



MURRAY CITY LIBRARY BOARD OF TRUSTEES

NOTICE OF MEETING AND AGENDA

March 19, 2026

05:00 PM

166 E 5300 S Murray, UT

CALL MEETING TO ORDER

APPROVAL OF MINUTES

CITIZEN COMMENT(S)

Comments will be limited to three minutes for individuals (approximately 300 words for emails) and to five minutes for a spokesperson, recognized as representing a group in attendance. Please begin by stating your name and city of residence. Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to jpehrson@murray.utah.gov. Other than this Public Comment section of the meeting or a required public hearing, members of the public may observe but will not be allowed to participate (speak) in the meeting.

REPORT(S)

1. Financial Report, Julia Pehrson

Attachments

1. [BOARD BUDGET FEBRUARY2026.pdf](#)

2. Director's Report, Julia Pehrson

TRAINING

OLD BUSINESS

1. Action Item: Close meeting to discuss direction of property acquisition, Julia Pehrson

NEW BUSINESS ITEM(S)

1. Action Item - Library Card Policy, Julia Pehrson

Attachments

1. [Library Cards Redline March 2026.pdf](#)

ANNOUNCEMENTS AND QUESTIONS

ADJOURNMENT

NEXT MEETING

The next scheduled meeting will be held on **Thursday, April 16, 2026, at 5:00 p.m. MST** located at **166 E 5300 S Murray, Utah.**

Special Accommodations for the hearing or visually impaired will be made upon a request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.

58% of Year Lapsed					
FULL ACCT	ACCT DESCRIPTION	TYPE	CY_REVISD_BUD	CY_REMAIN_BUD	CY_PCT_USED
23-0000-31110	Real Property Taxes	R	-2,607,966.00	-473,742.78	81.83
23-0000-31120	Personal Property Taxes	R	-100,000.00	-68,152.27	31.85
23-0000-31130	Motor Vehicle Fee-In-Lieu	R	-125,000.00	-65,233.56	47.81
23-0000-31150	Prior Year's Tax Redemptions	R	-35,000.00	-26,031.21	25.63
23-0000-33200	State Grants	R	-10,000.00	-5,895.00	41.05
23-0000-34110	Copies and Printing Fees	R	-6,000.00	-1,800.25	70.00
23-0000-35125	Library Fines	R	-15,000.00	-2,302.16	84.65
23-0000-36100	Interest Income	R	-220,000.00	-45,608.76	79.27
23-2301-41100	Regular Employees	E	987,424.00	457,660.84	53.65
23-2301-41110	Seasonal/Part Time Employees	E	150,000.00	81,528.79	45.65
23-2301-41200	Social Security	E	87,211.00	42,696.52	51.04
23-2301-41300	Group Insurance	E	156,597.00	69,070.75	55.89
23-2301-41400	Retirement	E	191,627.00	89,563.14	53.26
23-2301-41500	Worker Comp	E	696.00	-76.45	110.98
23-2301-42030	Tuition Reimbursement	E	2,500.00	2,500.00	0.00
23-2301-42040	Service Awards	E	500.00	450.00	10.00
23-2301-42060	Car Allowance	E	4,500.00	1,834.57	59.23
23-2301-42125	Travel & Learning	E	12,000.00	4,140.07	65.50
23-2301-42140	Supplies	E	15,000.00	8,057.17	46.29
23-2301-42170	Small Equipment	E	14,000.00	9,284.63	33.68
23-2301-42180	Miscellaneous	E	28,220.00	26,629.51	5.64
23-2301-42505	Building & Grounds Maintenance	E	90,000.00	62,199.04	30.89
23-2301-42510	Equipment Maintenance	E	88,000.00	52,811.61	39.99
23-2301-42730	Credit Card Fees	E	3,000.00	1,663.05	44.57
23-2301-43000	Professional Services	E	30,000.00	18,388.45	38.71
23-2301-44000	Utilities	E	30,000.00	12,297.54	59.01
23-2301-44010	Internet/Telephone	E	4,000.00	2,798.39	30.04
23-2301-44020	Cell Phone	E	1,560.00	648.00	58.46
23-2301-45920	Reserve Buildup	E	561,837.00	561,837.00	0.00
23-2302-42110	Children's Books	E	59,800.00	28,828.65	51.79
23-2302-42111	Children's Audio Visual	E	6,000.00	2,650.46	55.83
23-2302-42112	Children's Audio Books	E	7,000.00	3,556.08	49.20
23-2302-42113	Children's E-books	E	16,200.00	6,866.22	57.62
23-2302-42600	Children's Programs	E	4,000.00	1,474.78	63.13

23-2303-42110	Young Adult Books	E	13,040.00	7,896.74	39.44
23-2303-42112	Young Adult Audio Books	E	4,500.00	3,044.77	32.34
23-2303-42113	Young Adult E-books	E	23,120.00	10,025.93	56.64
23-2303-42600	Young Adult Programs	E	3,000.00	1,491.60	50.28
23-2304-42110	Adult Books	E	54,000.00	18,892.54	65.01
23-2304-42111	Adult Audio Visual	E	29,500.00	17,391.78	41.04
23-2304-42112	Adult Audio Books	E	7,000.00	2,709.06	61.30
23-2304-42113	Adult E-Books	E	118,260.00	40,679.55	65.60
23-2304-42114	Adult Periodicals	E	3,300.00	555.19	83.18
23-2304-42600	Adult Programs	E	3,000.00	1,586.32	47.12
23-2370-47200	Buildings	E	120,000.00	103,630.00	13.64
23-2390-49000	Risk Assessment	E	10,957.00	4,566.00	58.33
23-2390-49310	Admin Cost Wages	E	133,213.00	78,282.00	41.24
23-2390-49311	Admin Cost O&M	E	44,404.00	16,457.00	62.94

Library Cards, Loan Periods, Fines

Goal

The intent of this policy is to set rules which provide fair and equal access to books and other library materials. The Library Board of Trustees delegates to the staff the authority to establish procedures and implement technology which supports this goal.

