

**Board Meeting: Beaver County School District**  
Tuesday, February 10, 2026 12:00 PM  
District Office, 291 North Main, Beaver, Utah 84713

**Board Members in Attendance:**

Lisa Carter, Board President, Precinct #5  
Tyler Fails, Board Vice President, Precinct #1  
Ken Ure, Precinct, Precinct #3  
Duke Hollingshead, Precinct #4  
Trista Kerksiek, Precinct #2

**Administrators in Attendance:**

David Long, Superintendent  
Todd Burke, Business Administrator  
Russell Carter, Facilities & Special Populations Director  
Brady Fails, BHS Principal  
Brian Hollingshead, Minersville School Principal  
David Cluff, MHS Principal  
Richard Rose, Milford Elementary Principal  
Brad Harris, Belknap Elementary Principal

**Other Patrons in Attendance:**

Lisa Cox, District Social Worker  
Greta Anderson, FFKR Architects  
Chance Williams, MHS Parent  
Miranda Williams, MHS Parent  
Jessica Bunker, BHS Parent  
Heather Bradshaw, BHS Parent

## **1. Work Session (12:00 p.m.)**

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**A. Prayer:** Mr. Tyler Fails

**B. Board Reports and Discussion**

- District Safety & Security
- 5-County
- Local Interagency Council (LIC)
- [Local Emergency Planning Committee](#) (LEPC)
- Intergenerational Poverty (IGP)

- Southwest Technical College Advisory Committee (SWTAC)
- School Community Councils

### **C. Business Administrator Report**

Refer to agenda items throughout the meeting.

### **D. Superintendent Report**

- Legislative Update
- Attendance Discussion
- Administrator Meeting Update
- Beaver Education Association Update
- Principal Coaching Update

### **E. School Board Training**

Link: [A Guide To Effective School Boards](#)

Section 1: Roles and Responsibilities was reviewed during the work session.

## **2. Board of Education Meeting**

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### **A. References: Utah Open Meeting Act & Compliance Checklist**

- [Chapter 4](#) Open and Public Meetings Act
- [Section 201](#) Meetings open to the public — Exceptions
- [Section 202](#) Public notice of meetings — Emergency meetings
- [Section 203](#) Written minutes of open meetings — Public records — Recording of meetings
- [Section 204](#) Closed meeting held upon vote of members — Business — Reasons for meeting recorded
- [Section 205](#) Purposes of closed meetings — Certain issues prohibited in closed meetings
- [Section 206](#) Record of closed meetings
- [Section 207](#) Electronic meetings — Authorization — Requirements
- [Section 208](#) Chance or social meetings
- [Section 209](#) Electronic meetings for charter school board
- [Section 210](#) Electronic message transmissions
  - [Compliance Checklist for Board Meetings, Records, & Recordings](#)

### **B. Welcome: Board President**

### **C. Pledge of Allegiance: By Invitation**

### **D. 2:00 MHS Project Discussion — Architect & Facilities Director**

Greta Anderson, FFKR Architects

- Reviewed construction options
- Recommends construction on the North side to avoid excavation costs
- Option 1 North side, 3500 sq ft
  - Could modify design to replace portable classrooms
  - Needs data on type of kitchen equipment
  - \$2 million - \$2.3 million
  - Does not include additional classrooms
  - Single pitch roof
  - Ceilings 10' - 15' high

The District will explore options of replacing the Milford U modular with additional space on the new cafeteria building. The District will also explore alternatives for the kitchen.

### 3. Instruction & Education

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#### A. School Land Trust Amendment — Milford Elementary School (Action)

Milford Elementary School is seeking approval from the Beaver County School District Board of Education for an amendment to the 2025-26 School Land Trust plan for the school.

**Motion to Approve Made By:** Tyler Fails  
**Motion Seconded By:** Duke Hollingshead  
**Board Vote:** Unanimous

**Tyler Fails:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

#### B. America 250 - Video Library (Action Item)

The district is seeking approval for the use of the [U.S. Department of Education & Hillsdale College 250th Anniversary Series](#) in our classrooms.

The Beaver County School District Board of Education will consider adding this content as approved supplemental curriculum following:

[3.32.00 Instructional Resources: Evaluation and Selection of Instructional Materials](#)

**Motion:** To form a committee with parents to review the materials before making the materials available to students.

**Motion to Approve Made By:** Trista Kerksiek  
**Motion Seconded By:** Tyler Fails  
**Board Vote:** Unanimous

**Tyler Fails:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

**C. 2025-26 State Online Education Program - BCSD Trends (Information Item)**

High school course enrollments in the State Online Education Program as of 2/2/26.

