

CLINTON CITY COUNCIL MEETING MINUTES

Date: February 24, 2026

Time: 7:00 PM

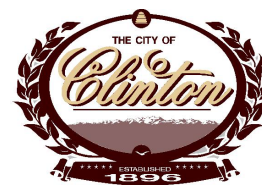
Location: 2267 N 1500 W, Clinton, UT 84015

Mayor: Marie Dougherty

City Council: Spencer Arave, Jennifer Christensen, Chris Danson, Adam, and Dane Searle

Staff: Police Chief Shawn Stoker, Public Works Director David Williams, Fire Chief Jason Poulsen, Parks and Recreation Director Brooke Mitchell, Treasurer Steve Hubbard, Finance Director Corey Christensen, Deputy Recorder Amy Durrans, and Recorder Lisa Titensor

Attendees: Hannah Klebe, Dereck Bauer, Greg Allen, Dave Powers, Michelle Marchant, Kirby Crowley, Robert Miller



CALL TO ORDER

Mayor Dougherty called the meeting to order at 7:04 PM.

The Pledge of Allegiance was performed by all those in attendance.

Councilmember Christensen provided the invocation.

ROLL CALL

Mayor Dougherty, Councilmembers Arave, Christensen, Danson, and Larsen were all present. Councilmember Searle attended electronically.

SPECIAL RECOGNITION

FIRE OFFICER DESIGNATION RECOGNITION - CAPTAIN POWERS

Fire Chief Jason Poulsen recognized Captain Dave Powers for earning the prestigious designation of Fire Officer through the Utah Fire Officer Professional Development System. Chief Poulsen explained the extensive education, certification, and experience required to obtain the designation and commended Captain Powers for his dedication, leadership, and continued service to the community.

Captain Powers was presented with recognition and congratulated by the Mayor, Council, and Fire Department staff.

PUBLIC INPUT

Mayor Dougherty opened the public input period.

Hannah Klebe, Clinton resident, referenced HB 181 regarding home-based food service and encouraged the Council to ensure local ordinances do not conflict with state law. She also discussed concerns related to backyard vehicle parking regulations, including the cost of gravel installation and potential environmental impacts of required materials.

Greg Allen, Clinton resident, expressed concern regarding the possibility of allowing dogs in Heritage Park. He noted that maintaining at least one dog-free park allows families with young children to enjoy the space without safety concerns.

Mayor Dougherty thanked the speakers and noted that future ordinance discussions would include opportunities for additional public comment.

Public input was closed.

BUSINESS ITEMS

RESOLUTION 08-26, RAP TAX COMMITTEE APPOINTMENTS

Mayor Dougherty identified she is proposing reappointing Terry Tremea, Kathy Ostberg, and Randy Halley, who only served one year to an additional term on the RAP Tax Committee.

She further explained she is proposing the appointments of Robert Miller and Kristi Davis to serve as new members of the committee, filling the two vacant seats. She stated her goal is to represent a variety of backgrounds and demographics.

Mayor Dougherty introduced Robert Miller, who briefly shared his background and interest in serving, including his experience working with parks and skate park development and his desire to support community recreation opportunities.

She reported Kristi Davis could not attend this evening but said she too has valuable experience she will bring to the group.

Councilmember Danson moved to adopt Resolution 08-26, ratifying the RAP Tax Committee appointments of Kristi Davis to fill a vacant seat for a term ending Dec. 31, 2027, and Robert Miller to fill a vacant seat for a term ending Dec. 31, 2026; and the reappointments of Terry Tremea, Kathy Ostberg, and Randy Halley for terms ending Dec. 31, 2028. Councilmember Christensen seconded the motion. Voting by Roll Call is as follows: Councilmember Christensen, yes; Councilmember Arave, yes; Councilmember Searle, yes; Councilmember Danson, yes; Councilmember Larsen, yes.

WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT PRESENTATION ON RECYCLING AND GREEN WASTE GRANTS

Executive Director Preston Lee and Landfill Manager Jesse Simonson presented a PowerPoint identifying information regarding recycling and green waste opportunities, including available grant funding.

Key discussion points included:

- Overview of district operations and future landfill capacity considerations
- Recycling and green waste diversion programs
- Grant opportunities to assist with implementation of recycling and organics collection
- Opt-out program structure for residents
- Potential cost structures and funding options
- Environmental benefits of diversion programs
- Education and rollout planning

Mayor Dougherty explained this is something that came available just within the past few weeks. It is important to her that the opt-out option is available.

