



PCSD Study Session and Business  
Meeting Minutes  
Tuesday, February 24, 2026 4:00 PM Mountain

Provo City School District  
280 West 940 North  
Provo, UT 84904

A. 4:00 p.m. Closed Executive Session for the Purpose of Discussing the Character, Professional Competence, or Physical or Mental Health of an individual. UT Code 55.4.205

A.1. Welcome

Meeting called to order at 4:01 p.m.

A.2. Roll Call (*Audio Timestamp 00:00:18*)

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Teri McCabe, Board Member;

A.3. Motion to Convene a Study Session (*Audio Timestamp 00:36*)

I move that we convene a study session. Motion made by Gina Hales, second by Melanie Hall.

Motion Carries: Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye  
Aye: 7, Nay: 0

A.4. Motion to Convene a Closed Executive Session to discuss the character, professional competence, or physical or mental health of an individual (*Audio Timestamp 00:53*)

I move that we convene a closed executive session to discuss the character, professional competence, or physical or mental health of an individual. Motion made by Lisa Boyce, second by Megan Van Wagenen.

Motion Carries, Roll Call Vote: Jennifer Partidge, Aye; Gina Hales, Aye; Melanie Hall, Aye; Lisa Boyce, Aye; Meg Van Wagenen, Aye; Emily Harrison, Aye; Teri McCabe, Aye  
Aye: 7, Nay: 0

A.5. Discussion: Character, professional competence, or physical or mental health of an individual

A.6. Motion to adjourn

## B. 4:15 p.m. Study Session

B.1. Welcome: Board President Jennifer Partridge  
Called to order at 4:18 p.m.

B.2. Roll Call (*Audio Timestamp 00:00:14*)

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Rachel Ryu, Student Board Member; Bailee Lindstrom, Student Board Member; Emily Harrison, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

B.3. Motion to Convene (*Audio Timestamp 00:00:40*)

I move that we convene the study session.

Motion made by Lisa Boyce and seconded by Emily Harrison.

Motion Carried:

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye

Motion Carried: Aye: 7, Nay: 0

B.4. Board Member Training: Rachel Ryu, Student Board Member (*Audio Timestamp 00:00:59*)

Summary: Rachel Ryu covered pages 4-5 of the Board Handbook

- Provo City School District's vision and care values
- Highlighted the work 'all.' Rachel noted that the board frequently asks "Who are we missing in the conversation?"
- In terms of wellness, safety, and stewardship of resources, the board also works to serve all the community members, employees, and students in the district.
- Board members and student board members should reflect the constituents' needs and preferences, not use the position to further any one board member's opinions

B.5. Timpview Construction Update: Business Administrator Devyn Dayley

(*Audio Timestamp 00:03:01*)

Summary:

Trent Huntsman (Westland Construction, Inc.) and Josh Burtenshaw (Westland Construction, Inc.) attended and shared a presentation updating THS construction.

[2.24.26 Westland Construction Timpview High School Construction Update](#)

B.6. Traffic Safety Committee - SCC Request Updates: Assistant Superintendent Elementary Education Jarod Sites (*Audio Timestamp 00:14:36*)

Summary: The Traffic Safety Committee received some requests for safe routes.

- Because of enough safe crossings and not enough pedestrians, the committee does not recommend adding these safe routes

B.7. Budget Discussion: President Jennifer Partridge (*Audio Timestamp 00:26:36*)

Summary: Superintendent Dau, Business Administrator Devyn Dayley, and Assistant Superintendents Darrell Jensen and Jarod Sites helped present and comment on this discussion

- Reviewed current cuts and discussed some possibilities for the future.

- The board voiced no objections to the district going forward with secondary special education and vacation buyback changes.
- Clarification given on sports funding, including participation fees, coaching stipends and program costs.
- Pause suggested for now to see where state funds land after legislative sessions end.
- The state funding for schools will not be final until sometime in April, but the board will have a rough idea about some of it and can discuss in the March 27<sup>th</sup> all day board meeting.

