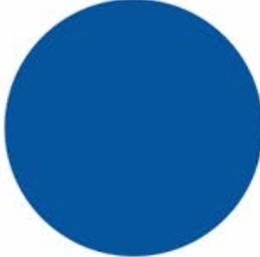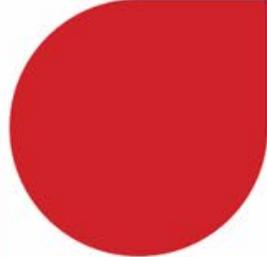# UTA Audit Committee Meeting

March 09, 2026

To view the meeting remotely, you may join through the UTA Public Meeting Portal or Zoom.

To view the meeting through the Public Meeting Portal: https://rideuta.legistar.com/Calendar.aspx

To view the meeting live on Zoom, register at:
https://bit.ly/UTA_Audit_03-09-26

UTA
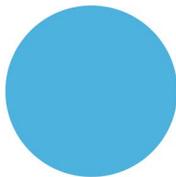# Audit Committee Meeting

March 9, 2026

CALL TO ORDER AND OPENING REMARKS

Agenda Item 1.

SAFETY FIRST MINUTE
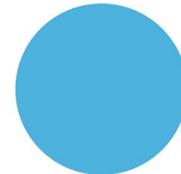
CONSENT

Consent Agenda

a. Approval of the December 15, 2025 Audit Committee Meeting Minutes
b. Audit Committee Charter Approval

Recommended Action
(by acclamation)

Motion to approve the consent agenda.

AUDIT COMMITTEE ACTIONS

2026 Internal Audit Charter Approval

Audit Charter Updates

- Documented that the Director Internal Audit serves on UTA's Ethics Committee.

- This responsibility precludes Internal Audit from auditing the ethics program.

- Any audits of the ethics program will need to be done by a third party appointed by the Chief of Board Strategy and Governance.

Recommended Action
(by acclamation)

Motion to approve the 2026 Internal Audit Charter, as presented.

2026 Internal Audit Plan Approval

UTA 2022 – 2030 Strategic Plan Goals

Goals & 2030 Objectives

MOVING UTAHNS TO A BETTER QUALITY OF LIFE
70% of Utah's population (75% of UTA's service area) resides within one-half mile of UTA's transit service, and the carbon footprint of UTA vehicles and facilities is reduced by 25%

EXCEEDING CUSTOMER EXPECTATIONS
Achieve a 45% increase—10% every two years—in UTA's Net Promoter Score (How likely would you be to recommend UTA to your friends and family?)

ACHIEVING ORGANIZATIONAL EXCELLENCE
Receive industry recognition for operating a dynamic and forward-thinking public enterprise—a nimble, innovative, thriving environment for professional achievement

BUILDING COMMUNITY SUPPORT
More than 100 actively engaged formal alliances and affinity groups telling their stories in ways that influence transit-friendly outcomes

GENERATING CRITICAL ECONOMIC RETURN
Communities across the region and state recognize the economic value and positive return on investment that UTA provides statewide

UTA Level 1 Risks

1. Technology
2. Infrastructure
3. Strategy/Planning
4. Financial

5. Information Security
6. Operational
7. Regulatory/Compliance
8. Reputational

2026 Audit Plan – Internal Audit Projects

Engagement #	Audit Phase Project	UTA Strategic Priorities	Level 1 Risks
26-01	Customer Support Governance	Customer Expectations; Organizational Excellence	Reputational
26-02	Capital Asset Accounting	Organizational Excellence; Economic Return	Financial
26-03	Information Technology System Key Control	Organizational Excellence	Technology; Information Security

UTA

2026 Audit Plan – Internal Audit Projects

Engagement #	Audit Phase Project	UTA Strategic Priorities	Level 1 Risks
26-04	Federal Funding Compliance	Organizational Excellence; Economic Return	Financial; Regulatory/Compliance
26-05	Real Estate Limited Scope Audit	Organizational Excellence; Economic Return	Infrastructure; Financial
26-06	Claims Governance	Organizational Excellence	Financial

2026 Audit Plan – Internal Audit Projects

Engagement #	Audit Phase Project	UTA Strategic Priorities	Level 1 Risks
26-07	Accounting Separation of Duties	Economic Return; Organizational Excellence	Financial
26-08	Light Rail Safety	Customer Expectations; Organizational Excellence	Regulatory/Compliance; Reputational; Operational; Infrastructure
26-09	Commuter Rail Safety	Customer Expectations; Organizational Excellence	Regulatory/Compliance; Reputational; Operational; Infrastructure
26-10	Sole Source Procurement	Organizational Excellence; Economic Return	Regulatory/Compliance; Reputational; Financial

Carryover Projects from 2025 Audit Plan

Engagement #	Audit Phase Project	UTA Strategic Priorities	Level 1 Risks
25-06	Drug and Alcohol Compliance	Customer Expectations; Organizational Excellence	Regulatory/Compliance; Reputational
25-14	Information Technology Physical and Environmental Security	Organizational Excellence	Information Security; Technology

Recommended Action
(by acclamation)

Motion to approve the 2026 Internal Audit Plan, as presented.

