Snapshot

- **Education:** Bachelor of Science in Business Administration, Concentration in General Management (Cum Laude)
- **Years of Relevant Experience:** 8+ years of experience in financial analysis, budgeting, forecasting, and small business advisory support
- **Relevant Expertise:** Financial planning and analysis; budgeting and forecasting; financial reporting; loan and grant readiness; client-facing advisory services

- **Public-Sector / Institutional Experience:** Extensive experience supporting publicly accountable environments, including management of large-scale budgets and compliance-driven financial reporting
- **Technical Skills:** Advanced proficiency in Microsoft Office; experience with QuickBooks, SAP, Cognos, Tableau, and related financial and analytical systems

Kamesha Penn, MBA – Program Coordinator / Administrative Lead

Kamesha Penn will serve as the Program Coordinator / Administrative Lead for the Wildcat MicroFund Business Support Program, providing day-to-day operational coordination and administrative support to ensure smooth, efficient, and responsive program delivery. In this role, Ms. Penn will support scheduling, entrepreneur communications, documentation management, and internal coordination across the project team and County partners.

Ms. Penn will manage entrepreneur intake logistics, coordinate one-on-one technical assistance sessions and community-based workshops, and track participation, milestones, and deliverables. She will work closely with the Program Director, technical assistance staff, and County and partner organizations to ensure timely service delivery, accurate recordkeeping, and consistent communication with program participants and stakeholders throughout San Juan County.

Qualifications Snapshot

- **Education:** Master of Business Administration (MBA); Bachelor of Science in Business Administration
- **Years of Relevant Experience:** 10+ years of experience in financial analysis, program support, and operational coordination
- **Relevant Expertise:** Program coordination; scheduling and logistics; financial and operational reporting; entrepreneur and client communications; data tracking and reconciliation
- **Public-Sector / Program Experience:** Supported publicly funded small business technical assistance initiatives, including work with the Feed the Soul Foundation and the LEDC THRIVE Program
- **Technical Skills:** Advanced proficiency in Microsoft Excel and Office Suite; experience with QuickBooks, Zoho Analytics, Wave, and other financial reporting tools

SECTION 3: PRICING PROPOSAL

Blackbridge Consulting Inc. proposes a transparent and cost-effective pricing structure that reflects a lean, senior-led delivery model and aligns with OBDD's budget parameters. Pricing is designed to ensure continuity, accountability, and high-quality facilitation while efficiently supporting program coordination and reporting throughout the contract term ending June 30, 2027.

The proposed price includes all labor, planning, outreach, training delivery, technical assistance, documentation, coordination, and reporting required to provide in-person and remote one-on-one business support; deliver Business Model Canvas, Lean Business Plan, and marketing-focused trainings; coordinate with San Juan County, the San Juan Chamber, and Weber State University partners; and prepare required monthly activity summaries and invoices. No additional costs are anticipated beyond the proposed price.

Cost Category	Description	Rate	Estimated Hours	Extended Cost
Consulting & Technical Assistance Services	One-on-one business coaching, Business Model Canvas and Lean Business Plan training, capital readiness support, outreach, partner coordination, and workshop delivery	\$150/Hour	160	\$24,000
Administrative, Documentation & Reporting Support	Intake processing, scheduling, participation tracking, data management, monthly reporting, invoicing, and documentation management	\$75/Hour	80	\$6,000

Total Proposed Cost: Not to Exceed \$30,000

Value to San Juan County is delivered through a lean, senior-led service model that prioritizes direct entrepreneur support while maintaining strong accountability and compliance. Blackbridge Consulting's approach minimizes administrative overhead by integrating outreach, service delivery, and reporting functions and leveraging virtual and community-based delivery formats

where appropriate. Program resources will be actively monitored to ensure adherence to budget parameters while maintaining high-quality, responsive service to participating businesses.

SECTION 5: INDEPENDENT CONTRACTOR COMPLIANCE

Blackbridge Consulting Inc. confirms its status as an independent contractor and will perform all services in that capacity. The firm maintains required insurance coverage and assumes full responsibility for all applicable taxes, regulatory compliance, and indemnification obligations in accordance with County requirements.

PERFORMANCE SUMMARY

FP&A Leader and Senior Manager with 10+ years of experience driving budgeting, forecasting, long-range planning, and executive decision support across complex and mature environments. Proven expertise in corporate financial modeling (P&L and cash flow), cloud and IT cost management, and cross-functional business partnering. Trusted advisor to executive leadership, known for building scalable financial models, strengthening reporting rigor, and translating complex data into actionable insights.

CORE COMPETENCIES

P&L Ownership
Profitability Analysis
Budgeting

Forecasting & Long-Range Planning
Variance Analysis & Cost Optimization
Executive & Business Partnering

Financial
Scenario Modeling
Data-Driven Financial Reporting

PROFESSIONAL EXPERIENCE

Blackbridge Consulting **Principal Consultant**

Apr. 2022 - Present

- Lead FP&A ownership across multiple client organizations, including annual budgeting, rolling forecasts, and long-range financial planning.
- Own and maintain integrated financial models supporting P&L and cash flow planning and strategic initiatives.
- Partner directly with C-suite and senior leaders to deliver executive-level insights supporting growth, margin optimization, and investment decisions.
- Design scalable FP&A reporting packages and dashboards improving visibility into performance drivers, KPIs, and forecast accuracy.
- Lead financial process improvements and systems implementations to support scalable, high-quality reporting.

Sabre Technology **Senior Financial Analyst**

Jan. 2017 - Apr. 2022

- Led budgeting, forecasting, and financial analysis for large-scale IT vendor portfolios, supporting executive decision-making through trend analysis, variance explanations, and cost optimization insights.
- Served as the financial subject matter expert for a multi-year cloud migration initiative, partnering with IT, procurement, and senior leadership to evaluate cost efficiency, ROI, and long-term financial impact.
- Developed and maintained vendor expense and forecasting models to improve visibility into spend patterns, accruals, and future cost drivers across a complex vendor environment.
- Managed financial oversight for a \$230M accounts payable portfolio, ensuring accurate forecasting, disciplined expense management, and timely reporting to leadership.
- Drove process improvements across vendor expense cycles, reducing invoice approval and payment timelines from 60 days to 14 days while strengthening financial controls and reporting accuracy.
- Identified and supported \$1.8M in cost savings through detailed expense analysis, variance investigation, and mitigation strategies in collaboration with cross-functional partners.

