

Mayfield Town Council Work Meeting Minutes

March 4, 2026 7:00 PM

Mayfield Town Hall

Council Members Attending	Mayor Travis Good, Catherine Medler, Jack Wilber, Mitzi Fuller
Council Members Excused	Keston Christiansen
Administration Attending	Amanda Bennett
Others Attending	None
Conducting	Mayor Travis Good

Agenda Item	Discussion	Action / Vote
1. Council Discussion Items a. Continued discussion of possible ordinance for DADUs (detached accessory dwelling units)	The Council reviewed multiple drafts of the proposed Detached Accessory Dwelling Unit (DADU) ordinance and discussed revisions related to minimum lot size requirements, septic feasibility, ordinance language, and application procedures. After discussion, the Council agreed that the minimum lot size for a detached ADU with a separate septic system will be 30,000 square feet (approximately ¾ acre) based on Central Utah Health Department requirements. Council clarified that internal ADUs within the primary dwelling may be permitted if septic capacity requirements are met. Detached ADUs will require a separate septic system and must meet the minimum lot size requirement. The Council agreed that detached ADUs will not be allowed in existing accessory buildings such as barns, garages, or metal structures. Impact fees will apply to any new dwelling unit. Council also reviewed provisions related to setbacks, parking, utilities, and size limitations, agreeing that detached ADUs will have a minimum size of 500 square feet and a maximum size of 1,000 square feet. To simplify the ordinance, the Council directed staff to reference Central Utah Health Department regulations for septic feasibility rather than including detailed septic requirements in the town code. Council discussed how the ordinance would apply to current and future applications and agreed that detached ADUs will not be permitted on lots smaller than 30,000 square feet. Property owners may pursue internal ADUs if requirements are met. Staff was directed to revise the ordinance draft to incorporate the discussed changes and circulate it for further review.	
b. Continued discussion of possible updates to animal ordinance	The Council reviewed proposed updates to the town's dog ordinance. Proposed changes include updating the terminology from "vicious dog" to "dangerous dog," increasing the allowed number of dogs per household from two to three, and authorizing Animal Control to issue citations for violations. The Council noted the ordinance was outdated and required revisions to better address current enforcement needs.	

Agenda Item	Discussion	Action / Vote
c. Fiscal Year 2027 Budget item requests	The Council also reviewed a resolution adopting a fine schedule for violations of the ordinance as follows: \$75 for a first offense, \$150 for a second offense, and \$200 for a third offense. Citations issued under the ordinance would be processed through Sanpete Justice Court. Amanda distributed the budget worksheet and asked the Council to consider Truth in Taxation. The Council discussed the process and the possibility of preparing a presentation to help educate residents about the proposal. Council also discussed the importance of providing clear information to the public regarding town operations, including employee responsibilities, staffing levels, and comparisons with other municipalities.	
2. Unfinished Business	Amanda reported that the Vearl Christiansen annexation mylar requires updating due to handwritten changes and is expected to be ready for the next meeting. The Mayfield Automotive business license was reviewed and approved to be issued. A letter was sent to Jean Nielson regarding an RV being used as a residence and an unlicensed dog on the property.	
3. Adjourn	A motion was made to adjourn the meeting at 8:43 PM.	Motion: Catherine Medler Second: Travis Good

Minutes Approval

Date: 03-12-26

By: _____

_____, Mayor

Attest: _____

_____, Recorder