Library Cards

The following card types are offered:

Adult Resident Card

Any adult resident of Salt Lake County is eligible for this card. ~~Photo~~ Government issued photo identification and proof of current address is required. Employees of Murray City are eligible for this card, regardless of place of residence.

Juvenile Resident Card

~~Cardholders have access to all library materials and library computers.~~ Minors under the age of 18 years must have approval of their legal guardian in the library at the time the card is issued. Cardholders have access to all library materials and library computers. ~~Adults are responsible for all charges to their account and their child's account; adults must have an Adult Resident Card before their child can have a card.~~ Adults must have an Adult Resident Card before their child can have a card and are responsible for all charges to their account and their child's account. The Adult Responsible Party is the only person authorized to make changes to Juvenile accounts.

Juvenile Resident No Movies Card

~~Cardholders have full access to library materials (except for movies) and library computers.~~ Minors under the age of 18 must have approval of their legal guardian in the library at the time the card is issued. Cardholders have full access to library materials (except for movies) and library computers. ~~Adults are responsible for all charges to their account and their child's account; adults must have an Adult Resident Card before their child can have a card.~~ Adults must have an Adult Resident Card before their child can have a card and are responsible for all charges to their account and their child's account. The Adult Responsible Party is the only person authorized to make changes to Juvenile accounts.

Adult Internet Card

Any adult with ~~photo~~ government issued photo identification is eligible for this card, which offers use of computers in the library.

Juvenile Internet Card

Minors under the age of 18 must have approval of their legal guardian in the library at the time the card is issued; adults must have an Adult Card of any type before their child can have a card. The Adult Responsible Party is the only person authorized to make changes to Juvenile accounts.

Adult Non-Resident Card

Adults who do not live in Salt Lake County are eligible for this card after paying a \$95 annual fee. ~~Photo~~ Government issued photo identification and proof of current address is required.

Juvenile Non-Resident Card

Minors under the age of 18 years must have approval of their legal guardian in the library at the time the card is issued. ~~Adults are responsible for all charges to their account and their child's account; adults must have an Adult Resident Card before their child can have a card.~~ Adults must have an Adult Resident Card before their child can have a card and are responsible for all charges to their account and their child's account. The Adult Responsible Party is the only person authorized to make changes to Juvenile accounts. Eligible minors must pay a \$95 annual fee.

Friends of the Murray Library Card

~~Any adult resident of Salt Lake County is eligible for this card after paying \$25 and offering 5 hours of volunteer service with the Friends of the Murray Library. This card is renewed annually.~~

Organization Card

Murray City businesses, non-profits, and educational organizations are eligible for this card upon approval through an application process.

Homebound Card

Homebound Murray City residents are eligible for this card upon approval through an application process.

Adult with Responsible Party

An adult resident of Salt Lake County who requires a caretaker is eligible for this card, which attaches another responsible adult to the account upon approval through an application process.

A valid library card or photo identification which confirms the account must be presented at checkout. Lost or stolen cards and changes in residence, email address, or telephone number should be reported as soon as possible to ensure prompt and accurate notification. While every effort is made to notify patrons of overdue, lost, or missing items, patrons are responsible for the return of items, regardless of notification by the library.

Loan Policies

Books, CD Books, Audio Books, Read-Along Books, and Music checkout for 28 Days.

20 CD Books, 20 Audio Books, and 20 CD Music Discs at a time. 3 Read-Along Books at a time.

Movies, Tablets, Hotspots, and Telescopes checkout for 7 Days.

20 Movies, 1 Tablet, 1 Hotspot, and 1 Telescope at a time.

Fines

Book, CD Book, Audio Books, and Music overdue fines are \$.15 per day.

Movie and Tablet overdue fines are \$.50 per day.

Hotspot overdue fines are \$2.00 per day.

Telescope fines are \$5.00 per day.

Library materials may be renewed twice if the account, or any account for which the patron is responsible, is in good standing and no holds are pending. Telescopes do not renew. Patrons may have

75 items checked out at a time. New patrons will have a one-month probationary period in which they may have 10 items checked out.

The maximum fine is \$5.00 per item, with the exception of Hotspots (\$70 maximum fine) and Telescopes (\$175 maximum fine.) Borrowing privileges are suspended when fines exceed ten dollars (\$10.00). Borrowing privileges may be revoked for repeatedly damaging items or for excessively or repeatedly returning items past their due date.

Other costs may include \$1.00 to replace a library card and paying the list price to replace a lost item.

Approved by Library Board of Trustees on September 18, 2024