School Year	Beaver High School			Milford High School			District		
	Credits	# of Students	AVG Per Student	Credits	# of Students	AVG Per Student	Credits	# of Students	AVG Per Student
2022-23	18.50	12	1.54	19.25	22	0.88	51.29	34	1.51
2023-24	53.50	65	0.82	51.50	42	1.23	170.82	107	1.60
2024-25	70.50	67	1.05	49.75	41	1.21	188.30	108	1.74
*2025-26	78.75	61	1.29	63.75	50	1.28	204.79	111	1.84

2007-08	515	227	171	474	175	1,562
2008-09	508	235	167	501	166	1,577
2009-10	518	241	178	486	178	1,601
2010-11	501	221	193	480	171	1,566
2011-12	506	206	174	488	168	1,542
2012-13	475	216	166	503	180	1,540
2013-14	501	235	169	480	194	1,579
2014-15	487	234	153	440	202	1,516
2015-16	507	241	138	461	216	1,563
2016-17	505	228	127	448	211	1,519
2017-18	480	231	131	466	233	1,541
2018-19	476	232	126	462	231	1,527
2019-20	493	226	125	468	212	1,524
2020-21	457	224	130	488	220	1,519
2021-22	476	227	131	478	216	1,528
2022-23	458	215	131	481	222	1,507
2023-24	467	214	118	461	208	1,468
2024-25	451	211	120	446	206	1,434
2025-26	443	209	119	472	207	1,450
2.2.26	451	205	120	472	203	1,451

**E. Staffing Plans 2026-27 (Action Item)**

The Beaver County School District proposes the Board of Education adopt staffing recommendation plans shared by principals for 2026-27. Principals will be meeting with

the Board of Education in a closed meeting to discuss the character and competence of individuals.

- 2:30 p.m. — Beaver High School (Closed meeting discussion)
- 2:50 p.m. — Milford High School (Closed meeting discussion)
- 3:10 p.m. — Minersville School (Closed meeting discussion)
- 3:30 p.m. — Belknap Elementary (Closed meeting discussion)
- 3:50 p.m. — Milford Elementary (Closed meeting discussion)