Animal Supply Company **Senior Financial Analyst**

Oct. 2015 - Jun. 2016

- Held full P&L ownership for the business unit, leading annual budgeting, forecasting, and ongoing financial performance management to support operational and strategic decision-making.
- Produced financial and KPI reporting packages for leadership, delivering clear insights into revenue, cost drivers, margin performance, and operating trends.
- Conducted variance and trend analysis, investigating drivers of performance deviations and partnering with business leaders to support corrective actions and improved results.
- Implemented Hyperion Essbase to enhance financial forecasting, streamline reporting processes, and improve data accuracy and consistency.
- Led financial process improvement initiatives, coordinating with corporate finance and cross-functional stakeholders to strengthen controls, reporting quality, and operational efficiency.

Accent Care**Financial Analyst**

- Supported corporate budgeting, forecasting, and financial reporting, providing variance analysis and ad-hoc financial insights to inform management decision-making.
- Performed commission and incentive compensation analysis, ensuring accurate calculation, approval, and alignment with business performance.
- Delivered financial decision support to senior management and cross-functional teams across Finance, Sales, Operations, and Contracts.
- Utilized Hyperion Essbase to support the annual budgeting process, including development of financial models and reporting outputs.

Gibson Energy

Jul. 2014 - Jul. 2015

Regional Financial Analyst

- Supported regional operations finance through monthly financial reconciliations, station-level cost-tracking, and volume and throughput analysis, providing visibility into key operational and financial drivers.
- Prepared and presented monthly accruals and variance analysis to support accurate month-end close and inform operational and finance leadership.
- Led the migration of invoicing and settlement data from Microsoft Excel to the proprietary TMW system, improving data integrity, reporting accuracy, and scalability of financial processes.
- Automated invoicing and settlement analysis procedures, reducing manual effort, minimizing errors, and improving the timeliness of financial reporting.
- Provided day-to-day leadership and oversight to a team of four data analysts and one revenue analyst, ensuring consistency, accuracy, and quality in financial reporting and analysis.

Additional Experience

Sept. 2008 - Jun. 2014

Insurance & Financial Services – Early Career Roles

- Progressed through multiple roles supporting financial analysis, reporting, and operational decision support within regulated insurance and financial services environments.
- Developed a strong foundation in data analysis, controls, and cross-functional collaboration, contributing to accurate reporting and informed business decisions

EDUCATION**Master of Business Administration (MBA)**

University of Dallas — Irving, TX
 Concentration: Corporate Finance & Business
 Management

Bachelor of Science in Economics

Southern Methodist University
 Specialization: Financial Applications

TECHNICAL SKILLS**Financial Planning & Analysis**

- FP&A, Corporate Budgeting, Forecasting, and Accruals
- Variance, Trend & Root Cause Analysis

Financial Modeling & Decision Support

- Financial Modeling & Scenario Analysis
- Executive Financial Reporting

- Spending & Contract Evaluation

Systems, Tools & Analytics

- Hyperion Essbase, Smart View, NetSuite
- Advanced Excel, Tableau, Access, PowerPoint

Process & Performance Improvement

- Financial Process Improvements
- Reporting Optimization & Automation

Dr. Victoria Okotie

Houston, Texas | 832-692-0356 | kmg@kevinmitchgroup.com | www.kevinmitchgroup.com

Experience

2021 – Present	Chief Executive Officer	Kevin Mitch Group
2023 – Present	Adjunct Faculty: Business Analytics	University of Houston-Victoria
2022 – 2023	Adjunct Faculty: Business Analytics	Southern New Hampshire University
2017 – 2021	Global Subsurface Learning Advisor	BP
2014 – 2017	Senior Petroleum Engineer	BP
2013 – 2014	Performance Analyst	BP
2004 – 2013	Petroleum/Reservoir Engineer	BP

Professional Summary

Dynamic, strategic, and innovative leader with extensive global experience. Drives performance by translating complex challenges into pragmatic solutions in rapidly changing environments. Trusted by stakeholders to integrate diverse perspectives to deliver sustainable business value. A critical leader in identifying and executing opportunities utilizing data-driven analytics to improve business decisions and performance. Passionate about driving innovation and building strategic partnerships with clients and vendors. Leverages a unique blend of technical, digital, agile, business, communication, analytical, empathetic and leadership skills.

Business Delivery Expertise

Business Analytics | Strategy Planning | Digital Transformation | C-Suite Communication | Cybersecurity | Leadership | Technical Consulting | Agile Methodologies | Design Thinking | Performance Management | Project Management | Machine Learning | Entrepreneurship | Data Science | Researcher | Author

Education

Doctor of Business Administration (DBA), 2024 | Strategic Leadership and Innovation |
Chicago Concordia University (Doctoral Dissertation: Quantitative study on Leadership in Energy)

Master of Science, Data Science, 2021 | Texas Tech University | Rawls School of Business

Master of Business Administration (MBA), 2020 | Quantic School of Business and Technology

Bachelor of Science, Chemical Engineering, 2003 | Colorado School of Mines

Certifications

Enterprise Design Thinking Practitioner, 2019 | IBM

Professional Scrum Product Owner (PSPO), 2019 | Scrum.org

Professional Scrum Master (PSM), 2019 | Scrum Alliance

Professional Experience Summary

- Providing clients with technology solutions to accelerate business growth, identify emerging opportunities, leverage operational efficiencies, and extract insights with robust decisions.
- Cultivating strategic client relationships and partnerships underpinned with delivery of key business needs with measurable impact, outcome prediction and bottom-line value.
- Achieved 120+% increase in performance metrics (net promoter score, learning effectiveness, faculty performance) through integration of learner feedback for continuous improvement of learning offers
- Doubled global offerings year-on-year. Introduced data analytics and visualization tools to transform data into insights with business value.
- Developing technical excellence through quality delivery of learning offers consistent with business expectations. Oversight of Global Subsurface professionals and external faculty
- Incorporation of data analytics in performance management and annual demand planning processes
- Stakeholder influence and engagement planning across global teams and leadership
- Created innovative solutions for process improvement through data quality, dashboards, workflow, and process simplification
- Single point accountability for BP CEO global portfolio weekly production reporting
- Production performance reporting for BP Executive Leadership team
- In-depth variance analysis for BP production, adjusting for production sharing agreements, divestments, merger, and acquisition activities in bi-quarterly external Financial reports
- Accurate production data analysis and insight for investor presentation and corporate reports
- Coached users on performance management system for near term production forecasting worldwide across multi-disciplines
- Provided support to Upstream Global Reservoir Development performance management teams
- Forecasted short term production and scorecard tracking for monthly financial reporting
- Built integrated asset models to sense check development options and long-term production forecast
- Introduced and deployed new data management tool (Digital Well-file) to Business unit