INTERNAL AUDIT UPDATE

Internal Audit Update – 2025 Internal Audit Plan Status

2025 Audit Plan – Internal Audit Projects

Engagement #	Audit Phase Project	Current Status	Report to Audit Committee
25-01	Environmental Governance	Complete	December 2025
25-02	Vanpool Operations	In progress	Expected June 2026
25-03	Purchase Card Program	Complete	September 2025

2025 Audit Plan – Internal Audit Projects

Engagement #	Audit Phase Project	Current Status	Report to Audit Committee
25-04	Video Security	Complete	March 2026
25-05	Special Services Operations	Complete	September 2025
25-06	Drug and Alcohol Compliance	Postponed (insufficient sample size)	Expected September 2026

2025 Audit Plan – Internal Audit Projects

Engagement #	Audit Phase Project	Current Status	Report to Audit Committee
25-07	Buy America Compliance	Complete	December 2025
25-08	Light Rail Safety	Complete	September 2025
25-09	Commuter Rail Safety	Complete	December 2025

2025 Audit Plan – Internal Audit Projects

Engagement #	Audit Phase Project	Current Status	Report to Audit Committee
25-10	Mount Ogden Bus Maintenance	Complete	First phase: June 2025. Second phase: December 2025
25-11	Assurance Map	Complete	June 2025

2025 Audit Plan – Outsourced Projects

Engagement #	Audit Phase Project	Current Status	Report to Audit Committee
25-12	Bus Safety Audit	Complete	Expected June 2026
25-13	Construction Audit	Contract Awarded	Award – December 2025; Report – to be determined based on the timing of construction project audited

2025 Audit Plan – Additional Projects

Engagement #	Audit Phase Project	Current Status	Report to Audit Committee
25-14	Information Technology Physical and Environmental Security Audit	Not started	Expected June 2026
25-15	Job Description Process Audit	In progress	Expected June 2026

2025 Internal Audit Quality Assurance Review Results

Quality Assurance Background

- Audit Standards require periodic self-assessment of compliance with the Standards.

- A self-assessment was completed in January 2026 covering the year 2025.

Gaps of Conformance and Action Plans

1. Internal Audit Director needs to formalize holding and documenting one-on-one meetings with staff.

   - A tracking log has been created to enter the dates and synopsis of formal meetings with staff.

2. Internal Audit Director needs to formalize how competencies of outside service providers are evaluated.

   - Internal Audit's Desk Reference Guide was updated to document the role of procurement evaluations in documenting contractor competencies. For procurements less than $5,000 (no competitive bid required), the Guide requires that evidence of the contractor's competency, such as a resume or proof of certification, be retained.

Gaps of Conformance and Action Plans

3. IA Director needs to implement an overall engagement conclusion.

- Internal Audit's report template was updated to include the requirement that an overall engagement conclusion be written for reports.

2025 Fraud Risk Assessment

2025 Fraud Risk Assessment

- Fraud Risk Assessment Checklist – 385/395 score

- UTA does not have a cash receipting and deposits policy, although we have a standard operating procedure on the topic.

- UTA does not have a policy over purchase cards, although we have a standard operating procedure on the topic.

- In response to the self-assessment, additional review of purchase card transactions by the Board Chair was implemented.

Open Issues Report – March 2026

Summary of Recent Activity

- Three Issues were closed

- Three issues were submitted for closure after the deadline and were not processed by time of publishing the report. Additionally, the Finance department offered an update on the status of their issues.

- Four issues reported in the December 2025 Audit Committee meeting were added to the report.
  - Resolution is not expected on these by now.

Issues closed since last Audit Committee Meeting

- Issue R-21-03 External Announcements
  - Management has made significant progress installing new external speakers on buses.

- Issue R-21-06-08 Fuel Access
  - Management accepted the remaining risk, despite 17 former employees still having access. Physical security controls at the sites of fuel pumps reduce the risk to a level that further action is not warranted.

- Issue R-23-11-J Recruiter Training
  - Management has established training and reference materials for Recruiters.

Open Issues by Audit Plan Year

Audit Plan Year	Current Count of Open Issues	Count of Open Issues December 2025	Change
2020	2	2	0
2021	5	7	-2
2022	3	3	0
2023	9	10	-1
2024	1	1	0
2025	19	15	4
Total	**39**	**38**	**1**

Note:
- 49% of currently open issues are from the 2025 plan, up from 39% in December. With the totals about the same, this indicates that old issues are being addressed.