B.8. CAS Recommendation: Superintendent Wendy Dau (*Audio Timestamp 00:58:27*)

Summary: District leadership presented a proposed restructure of the elementary Gifted & Talented (CAS) program. Judy Rose, Director of T&L Elementary Ed commented during this discussion.

The proposal includes:

- Establishing a magnet site at Westridge Elementary beginning with a fourth-grade cohort in 2026–27 and then expanding year by year into higher grades.
- Working on having enrichment and increased rigor at every school as well.
- Ensuring clear qualification standards and data monitoring.
- Ensuring transportation options, busing will be provided from 3-4 schools, there will not be a pick up at every school

The Board discussed concerns and solutions surrounding equity, messaging, and long-term alignment with secondary school programming. A formal vote will take during the business meeting.

\*B.9. Policy Review 1st Readings: Superintendent Wendy Dau (*Audio Timestamp 01:29:27*)  
Items moved to business meeting due to time.

\*B.10. Policy Review 2nd Readings: Superintendent Wendy Dau

B.11. Motion to Adjourn (*Audio Timestamp 01:29:53*)

I move that we adjourn.

Motion made by Megan Van Wagenen and seconded by Lisa Boyce.

C. 6:00 p.m. Public Hearing for Boundaries

C.1. Welcome: Board President Jennifer Partridge

Meeting called to order at 6:01pm

C.2. Roll Call (*Audio Timestamp 00:40*)

Devyn Dayley, Business Administrator; Lisa Boyce, Board Member; Teri McCabe, Board Member; Gina Hales, Board Vice President; Jennifer Partridge, Board President; Wendy Dau, Superintendent; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Melanie Hall, Board Member; Bailee Lindstrom, Student Board Member; Rachel Ryu, Student Board Member

C.3. Motion to Convene (*Audio Timestamp 01:04*)

I move we convene our hearing regarding potential boundary changes.

Motion made by Megan Van Wagenen and seconded by Melanie Hall.

Motion Carried

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye  
Aye: 7, Nay: 0

#### C.4. Public Input Regarding Potential Boundary Changes (*Audio Timestamp 02:52*)

None

#### C.5. Boundary Discussion (*Audio Timestamp 03:02*)

The Board convened a public hearing regarding potential elementary boundary adjustments:

- Aligning both sides of Carterville Road into the Westridge–Shoreline feeder pattern.
- Exploring boundary adjustments between Edgemont and Rock Canyon Elementary to improve bus routing efficiency.

No public comments were received during the hearing. Board members expressed support for proceeding with the Carterville Road, Westridge – Shoreline adjustment, while postponing larger boundary changes until a broader elementary boundary study is conducted.

The Board will vote on the proposed changes at the March 10 meeting.

#### C.6. Motion to Adjourn Public Hearing Regarding Potential Boundary Changes and to Convene the Business Meeting (*Audio Timestamp 06:58*)

I move that we adjourn the Public Hearing Regarding Boundary Changes and convene the Business Meeting.

Motion made by Melanie Hall and seconded by Emily Harrison

Motion Carried:

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye  
Aye: 7, Nay: 0

### D. Business Meeting

D.1. Welcome to the Business Meeting: President Jennifer Partridge (*Audio Timestamp 07:27*)

D.2. Pledge of Allegiance: Student Board Member Bailee Lindstrom (*Audio Timestamp 07:30*)

### E. Community Connections

#### E.1. Magical Moment: Westridge Elementary (*Audio Timestamp 08:08*)

Communications and PR Coordinator Shauna Sprunger highlighted Westridge Elementary for improving attendance by more than 19% compared to last year.

School leaders shared strategies including:

- Classroom attendance incentives.
- Recognition programs.
- Individualized supports for chronically absent students.

The Board recognized the Westridge team for their innovative and student-centered efforts.

