



**WORKFORCE  
SERVICES  
HOUSING & COMMUNITY  
DEVELOPMENT**

UINTAH BASIN REVITALIZATION FUND

## UBRF BOARD MEETING

Thursday, March 12, 2026 - 1:00 PM, Virtual - <https://utah-gov.zoom.us/j/86587519475>  
Meeting ID: 865 8751 9475 +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston)..

### AGENDA

#### 1. Welcome & Introductions

##### 1.a Board Introductions

Chairman Evan Curtis - Governor's Representative  
Councilman Emmett Duncan - Uncompahgre Band, Ute Tribe Business Committee  
Councilwoman Percel Cesspooch - Whiteriver Band, Ute Tribe Business Committee  
Commissioner John Laursen - Uintah County  
Commissioner Greg Miles - Duchesne County

#### 2. Approval of Minutes

##### 2.a Approval of the October 23, 2025 draft minutes

#### 3. Fund Report

##### 3.a Fund balances as of 3/10/2025

Grantee	Non Master Beginning Balance	Master Contract Beginning Balance	Severance Tax	Interest Earned	Non Master Approved Projects	Master Approved Projects	Non Master Cancelled
Duchesne County	2,994,953.20	724,454.95	0	0		0	0
Uintah County	3,651,107.94	434,497.49	0	0	0	0	0
Ute Tribe	\$4,845,535.61	\$618,455.55	0	0	-3,061,018.43	-1,000,000.00	7.25

##### 3.b Contract Report

24-DWS-0423 - Duchesne County - Home Delivery Meal Trucks - Project complete and closed with \$19,313.70 reverted.

3.c Contracts Closing Soon

24-DWS-0494 - Ute Tribe - Tribal Elder Utility Bills Assistance Expires: 6/30/2026  
Balance: \$712,512.33

3.d Progress Report - Road Department Building

Quick overview of the status of the road department building relocation and construction project by Duchesne County.

**4. Board Business**

4.a Annual Required Trainings (OPMA, GRAMA) provided by Paul Tonks

**5. Project Applications**

5.a Uintah County - County Building ADA Improvement - \$1,000,000

Request for \$1,000,000 to upgrade the north parking lot and north entrance of the County Administrative Building to incorporate ADA improvements. This project is located at 152 East 100 North and includes enhanced handicap parking, motion-activated double doors, and a new wheelchair ramp at the entrance.

5.b Duchesne County - County Fleet Services - \$34,400

Requesting to amend current project amount 25-DWS-0334-03 to add an additional vehicle for Duchesne County Aging Services in the amount of \$34,400 for a total project amount of \$149,400. The purpose of this vehicle is to ensure that homebound seniors can receive the care that is needed. Daily visits in remote parts of the county will continue to take place to ensure that seniors receive the daily health care that is needed and to provide welfare checks.

5.c Duchesne County - Affordable Housing Land Purchase - \$910,000

Requesting \$910,000 to purchase 13 lots in Duchesne County for affordable housing. This project is a partnership between Uintah Basin Association of Governments (UBAOG) and Duchesne County to address the affordable housing crisis. The County is seeking funding for UBAOG to purchase 13 lots at \$70,000 each within the county over the next two years. This land will help address the housing crisis with the assistance of the Self-Help program. For the UBAOG to service this program, they must follow USDA criteria, which require UBAOG to own the land. This land will later be sold to eligible applicants for home ownership.

5.d Duchesne County - Construction of Fairgrounds Restroom - \$403,200

Request for \$403,200 to increase restroom capacity inside gated area of Duchesne County Fairground to accommodate Seniors, children, and disabled patrons. The Duchesne County Centennial Event Center and Fairgrounds are experiencing a significant increase in year-round usage for rodeos, conferences, and community fairs. The objective of this project is to engineer and construct a modern, high-capacity restroom facility within the existing gated enclosure of the fairgrounds. This will eliminate the need for patrons to exit and re-enter the secure event area, significantly improving the visitor experience especially for the senior groups, young children, and disabled.

5.e Uintah County - Lucky Acres Affordable Housing Development - \$500,000

Request to amend project 25-DWS-0335-01 Lucky Acres affordable housing development located at 1665 W 1300 S, Vernal with \$500,000 in additional funding to reflect increased costs and change orders for the remaining construction scope.