**Motion to Approve Made By:** Duke Hollingshead

**Motion Seconded By:** Tyler Fails

**Board Vote:** Unanimous

**Tyler Fails:** Aye

**Lisa Carter:** Aye

**Duke Hollingshead:** Aye

**Trista Kerksiek:** Aye

**Ken Ure:** Aye

## 4. Financial

### A. 2026-27 Budget Planning - Food Cost Inflation Study (Information Item)

Item	Feb 2020 Price	Feb 2021 Price	Feb 2022 Price	Feb 2023 Price	Feb 2024 Price	Feb 2025 Price	Feb 2026 Price
Chicken Nuggets	\$50.68	\$42.06	\$57.87	\$54.09	\$74.53	\$78.18	\$46.57
Chicken Patties	\$50.03	\$41.41	\$58.93	\$55.16	\$84.87	\$74.08	\$75.45
<b>Beef Patties</b>	<b>\$60.49</b>	<b>\$62.58</b>	<b>\$105.34</b>	<b>\$143.41</b>	<b>\$143.41</b>	<b>\$163.38</b>	<b>\$134.46</b>
Deli Ham	\$2.97	\$2.78	\$2.74	\$4.73	\$2.49	\$2.59	\$2.66
Cheese Sticks	\$30.39	\$30.96	\$32.70	\$34.75	\$36.96	\$38.56	\$39.27
Peanut Butter & Jelly Sandwich	\$35.20	\$36.89	\$35.69	\$42.40	\$45.22	\$47.61	\$42.76
Trays	\$17.88	\$17.83	\$21.45	\$27.08	\$21.51	\$21.05	\$24.74
Cutlery	\$16.66	\$16.66	\$38.66	\$38.66	\$27.28	\$28.08	\$51.34
Portion cups 5.5 oz	\$47.61	\$47.61	\$57.14	\$62.32	\$52.63	\$45.54	\$48.56
Flour	\$14.24	\$14.66	\$20.89	\$23.74	\$19.11	\$20.28	\$17.30
Margarine	\$30.04	\$35.81	\$42.60	\$36.65	\$32.88	\$63.07	\$34.94
Gala Apples	\$23.85	\$30.08	\$28.01	\$34.82	\$29.24	\$34.27	\$37.78
Bananas	\$22.90	\$22.90	\$22.90	\$22.90	\$22.90	\$22.90	\$28.53
Tater Tots	\$21.69	\$22.92	\$22.92	\$31.37	\$48.51	\$38.14	\$33.93
Pepperoni Pizza	\$81.82	\$83.25	\$85.59	\$88.70	\$104.13	\$98.21	\$97.86
Breakfast Pizza	\$42.36	\$43.09	\$43.53	\$50.58	\$75.11	\$75.11	\$76.21
White Milk	\$12.00	\$11.52	\$13.14	\$14.54	\$13.86	\$14.60	\$14.29
Chocolate Milk	\$12.50	\$12.53	\$13.55	\$15.79	\$15.10	\$15.34	\$15.50
Red Grapes	\$31.30	\$31.65	\$45.74	\$36.06	\$52.86	\$41.89	\$62.47
BBQ Chips	\$32.26	\$33.88	\$25.54	\$35.32	\$42.39	\$43.16	\$44.21
Regular Lays Chips	\$32.26	\$33.88	\$24.54	\$35.32	\$42.34	\$43.16	\$44.21
Nacho Doritos	\$20.73	\$21.27	\$21.50	\$22.68	\$26.52	\$51.63	\$26.99
<b>Nacho Sauce</b>	<b>\$42.13</b>	<b>\$38.89</b>	<b>\$57.11</b>	<b>\$77.53</b>	<b>\$59.42</b>	<b>\$52.37</b>	<b>\$54.91</b>
Corn Chips	\$22.49	\$20.89	\$28.70	\$39.02	\$38.46	\$33.84	\$33.16
Sliced American Cheese	\$56.26	\$54.68	\$59.80	\$62.36	\$58.04	\$63.03	\$46.34
Hamburger Buns	\$18.12	\$18.12	\$20.01	\$23.94	\$26.00	\$22.98	\$23.21
Carrots, indiv bags	\$21.68	\$21.95	\$24.63	\$24.97	\$22.40	\$26.37	\$33.63
Broccoli	\$22.30	\$24.82	\$33.86	\$33.64	\$21.73	\$28.36	\$36.42
Apple Slices	\$32.30	\$32.30	\$32.30	\$45.90	\$28.60	\$35.26	\$35.77
Canned Tropical Fruit Mix	\$37.15	\$39.23	\$41.41	\$44.17	\$52.23	\$58.66	\$54.36
Canned Corn	\$31.61	\$33.23	\$35.37	\$34.36	\$23.68	\$33.02	\$34.41
Canned Green Beans	\$24.36	\$22.81	\$25.34	\$28.40	\$32.67	\$31.88	\$32.88
Black Beans	\$23.05	\$23.31	\$31.23	\$31.71	\$46.54	\$32.12	\$33.06
Applesauce Cups	\$25.51	\$26.66	\$26.81	\$38.37	\$38.45	\$38.40	\$28.37
Apple Juice, aseptic	\$5.67	\$6.09	\$6.11	\$7.52	\$8.45	\$8.59	\$8.85
<b>TOTALS</b>	<b>\$1,052.49</b>	<b>\$1,059.20</b>	<b>\$1,243.65</b>	<b>\$1,402.96</b>	<b>\$1,470.52</b>	<b>\$1,525.71</b>	<b>\$1,455.40</b>
Estimated Annual Average Cost Inflation		0.64%	17.41%	12.81%	4.82%	3.75%	-4.61%
		<b>3-Year Price Inflation Rate</b>		<b>30.86%</b>	<b>35.04%</b>	<b>21.38%</b>	<b>3.96%</b>

**B. Current Year & Prior Year Meal Count Comparison by School (Information Item)**

	BREAKFAST											
	2025-26 Through December			2024-25 Through December			2023-24 Through December			2022-23 Through December		
	Total Count	# of School Days	Meals Per Day	Total Count	# of School Days	Meals Per Day	Total Count	# of School Days	Meals Per Day	Total Count	# of School Days	Meals Per Day
Belknap Elementary	6,333	85	75	5,547	85	65	5,278	83	64	4,905	83	59
Milford Elementary	5,365	85	63	5,345	85	63	5,384	83	65	4,634	83	56
Minersville School	2,146	85	25	2,018	85	24	2,362	83	28	2,886	83	35
Milford High School	2,824	85	33	2,189	85	26	2,942	83	35	2,600	83	31
Beaver High School	6,021	85	71	8,097	85	95	3,893	83	47	2,745	83	33
<b>Total Meal Count</b>	<b>22,689</b>	<b>85</b>	<b>267</b>	<b>23,196</b>	<b>85</b>	<b>273</b>	<b>19,859</b>	<b>83</b>	<b>239</b>	<b>17,770</b>	<b>83</b>	<b>214</b>