E.2. Public Input: No More than 30 Minutes (*Audio Timestamp 12:14*)

- Kristin Palmer, Lakeview Elementary Area: Has served on the PTA board, and the Community Council, she advocates for boundary changes and closing an elementary school to help with budget concerns.

- Pam Luke, Lakeview Area: Advocates boundary changes and closing schools to help budgets. The district could operate with 10 elementaries instead of 13

- Willow Clyde, SMS Student: Advocate for keeping the ballroom dance team.

- Daniel Caldwell, Sunset View Area: Advocate for SMS Ballroom PHS ballroom teams. Moving to after school program will limit access to some that need it the most.

- Jared Curtis, Timpanogos Area: Thank you for the board members that did not vote to defund outdoor camp. CAS isn't necessary, students should just go up a grade or down a grade to get the help they need.

F. Business Items

F.1. CAS Program Recommendation (*Audio Timestamp 26:44*)

I move that we approve the proposed restructure of the gifted and talented elementary program.

Motion made by Gina Hales and seconded by Lisa Boyce.

Motion Carried:

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Jennifer

Partridge: Aye, Megan Van Wagenen: Aye, Teri McCabe: Nay

Aye: 6, Nay: 1

Teri McCabe: Nay

F.2. CAS Recommended Location Change (*Audio Timestamp 34:03*)

I move that we start the process of notification of change of location for the gifted and talented elementary program.

Motion made by Lisa Boyce and seconded by Melanie Hall.

Motion Carried:

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe:

Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye

Aye: 7, Nay: 0

F.3. Business Item: Updated Policy 3416 Medical Treatment (*Audio Timestamp 38:00*)

I move that we approve Policy 3416, Health Requirements and Services: Medical Treatment, as discussed in open meetings tonight.

Motion made by Megan Van Wagenen and seconded by Gina Hales.

Motion Carried:

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe:

Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye

Aye: 7, Nay: 0

F.4. Business Item: Updated Policy 3414 Students Infected with AIDS or HIV

*(Audio Timestamp 40:42)*

I move that we approve updated Policy 3414, Students Infected with AIDS or HIV, as discussed in open meetings tonight.

Motion made by Lisa Boyce and seconded by Megan Van Wagenen.

Motion Carried:

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye  
Aye: 7, Nay: 0

F.5. Business Item: Policy 6010 General Financial Policy *(Audio Timestamp 41:39)*

I move that we approve Policy 6010, General Financial Policy, as discussed in open meetings tonight. Motion made by Gina Hales and seconded by Melanie Hall.

Motion Carried:

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye  
Aye: 7, Nay: 0

F.6. Business Item: Updated Policy 6015 Fund Balance *(Audio Timestamp 42:33)*

I move that we approve Policy 6015, Fund Balance, as discussed in open meetings tonight.

Motion made by Megan Van Wagenen and seconded by Emily Harrison.

Motion Carried:

Lisa Boyce: Aye, Gina Hales: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye  
Aye: 7, Nay: 0

*\*The following Item was moved from Study Session to Business meeting due to time constraints.*

B.9. Policy Review 1st Readings: Superintendent Wendy Dau *(Audio Timestamp 43:37)*

The following policies were reviewed:

1. Updated Policy 3401 Wellness
  1. 3401 Procedure 1 Vending Machines and Food Sales
  2. 3401 Procedure 2 Physical Activities Guidelines
  3. 3401 Procedure 3 Food Additives
2. Updated Policy 5050, Licensure
  1. Policy 5050 Procedure 4 Licenses for Counselors, Social Workers, and School Psychologists
3. New Policy 5600 Paraprofessional Qualifications
4. New Policy 5025 Association and Organizational Participation

G. Motion to Adjourn *(Audio Timestamp 55:22)*

I move that we adjourn.

Motion made by Lisa Boyce and seconded by Melanie Hall.