5.f Ute Tribe - Body Camera Acquisition - \$238,166

Request for \$238,166 to procure and deploy body-worn cameras for law enforcement and compliance personnel to enhance accountability, transparency, evidence collection, and officer/public safety. The project will cover the acquisition of body cameras, associated accessories, software, and support services required for full operational deployment.

5.g Ute Tribe - IT Offsite Storage, Redundancy and Business Continuity - \$350,000

Request for \$350,000 to ensure that the Tribe's critical business functions remain operational under all circumstances by implementing a fully redundant and resilient business continuity infrastructure. This includes duplication systems, securing data, and establishing procedures to minimize downtime in the event of hardware failures, cyber incidents, natural disasters, or other disruptions.

5.h Ute Tribe - UITHP Operational & Technology Upgrade - \$75,000

Request for \$75,000 to improve application intake and tracking, enhance housing data management and mapping capabilities, strengthen construction oversight for housing projects, and ensure proper storage and organization of applicant and program records for the Ute Indian Tribe Housing Department (UITHP).

5.i Adjustments to Master Contract

Ute Tribe - 25-DWS-0333 - Add \$663,166 to Master Contract to cover proposed projects.

**6. Board Member Issues**

6.a Schedule of the next meeting



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UINTAH BASIN REVITALIZATION FUND

## UBRF BOARD MEETING

This meeting was held Thursday, October 23, 2025 - 1:30 PM.

The meeting location was Centennial Event Center, 60 West 400 South, Duchesne, UT 84021.

Additionally, there was a virtual option via ZOOM

Information regarding this meeting can be located at

<https://www.utah.gov/pmn/sitemap/notice/1031823.html>

An audio recording of this meeting is available at this link

<https://www.utah.gov/pmn/files/1341587.mp3>

### **Draft Meeting Minutes**

#### **Board Members Present**

Evan Curtis, Chairman – Governor’s Representative

Commissioner Greg Miles – Duchesne County

Commissioner Willis LeFevre – Uintah County in place of Commissioner John Laursen

Councilman Emmett Duncan - Ute Tribe Business Committee

#### **Board Members Absent**

Councilwoman Percel Cesspooch - Whiteriver Band, Ute Tribe Business Committee

Commissioner John Laursen - Uintah County Commissioner (joined the meeting at the end of item 5.b)

#### **Staff and Guests Introduced**

Laurie Brummond, UBAOG Director / Duchesne County Grant Administrator

Paul Tonks, Assistant Attorney General and UBRF Legal Counsel

Hillarie Murray, Ute Tribe Revitalization Manager

Janell Quiroz, HCD Administrative staff

Tricia Davis Winter, DWS Director of HCD

Jennifer Domenici, DWS Assistant Director of HCD

Michael Mowes, HCD Program Specialist

Paul Moberly, HCD Program Manager

### **1. Welcome & Introductions**

1.a Chairman Evan Curtis officially called the Uintah Basin Revitalization Fund (UBRF) Board meeting to order at 1:35 p.m. on October 23, 2025. The Chairman thanked Duchesne County and UBAOG for hosting the meeting. He then invited the board members, attendees in the room and those online to introduce themselves.



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**2. [02:39] Approval of Minutes**

2.a The draft minutes from the meeting held July 17, 2025, were sent to the board for review prior to the meeting. The chair called the question:

*Commissioner Miles made, and Commissioner LeFevre seconded, a motion to approve the minutes from the UBRF Board meeting held on July 17, 2025. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Duncan, and Chairman Curtis. Absent from the vote was Councilwoman Cesspooch and Commissioner Laursen.*

**3. [03:30] Fund Report**

3.a The Chairman asked staff to review the fund balances as of 10/20/2025. Paul Moberly, Program Manager, excused the staff finance manager who could not make the meeting. He then proceeded to read through the balances of the funds that had been prepared by the finance manager. He read the balances for Duchesne County. The board asked if the umbrella account was the aster contract. Ms. Brummond asked for clarification on the figures and Mr. Moberly explained that he would need to get that clarification from the finance staff. Ms. Brummond asked if the information could be emailed out post meeting once the finance manager could put the information together. Ms. Brummond also asked where, in the balances, returned allocation would show up. She asked for a more detailed breakdown of the numbers to be included in the spreadsheet that would be provided. The Chairman asked the Board to weigh in and they decided not to have Mr. Moberly read the balances for the Ute Tribe and Uintah County as it was confusing and difficult to follow. The board decided to have the information sent out and then to discuss it at the next meeting when the finance manager could be present if there were additional questions.