Data Analytics Skills

- Script Languages: R, Python (Scipy, Numpy, Pandas, TensorFlow, PyTorch, Seaborn, Matplotlib)
- Database fundamentals, queries, and data mining (MySQL, NoSQL, ETL, Lucidchart, HTML, CSS)
- Machine Learning and Deep Learning Algorithms (Predictive analytics, Clustering, Classifications, Boosting, Dimensionality reduction, Decision trees, Naïve Bayes, Neural Networks, Random Forest, Support Vector Machine (SVM), Principal Component Analysis (PCA), Linear Regression, Logistics Regression, Multidimensional Scaling (MDS), K-Means (KNN), CART, NLP, Computer Vision, etc.
- Statistics, Probability and Regression Analysis (Time Series, Multivariate analysis, Econometrics)
- Business Intelligence: Data Visualization and Analytics (Tableau, Power BI, Spotfire, PowerApps)
- Data trends, patterns, and anomaly detection (structured and unstructured data sets)
- Data Science Toolkit: Anaconda, Spyder, Jupyter, Microsoft Azure, Pentaho, RStudio, Amazon Sagemaker
- PROSPER, GAP, MBAL, CMG (Builder, Result, GEM, CMOST), PIE, DSS, Open Wells, PEEP, Fekete CBM & RTA, Visual Basic, Palantir, Microsoft Azure DevOps, AutoCAD, Crystal Ball, Polymath, Petra, Rod-star, MS Word, Excel, Access, PowerPoint, Project, Sway, Teams, OFM

Technical Publications & Awards

- Doctoral Research Dissertation: "Closing the Leadership Gap - A Quantitative Study of Gender and Race in Energy"
- "Paradigm Shift in Carbonate Stimulation Unlocks Significant Prize" – BP/ADNOC CEO Award
- "Multiphase Flow Meter Performance: A Critical Piece of an Offshore Well Management Toolkit" (SPE 183055) – published in the *Society of Petroleum Engineers (SPE) Journal*
- "Multi Zone Completion Design Optimization in Offshore Prolific Carbonate Reservoirs: A Systematic Approach" (SPE-188311)
- "Successful Management in New Offshore Field Startup: Meeting Challenging Targets and Exceeding Expectations" (SPE 177745)
- "Prudhoe Bay Study of Horizontal Well Injectivity and Recommended Approach to Achieving Long Term Efficient Water flooding" (IPTC 11508)
- "Well Production Challenges and Solutions in a Mature, Very Low-Pressure Coalbed Methane Reservoir" (SPE 137317) *Cedric K. Ferguson Medal Nominee*

QUALIFICATIONS

- Strong analytical skills; support operations through analysis and attention to details
- Excellent verbal and written communication skills
- Ability to provide excellent customer service to individuals at all levels of an organization
- Rapidly adapt to new technologies and skilled in using Microsoft Office; Google Docs; ADP; Workday; SAP; Quali Financial System; Cognos Business Intelligence; Jaggaer E-Market; QuickBooks; WordPress; Student Information System; Python; Tableau; RapidMiner; TARA; STRATA; Canva

WORK EXPERIENCE

Consultant June 2023 – Present
Blackbridge Consulting

- Financial Planning & Analysis Consultant responsible for financial analysis, forecasting and presenting to clients.

Budget Analyst February 2020 — May 2023
Health Systems Marketing and Communications
Keck Medicine of USC, Los Angeles CA

- In charge of fiscal management of \$20 million marketing and business development project funding.
- Process invoices, purchase orders, reimbursements, and contract requests.
- Reconcile account balances and activity to the hospital general ledger.
- Maintain and analyze the current fiscal status for 7 project divisions.
- Monitor YTD actual expenses and develop projections for anticipated projects.
- Month-end, year-end closing, financial report preparation, and budget development.

Business Technician January 2014 – February 2020
Administrative Budget Assistant April 2013 – January 2014
Department of Molecular Microbiology and Immunology
Keck School of Medicine of University of Southern California, Los Angeles CA

- Gathers, organizes and records data for financial analysis
- Assisted in preparation of budget requests including budget amendments
- Creates and audits financial reports and manages financial database
- Financial analysis on federal and private sponsored grants
- Provides advice and guidance on budget related issues
- Processes reimbursements, procurement, and billing support
- Manages equipment inventory and service contracts
- Manages the administrative operations for the Master's Program in Molecular Microbiology and Immunology

EDUCATION

Bachelor's in Business Administration,
Concentration in General Management, GPA 3.7
California State University of East Bay
Cum Laude

Study Abroad Experience

- Accounting, University of Santo Tomas, Philippines

KAMESHA PENN

Mesquite, TX
214.412.4243
Kpenn2006@att.net

OBJECTIVE

Detail-oriented and analytical professional seeking a Revenue/ Financial Analyst position where I can apply my expertise in financial modeling, data analysis, and revenue forecasting to support strategic decision-making and drive business growth. Eager to contribute to a dynamic organization by leveraging strong proficiency in Excel, and financial reporting tools.

SKILLS

Financial Reporting	Forecasting	QuickBooks
Customer Service	TMW	Pak Energy
VAS	Zoho Analytics	Wave Apps

Microsoft Office (Advanced in Excel, Word, and PowerPoint)

EXPERIENCE

Revenue Consultant | Independent Contractor

2020-Present

- Analyzed and interpreted large volumes of revenue and operational data to crude oil and refined product transport to identify trends, discrepancies, and optimization opportunities.
- Prepared and reconciled complex settlement statements and customer invoices, ensuring accuracy and compliance with contractual terms.
- Generated and maintained financial and operational reports using Zoho Analytics, Pak Energy, and VAS, streamlining performance insights and revenue forecasting.
- Partnered with cross-functional teams (accounting, logistics, operations) to ensure end-to-end process integrity from shipment data capture through to final revenue recognition.
- Led initiatives to improve data workflows and automate reporting processes, resulting in reduced turnaround time and increased reporting accuracy.
- Ensured timely month-end and year-end close processes in alignment with company policies and regulatory requirements.

