



**Lakeview Academy Board of Trustees Meeting**  
**February 12, 2026 at 7:00 p.m.**  
**527 W 400 N Saratoga Springs, Utah**

**Lakeview Academy Mission:**

Develop Capable, Confident, and Contributing members of society through learning experiences that foster growth, creativity, and character development.

**Lakeview Academy's Board of Trustees Role:**

The purpose of the board, on behalf of the citizens of Utah, is to see to it that Lakeview Academy (1) achieves what it should according to the Lakeview Academy Charter and state laws and (2) avoids unacceptable actions and situations.

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1) Welcome and Roll Call

**BEGIN TIME: 7:01PM**

**IN PERSON ATTENDANCE:** Ashley Hintze, Aaron Glass, Tina Smith, Nicole Desmond, Kassy Oveson and Rick Veasey

**ONLINE:** None

**ABSENT:** Daniel Dunn, Michael Hinckley

**Community Members:** Ryan Sare

2) Pledge of Allegiance

3) Professional Development

a) Board Retreat

The Board discussed ongoing efforts to organize professional development to strengthen governance and strategic focus. Preparations are still underway regarding the board retreat. Discussion with potential facilitators are in progress. The Board expressed preference for an in-person retreat to foster engagement and collaboration. Scheduling and content remain in development.

The UAPCS Conference will be held June 10–11. Board members expressed interest in attending. Professional development funds are available to cover registration costs (\$175 per member). Early bird registration closes March 16. Hotel accommodations have been funded in prior years.

The Board discussed the value of the conference for bonding, strategic discussions, and networking. Volunteers to present at the conference may receive reduced registration fees. Presenter applications are open through March 20. Coordinate with the Business Office to confirm attendance and complete registrations.

4) Reports

a) Director's Report

The administration reported that lottery applications reached 591 new students at the end of January. Lottery ends on Feb. 15, with additional late entries expected after that. Enrollment includes a record number of kindergarten siblings. Expansion to grades three through five opens opportunities for new families.

The board asked questions about student retention. Administration indicated that exact numbers can be shared at the next meeting. However, it is anticipated that approximately 90% of families will return.

The administration fielded questions about the Meet the Middle School and local elementary recruiting events. The admin shared that 50–60 students attended the Space Center field trip, and many chose to enroll afterward. Discussion took place about what middle school will look like next year. The student registration day is changing and will now be completed by students through Aspire at the end of April. Summit Academy has experience with this process and will help LVA with the transition.

Clarifying questions were asked about IT services. The school currently contracts with Onward Tech. The Audit Committee needs to issue an RFP for a new technology company, as this process is past due.

#### i) MOY Math Report

Mid-year math data reflects performance aligned with expectations and established goals.

#### ii) MOY Reading Report

Kindergarten reading data shows improvement. First and second grades experienced mid-year declines, attributed in part to assessment format changes.

Academic Coaches in attendance emphasized the importance of strong Response to Intervention (RTI) plans that focus on meeting individual student needs. It was explained that interventions should be tailored rather than broadly applied, helping teachers identify specific skill gaps and use their instructional time strategically.

Admin reviewed the ROAR program and explained how the assessment measures skills, including nonsense word fluency. It was noted scoring is lower when reading is less smooth, highlighting the importance of fluency. The goal is to have focused practice aligned to the assessment which will positively impact scores.

Legislative changes were communicated regarding the increase of third-grade reading proficiency expectations from 70% to 80% over the next five years. Additional opportunities to support students with ongoing academic needs based on this change may be necessary.

The board and administration discussed the assessments LVA uses and how they compare to state requirements. They reviewed student feedback about the tests and the type of feedback students receive on their answers. The group also discussed identified causes of reading gaps, compared this year's data to last year's results, and clarified how the school defines "reading on grade level."

#### b) Board Member's Reports

- i) CAP report and assignments
- ii) Board Election Process

Tina conducted training on establishing a policy committee and it was shared with the board members. The Board continues strengthening committee structure and governance clarity.

Aaron reported positive feedback from the recent book fair, noting quality, selection and content of books.

The board discussed the board vacancy options related to the open seat and the parent-elected position.

The Board can appoint the parent elect position until June and run an election then. Outreach efforts are underway to identify qualified candidates.

The Board emphasized the importance of clearly communicating expectations of board service. Promotion of open positions may be included in the school newsletter and other communications.

d) Board Committee Reports

i) Policy Committee

Ashley reached out to Michael about his willingness to become the Policy Committee Chair. Formal appointment will be considered at the next meeting. Roles and responsibilities are being clarified to streamline governance processes.

ii) Expansion Committee

The General Contractor and expansion committee is working to wrap up punch list items and the next set of inspections on the north portion of the building. A question was asked about the Temporary Certificate of Occupancy (TCO). It was clarified that the Certificate of Occupancy has not yet been separated, and a formal request would need to be made in order to obtain the official certificate for the completed portion.