	LUNCH											
	2025-26 Through December			2024-25 Through December			2023-24 Through December			2022-23 Through December		
	Total Count	# of School Days	Meals Per Day	Total Count	# of School Days	Meals Per Day	Total Count	# of School Days	Meals Per Day	Total Count	# of School Days	Meals Per Day
Belknap Elementary	27,477	85	323	28,578	84	340	29,218	83	352	27,215	83	328
Milford Elementary	13,737	85	162	14,098	84	168	14,020	83	169	13,309	83	160
Minersville School	6,613	85	78	6,684	84	80	6,824	83	82	6,982	83	84
Milford High School	3,043	85	36	3,115	84	37	3,187	83	38	2,224	83	27
Beaver High School	13,203	85	155	13,674	84	163	13,566	83	163	13,698	83	165
<b>Total Meal Count</b>	<b>64,073</b>	<b>85</b>	<b>754</b>	<b>66,149</b>	<b>84</b>	<b>787</b>	<b>66,815</b>	<b>83</b>	<b>805</b>	<b>63,428</b>	<b>83</b>	<b>764</b>

**C. Food Service Department - Forklift Purchase (Action Item)**

How Bid/RFP Competitive bid was Advertised			
SciQuest	Yes		
State Contracts	Yes		
Other by email	Yes		
Vendors Bid Tabulation			
State Wide Equipment	\$58,249.99	Diesel	
Arnold Machinery Co.	\$55,387.00	Propane	Not what we had in specs
Swipe Resources	\$59,570.00		
Chaves Brothers	\$73,849.00		
Octane Forklifts	\$75,342.00		
Century Equipment Co.	\$86,900.00		
Recommendation from the Committee			
State Wide Equipment	\$58,249.99		

**Motion to Approve Made By:** Tyler Fails

**Motion Seconded By:** Trista Kerksiek

**Board Vote:** 4 Aye, 1 Nay

**Tyler Fails:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Nay

**D. Facility Department - Telehandler Purchase (Action Item)**

How Bid/RFP Competitive bid was Advertised			
SciQuest	Yes		
State Contracts	Yes		
Other by email	Yes		
Vendors Bid Tabulation		Scoring	
Peak JCB	\$83,545.22	1st	
Rasmussen Equipment	\$81,977.00	2nd	
Octane Forklifts	\$82,087.00	3rd	
Arnold Machinery	\$75,131.86	4th	
United Rentals	\$85,433.00	5th	
Wheeler	\$90,700.00	6th	
Century Equipment Co.	\$89,900.00	7th	
Statewide Equipment	\$60,250.00	8th	
Recommendation from the Committee		Bucket	Total
Peak JCB	\$83,545.22	\$2,500.00	\$86,045.22

**Motion to Approve Made By:** Tyler Fails

**Motion Seconded By:** Duke Hollingshead

**Board Vote:** Unanimous

**Tyler Fails:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye



**H. 2025-26 Special Education Program Budget Summary (Information Item)**

	<u>Pr Yr Unspent</u> <u>Carryover</u>	<u>Cr Yr</u> <u>Allocation</u>	<u>Cr Yr Budget</u> <u>Expenditures</u>	<u>Projected</u> <u>Ending Balance</u>	<u>Year</u> <u>Net</u>
26PPF Special Education - Add-on SFY2026	\$ 188,353.07	\$ 1,108,296.76	\$ (1,039,474.22)	\$ 257,175.61	\$ 68,822.54
26PPH Special Education - Self-contained SFY2026		\$ 77,146.97	\$ (130,518.99)	\$ (53,372.02)	\$ (53,372.02)
26PPI Special Education - Extended Year SFY2026	\$ 9,023.42	\$ 7,203.59	\$ (7,354.20)	\$ 8,872.81	\$ (150.61)
26PPN Special Education - Impact Aid SFY2026		\$ 26,741.67		\$ 26,741.67	\$ 26,741.67
26PPP SPED Extended Yr Special Educators	\$ 546.82	\$ 9,170.00	\$ (10,278.18)	\$ (561.36)	\$ (1,108.18)
SEDC Autism Grant		\$ 17,800.00	\$ (26,010.08)	\$ (8,210.08)	\$ (8,210.08)
26FTFL IDEA Flow-Through Formula FFY2026		\$ 307,334.90	\$ (383,857.94)	\$ (76,523.04)	\$ (76,523.04)
Medicaid		\$ 40,000.00	\$ (41,352.88)	\$ (1,352.88)	\$ (1,352.88)
	<u>\$ 197,923.31</u>	<u>\$ 1,593,693.89</u>	<u>\$ (1,638,846.49)</u>	<u>\$ 152,770.71</u>	<u>\$ (45,152.60)</u>
Preschool Tuition		\$ 17,000.00		\$ 17,000.00	\$ 17,000.00
26PPG Special Education - Preschool SFY2026	\$ 34,068.07	\$ 152,387.35	\$ (164,485.94)	\$ 21,969.48	\$ (12,098.59)
26PRE Preschool SPED Flow-through FFY2026		\$ 17,633.63	\$ (30,952.07)	\$ (13,318.44)	\$ (13,318.44)
	<u>\$ 34,068.07</u>	<u>\$ 187,020.98</u>	<u>\$ (195,438.01)</u>	<u>\$ 25,651.04</u>	<u>\$ (8,417.03)</u>
	<u>\$ 231,991.38</u>	<u>\$ 1,780,714.87</u>	<u>\$ (1,834,284.50)</u>	<u>\$ 178,421.75</u>	<u>\$ (53,569.63)</u>