Financial Consultant | Independent Contractor

2023-Present

- Supporting small business development programs through impactful TA projects, including Feed the Soul Foundation and LEDC Thrive Program.
- Background in financial analysis with a focus on driving operational efficiency and sustainable growth
- Assisted and educated small businesses in using QuickBooks and understanding financial reporting, improving their ability to manage finances and making informed decisions.

Revenue Analyst | Meridian Transport

2019-2020

- Prepared and recorded monthly revenue transactions associated with the transport of oil.
- Reduced invoicing errors for the largest customer by 45%, by doing a Root Cause Analysis to determine what actions needed to be taken to correct the issues.
- Worked with marketing team to ensure contracts for customers were accurate and executed for invoicing.
- Reconciled customer account balances and retrieved payments for past due balances.
- Worked with Director of IT to streamline processes within Well Trax, to help invoice customers and settle drivers quicker and more efficiently.

- Filed various state revenue and volumetric reports.

Revenue Analyst | Gibson Energy**2014-2019**

- Prepared and recorded monthly revenue transactions associated with the transport of oil.
- Reduced invoicing errors for all customers by 30%, by ensuring the information was current in the database.
- Recovered over \$100k for underpaid invoices from customers, by analyzing data and communicating with the customers.
- Worked with marketing and finance teams to ensure all contracts were up to date and executed for invoicing.
- Prepared month end close process, which included variance analysis of actual revenue versus accruals and account reconciliations, and presented it to senior management.
- Assisted with forecasting the company's quarterly budget
- Helped spearhead process improvement projects to help with more accurate reporting, invoicing, and settlements.

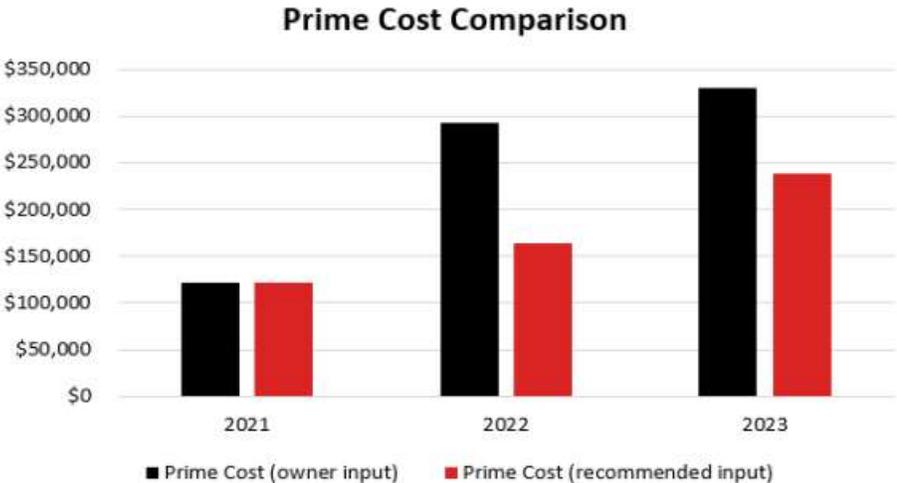
EDUCATION

MBA | Kaplan University**July 2016****Bachelor of Science in Business Administration
Kaplan University****October 2013**

Prime Cost as a Percentage of Sales

By increasing staff at the rate, we recommend, your Prime Cost decreases by 14% in 2022 and by 8% in 2023. Your average year over year decrease is 8%. RevPASQFT increases by \$75 in 2022 and \$174.72 in 2023 for average year over year growth of 58%. This is a significant increase in comparison to your current performance as well as your project performance with your inputs. RevPASH increases by \$2.99 in 2022 and \$4.72 in 2023, again for an average increase of 58%. By increasing headcount at a slower rate over the next 12-18 months, the positive impact from revenue growth can be captured in your net income.

	2021	2022	2023
Prime Cost (owner input)	\$121,221	\$292,352	\$330,133
Prime Cost (recommended input)	\$121,221	\$164,097	\$238,198



Financial Statement Findings**Income Statement**

Your net profit improved \$54,946 from (\$117,334) in 2019 to (\$62,389) in 2020 and through seven months of 2021 (YTD Jul 2021) that trend continues as you have now crossed over into the black, showing a \$761 profit. Year over year revenue growth outpaced increases in COGS and operating expenses (mainly salaries & wages and variable expenses) driving profit gains from 2019 to 2020 despite Covid-19 impacts. COGS, salaries & wages, and variable cost are the most impactful cost categories and maintaining a tight handle on these costs is imperative.

Balance Sheet

Your balance sheet is strong, and the net worth of your business has continued to grow over the past time 2.5 years (period shown above). We used liquidity and solvency ratios to gauge the stability of your balance sheet. To get a sense of where your business stands from a liquidity point of view, we used the current ratio and for solvency we used the debt ratio and the debt-to-equity ratio.

Debt Ratio (total debts / total assets) at year end 2019 was 0.48 and trending in the right direction. As of July 2021 it was 0.40. A debt ratio greater than 1.0 means you have more debt than assets, while one less than 1.0 indicates that you have more assets than debts.

Debt-to-Equity Ratio (total liabilities / equity) measures your businesses financial leverage or level of risk from a lending institution's perspective. Your Debt-to-Equity Ratio was 0.46 at year end 2019 and has improved to 0.28 in July 2021 as your equity has grown faster than your liabilities. This means that you have \$0.28 of debt for every \$1.00 of equity and lenders would consider your business a low risk and would be more likely to approve for funding.