**4. [10:22] Board Business**

**4.a [10:25] Adjustments to Master Contracts**

Chairman Curtis invited Mr. Moberly to address the adjustments to the master contract. Mr. Moberly explained that the board will need to approve the transfer newly allocated and uncommitted funds to master contracts annually in the meeting following the allocations. He added that each year when the board approved this transfer it would be he recommendation from staff to extend the contract by one year so that the contract is always a rolling 5 year contract. This new process can be handled annually with the amendments lumped together, it will still have a signature process but it should be less cumbersome than having to go through the contract process for each project within the master contract. The Ute Tribe representatives discussed how much they wanted to move to the master to cover new projects and how much they needed to leave out to cover projects that will not be part of the master (items 4.b and 5.b will need funding outside the master contract). Rather than adding up exactly what would be needed to remain outside the Master for the Ute tribe Ms. Murray asked that only the known amount needed for the new project be transferred to the master contract (transfer 381,544.45 to give the master contract a balance of 1,000,000 for project



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5.a) leaving all other new funds outside the master contract for now, with the plan to move the remaining to the master contract after the old projects are funded.

*Commissioner Miles made, and Councilman Duncan seconded, a motion to move the new funds to the master contract balance for Duchesne and Uintah Counties and to move 381,544.45 of the Ute Tribe's new funds to the master contract leaving the remaining new funds for the Ute Tribe outside the master contract per the request of the Ute Tribe's representatives. This motion allows for the Ute Tribe to fund their new project from the master contract leaving the balance to be used for existing contracts as needed or to move at a later date to the master contract. The motion was to act on the accounts as discussed, the discussion also included staff's recommendation to extend the master contracts for an additional year making the contracts end date 09/30/2030. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Duncan, and Chairman Curtis. Absent from the vote was Councilwoman Cesspooch and Commissioner Laursen.*

4.b [18:00] Ute Tribe - FY2025 Administrative Contract - \$61,018.43

Chairman Curtis had Mr. Moberly read through the situation and need for an administrative contract for the Ute Tribe with a balance of \$61,018.43. He read through the following summary from the agenda: "Per UBRF policies, the Ute Tribe may request up to 5% of their total annual allocation for administration purposes, which request can align with their fiscal year. To fulfil this request, we'll need a contract, retroactive till 7/1/2024. The previous administrative contract was 24-DWS-0522, it closed 6/30/2025." Staff's recommendation is to reopen contract 24-DWS-0522, with new funding allocated to it, and extend its expiration through December, or create a new contract. Ms. Murray said she would be good with which ever option Councilman Duncan recommended the discussion was to reopen and extend the previous contract. With Councilman Duncan's agreement the Chairman called for a motion.

*Commissioner Miles made, and Commissioner LeFevre seconded, a motion to approve the recommendation given on the FY2023 Administrative Contract with the added funds of \$61,018.43. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Duncan, and Chairman Curtis. Absent from the vote was Councilwoman Cesspooch and Commissioner Laursen.*

4.c [20:20] Contracts Closing Report

The Chairman called on Mr. Moberly to address this agenda item. Mr. Moberly explained that the following were requested to be closed on 9/9/2025. The remaining balances will be reverted to the entity's respective uncommitted balance or undedicated balance in the master contract. The Chairman noted that is was informational and that no action by the board needed to be taken on this information. Mr. Mowes added that any Project # containing a 0333 would be put in the entity's master contract and the project containing 0424 would be placed in the Ute Tribe funds but not in their master contract until they decide to move the funds to the master contract. The Chairman asked if there were any questions from the board, there were no questions.



