

**NEPHI CITY
COUNCIL MEETING
March 3, 2026**

The Nephi City Council met in regular session in the council chambers of city hall located at 21 East 100 North at 7:00 p.m. Tuesday, March 3, 2026.

Those present were:

Mayor	Justin D. Seely
Council Member	Jeramie Callaway
Council Member	Shari Cowan
Council Member	Travis Worwood
Council Member	Tate Douglas
City Administrator.....	Seth Atkinson
Assistant City Administrator.....	Sara Samuelson
City Recorder.....	Leslee Anderson
Golf Director.....	Mike Booth
Golf Superintendent	Todd Clyde
Library Director	Ruth Bonzo

Absent: Council Member JD Parady

Guests: Myrna Trauntvein (Press), Ann Peterson, Rhett Peterson, Donald W. Ball, Mike Rasmussen, Drake Underwood, Kolton Brost, Terri McCoy, Mark R. Jones, Patty Jones, Brandon Stephenson

Mayor welcomed all present and convened into regular session. 7:00 pm

PRAYER: Councilor Jeramie Callaway

PLEDGE OF ALLEGIANCE: Sara Samuelson, Assistant City Administrator/Finance Director

CONSENT AGENDA

Councilor Shari Cowan made a motion to approve the consent agenda including minutes from Council Meeting 2-17-2026 and Approval of Claims dated 3-2-2026. Councilor Tate Douglas seconded the motion. The motion passed unanimously.

PUBLIC COMMENT

- Rhett and Ann Peterson, representatives of JustServe, presented the council with a JustServe City plaque declaring Nephi a JustServe City showing we signed the proclamation committing to volunteerism. They presented the council and staff with JustServe trinkets and t-shirts. Mark and Patty Jones were also introduced as part of the communication council for JustServe.

PLANNING ITEMS

a. **ZONE CHANGE REQUEST**

During the Council Meeting on 2-17-2026 this Zone change request for properties on the corner of 600 East and 100 South was brought before the council and then tabled. Mr.

Atkinson explained the request aims to make the properties more uniform by changing the zoning from R1-¼ (single residence/1/4 acre lots) to R1-8 (single residence/8,000 sq ft lots). He also stated the staff's and planning commission's recommendation to deny the request. The council discussed spot zoning and its impact on the community. Councilor Travis Worwood made a motion to deny the request as it was presented but recommended sending it back to Planning Commission to look at rezoning the entire block. Jeramie Callaway seconded the motion. The motion passed on unanimous vote.

CONTRACT WITH FLARE CONSTRUCTION

City Administrator, Seth Atkinson, described the contract with Flare Construction to add filters to our natural gas regulator stations. Installing the filters will help to mitigate the residue from getting into the distribution pipes of the gas system. Councilor Tate Douglas made a motion to authorize the mayor to sign the contract with Flare Construction. Councilor Shari Cowan seconded the motion. The motion passed unanimously.

MASTER FEE RESOLUTION 03-03-2026

Seth Atkinson presented fee adjustments that have been discussed over past work sessions including golf fees, cemetery fees, planning fees, electrical rates, and library fees. (See Exhibit A). He explained the importance of maintaining the city's fees yearly to cover the costs associated with these services. General Fund Services that cost more than the fees that support them are subsidized with tax dollars. By maintaining fees, this allows tax dollars to go toward other city services.

Councilor Shari Cowan made a motion to approve the Master Fee Resolution 03-03-2026. Councilor Travis Worwood seconded the motion. The motion passed on the following roll call vote:

Jeramie Callaway	Yes
Shari Cowan	Yes
Tate Douglas	Yes
JD Parady	Absent
Travis Worwood	Yes

ADMINISTRATIVE POLICIES

a. BACKGROUND CHECK POLICY

Seth Atkinson mentioned this policy was discussed in a previous work session and brought to the council for approval. This is a policy required by the state for those that work with young people, mainly for library, but Mr. Atkinson explained we are adopting it citywide for those who work with youth. Councilor Jeramie Callaway made a motion to approve the Background Check Policy. Councilor Travis Worwood seconded the motion. The motion passed on unanimous vote.

b. ELECTRONIC SIGNATURE POLICY

Mr. Atkinson explained that the purpose of the electronic signature policy is to help us be more efficient in generating and acquiring signatures for agreements and other city documents. It also allows us to sign for the mayor if given permission via email or text. Councilor Jeramie Callaway made a motion to approve the Electronic Signature Policy. Councilor Shari Cowan seconded the motion. The motion passed unanimously.

GOLF COURSE BID TABULATION

Seth Atkinson stated that the grant application for the Land and Water Conservation Grant was not funded. The golf course project was on hold pending that information. With that notification, the city plans to move forward with the project based on project funding sources previously recommended to council. Six bids were submitted including certain criteria: overall experience, qualifications, and references; approach and creativity; technical understanding of site and integration; cost proposal and value; and schedule and project management. Based on the criteria, the lowest cost and highest responsive bidder was Wagner Golf. Councilor Tate Douglas moved to award the bid to Wagner Golf. Councilor Travis Worwood seconded the motion. The motion passed on unanimous vote.