The admin showed interior photos of the expansion project of the South building and provided construction updates. The board asked about the impact of expansion on maintenance staffing. Admin shared that additional maintenance personnel will be needed as the campus grows; however, operational design will help manage costs. A question about expanding music and band programming given the larger music spaces. Admin stated that significant program expansion is unlikely due to student-funded expenses. However, the larger rooms will allow for increased class sizes. He shared that the school is exploring other programs that would create a stronger pathway into high school programs while growing existing offerings strategically.

(1) Financing Options

The most recent Expansion Committee report was shared. Context was provided for this financing discussion by committee members. Our financial advisor (FA) previously reviewed three financing options with the committee and wanted the board to be informed. The Business Office is coordinating with our FA for clarification on questions the committee may have regarding details.

The board asked questions about financing details, options, and the financial and operational impact of each of those options. The timeline outlined by the FA was shared and discussed. Board members not in attendance had previously sent in their thoughts on the issue and those were shared with the entire board. The expansion committee reviewed the possible options for the board if they chose to vote on the item.

iii) Financial Audit Committee

No additional reports.

e) December Financial & Accounting Reports

i) Financial Scoreboard

ii) Monthly Financial Metrics

iii) Balance Sheet Report

iv) Income Statement Report

- v) Check Register Report
- vi) P-Card Purchase Reports
- vii) Q2 Program Reports

The Business Office reported a brief update on the status of the school's financials and compliance with both bond and authorizer requirements. Development for the upcoming 2026-2027 budget is underway and an update will be provided to the Board at a future meeting.

It was noted that January financial reports included federal reimbursements that had previously been submitted. Final state allocations for IDEA funds have not yet been received. This will be reviewed officially next month.

The board asked whether delays in state IDEA funding are typical and was told that the timeline appears to get later each year. It was explained that most federal funds are reimbursement-based, while school lunch reimbursements are processed monthly and received regularly.

It was confirmed that all budget line items are tracking where expected, and any overages have already been discussed with the Board.

Discussion took place about workers' compensation payments and the process followed by the school and when the true-up payments take place.

**MOTION BY: Tina moved to accept the December financial and accounting reports.**

**Yes Vote:** Ashley Hintze, Aaron Glass, Tina Smith

**No Vote:**

**Abstain:**

**MOTION PASSES**

5) Public Comment: The public may address any issue unrelated to items already on the agenda.

Participants are asked to state their names for the official minutes, and please be concise. If you cannot attend the meeting, email your comments to [bot@lakeview-academy.com](mailto:bot@lakeview-academy.com) to be included in the minutes. Please submit your comments no later than two hours prior to the start of the meeting.

No public comment.

6) Public Hearing

a) LVA Club & Athletics Fees & Spending Plan 2026-2027

This hearing fulfills statutory requirements.

Proposed change: Increase Drama Club fee from \$75 to \$100 per show due to rising food and construction costs associated with the new theater space.

Athletic fees remain unchanged.

The tiered club structure remains in place. The maximum annual student activity cap remains \$1,200.

No vote was taken.

7) Consent Agenda

a) Minutes January 8, 2026

**MOTION BY: Aaron moved to accept the consent agenda.**

**Yes Vote:** Ashley Hintze, Aaron Glass, Tina Smith

**No Vote:**

**Abstain:**

**MOTION PASSES**

8) Action Items

a) Firearm Safety Curriculum for Middle School

No new middle school curriculum has been identified. The Board was asked to approve the previously approved elementary firearm safety curriculum for middle school students for the current year to maintain compliance.

**MOTION BY: Tina moved to utilize the elementary school firearm safety curriculum in the middle school grades.**

**Yes Vote:** Ashley Hintze, Aaron Glass, Tina Smith

**No Vote:**

**Abstain:**

**MOTION PASSES**

b) Financing for Expansion

Not brought to motion.

c) School Land Trust Final Report 2024-2025

Rick presented the document previously sent to the board. Showed that funds were expensed in accordance with the approved plan.

**MOTION BY: Rick moved to accept the School Land Trust Final Report for the 2024-2025 school year.**

**Yes Vote:** Ashley Hintze, Aaron Glass, Tina Smith, Rick Veasey

**No Vote:**

**Abstain:**

**MOTION PASSES**

9) Closed Session

No closed session called.

a) A motion to enter a closed session per Utah Code 52-4-205 to discuss litigation matters, acquisition of real property, or authorized personnel issues (all motions, except the motion to exit the closed session, will be made in an open meeting).

b) Return to Open Meeting

c) Action may be taken regarding litigation matters, acquisition of real property, or authorized personnel issues.

10) Adjourn

**MOTION BY: Ashley moved to adjourn.**

**Yes Vote:** Ashley Hintze, Aaron Glass, Tina Smith

**No Vote:**

**Abstain:**

**MOTION PASSES**

**END TIME: 8:41PM**