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PROJECT #	PROJECT	UNSPENT (WEBGRANTS)	ENTITY
25-DWS-0333 - 01	Parks & Recreation Vehicle Purchase	\$25,697.62	Ute Tribe
25-DWS-0333 - 02	Brownsfield Program Vehicle Purchase	\$4,045.00	Ute Tribe
25-DWS-0333 - 03	General Assistance Program Vehicle Purchase	\$3,350.00	Ute Tribe
25-DWS-0333 - 05	Administration / IT Fiber Optic Expansion	\$10,800.00 *	Ute Tribe
25-DWS-0333 - 06	Cattle Enterprise Vehicle & Equipment Purchase	\$6,815.68	Ute Tribe
25-DWS-0333 - 07	Ute Bulletin Equipment	\$1,000.00	Ute Tribe
25-DWS-0333 - 08	Air Quality Vehicle Purchase	\$2,125.75	Ute Tribe
25-DWS-0333 - 13	Painted Horse Diabetic Program - from 21-1106	\$109,571.28 *	Ute Tribe
24-DWS-0424	Coffee Shop Upgrades	\$7.25	Ute Tribe

\* Mr. Moberly added that program staff was still working through questions on the balances with the Ute Tribe staff.

4.d [21:50] Upcoming Contract Expirations

Chairman Curtis introduced the next topic and Mr. Moberly explained that this item was also informational for the board.

The following contracts will expire on 12/31/2025.

- Contract 24-DWS-0420, Uintah County Homeless Services with a remaining balance of \$3,442.48
- Contract 24-DWS-0423 Duchesne County Home Delivery Meal Truck with a remaining balance of \$170,000



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Mr. Moberly and Ms. Brummond talked about the logistics of the balances and what was being done with the projects. It was determined that once the current plans were executed, they would let the contracts lapse and the remaining funds would be returned to the entities without additional action. There were no questions from the board on this item.

**5. [23:00] Project Applications**

**5.a [23:03] Ute Tribe - UIT Department Vehicles - \$1,000,000**

Chairman Curtis asked Mr. Moberly to summarize the application regarding the Ute Tribe purchasing new and replacement vehicles to improve their fleet as needed after evaluation of the current vehicles and needs. Vehicle purchases will be evaluated and approved; they must be new and provide 2 estimates from reputable dealerships. The Chairman asked the representatives of the tribe to add any additional information and invited the board to join the discussion as well.

*Commissioner Miles made, and Commissioner LeFevre seconded, a motion to approve \$1,000,000.00 for the Ute Tribe for UIT Department Vehicles. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Duncan, and Chairman Curtis. Absent from the vote was Councilwoman Cesspooch and Commissioner Laursen.*

**5.b [24:43] Ute Tribe - Tribal Building Rehabilitation Program - 22-DWS-0288, scope of work - \$3,000,000**

Chairman Curtis invited Mr. Moberly to give an overview of this contract and request. Mr. Moberly explained that the project is to help ensure safe, sanitary and secure housing for Tribal elderly and vulnerable members of the Tribe. The board has already allocated almost 12 million to this project and the request is to amend contract 22-DWS-0288 to add \$3,000,000 to the Tribal Building Rehabilitation Program, which is \$1,000,000 per each band. A scope of work change is also requested, as outlined in the attachments sent to the board, which changes include purchasing basic medical devices and equipment like oxygen tanks, wheelchairs, monitoring equipment etc. as well as purchasing essential furnishings (e.g. bed, sofa), and basic kitchen appliances (fridge, stove, microwave, etc.). The UBRF board has previously awarded \$11,929,158.90 to this program. The board added additional information about the types of homes that were being rehabilitated under this contract. As well as more examples of how the money was being used for hearing aids, wheelchair ramps and all types of needed work on homes in this project. Mr. Mowes added that he had been doing an audit of this program recently and just in the last year there were over 500 entries of work done and items purchased to help the people benefitting from this project, and that it is a fantastic project. The board discussed the excellence of the project and the people that are being helped.