**J. School Resource Officer - School District Email Comments About Compensation & Agreements (Information Item)**

**Beaver County SD:**

- \$150,000 for 2 SRO's (less than full-time)
- Includes SRO Directed Training
  - Guardians
  - Active Shooter Training & Drills
  - Law Enforcement Related Instruction to Students
  - Other
- Includes Accountability Reports to Administration
- Other As Agreed Upon

**Millard** pays a total of \$50,000 for two SROs. Our county is renegotiating, and we'll likely land around \$100,000 to \$140,000.

**Box Elder** has a two different SRO contracts. One contract has the District portion at \$130,000 per officer for all costs. Another contract has the District portion at \$140,000 per officer for all costs.

**South Summitt SD** - We pay 80K for an SRO and we have two of them for 160K.

**South Sanpete SD** - We have 3 FTE SRO's. I pay 35% of 75% of 9 months of the total cost in one agreement. I pay 50% of 12 months of salary and benefits in another agreement, but then get reimbursed 9% by one city. I pay 50% of 9 months of salary and benefits for the third agreement. So it is fun. For FY26 my total SRO cost was \$160,705.

**Uintah School District** pays \$103K for each SRO. We currently have 8 SROs in the District, and we contract with three entities: Uintah County, Vernal City, and Naples City. We have two SROs who cover both our high school and alternative school, our two middle schools each have an SRO, and the elementary schools and preschool each share an SRO. Our Services Director, who is over safety, is interested in looking into a percentage-based model that adjusts with each contracted entity's true costs, rather than just paying a flat yearly mount.

This year **Canyons** is paying \$75,000 per SRO (this is approximately 50% of their salary/benefits) and we have 16 officers. Next school year the amount increases to \$77,500 and then to \$80,000 for the 2027-28 and 2028-29 school years.

**Nebo SD** - Our SROs are employees of the cities and Nebo reimburses cities 50% of the cost of salary and benefits. The calculation is based on the full year (even though we recognize we get limited access to them during the summer) but excludes any equipment, vehicle, or other costs. Any overtime is billed to us separately and cities must justify that the overtime was directly related to school functions, activities, etc.

**Wasatch** pays about 78,000 per SRO (total salary/benefits) plus about \$6,000 per officer for vehicles/equipment. We then split the cost of raises the entity gives each year.

**Provo** pays about \$78,000 per officer, which represents 50% of total compensation. We have five of them.

**Duchesne** pays half the total cost of an officer about \$65,000, and we get them on school days.

**Park City** is similar to South Summit as we are in the same county. We provide an SRO to all 6 schools. Park City Municipality provides SRO's as does the county. Cost is all around the \$80,000 for each.

**Carbon SD** is paying a flat fee of \$85,000 to the Carbon County Sheriff's Office for 2 SROs and \$75,000 to Price City Police for 1 SRO. The district does not pay additional for equipment, vehicles, or anything else.

**Iron** has agreements with both Cedar City and Parowan for SROs. Under the agreements, we pay 70% of each SRO's salary and benefits plus any overtime that is directly attributed to school activities. We also pay 70% of the cost of new equipment and vehicles when we add additional SROs.

**K. Notification of Excessive School LAND Trust Carry-Over (Information Item)**

Belknap Elementary and Beaver High School were both notified for non-compliance with carryover limits in the state School LAND Trust program. Both schools are working on a corrective action plan and will present their plan to the Board in the next board meeting.

**L. Update - Safety & Security Initiatives (Information Item)**

**M. Annual Fraud Risk Assessment (Action Item)**

Links: [The Fraud Triangle & 10-80-10 Rule](#); [Tone at the Top](#)

Each year, the Utah Office of State Auditor requires school districts to complete an annual fraud risk assessment. We are required to communicate this annual fraud risk assessment to our school board and audit committee. We are also required to file our completed annual fraud risk assessment with the Office of State Auditor for public view. This is an item the state has required to be included in past year audits.

