



**Sugar House Park Authority**  
**Board Meeting Agenda**  
[sugarhousepark.org](http://sugarhousepark.org)

6332 S. Airport Road,  
 West Jordan, UT 84084  
 385-468-7275  
[parks@saltlakecounty.gov](mailto:parks@saltlakecounty.gov)

**Date** Thursday, March 12, 2025  
**Time** 6:00 – 9:00 pm  
**Location** This meeting will be conducted electronically via Webex.

**Join from the meeting link**  
<https://slco.webex.com/slco/j.php?MTID=m0206c7a2c8886c9b8be1eecd0fbe899c>

**Join by meeting number**  
 Meeting number (access code): **2496 219 5180**  
 Meeting password: **VJurSE3XD28**

**Join by phone**  
 +1-213-306-3065 United States Toll (Los Angeles)  
 +1-602-666-0783 United States Toll (Phoenix)

Physical Location:

**Contact** If you have questions or require additional assistance, please contact Jeniffer Goodman at (385) 468-1800 within three working day’s notice.

**Public Notice** Agendas, recordings, and past meeting minutes can be accessed on the Utah Public Notice site at [utah.gov/pmn/](http://utah.gov/pmn/)

**Attendance:**

**Board Members**

Roxanne Christensen      Chair  
 Richard Layman            Vice Chair  
 Shehan Jaro                Treasurer  
 Siavash Ghaffari          Member  
 Jacqueline Rosen          Member  
 Eric Forbush               Member  
 Maxwell Stocking         Member  
 Kim Shelley                Salt Lake City Representative  
 Patrick Leary               Salt Lake County Representative

**Attendance:**

In-person  Online  Absent  
 In-person  Online  Absent  
 In-person  Online  Absent  
 In-person  Online  Absent  
 In-person  Online  Absent  
 In-person  Online  Absent  
 In-person  Online  Absent  
 In-person  Online  Absent  
 In-person  Online  Absent

**Other Attendees:**

Name / Title or Organization		Attendance:
Jeniffer Goodman	Salt Lake County	<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
Diane Booth	Salt Lake County	<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
Lauren Brady	Salt Lake County	<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
		<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
		<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
		<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
		<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent

## AGENDA

	TOPIC	PRESENTER	TIME
1	<b>Welcome and Role Call</b> <i>Informational Only</i>	Roxanne Christensen	6:00 p.m.
2	<b>Public Comment Period</b> This 15 min for comments from the public on any agenda item, issue, or matter for the park authority's consideration and attention. A board member may be appointed to follow up if further discussion and follow-up are required. <b>Public comments are limited to 2 minutes per person.</b> <i>Informational Only</i>	Roxanne Christensen	6:01 p.m.
3	<b>Approval of Special Events and Athletic field Use Requests</b> <i>Action Item: Park Authority Vote(s) Required</i>	Roxanne Christensen	6:15 p.m.

Organization/Event/Name	Pavilion(s) or Field(s)	Document Ref.	Date(s)	Approved (Yes or No)
Light the Night Drone Show This event prev. appr in January as a walk, wants to add drone show.	Big Field and Pavilion	Portfolio 1	10/8/2026	
May Day 2026	Sugar Beet	Portfolio 2	5/2/2026	
Unleash and Unwind Etiquette	Undetermined	Portfolio 3	4/1/2026	
Biochemistry Awards Picnic	Big Field	Portfolio 4	6/5/2026	

\*These event requests are exempt from appearing before the Park Authority for approval because they have been held for three or more consecutive years.

	TOPIC	PRESENTER	TIME
4	<b>Tree Utah</b> <i>Informational Only</i>	Amy May	6:30 p.m.
5	<b>SLCSD / HHS</b> 1. Recap of March 5 meeting with LWCF 2. Review of MOUs a. Retention Wall b. Softball Field c. <i>Sanitary Sewer Line Connection</i> d. <i>Garden Center Rental</i> <i>Action Item: Park Authority Vote(s) Required</i>	Roxanne Christensen	6:45 p.m.
<b>ADMINISTRATIVE</b>			
6	<b>SHGC Management Contract</b> <i>Action Item: Park Authority Vote(s) Required</i>	Jacqueline Rosen	7:20 p.m.
7	<b>Richard Layman</b>	Roxanne Christensen	7:20 p.m.

	1. Second Term		
	<i>Action Item: Park Authority Vote(s) Required</i>		
<b>8</b>	<b>General Updates</b>	<b>Roxanne Christensen</b>	<b>7:20 p.m.</b>
	1. Sugar House Park Featured in Salt Lake city edition of 111 Places guidebook series, released Spring 2027		
	2. Order of Dismissal of UAGC versus SHPA		
	3. New County Parks & Recreation Booking System		
	4. LWCF Application - Not Awarded		
	5. Other		
	<i>Informational Only</i>		
<b>9</b>	<b>Financial Statements</b>	<b>Shehan Jaro</b>	<b>8:00 p.m.</b>
	a. February 2026		
	<i>Action Item: Park Authority Vote(s) Required</i>		
<b>10</b>	<b>Operation &amp; Maintenance</b>	<b>Roxanne Christensen</b>	<b>6:45 p.m.</b>
	1. SLCo 2025 O&M \$490,540.10		
	2. O&M Budget Approval for 2027, \$531,938.10		
	<i>Action Item: Park Authority Vote(s) Required</i>		
<b>11</b>	<b>Updates from Salt Lake County</b>	<b>Patrick Leary</b>	<b>8:15 p.m.</b>
	a. Pond Dredging Project		
	b. Culinary Waterline Study & Design		
	c. Incident Reports		
	d. SLCDPU Water Meters		
	e. Salt Lake County Contract with SHPA		
	f. Revocable License with County Flood Control		
	<i>Informational Only</i>		
<b>12</b>	<b>Updates from Salt Lake City</b>	<b>Kim Shelley</b>	<b>8:20 p.m.</b>
	<i>Informational Only</i>		
<b>13</b>	<b>On-going Board Items</b>	<b>Roxanne Christensen</b>	<b>8:30 p.m.</b>
	A. Park Security Report – Siavash		
	A. Hotel Project on Sizzler Property – Jackie		
	B. TreeUtah Partnership – Roxanne		
	C. Social Media / Website Report – Roxanne		
	D. 2026 OPMA & COI – Roxanne		
	E. Other Board Business – Open to the Board		
	<i>Action Item: Park Authority Vote(s) Required</i>		
<b>14</b>	<b>Adjourn</b>	<b>Roxanne Christensen</b>	<b>8:45 p.m.</b>