Report Changes

- Appendix A table summary was updated to show the date an issue was reported and color coded green, yellow, and red to indicate relative age of the issue.

- Internal Audit adopted the risk rating system used by Enterprise Risk Management.
  - Open issues were reclassified under this rating system.
  - This change will allow management to better prioritize and uniformly address issues, as the risk language will now be consistent across all sources.
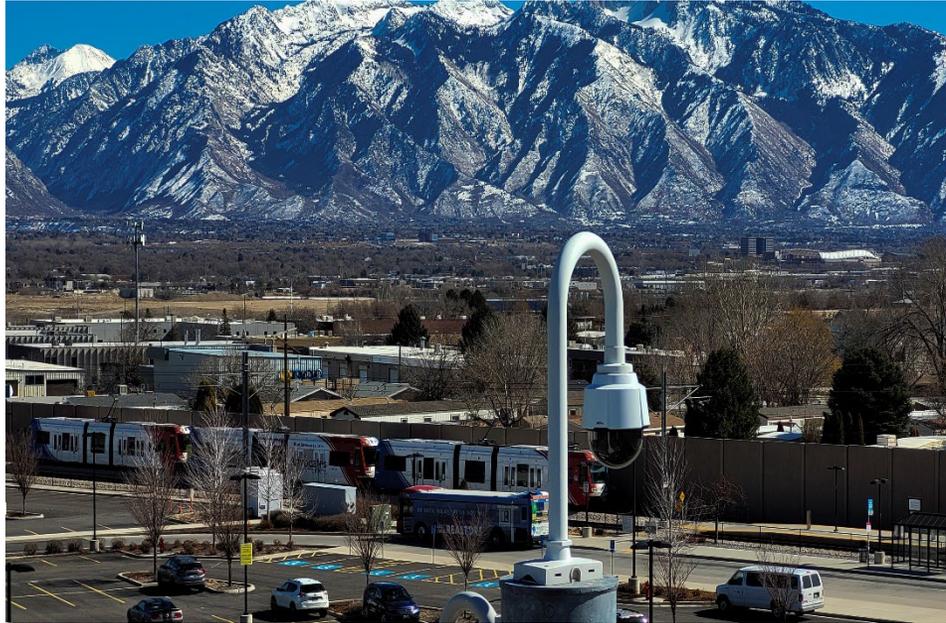
INTERNAL AUDIT REPORTS

Video Security Audit Report (25-04)

Audit Scope

- Period of Review: January 1, 2022 – May 31, 2025

- Audit topics:
  - Governance
  - Risk Management
  - Video Security Program Controls
 - Police Department Body Cameras

Audit Results, 25-04-01

- Issue: Video security policy has not been updated since 2021. Language around prohibited use does not match language in the Collective Bargaining Agreement.

- We recommend that Video Security management finalize and adopt the recent review of UTA's Video Security Policy.

- We recommend that Video Security management update the policy so that language around prohibited video security usage matches UTA's Collective Bargaining Agreement.

Audit Results, 25-04-02

- Issue: Management has drafted but not adopted a standard operating procedure (SOP).

- We recommend that Video Security management finalize and adopt the Video Security SOP to formally set the key controls of Video Security processes.

- We recommend that Video Security management consider dividing the Video Security SOP into two separate SOP documents focusing on the following:
  - Video System Access, Requests, and Retention, including retention abilities and schedules of all video security systems.
  - Reporting System Issues and Assessments, including establishing schedules for completing and tracking functionality assessments.
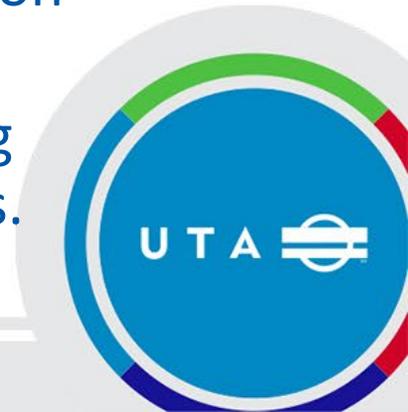
Audit Results, 25-04-03

- Issue: UTA does not currently use police body cameras.

- Benefits of body cameras include:
  - Expanded transparency
  - Quicker resolution of internal investigations
  - Positive impact on public perception

- We recommend that Video Security management work with the UTA Police Department to determine the advisability and feasibility of incorporating body cameras into UTA's video security measures.
  - Considerations in the evaluation should include cost, legal, data management, civil rights considerations, and public relations considerations.

OTHER BUSINESS

a. Next Meeting: June 22, 2026, at 3:00 p.m.

ADJOURN