**Motion to Approve Made By:** Duke Hollingshead

**Motion Seconded By:** Ken Ure

**Board Vote:** Unanimous

**Tyler Falls:** Aye

**Lisa Carter:** Aye

**Duke Hollingshead:** Aye

**Trista Kerksiek:** Aye

**Ken Ure:** Aye

**N. Annual Review - District Accounting & Financial Handbook (Action Item)**

This year's review included:

- Updates and changes included in the Utah School Boards Association's Model Policies (written by the same attorneys our school district uses)
- A review of [Granite School District's Financial Policy Manual](#) for practices that may be applicable to our district
- A review of [Jordan School District's Financial Accounting Manual](#) for practices that may be applicable to our district
- A review of [USBE's Rules \(R277\)](#) applicable to financial practices required for all Utah school districts

The District is audited annually for compliance with the following. [USBE Rule R277-113](#) requires:

- LEAs to formally adopt and implement policies regarding the management and use of public funds

- LEAs make policies, procedures, and training materials available to the public and readily accessible on LEA or public school websites, to the extent of resources available:
  - LEAs to train employees in
    - appropriate financial practices
    - necessary accounting procedures
    - ethical financial practices
    - specify uniform budgeting, accounting, and auditing procedures for LEAs consistent with GAAP, GAAS, and GAGAS
    - establish reporting and accounting requirements for LEAs to enable the Board to comply with ESSA
- An LEA shall review the LEA's fiscal policies and procedures regularly
- LEA fiscal policies and procedures shall be available at each LEA main office, at individual public schools, and be publicly available on the LEA's website.
- An LEA shall ensure that the LEA's written fiscal policies and procedures address applicable state and federal statutes and regulations.
- An LEA governing board shall have the following responsibilities:
  - approve written fiscal policies and procedures

**Motion to Approve Made By:** Duke Hollingshead

**Motion Seconded By:** Tyler Fails

**Board Vote:** Unanimous

**Tyler Fails:** Aye

**Lisa Carter:** Aye

**Duke Hollingshead:** Aye

**Trista Kerksiek:** Aye

**Ken Ure:** Aye

#### **O. Code of Ethics for Overseeing & Managing Public Funds (Action Item)**

**Online Submission Form Link:** [2025-26 Code of Ethics for Overseeing & Managing Public Funds](#)

Links: [The Fraud Triangle & 10-80-10 Rule](#); [Tone at the Top](#)

A financial code of ethics establishes standards for honesty, integrity, and regulatory compliance to ensure accurate financial reporting and ethical conduct. Its primary purpose is to protect stakeholders, build public trust, manage conflicts of interest, and prevent fraud or legal liability. It is becoming more common for local governments to have employees sign a financial code of ethics in order to verify that each employee has received and understands the standards and expectations for ethical conduct with public funds.

Each year, school districts are required to complete an annual fraud risk assessment. We are required to communicate this annual fraud risk assessment to our school board

and audit committee. We are also required to file our completed annual fraud risk assessment with the Office of State Auditor for public view.

Attached is this year's fraud risk assessment form. #4 in the attachment asks,

"Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?"

We have not done this in our district in past years. After speaking with Superintendent Long, we both feel like this is something we probably should be doing. This is very common in the private sector, especially with publicly traded companies and current regulations.

**Proposal:** Beginning this year for our closeout and the upcoming audit, all supervisors will be asked to obtain a signed [Code of Ethics](#) form from each employee who are responsible for, who oversee, and who manage public funds. The signed forms will be shared with independent auditors and state compliance reviewers.

- [Code of Ethics for Overseeing & Managing Public Funds](#) (form with signature lines)
- [Annual Accounting & Financial Handbook Training Plan](#)

**Motion to Approve Made By:** Tyler Fails  
**Motion Seconded By:** Duke Hollingshead  
**Board Vote:** Unanimous

**Tyler Fails:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

**P. Annual Review - Financial Policies & Procedures Employee Training Plan (Action Item)**

[USBE Rule R277-113-5](#) requires that "An LEA shall develop a plan for annual training of LEA and public school employees on policies and procedures enacted by the LEA specific to job function." This is an item that is often audited by the state in school districts and is currently included in the State Compliance Audit Guide ([Chapter 3A - LEA Internal Control Systems](#)). This is also included in the [District's Annual Assurance Agreement with USBE](#).

Link: [BCSD Annual Training Plan for BCSD Personnel](#)

**Motion to Approve Made By:** Trista Kerksiek  
**Motion Seconded By:** Tyler Fails  
**Board Vote:** Unanimous

**Tyler Falls:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

**Q. Update - Annual Utah School District Teacher Compensation Survey (Information Item)**

**R. 2026-27 Budget Planning - Basic Budgeting Concepts, Principles, & Priorities (Information & Discussion Item)**

A review of previous discussions to this point for 2026-27 budget planning.

**Budget Principles & Priorities:**

[District Mission, Vision, Values, & Goals](#)

No new taxes & debt.

A balanced budget and long-term sustainability.

All schools will have a better than state average teacher-student ratio paid for by district-level revenue sources.

Schools that want additional teachers will need to fund additional teachers from Trustlands and TSSA allocations.