Understanding Financial Statements

- Importance of financial literacy in business management
- Overview of income statements, balance sheets, and cash flow statements
- How to interpret financial data specific to the towing industry





Receivables Turnover Ratio

Receivables Turnover Ratio = Net Credit Sales / Average Accounts Receivable

$$\text{Receivables Turnover Ratio} = \frac{\text{Net Credit Sales}}{\text{Average Accounts Receivable}}$$



Receivables Turnover Ratio

Receivables Turnover Ratio Example

Let's say a towing company has the following:

- **Net Credit Sales:** \$120,000 for the year
- **Accounts Receivable at the beginning of the year:** \$15,000
- **Accounts Receivable at the end of the year:** \$25,000

First, calculate the **Average Accounts Receivable:**

Average Accounts Receivable = (Beginning Accounts Receivable + Ending Accounts Receivable) / 2

Average Accounts Receivable = (\$15,000 + \$25,000) / 2 = \$20,000

Now, use the Receivables Turnover Ratio formula:

Receivables Turnover Ratio = \$120,000 / \$20,000 = 6



Techniques for Accelerating Receivables

Invoicing	Pay Option	Short Term	Early Pay	Automate	Partial Pay	Engage	Factoring	Follow Up	Track
Implement Prompt and Clear Invoicing	Offer Multiple Payment Options	Set Clear and Short Payment Terms	Offer Early Payment Discounts	Automate Payment Reminders	Negotiate Upfront or Partial Payments	Maintain Strong Relationships with Clients	Use Invoice Factoring	Follow Up on Overdue Invoices Quickly	Track and Manage Receivables Regularly



Managing Capital Expenditures

Planning

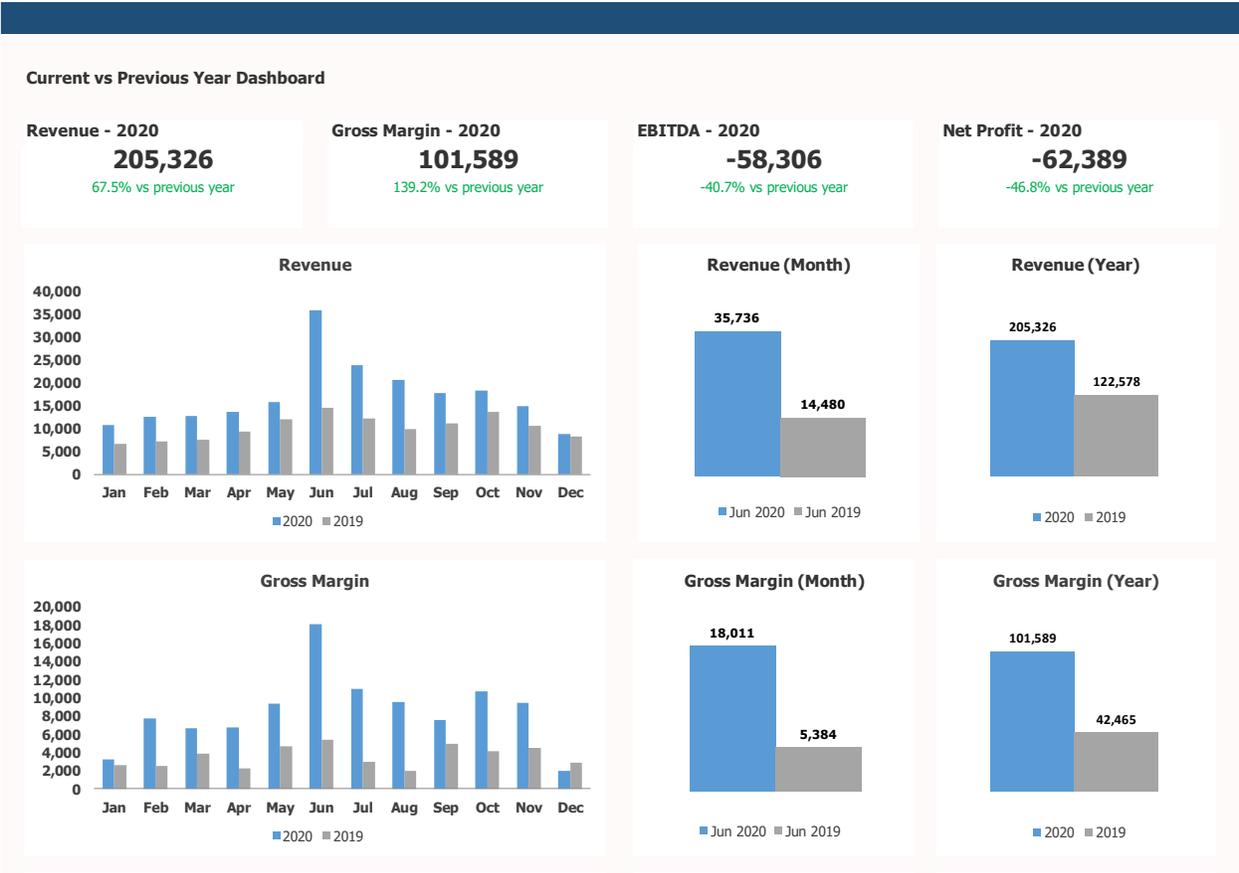
Planning for major purchases (e.g., tow trucks, equipment)

Financing

Financing vs. leasing: Making the best decision for your business



Sample Current vs Previous Year Comparison



STANDARD SERVICE PROVIDER CONTRACT

This standard service provider contract is between San Juan County, a political subdivision of the State of Utah, and the following person or entity (the “Service Provider”):

Service Provider:	Blackbridge Consulting LLC	Contact Phone Number:	(469) 287-6824
Contact Person:	Ryan Hopkins, MBA	Contact Email Address:	rhopkins@blackbridgeconsulting.com
Address:	2825 East Cottonwood Pkwy Salt Lake City, Utah 84121	Type of Service:	Wildcat MicroFund Business Support Coordinator

San Juan County desires to obtain the services of a professional and competent service provider to provide the contractual services under this contract.

The Service Provider, who has represented to San Juan County that it is a competent and experienced service provider, desires to provide the contractual services under this contract.

San Juan County issued a Request for Qualifications on February 16, 2026, seeking a consultant or firm to provide contracted services to assist San Juan County and to act as the Wildcat MicroFund Business Support Coordinator for Economic Development Rural Leaders for Economic Mobility (RELM) initiative; and

Whereas based on the response to the Request for Qualifications, Blackbridge Consulting is the apparent most responsive and responsible proposal.