*Commissioner LeFevre made, and Commissioner Miles seconded, a motion to approve the additional \$3,000,000.00 and changes to the scope of work for the Ute Tribe Tribal Building Rehabilitation Program - 22-DWS-0288. The motion passed unanimously with affirmative votes from Commissioner*



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*Miles, Commissioner LeFevre, Councilman Duncan, and Chairman Curtis. Absent from the vote was Councilwoman Cesspooch and Commissioner Laursen.*

*(There was an expletive outburst during this vote that was unrelated to the vote from Commissioner Laursen who had joined the meeting via phone call and had taken another call but not properly muted the meeting. The outburst has no bearing on the meeting or the vote but can be heard in the meeting audio and is therefore noted in these minutes)*

**6. [30:20] Board Member Issues**

**6.a Schedule of next meeting**

Chairman Curtis asked the board when they would like to meet again between Jan – March 2026. He recommended due to the legislative session that they try for early January or mid-March. The board said they would prefer mid-late March and that Thursdays work for the Ute Tribe. The discussion was to try for scheduling on March 12, 2026.

*Motion to adjourn was posed by Councilman Duncan and seconded by Commissioner Miles. The meeting was adjourned at 2:07 pm. The motion passed unanimously with affirmative votes from Commissioner Miles, Commissioner LeFevre, Councilman Duncan, Commissioner Laursen and Chairman Curtis. Absent from the vote was Councilwoman Cesspooch.*

Minutes submitted by Janell Quiroz

Minutes approved \_\_\_\_\_

For Internal Use												
03/10/2026- Uintah Basin Revitalization Fund												
Available to Commit to Projects												
											3/10/2026	3/10/2026
Grantee	Non Master Beginning Balance	Master Contract Beginning Balance	Severance Tax	Interest Earned	Non Master Approved Projects	Master Approved Projects	Non Master Cancelled/Expired/ Reverted	Master Cancelled/Expired/ Reverted	Other*	Total Balance	New Master Undedicated Balance	New Non-Master Unallocated Balance
Duchesne County	2,994,953.20	724,454.95	0	0.00		0	0	0		3,719,408.15	3,455,615.56	263,792.59
Uintah County	3,651,107.94	434,497.49	0	0.00	0	0	0	0		4,085,605.43	3,072,848.16	1,012,757.27
Ute Tribe	\$4,845,535.61	\$618,455.55	0	0.00	-3,061,018.43	-1,000,000.00	7.25	45,790.67		\$1,448,770.65	45,790.67	1,402,979.98

# **Progress Report – Road Department Re-location & Building:**

**3/5/2026**

- Soil testing, field dirt, and leveling has been completed. Construction of the buliding can now take place.
- Footers for the main building/garage have been poured.
- Footers for have been poured at the exisiting location, which will be moved.
- Some utilities have been brought to site.
- Storage of the equipment building has been partially completed.
- Work will continue to progress based on weather conditions and material delievery.
- At the end of December 2025, the project has a remaining balance of \$ 4,375,691.49. All financial documenation has been submitted with reimbursement requests.
- Duchesne County may seek an amendment on the next funding cycle, due to the increasing costs of materials.



Picture 1. Steel Beams for the large storage/office space building.



Picture 2: Footers being poured for office space/storage space.



Picture 3: Footers for the building that will be moved from other location.



Picture 4: Footers for the office space/storage (with oil rig)



Picture 5: Partially completed vehicle stalls



Picture 6: Alternative Picture of footers



Picture 7: Footer Picture

# UINTAH COUNTY STATE OF UTAH



COMMISSIONER:  
John E. Laursen  
Sonja Norton  
Willis J. LeFevre  
ASSESSOR - Danette Brooks  
ATTORNEY - Jaymon Thomas  
CLERK-AUDITOR - Michael W. Wilkins  
RECORDER - Brenda McDonald  
TREASURER - Wendi Long  
SHERIFF - Steve Labrum  
SURVEYOR - Brock Slaugh

December 8, 2025

Paul Moberly, Program Manager  
Uintah Basin Revitalization Fund  
Department of Workforce Services –  
Housing & Community Development Division  
140 East 300 South  
Salt Lake City, Utah 84111

Dear Mr. Moberly,

The Uintah County Commission has opted to utilize Revitalization funding to upgrade the north parking lot and north entrance of the County Administrative Building to incorporate ADA improvements.

