

**Pinon Forest Special Service District Meeting Held Tuesday February 10, 2026 at 60 West 400
South Duchesne, Utah 84021**

- 1. Meeting called to order at 5:00 p.m.**
- 2. Present** – PFSSD Chairperson Melissa Hughes, PFSSD Vice Chairperson Connie Sweat, Commissioner Greg Miles, PFSSD Water Operator Clyde Watkins, PFSSD Board Member Corey Biesinger via zoom and PFSSD Secretary Theresa Welborn
Absent –
- 3. Read and Approve the January 13, 2026 Meeting Minutes** – Commissioner Greg Miles motions to approve the minutes as presented. PFSSD Vice Chair Person Connie Sweat seconds the motion. The motion passed with no opposing votes.
- 4. Water Operator Report** - Water Operator Clyde Watkins pulled bacti testing samples, they have passed. Clyde talked with the board regarding the well and its upcoming maintenances. The anticipated time for the well to be completed is 2 (10 days) weeks. They will begin Feb 10, 2026. PFSSD Chair Person Melissa Hughes stated the customers are able to fill their water tanks at the Duchesne City fill station.
- 5. Secretary Report** –
 - a) **Status of Accounts** –

PFSSD Secretary Theresa Welborn stated the balance of the checking and savings accounts.

- b) **Presentation of Bills/Reimbursements** –

PFSSD Secretary Theresa Welborn presented the following expenses:

- Moon Lake Electric - \$413.71
- Streamline - \$73.00
- Clyde Watkins - \$1,920.75
- FlowPoint - \$1,368.87
- Strata - \$207.52
- Duchesne Water - \$15.00
- Connie Sweat – \$50.00
- Theresa Welborn –\$700.00
- Corey Biesinger - \$60.00

Commissioner Greg Miles motions to pay the bills and the review of the financials as presented. PFSSD Vice Chair Person Connie Sweat seconds the motion. The motion passed with no opposing votes.

- 6. Discussion & Consideration of well cleaning** – PFSSD Vice Chair Person Connie Sweat motions to ratify the well cleaning while the well is being maintained by Cutting Edge

Water Well Drilling LLC. In the amount of \$29,850.00. PFSSD Board Member Corey Biesinger seconds the motion.

7. **Old Business** – PFSSD Board Member Corey Biesinger is looking into various cameras for the well, he will let the board know what he finds and what will work best for PFSSD. Commissioner Greg Miles thanked Corey for everything he has done for the PFSSD community.

8. **New Business** - None was had

9. **Adjourn Meeting** –

Commissioner Greg Miles motioned to adjourn. Motion not contestable, end of agenda. Meeting adjourns at 5:59

Read and approved this on the 10th day of March 2026.


Melissa Hughes

Chair


Connie Sweat

Vice-Chair

Minutes of the meeting prepared by PFSSD Secretary Theresa Welborn