Whereas on March 03, 2026, The Board of San Juan County Commissioners authorized the Notice of Award and Intent to Negotiate a Contract with Blackbridge Consulting based upon the proposal and negotiated fees for these services; and

The parties, therefore, agree as follows:

- 1. Scope of Services.** The Service Provider agrees as follows:
 - A. Provide coordination, outreach, and technical assistance support for the Wildcat MicroFund initiative, in partnership with Weber State University. The Wildcat MicroFund Business Support Coordinator will work closely with the San Juan County Economic Development Department, the San Juan Chamber, and regional partners to ensure equitable access to entrepreneurial resources and funding opportunities across rural and Indigenous communities.
 - B. Provide in-person and remote technical assistance to startups and early-stage businesses (five years or less) throughout San Juan County.
 - C. Work one-on-one with entrepreneurs to strengthen business models, improve readiness, and access additional regional resources.
 - D. Support businesses in preparing for other funding opportunities beyond the Wildcat MicroFund. Promote the Wildcat MicroFund program throughout the County through outreach, partner coordination, and community engagement.
 - E. Coordinate with the San Juan Chamber to strengthen business service delivery and entrepreneurial support. Participate in training provided by the San Juan County Economic Development Department and Weber State University Wildcat MicroFund partners.
 - F. Deliver Business Model Canvas training throughout the community during the contract year using program-provided curriculum.
 - G. Provide Lean Business Plan training workshops to support business sustainability and funding readiness.
 - H. Deliver at least one targeted marketing-focused training covering business model elements such as customer segmentation, channels, and outreach strategy.
 - I. Collaborate with the County and Wildcat partners to refine workshop materials and develop additional tools, handouts, or resources as needed to support local entrepreneurs.
 - J. Track participation, technical assistance activities, training attendance, and business outcomes required under grant reporting expectations.
 - K. Maintain organized program documentation and provide updates to the County Economic Development Department.

- 2. Compensation.**
 - A. San Juan County will pay the Service Provider monthly for a total compensation not to exceed Thirty-Thousand Dollars and No/100’s (\$30,000), Service provider is expected to invoice the County on a monthly basis and provide a monthly

activity report documenting work completed, training delivered, businesses served, and progress toward outcomes. San Juan County shall mail its payment to the Service Provider within 30 days of execution of this Agreement unless the parties agree, in writing, to alternative payment arrangements.

- B. Service Provider shall disclose its tax identification or Social Security number to San Juan County before a check or payment will be made by San Juan County to the Service Provider.
- C. If this contract is terminated early, the Service Provider shall refund to San Juan County any unearned portion of the compensation paid under this Agreement, as reasonably determined based on services not performed as of the effective date of termination.
- D. The Service Provider is responsible for any taxes, contributions, assessments, or fees that arise from payments made by San Juan County to the Service Provider.
- E. The Service Provider is responsible for paying all subcontractors, material providers, jobbers, or any other person who or entity that provides materials, services, equipment, utilities, or otherwise at the request of the Service Provider and in connection with or relating to this contract.
- F. Any additional services outside the Scope of Services set forth in Section 1 must be agreed to in writing by both parties and may require an amendment to this Agreement.

3. Effectiveness, Date, and Termination. This contract will become effective when all parties have signed it. The date of this agreement will be the date this agreement is signed by the last party to sign it (as indicated by the date associated with that party’s signature). This contract will terminate on December 31, 2026 at 11:59 p.m. which can be amended and extended up to a total of three years dependent upon available funds.

4. Early Termination.

- A. San Juan County may terminate this contract if annual appropriations, as part of San Juan County’s annual public budgeting process, are not made or are insufficient to pay the Service Provider. This termination will be effective at the time that San Juan County’s notice is effective under section 8.
- B. San Juan County may terminate this contract due to its dissatisfaction with the Service Provider’s services, which termination will be effective at midnight on the fifth day after San Juan County’s notice is effective under section 8.
- C. San Juan County may terminate this contract for any reason, which termination will be effective at midnight on the 30th day after San Juan County’s notice is effective under section 8.
- D. San Juan County may terminate this contract, which termination will be effective at the time San Juan County’s notice is effective under section 8, if:
 - (1) The Service Provider engages in or permits any unlawful or disruptive conduct or any activity not permitted by law, regulation, ordinance, this contract, and/or the policies of San Juan County and
 - (2) The Service Provider fails to immediately cease such conduct or activity after notification by law enforcement, San Juan County, or otherwise.
- E. Either party may terminate this contract after a material breach of this contract by the other party, which termination will be effective after the notice is effective under section 8.

5. Warranties.

- A. The Service Provider warrants to San Juan County that:
 - (1) All materials and equipment furnished under this contract shall be:
 - (a) New;
 - (b) Of reasonable quality; and
 - (c) Free from faults and defects; and
 - (2) All services performed under this contract shall:
 - (a) Be of reasonable quality;
 - (b) Conform with reasonable professional standards and
 - (c) Conform to codes, regulations, and laws.
 - (d) Materials, Plans, Artwork, Drawings, Brochures, Maps, and Documents produced under this contract will be owned by San Juan County upon completion. San Juan County may use these items in future projects or opportunities as the County needs to arise without written consent or authorization from any other party.
- B. Service Provider shall correct or replace any materials or equipment that do not satisfy subsections 5.A.(1)(a)-(d) within 30 days after San Juan County’s notice is effective under section 8.
- C. Service Provider shall correct any services performed that do not satisfy subsections 5.A.(2)(a)-(c) within 30 days after San Juan County’s notice is effective under section 8.
- D. The parties acknowledge that the warranties set forth in Title 70A, Chapter 2, Part 3, Utah Code Annotated apply to this contract.

- 6. **Insurance.** The Service Provider shall maintain for the duration of this contract and for six years after the termination contract, the following types of insurance:
 - A. A valid occurrence from commercial general liability insurance policy, which covers contractual liability and contractual agreements, with minimum limits as follows:
 - (1) Each occurrence - \$1,000,000.00;
 - (2) Medical Exp. (Any one person) - \$5,000.00;
 - (3) Personal and Adv. Injury - \$2,000,000.00;
 - (4) General aggregate - \$2,000,000.00; and
 - (5) Products – Comp/Op aggregate - \$2,000,000.00;
 - B. A valid automobile liability insurance policy that satisfies the minimum amounts required by Utah law; and
 - C. A valid Workers' Compensation and Employers' Liability insurance policy with minimum limits as required by Utah law. If any proprietor, partner, executive, officer, member, or other person is excluded from the Worker's Compensation and Employers' Liability insurance policy, the Service Provider shall provide San Juan County with the applicable state-issued waiver.