City Manager Cahoon discussed potential funding approaches, including use of reserve funds for cart purchases and incorporating program costs into future budgets.

Councilmembers asked questions regarding contamination, recycling processing, fees, participation rates, and potential future costs. Clarification was provided that residents who opt out would not be charged for services they do not receive.

Mayor Dougherty explained this was an informational presentation and that formal resolutions would be brought forward for future Council consideration.

Motion: Councilmember Larsen moved to bring the matter back to the Council at a future meeting for further discussion and consideration of resolutions.
Councilmember Danson seconded the motion.

Mayor Dougherty asked for discussion from the Council.

Councilmembers expressed interest in reviewing projected costs and participation scenarios prior to making a final decision.

All voted in favor of the motion.

PUBLIC HEARING, ORDINANCE 26-02, AMENDMENTS TO TITLE 2 OF THE CLINTON CITY CODE – UPDATES TO RULES OF CLINTON’S GOVERNING OFFICIALS

These edits to Title 2 of Clinton's municipal code are intended to improve clarity, technical accuracy, and conformity to state law. The edits clarify the roles of Clinton's governing officials.

1. City Council Authority

- Confirms the **City Council is the legislative body** of the city.
- Council retains powers granted under Utah Code.
- Responsibilities include:
 - Passing ordinances
 - Appropriating funds
 - Reviewing administration
 - Performing all duties required by law

Title 2 amendments 2-10-26

Intent: Reinforces that the Council has ultimate legislative authority.

2. Mayor Role

Presiding & Ceremonial Role

- Mayor presides over council meetings.
- Council may appoint a Mayor **Pro Tempore** if the mayor is absent.
- Mayor serves as **chief ceremonial officer** and external representative.

Title 2 amendments 2-10-26

Executive Authority & Duties

Mayor is designated as **chief executive officer** and:

- Serves as the official to whom the **City Manager reports**.
- Ensures laws and ordinances are executed.
- Reports city condition and recommendations to Council.
- May inspect city records and operations.
- Handles certain justice court vacancy duties.
- May remit fines or commute sentences (with reporting to Council).
- Appoints board/commission members **with Council advice and consent**.

Title 2 amendments 2-10-26

Intent: Clarifies executive and ceremonial duties while maintaining Council oversight and consent authority.

3. City Manager Role

Administrative Authority

City Manager is:

- **Chief administrative officer**
- Subject to control of legislative body
- Reports to Mayor under Utah Code

Title 2 amendments 2-10-26

Duties include:

- Enforcing laws and ordinances
- Attending council meetings and advising Council
- Supervising city operations, property, and departments
- Delegating to department heads
- Serving as purchasing agent
- Acting as budget officer, collector/comptroller (if not separately appointed)

Title 2 amendments 2-10-26

Personnel Authority

- Manager hires, supervises, and removes employees.
- **Council approval required** for hiring/removal of department heads.

Title 2 amendments 2-10-26

Appointed Officers

- Manager may appoint/remove appointed offices (except dept. heads without Council approval).

Title 2 amendments 2-10-26

Intent: Clarifies administrative control under Council authority with reporting relationship to Mayor.

4. Contracts, Purchasing, and Administration

- Manager acts as purchasing agent within approved appropriations.
- Cannot incur expenses without budget authorization.
- Maintains administrative functions (accounts, inventories, reports, etc.).

Title 2 amendments 2-10-26

5. Oaths, Compensation & Appointed Professionals

Updates include:

- Oath of office requirements.
- Compensation set by Council resolution.
- Mayor appoints (with Council consent):
 - City Attorney
 - City Engineer

Title 2 amendments 2-10-26

6. Planning Commission Updates

Appointment & Composition

- Seven members appointed by Mayor with Council consent.
- Public notice of vacancies required.
- Applications and interviews conducted before appointment.
- Names published on council agenda prior to confirmation.

Title 2 amendments 2-10-26

Terms & Operations

- 3-year staggered terms (expire end of February).
- Oath required.
- Removal for cause with Mayor + Council consent.
- Must attend at least 80% of meetings.
- Elect a board chair annually.
- Quorum = 4 members.
- Monthly meetings required.
- Records must be maintained and publicly accessible.