AIRPORT CIP PROJECT – RUNWAY RECONSTRUCTION GRANT APPLICATION

Seth Atkinson discussed the need for runway rehabilitation at the airport, including a miss and overlay project. The project will involve working closely with the contractor to ensure minimal disruption to airport operations. The plan is to congruently upgrade the sewer line under the runway. The importance of the project in maintaining the airport's functionality and meeting the needs of increased operations is emphasized. The project is planned for late august or early September.

Councilor Travis Worwood made a motion to approve the mayor to sign the FAA grant application for the runway rehabilitation project. Councilor Jeramie Callaway seconded the motion. The motion passed unanimously.

ADMINISTRATIVE AND COUNCIL UPDATES

- Mr. Atkinson updated the council on the ongoing legislative session.
 - He highlighted the impact of property tax bills on cities. The council expressed frustration with the state's interference in local government operations and the lack of understanding of city finances.
 - He also discussed the bill that allows local authorities to set terms and conditions for certain regulations concerning external dwelling units, but it removes the option to deny them on single family residential lots.
- Ms. Cowan shared the planned date for the Miss Nephi pageant as June 6.
- Ms. Cowan mentioned the Caucus falls on the date for the next regular meeting night (March 17th). The council discussed options to move the meeting to the 24th or make the work session on the 10th a regular meeting. No official decision was made.
- Mr. Douglas wanted to recognize the late George Morgan Sr. for his contributions to the community and the support of businesses and youth.
- Mr. Callaway attended JRDA meeting. He stated they are working on getting certifications and plans to hire another part-time employee for the weigh station.
- Mr. Callaway expressed appreciation for the community support at the Celebration of the Arts night. He represented the city as the Mayor Pro Tem.
- Mr. Worwood also shared his admiration for the talented citizens of our community celebrated at the Celebration of the Arts.
- Mayor Seely met with UMPA. He provided updates on recent legislative meetings and the importance of community engagement with state representatives. He wrote many letters to the legislators and had a positive response.
- Mayor Seely shared the opportunity to travel with family to Washington D.C. and the impact it had on his appreciation of our nation and those who have protected it.

MOTION TO CONVENE INTO CLOSED MEETING 8:49 pm

Councilor Shari Cowan made a motion to convene to closed meeting to discuss character and competence of an individual. Councilor Tate Douglas seconded the motion. The motion passed on the following roll call vote:

Jeramie Callaway	Yes
Shari Cowan	Yes
Tate Douglas	Yes
JD Parady	Absent
Travis Worwood	Yes

ADJOURN 9:30 pm

I, Leslee Anderson, Nephi City Recorder, hereby certify that the foregoing minutes represent a true, accurate, and complete record of the meeting held on March 3, 2026. This document constitutes the official minutes of the Nephi City Council Meeting.

Leslee Anderson

Exhibit A
NEPHI CITY
General Fee Schedule

Category	Fee Type	Description	Fee	Unit	Additional Description	Effective Date
Golf	Green Fees	Senior Fees (Weekdays Only)	N/A		Discontinued	3/3/2026
Golf	Green Fees	Junior Fees (Weekdays Only)	\$10.00		Per 9 Holes	3/3/2026
Golf	Green Fees	Weekends and Holidays	\$18.00		Per 9 Holes	3/3/2026
Golf	Cart Fees	Cart	\$10.00		This fee is charged per 9 holes, per person	3/3/2026
Golf	Cart Fees	Trail Fee	\$5.00		Using Personal Cart per 9 holes	3/3/2026
Golf	Driving Range	Small Bucket	\$6.00			3/3/2026
Golf	Driving Range	Medium Bucket	\$8.00			3/3/2026
Golf	Driving Range	Large Bucket	\$10.00			3/3/2026
Golf	Green Fees	7 Day Pass (Adult)	\$700.00	Annually	Local (Within Nephi City Limits)	3/3/2026
Golf	Green Fees	7 Day Pass (Adult)	\$800.00	Annually	Out of City	3/3/2026

Category	Fee Type	Description	Fee	Unit	Additional Description	Effective Date
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Golf	Green Fees	7 Day Pass (Senior)	N/A		Discontinued	3/3/2026
Golf	Green Fees	Junior Pass (7 Day)	\$200.00	Annually	Local (Within Nephi City Limits)	3/3/2026
Golf	Green Fees	Junior Pass (7 Day)	\$400.00	Annually	Out of City	3/3/2026
Golf	Green Fees	Couples Pass (7 Day)	\$1,000.00	Annually	Local (Within Nephi City Limits)	3/3/2026
Golf	Green Fees	Couples Pass (7 Day)	\$1,200.00	Annually	Out of City	3/3/2026
Golf	Green Fees	20 Round Punch Pass	\$260.00	Annually	Monday Through Thursday	3/3/2026
Cemetery	Standard Burial Right - Overtime	Opening and Closing a Grave	\$200.00	Hour	After 4:00 P.M.	3/3/2026
Planning	Plan Review Fee	Site Plan Review	\$3,000.00		Per Application	3/3/2026
Planning	Plan Review Fee	Subdivision Preliminary Plat Review (Per Plat)	\$3,000.00	Per Plat	Plus \$3,000 Refundable Deposit Required	3/3/2026
Planning	Plan Review Fee	Subdivision Preliminary Plat Review (Per Plat)	\$30.00	Per Lot		3/3/2026
Planning	Plan Review Fee	Subdivision Final Plat Review (Per Plat)	\$200.00	Per Plat	Plus \$3,000 Refundable Deposit Required	3/3/2026