- |    |   |                               |
|----|---|-------------------------------|
| I. | <b>Uintah County – County Building ADA Improvement</b>  | <b><u>\$ 1,000,000.00</u></b> |
|    | Construction upgrades to the north parking lot and north entrance of the County Administrative Building to incorporate ADA improvements, including enhanced handicap parking, motion-activated double doors, and a new wheelchair ramp at the entrance. |                               |
|    | <b>Total:</b>   | <b>\$ 1,000,000.00</b>        |

As always, we appreciate all you do. Please contact me at (435) 781-5382 if you need additional information or clarification.

Sincerely,

A handwritten signature in blue ink that reads "John E. Laursen".

John Laursen  
Revitalization Board Member  
Uintah County Commissioner

A handwritten signature in blue ink that reads "Sonja Norton".

Sonja Norton  
Uintah County Commissioner

A handwritten signature in blue ink that reads "Willis LeFevre".

Willis LeFevre  
Uintah County Commissioner

## **County Building ADA Improvement**

### **Location**

**152 East 100 North**

**Vernal UT 84078**

### **Scope of Services – Uintah County ADA Improvement**

Uintah County is soliciting funds to upgrade the north parking lot and north entrance of the County Administrative Building to incorporate ADA improvements. This project is located at 152 East 100 North and includes enhanced handicap parking, motion-activated double doors, and a new wheelchair ramp.



## DUCHEсне COUNTY COMMISSION

*Greg Miles, Chairman, Tracy Killian, Member, Jeff Chugg, Member*  
P.O. Box 270  
Duchesne, Utah 84021-0270  
Phone (435) 738-1100  
Fax (435) 738-5522

January 26, 2026

Paul Moberly  
Division of Housing and Community Development  
140 East 200 South  
Salt Lake City, Utah 84114

RE: Request for Amendment #1 for Project Duchesne County Fleet Services Contract #25-DWS-0334-03

Dear Mr. Moberly:

The Duchesne County Commission would like to amend its current contract # 25-DWS-0334-03 for Revitalization funding to add an additional vehicle for Duchesne County Aging Services. The amendment will add an additional \$ 34,400.00 to the contract. With the addition the total contract will be \$149,400.00

As always, we appreciate all you do. If you need additional information or clarification, please contact me at  
(435) 738-1131.

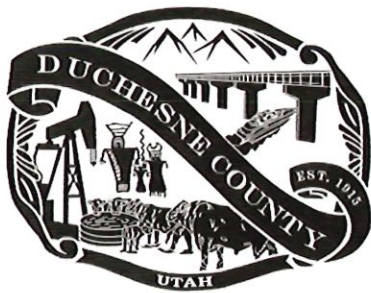
Sincerely,

Greg Miles, Revitalization Board Member  
Duchesne County Commission

## **Duchesne County**

### **Fleet Services – Amendment – Aging Services**

Duchesne County will be seeking to amend the current fleet services contract to add a vehicle for the aging services in Duchesne County. The purpose of the vehicle is to ensure that homebound seniors can receive the care that is needed. Daily visits in remote parts of the county will continue to take place to ensure that seniors receive the daily health care that is needed and to provide welfare checks.



# DUCHEсне COUNTY COMMISSION

*Greg Miles, Chairman, Tracy Killian, Member, Jeff Chugg, Member*  
P.O. Box 270  
Duchesne, Utah 84021-0270  
Phone (435) 738-1100  
Fax (435) 738-5522

January 26, 2026

Paul Moberly  
Division of Housing and Community Development  
140 East 200 South  
Salt Lake City, Utah 84114

Dear Mr. Moberly:

The Duchesne County Commission have opted to utilize Revitalization funding for the following activity:

- I. **Duchesne County – Land Purchase** **\$ 910,000.00**  
Purchase of 13 lots in Duchesne County for affordable housing project.

**Total: \$ 910,000.00**

As always, we appreciate all you do. If you need additional information or clarification, please contact me at (435) 738-1131.