For the duration of this contract and for six years after the termination of this contract, San Juan County may request the Service Provider to provide San Juan County with certificates or other records that demonstrate that the Service Provider is in compliance with the insurance requirements set forth in this section (the "Certificates/Records"). If the Service Provider fails to provide San Juan County with the requested Certificates/Records within three business days of San Juan County's request, San Juan County may immediately terminate this contract. If the Service Provider fails to have the insurance required by this contract, San Juan County may immediately terminate this contract.

- 7. **Indemnification.** With respect to any judicial, administrative, or arbitration action, suit, claim, investigation, or proceeding ("Proceeding") against San Juan County, San Juan County's officers, employees, agents, consultants, advisors, and other representatives, and each of their heirs, executors, successors, and assignees ("San Juan County Indemnitees") that arises out of this contract or the acts or omissions of Service Provider (each, a "Claim"), Service Provider shall, for the duration of this contract and for a period of six years after the termination of this contract, indemnify those San Juan County Indemnitees against any amount awarded in, or paid in settlement of any Proceeding, including interest ("Loss") and any out-of-pocket expense incurred in defending a Proceeding or in any related investigation or negotiation, including court filing fees, court costs, arbitration fees, witness fees, and attorneys' and other professionals' fees and disbursements ("Litigation Expense") (Loss and Litigation Expense means "Indemnifiable Losses") arising out of that Proceeding, except to the extent that San Juan County negligently or intentionally caused those Indemnifiable Losses.
- 8. **Notices.** All notices must be in writing and must be delivered personally, by a nationally recognized overnight courier, or by United States mail, postage prepaid and addressed to the parties at their respective addresses set forth below, and the same shall be effective upon receipt if delivered personally, on the next business day if sent by overnight courier, or three business days after deposit in the United States mail if mailed. The initial addresses of the parties shall be:

<u>San Juan County</u>		<u>Service Provider</u>
San Juan County Attn: Mack McDonald PO Box 9 Monticello, UT 84535	<u>With a copy to:</u> San Juan County Attn: Attorney's Office PO Box 850 Monticello, UT 84535	Blackbridge Consulting LLC Ryan Hopkins, MBA 2825 East Cottonwood Pkwy Salt Lake City, Utah 84121

- 9. **Independent Contractor.** The Service Provider shall perform this contract as an independent contractor. The Service Provider acknowledges that it and its representatives are not employees of San Juan County and, thus, have no right to and shall not be provided with any San Juan County benefits.
- 10. **Conflict of Terms.** In the event of any conflict between the terms of this contract and any documents referenced in this contract or incorporated into this contract by reference, including exhibits or attachments to this contract, this contract shall control.
- 11. **Assignment Restricted.** Except with the prior written consent of the other party, each party shall not transfer, including by merger (whether that party is the surviving or disappearing entity), consolidation, dissolution, or operation of law:
 - A. Any discretion granted under this contract;
 - B. Any right to satisfy a condition under this contract;
 - C. Any remedy under this contract; or

D. Any obligation imposed under this contract.

Any purported transfer in violation of this section will be void.

12. Waiver. No waiver of satisfaction of a condition or nonperformance of an obligation under this contract will be effective unless it is in writing and signed by the party granting the waiver.

13. Entire Contract; Amendment. This contract, including all attachments, if any, constitutes the entire understanding between the parties with respect to the subject matter in this contract. Unless otherwise set forth in this contract, this contract supersedes all other agreements, whether written or oral, between the parties with respect to the subject matter in this contract. No amendment to this contract will be effective unless it is in writing and signed by both parties.

14. Governing Law; Exclusive Jurisdiction. Utah law governs any Proceeding brought by one party against the other party arising out of this contract. If either party brings any Proceedings against the other party arising out of this contract, that party may bring that Proceeding only in a state court located in San Juan County, Utah (for claims that may only be resolved through the federal courts, only in a federal court located in Salt Lake City, Utah), and each party hereby submits to the exclusive jurisdiction of such courts for purposes of any such proceeding.

15. Severability. The parties acknowledge that if a dispute between the parties arises out of this contract or the subject matter of this contract, the parties desire the court to interpret this contract as follows:

- A. With respect to any provision that it holds to be unenforceable, by modifying that provision to the minimum extent necessary to make it enforceable or, if that modification is not permitted by law, by disregarding that provision; and
- B. If an unenforceable provision is modified or disregarded in accordance with this section, by holding that the rest of the contract will remain in effect as written.

16. Counterparts, Digital Signatures, and Electronically Transmitted Signatures. If the parties sign this contract in counterparts, each will be deemed an original, but all counterparts together will constitute one contract. If the parties digitally sign this contract or electronically transmit signatures by email, such signatures will have the same force and effect as original signatures.

Each party is signing this contract on the date below the party's signature.

<p>SAN JUAN COUNTY</p> <p>By: _____</p> <p style="text-align: center;">San Juan County Board of County Commissioners</p> <p>Date: _____</p> <p>ATTEST:</p> <p>_____</p> <p>Lyman Duncan San Juan County Clerk/Auditor</p> <p>Date: _____</p>	<p>BLACKBRIDGE CONSULTING, LLC</p> <p>By: _____</p> <p>Its: _____</p>
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New National Opioids Settlement: Six Remnant Defendants
Notice and Claims Administrator
opioidsparticipation@rubris.com

To: San Juan County, UT
Reference Number: CL-2022051

THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOIDS SIX REMNANT DEFENDANTS SETTLEMENT. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.

Deadline: Monday, May 4, 2026

A new proposed national opioids settlement ("*Six Remnant Defendants Settlement*") has been reached with six regional distributors/dispenser defendants: Associated Pharmacies, Inc. (and American Associated Pharmacies); J M Smith Corporation; Louisiana Wholesale Drug Company, Inc.; Morris and Dickson Co.; North Carolina Mutual Wholesale Drug Company, Inc.; and United Natural Foods, Inc. (including its subsidiaries SuperValu and Advantage Logistics) (each individually, a "*Remnant Defendant*," and, collectively, the "*Six Remnant Defendants*"). This package is a follow-up communication to the *Notice of National Opioids Settlement* recently sent electronically.

