

TOWN OF CIRCLEVILLE



TOWN OF CIRCLEVILLE MINUTES

February 18, 2026

The regular meeting of the Circleville Town Council was called to order at 7:01pm by Mayor Kristi Westwood. Council Members attending were: Stacie Gass, Shane Robinson, Kaylie Barney and Shirl Fox. Mekeisia Westwood, Town Clerk was also in attendance.

Mayor Westwood led the pledge and Stacie offered the prayer to open the proceedings. Stacie made a motion to approve the minutes from the January 7, 2026 meeting. Kaylie seconded, and the motion passed unanimously.

Public Attendees were: Emma Wilde, Tyler Timmons, and David Lee.

Mayor Westwood opened the Public Hearing. Circleville Town has made an application to CIB for a spring redevelopment. The project consists of the redevelopment and modernization of Wade Canyon Springs, a key culinary water source for Circleville Town. Work will focus on improving source reliability, water quality protection, and long-term system sustainability.

Major elements of the project include:

- Removal and demolition of deteriorated or obsolete spring infrastructure, including collection works, piping, and surface appurtenances
- Excavation and stabilization of spring collection areas to improve yield, protect water quality, and enhance structural integrity
- Installation of new spring collection and containment materials, including spring boxes, gravel packs, liners, and protective structures designed to meet Utah Division of Drinking Water standards
- Construction of secure protective features such as fencing, vault covers, and sanitary seals to reduce contamination risk
- Installation of new conveyance piping and valves to integrate the spring source into the municipal culinary water system
- Site restoration and erosion control, including backfill, grading, revegetation, and surface drainage improvements
- Environmental Assessment, Engineering Design, Construction Administration, Testing, disinfection, and commissioning of the upgraded source to confirm safe and reliable operation

The project is designed to improve the performance, longevity, and regulatory compliance of Circleville Town's culinary water supply infrastructure.

Circleville Town is requesting \$1,200,000.00 in full grant funding. If the funding requires that any portion be taken as a loan, Circleville Town will be forced to withdraw its application. At this time, the Town is not in a financial position to assume additional debt or sustain the payments associated with a new loan.

It was opened up for public comment. There were none.

members Westwood closed the Public Hearing.

Circleville Planning and Zoning held a public hearing on Wednesday, February 11, 2026 to approve the Circleville Town Land Use Ordinance. David Lee was in attendance to present the new land use ordinance. Stacie made a motion to adopt the ordinance, and Shirl seconded. The motion passed unanimously.

Butch Cassidy's was wanting a site permit for a pole shed on their property. Stacie made a motion to approve the site permit for a pole barn for equipment storage. Shirl seconded. Kaylie made a substitute motion to postpone

TOWN OF CIRCLEVILLE



the site permit until the March meeting when we can obtain more information from the owner. Shirl seconded. The substitute motion passed unanimously,

David Lee was wanting a site permit for a new house at 515 north 100 east. He is also needing a new water meter. Stacie made a motion to approve the site permit and water meter. Kaylie seconded, and the motion passed unanimously.

Mayor Westwood called on those not on the agenda. There were none.

Tyler Timmons presented the Open and Public Meetings training.

Road Department: There is enough money left over from the road grant to do 1200 feet of overlay. The Board discussed the options.

Planning & Zoning/Cemetery: The cemetery fence project will be put out for bid in March.

Parks & Recreation/Economic Development: Circleville Town Birthday will be held Monday, March 23. Circleville Easter Egg Hunt will be held March 28.

Shane made a motion to approve the bills and budget variance and adjourn. Shirl seconded. The motion passed unanimously. The meeting was adjourned at 8:30pm.