Title 2 amendments 2-10-26

Intent: Formalizes appointment, removal, transparency, and operational procedures.

Mayor Dougherty explained the forms of municipal government in Utah.

At 8:15 PM she opened the public hearing. There was no public comment, so she closed the public hearing at 8:15:41 PM.

Council discussion focused on clarifying legislative, executive, and administrative roles and confirming alignment with Utah law.

City Manager Cahoon clarified that because this ordinance deals with the powers and duties of the Mayor and City Council, the Mayor is eligible to vote on that ordinance.

The council chose to suspend the rules to allow a vote on the same day as the public hearing because no members of the public had comment.

Motion: Councilmember Arave moved to suspend the rules. Councilmember Larsen seconded the motion. All voted in favor.

Motion: Councilmember Danson moved to adopt Ordinance 26-02 of the Clinton City Code approving amendments to Title 2 – updates to the rules of governing officials. Councilmember Arave seconded the motion.

Councilmembers expressed appreciation for the clarification provided by the ordinance.

Voting by Roll Call is as follows: Councilmember Christensen, yes; Councilmember Arave, yes; Councilmember Searle, yes; Councilmember Danson, yes; Councilmember Larsen, yes; Mayor Dougherty, yes.

PARKS OPEN HOUSE PRESENTATION

Mayor Dougherty introduced discussion regarding parks planning and community feedback obtained as a result of the Parks Open House that was held in January. The results are summarized in the staff report.

Councilmembers discussed:

- Need for additional park amenities and long-term planning
- Potential phasing and prioritization
- Consideration of a future dog park
- Ensuring diverse park opportunities citywide

Motion: Councilmember Arave moved to continue the discussion in a future work session. Councilmember Christensen seconded the motion. All voted in favor of the motion.

TRAINING – HOW PROPERTY TAX WORKS

City Manager Trevor Cahoon provided training on property tax functions and municipal budgeting considerations.

TRAINING, ACCOUNTING FUNDS AND RESTRICTED REVENUES

He also addressed municipal fund accounting and restricted revenue requirements.

Motion: Commissioner Danson moved to recess for 10 minutes. There was no second. So, the motion failed.

CONSENT ITEMS

RESOLUTION 09-26, CDBG GRANT APPLICATION FOR 2026

The Council considered approval of the City's annual Community Development Block Grant (CDBG) application. This is a routine yearly process that allows the City to apply for federal funding administered through the state for eligible community development projects, such as public infrastructure, accessibility improvements, and other projects that primarily benefit low- to moderate-income residents. The resolution authorizes submission of the 2026 application for potential funding.

Minutes: February 10, 2026, CC Work Session; February 10, 2026, CC Meeting

Approval of Accounts Payable: None.

Motion – Councilmember Larsen, Councilmember Danson seconded the motion. Voting by roll call is as follows: Councilmember Christensen, aye; Councilmember Larsen, aye; Councilmember Arave, aye; Councilmember Searle, aye; Councilmember Danson, aye.

COUNCIL REPORTS

Councilmember Spencer Arave

- No report at this time.

Councilmember Jennifer Christensen

- Youth Council will attend a Youth Leadership Conference at Utah State.
- She Appreciates Community Development Director Peter Matson and staff. Discussions on the following issues will continue.
 - ADU's

- Multi-commercial developments

Councilmember Chris Danson

- Will be meeting with Communities that Care.

Councilmember Adam Larsen

- No report at this time.

Councilmember Dane Searle

- No report at this time.

City Manager's Report

- City Manager Trevor Cahoon reported there will be a budget workshops in April and budget open house is also planned for the public. The intent is to have a tentative budget in March.

Mayor's Report

- Mayor Dougherty reported there is an upcoming work session on Saturday February 28 from 9 AM to 1PM.
- On March 24th, the regular City Council meeting will be at 6 pm followed by a joint work session with the Planning Commission at 7 pm.

Mayor Dougherty asked if there were action items to address.

City Recorder Lisa Titensor identified the following:

- Quarterly budget reviews
- Historical financial comparisons
- Increased public awareness of audit results

Finance Director Cory Christens addressed the Council and reported he intends to provide this information in conjunction with the upcoming Tentative Budget.

The Council had a brief discussion on how frequent special work sessions should take place. They were in consensus to schedule them on an as needed basis.

The meeting was adjourned at 9:38 pm.