Equal opportunity for all students as demonstrated through equitable teacher-student ratios with reasonable adjustments for small school economies of scale.

Faculty and staff size is adjusted to the actual students enrolled in BCSD teacher classes.

**Basic Budgeting Concepts:**

Students + Resources + Processes = Student Outcomes

**Trade-Offs & Opportunity Costs:** Opportunity costs, also known as alternative costs, are the potential benefits that are foregone if a decision is made in favor of a particular option and other alternatives are therefore excluded. They represent the value of the next best alternative that is not chosen. Opportunity costs are a

central concept in economics, as they help to understand and weigh up the true costs of decisions.

**Scarcity & Choices:** Economics is described as the science of choice, centered on the principle that *society has unlimited wants but depends on scarce resources*. Therefore, decisions are made to maximize satisfaction. For example, many people would like to own a Ferrari, but most settle for cars which they can afford. Every society must answer the following questions in regards to the dispensation of scarce resources:

What commodities or services to produce?  
How should these goods and services be produced?  
For whom should they provide these goods and services to?

In economics, scarcity refers to limitations-limited goods or services, limited time, or limited abilities to achieve the desired ends. Life would be so much easier if everything were free! Why can't I get what I want when I want it? Why does everything cost so much and take so much effort? Can't the government, or at least the college or local town, or if not that, my parents just give it to me-or at least make a law so that if I want to buy pizza, there is a pizza shop nearby that has to sell me pizza at a dollar a slice?

**The Law of Diminishing Returns:** The law of diminishing marginal returns theorizes that after a certain level, additional inputs will lead to smaller gains in output. as you add more of one input (like labor or fertilizer) to a production process while keeping other inputs fixed, the additional output you get from each new unit of input will eventually decrease after a certain point, even if total output continues to rise for a while. This means after an optimal level, each additional input yields smaller and smaller gains, eventually leading to less efficient production, although total output might not immediately fall (until marginal product becomes negative). In other words, adding more labor and resources beyond the optimal production equilibrium level creates a negative cost-benefit production reality.

**S. BCSD Board of Education Year-End Close, Next Year Budget Adoption, & Compliance Plan (Information Item)**

Link: [BCSD Board of Education Year-End Close, Next Year Budget Adoption, & Compliance Plan \(Information Item\)](#)

**T. Homework for March Board Meeting - Historical Overview of Utah Property Taxes (Information Item)**

## 5. Policies

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### A. Suicide Threat Assessment and Intervention Protocol (Action Item)

[Suicide Threat Assessment and Intervention Protocol](#) will be reviewed and considered for adoption by the Beaver County School District Board of Education.

1:20 p.m. Lisa Cox, who is the District Social Worker, presented the protocol.

- Phase 1: Immediate Response & Safety
- Phase 2: Professional Assessment
- Phase 3: Parental Notification & Crisis Resolution
- Phase 4: Documentation & Post-Intervention

Waiting for legal review. No action taken.

**Motion to Approve Made By:**

**Motion Seconded By:**

**Board Vote:** Unanimous

**Tyler Falls:** Aye

**Lisa Carter:** Aye

**Duke Hollingshead:** Aye

**Trista Kerksiek:** Aye

**Ken Ure:** Aye

### B. Athletic Director Posting Proposal (Action Item)

Milford High School is seeking board input on staffing the Athletic Director Position for the 2026-27 school year. Milford High School has challenges filling this position with available staff members and looks to consider alternatives now or in the future.

[BCSD Athletic Director Job Description](#)

[Athletic Director Minimum Qualifications presentation](#)

**Motion to Approve Made By:**

**Motion Seconded By:**

**Board Vote:** Unanimous

**Tyler Falls:** Aye

**Lisa Carter:** Aye

**Duke Hollingshead:** Aye

**Trista Kerksiek:** Aye

**Ken Ure:** Aye

### C. Retirement Benefits Eligibility (Action Item)

Every three years, the district is subject to a compliance audit for employee retirement benefits commensurate with Utah law and Utah Retirement Systems regulations.

We are in the final stages of our three-year URS compliance review.

As part of the compliance review, the district's [Eligibility for Retirement Benefits](#) policy is reviewed by URS for compliance. In addition, the board should review and approve the district's [Eligibility for Retirement Benefits](#) policy.

**Motion to Approve Made By:** Ken Ure  
**Motion Seconded By:** Duke Hollingshead  
**Board Vote:** Unanimous

**Tyler Falls:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

### D. New Utah Retirement Systems Options for Employees (Action Item)

The Utah Retirement Systems is now offering employees a Roth 401(k) and 457(b) plans. Before offering these options to the public, the district is seeking board approval to do so.