Planning	Plan Review Fee	Subdivision Final Plat Review (Per	\$30.00	Per Lot		3/3/2026
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Category	Fee Type	Description	Fee	Unit	Additional Description	Effective Date
		Plat)				
Planning	Annexation	Annexation Application	\$1,500.00	Per Application	\$3,000 Refundable Deposit Required	3/3/2026
Planning	Zone Change Request	Zone Change Request	\$500.00		Per Request	3/3/2026
Planning	Code Change Request	Code Change Request	\$500.00	First 5 Hours	\$100/hour after 5 hours	3/3/2026
Planning	Miscellaneous	Full DRC Review (Miscellaneous)	\$500.00	Per Hour		3/3/2026
Planning	Miscellaneous	Miscellaneous Review	\$100.00	Per Hour		3/3/2026
Utility Rates	Electric - Usage	Residential	\$0.0968	per kWh	This rate is also subject to the Power Cost Adjustment (PCA) from the City's wholesale power provider	3/3/2026
Utility Rates	Electric - Usage	Commercial Combination Tier 1	\$0.1119	per kWh		3/3/2026
Utility Rates	Electric - Usage	Commercial Tier 1	\$0.1309	per kWh	0-500 kWh	3/3/2026

Utility Rates	Electric - Usage	Commercial Tier 2	\$0.0647	per kWh	501-10,000 kWh	3/3/2026
Utility Rates	Electric - Usage	Commercial Tier 3	\$0.0520	per kWh	10,001 and above kWh	3/3/2026
Utility Rates	Electric - Usage	Large Commercial	\$0.0489	per kWh	This rate is also subject to the Power Cost Adjustment (PCA)	3/3/2026

Category	Fee Type	Description	Fee	Unit	Additional Description	Effective Date
					from the City's wholesale power provider	
Utility Rates	Electric - Usage	High Voltage	\$0.0411	per kWh		3/3/2026
Utility Rates	Electric - Usage	Irrigation	\$0.0598	per kWh	This rate is also subject to the Power Cost Adjustment (PCA) from the City's wholesale power provider	3/3/2026
Utility Rates	Electric - Customer Service Charge	Residential	\$10.00	Per Month	This rate is for residential customers requesting electric service at 120 volts, 120/240 volts, or 120/208 volts (network).	3/3/2026
Utility Rates	Electric - Customer Service Charge	Commercial Combination	\$15.00	Per Month	This schedule is for alternating current, single or three phase small nonresidential electrical service.	3/3/2026

Utility Rates	Electric - Customer Service Charge	Commercial	\$15.00	Per Month	This schedule is for alternating current, single or three phase nonresidential electrical service.	3/3/2026
Utility Rates	Electric - Customer Service Charge	Large Commercial	\$115.00	Per Month	This schedule is for alternating current, three phase service supplied at Nephi City's available voltages, thru single point of delivery.	3/3/2026

Category	Fee Type	Description	Fee	Unit	Additional Description	Effective Date
					This schedule is for all customers whose loads have exceeded 500 KW at any time in the preceding 18-month period.	
Utility Rates	Electric - Customer Service Charge	High Voltage	\$175.00	Per Month	This schedule is for alternating current, three phase service supplied at 46,000 volts nominal, thru a single point of delivery.	3/3/2026
Utility Rates	Electric - Customer Service Charge	Irrigation	\$90.00	Per Month	This schedule is for alternating current, single or three phase service, thru a single point of delivery used for irrigation purposes.	3/3/2026
Utility Rates	Electric - Demand Charge	Commercial	\$13.00	per kW	Demand Charge per kW	3/3/2026

Utility Rates	Electric - Demand Charge	Large Commercial	\$14.75	per kW		3/3/2026
Utility Rates	Electric - Demand Charge	High Voltage	\$14.75	per kW		3/3/2026
Utility Rates	Electric - Demand Charge	Irrigation	\$14.90	per kW		3/3/2026
Library	Card/Libby/Overdrive	Non-Resident Library Card	\$50.00	Annually	This is annual charge for those living outside Nephi City limits but within the boundaries of the	3/3/2026

Category	Fee Type	Description	Fee	Unit	Additional Description	Effective Date
					Juab School District	
Library	Libby/Overdrive	Non-Resident Libby Access	\$25.00	Annually	This is annual charge for those living outside Nephi City limits but within the boundaries of Juab County. Online access for Libby only.	3/3/2026