You are receiving this package, which includes a *Combined Subdivision Participation and Release Form*, because your entity is eligible to participate.

This electronic envelope contains:

- A *Combined Subdivision Participation and Release Form* for the *Six Remnant Defendants Settlement* that your entity is eligible to join, including a release of any claims.

The *Combined Subdivision Participation and Release Form* must be executed, without alteration, and submitted on or before Monday, May 4, 2026, for your entity to be included in the initial participation calculations and payment eligibility under the *Six Remnant Defendants Settlement*.

The MDL Plaintiffs' Executive Committee recommends that subdivisions agree to the settlement. If a subdivision elects to participate in the *Six Remnant Defendants Settlement* by executing the *Combined Subdivision Participation and Release Form*, the subdivision elects to participate in the settlement as to all *Six Remnant Defendants*. A subdivision cannot elect to participate in the settlement as to fewer than all *Six Remnant Defendants*. Based upon *Combined Subdivision Participation and Release Forms* received on or before Monday, May 4, 2026, the participation rate will be used by each *Remnant Defendant* to



individually determine whether participation is sufficient to move forward. If the settlement moves forward, your release will become effective as to all *Remnant Defendants* that determine to move forward. If a *Remnant Defendant* determines not to move forward, your release as to that *Remnant Defendant* will not become effective.

You are encouraged to discuss the terms and benefits of the *Six Remnant Defendants Settlement* with your counsel. Information and documents regarding the *Six Remnant Defendants Settlement*, can be found on the national settlement website at <https://nationalopioidsettlement.com/>. This website will be supplemented if additional documents are created.

How to return signed forms:

There are three methods for returning the executed *Combined Subdivision Participation and Release Form* to the Notice and Claims Administrator:

- (1) *Electronic Signature via DocuSign*: Executing the *Combined Subdivision Participation and Release Form* electronically through DocuSign will return the signed form to the Notice and Claims Administrator and associate your form with your entity's records. Electronic signature is the most efficient method for returning the *Combined Subdivision Participation and Release Form*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.
- (2) *Manual Signature returned via Rubris Platform Portal*: If your entity is unable to return an executed *Combined Subdivision Participation and Release Form* using DocuSign, the signed *Combined Subdivision Participation and Release Form* may be submitted via the Rubris Platform Portal. Please utilize the link within the New National Opioid Settlement Notice email in order to upload your entity's *Combined Subdivision Participation and Release Form* directly to the Rubris Platform Portal.
- (3) *Manual Signature returned via electronic mail*: If your entity is unable to return an executed *Combined Subdivision Participation and Release Form* using DocuSign, the signed *Combined Subdivision Participation and Release Form* may be returned via electronic mail to opioidsparticipation@rubris.com. Please include the name, state, and reference ID of your entity in the body of the email and use the subject line *Combined Subdivision Participation and Release Form – [Entity Name, Entity State] – [Reference ID]*.

Detailed instructions on how to sign and return the *Combined Subdivision Participation and Release Form*, including changing the authorized signer, can be found at National Opioid Settlement Website. You may also contact opioidsparticipation@rubris.com.



The sign-on period ends on Monday, May 4, 2026.

If you have any questions about executing the *Combined Subdivision Participation and Release Form*, please contact your counsel or the Notice and Claims Administrator at opioidsparticipation@rubris.com.

Thank you,
Notice and Claims Administrator

The Notice and Claims Administrator is retained to provide the settlement notice required by the settlement agreement referenced above and to manage the collection of settlement participation forms from the settlement.

EXHIBIT G

**Six (6) Remnant Defendants’
Combined Subdivision Participation and Release Form
 (“Combined Participation Form”)**

Governmental Entity: San Juan County	State: UT
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the six (6) Remnant Defendants’ Settlement Agreement (“RDSA”), dated February 3, 2026, and described further in Paragraph 1, and acting through the undersigned authorized official, hereby elects to participate in the RDSA, release all Released Claims against all Released Entities, and agrees as follows:

1. The Governmental Entity hereby elects to participate in the RDSA as a Participating Subdivision with each of the following six (6) Remnant Defendants that are parties to the RDSA: (1) Associated Pharmacies, Inc. (and American Associated Pharmacies), (2) J M Smith Corporation, (3) Morris and Dickson Co., L.L.C., (4) Louisiana Wholesale Drug Company, Inc., (5) North Carolina Mutual Wholesale Drug Company, Inc., and (6) United Natural Foods, Inc. (and SuperValu).
2. The Governmental Entity is aware of and has reviewed the RDSA, understands that all capitalized terms not defined in this Combined Participation Form have the meanings defined in the RDSA, and agrees that by executing this Combined Participation Form, the Governmental Entity elects to participate in the RDSA and become a Participating Subdivision as provided in the RDSAs.
3. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed against any Released Entity in the RDSA. With respect to any Released Claims pending in *In Re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice for each of six (6) Remnant Defendants listed in Paragraph 1 above substantially in the form found at <https://nationalopiodsettlement.com/additional-settlements/>.
4. The Governmental Entity agrees to the terms of each of the RDSA pertaining to Participating

Subdivisions as defined therein.

5. By agreeing to the terms of the RDSA settlements and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the RDSA solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the MDL Court and agrees to follow the process for resolving any disputes described in the RDSA.
8. The Governmental Entity has the right to enforce the RDSA as provided therein.
9. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes of the RDSA, including without limitation all provisions related to release of any claims, and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in the RDSA in any forum whatsoever. The release provided for in the RDSA is intended by the Parties to be broad and shall be interpreted so as to give the Released Entities in the RDSA the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The RDSA shall be a complete bar to any Released Claim against the Released Entities.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the RDSA.
11. In connection with the releases provided in the RDSA, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims in the RDSA, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the RDSA.

- 12. The Governmental Entity understands and acknowledges that nothing herein is intended to modify in any way the terms of any of the RDSA, to which Governmental Entity hereby agrees. To the extent this Combined Participation Form is interpreted differently from the RDSA in any respect, the RDSA controls.

I have all necessary power and authorization to execute this Combined Participation Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____