**Motion to Approve Made By:** Duke Hollingshead  
**Motion Seconded By:** Ken Ure  
**Board Vote:** Unanimous

**Tyler Falls:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

## 6. Public

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### A. Student Recognitions

- [Belkap Elementary - February 2026](#)
- [Belknap Elementary – Students of the Month](#)
- [Milford Elementary: Learn to Read – 2nd Quarter](#)

- [Milford Elementary: Honor Roll – 2nd Quarter](#)
- [Minersville School Student Council](#)
- [Minersville School – Spelling Bee Winners](#)
- [Minersville School – Honor Roll \(2nd Quarter\)](#)

## B. Public Input

Jessica Bunker & Heather Bradshaw

Mrs. Bunker came to advocate for a new volleyball coach who will improve the team and be more competitive. Mrs. Bunker is recommending Cheyenne Oswald for the position.

Mrs. Bradshaw shared experiences how Mrs. Oswald helped her daughter and the positive impact she had with her daughter.

## 7. Consent Agenda: Compliance or Routing Items Approved as a Group (Action)

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### A. Approval of Minutes

### B. Approval of Warrants, Budgets, Financial Reports, and Monthly Budget Reports

### C. Exemptions or Guardianship or Transfer

- [Guidance to Parents on Exemptions or Guardianship or Transfers](#)
- Affidavits were received from the following schools this month for acceptance by the Beaver County School District Board of Education:

### D. Personnel items for all schools and the district office (action)

#### 1. Resignations

1. Amanda Floyd, Migrant Aide - Belknap
2. Carla Sedona, Severe Aide - Belknap
3. Mindy Gale, Head Girls' Drill Team Coach - BHS
4. Erica Terry, Food Service Worker - Belknap

#### 2. Hiring

1. Chandel Wood, Head Girls' Volleyball Coach - BHS

#2 Hiring - The BHS Volleyball Coach hiring is not included in the motion. The Board will re-consider this hiring in the next board meeting after speaking with the school principal.

**Motion to Approve all Resignations Made By:** Tyler Fails  
**Motion Seconded By:** Duke Hollingshead  
**Board Vote:** Unanimous

**Tyler Fails:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

#### **E. School Board Travel**

#### **F. School Travel Requests**

Regularly scheduled field trips and activity trips.

#### **G. Equipment Replacement Purchases & Surplus**

**Motion to Approve all Consent Items Made By:** Tyler Fails  
**Motion Seconded By:** Ken Ure  
**Board Vote:** Unanimous

**Tyler Fails:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

## **8. Closed Meeting Sessions**

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For the purposes of discussion of the Competence and Character of Individuals, and/or physical or mental health of an individual, and/or Property (Purchase and/or Sale), and/or Security, and/or Litigation

#### **Closed Meeting for Character & Competence of Individuals**

**2:29 p.m. Motion to Enter Closed Meeting:** Tyler Fails  
**Motion Seconded By:** Duke Hollingshead  
**Board Vote:** Unanimous

**Tyler Fails:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye

**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

In attendance:

- Brady Fails, BHS Principal
- Brian Hollingshead, Minersville School Principal
- David Cluff, MHS Principal
- Richard Rose, Milford Elementary Principal
- Brad Harris, Belknap Elementary Principal

**4:49 p.m. Motion to Exit Closed Meeting:** Tyler Fails  
**Motion Seconded By:** Duke Hollingshead  
**Board Vote:** Unanimous

**Tyler Fails:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

#### **Closed Meeting for Character & Competence of Individuals**

**5:01 p.m. Motion to Enter Closed Meeting:** Duke Hollingshead  
**Motion Seconded By:** Tyler Fails  
**Board Vote:** Unanimous

**Tyler Fails:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

In attendance:

- Miranda Williams
- Chance Williams

**6:07 p.m. Motion to Exit Closed Meeting:** Tyler Fails  
**Motion Seconded By:** Trista Kerksiek  
**Board Vote:** Unanimous

**Tyler Fails:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

#### **Closed Meeting for Character & Competence of Individuals**

**p.m. Motion to Enter Closed Meeting:**  
**Motion Seconded By:**  
**Board Vote:** Unanimous

**Tyler Fails:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

**p.m. Motion to Exit Closed Meeting:**  
**Motion Seconded By:**  
**Board Vote:** Unanimous

**Tyler Fails:** Aye  
**Lisa Carter:** Aye  
**Duke Hollingshead:** Aye  
**Trista Kerksiek:** Aye  
**Ken Ure:** Aye

## **9. Adjourn (6:41 p.m.)**

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In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aides and services for these meetings should contact Bonnie Bairett at 435-438-2291, or [bonnie.bairett@beaver.k12.ut.us](mailto:bonnie.bairett@beaver.k12.ut.us), giving at least three working days notice.