Sincerely,

Greg Miles, Revitalization Board Member  
Duchesne County Commission

## **Duchesne County/Uintah Basin AOG**

### **Land Purchase – Affordable Housing**

In a partnership between the Uintah Basin Association of Governments (UBAOG) and Duchesne County to address the affordable housing crisis, the County is seeking funding for the UBAOG to purchase thirteen lots within the county. This land will address the housing crisis with the assistance of the Self-Help program. For the UBAOG to service this program, they must follow USDA criteria, which require the UBAOG to own the land. This land will later be sold to eligible applicants for home ownership.

The purchase price has been negotiated at \$ 70,000 per lot for a total of \$ 910,000. The lots will be purchased in 2026 .



**DUCHESTER COUNTY COMMISSION**

*Greg Miles, Chairman, Tracy Killian, Member, Jeff Chugg, Member*  
P.O. Box 270  
Duchesne, Utah 84021-0270  
Phone (435) 738-1100  
Fax (435) 738-5522

February 12, 2026

Paul Moberly  
Division of Housing and Community Development  
140 East 200 South  
Salt Lake City, Utah 84114

Dear Mr. Moberly:

The Duchesne County Commission have opted to utilize Revitalization funding for the following activity:

<b>Duchesne County – Construction of Fairgrounds Restroom/Engineering</b>	<b>\$ 403,200.00</b>
Increase restroom capacity inside gated area of Duchesne County Fairground to accommodate Seniors, children, and disabled patrons.	
<b>Total</b>	<b><u>\$ 403,200.00</u></b>

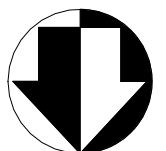
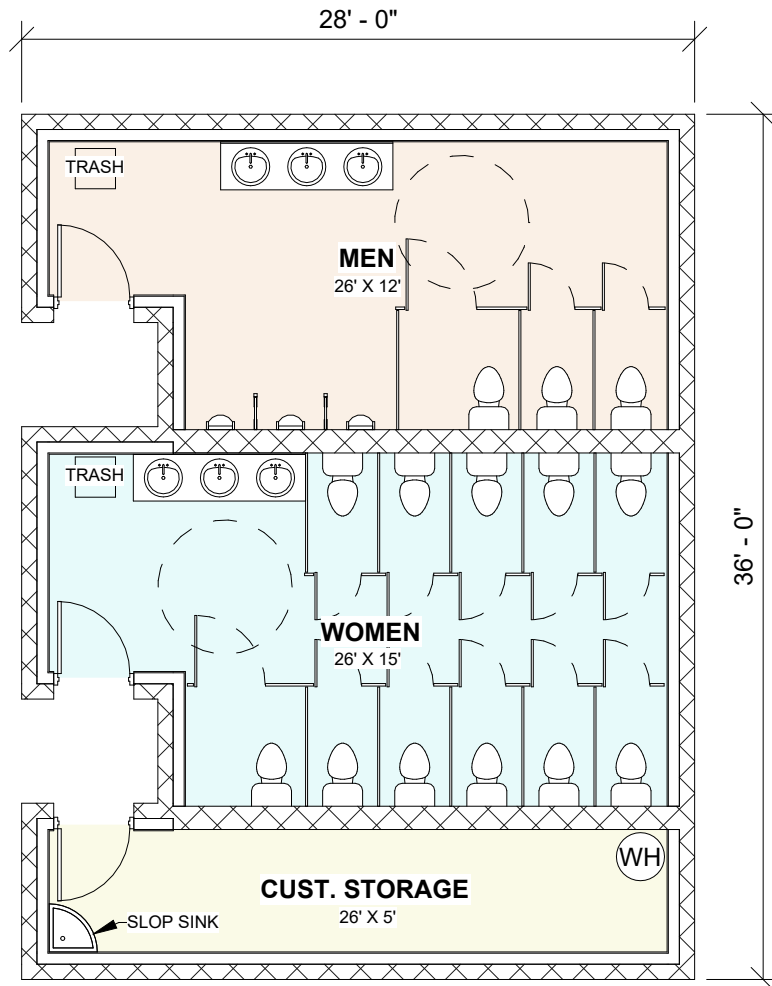
As always, we appreciate all you do. If you need additional information or clarification, please contact me at (435) 738-1131.

Sincerely,

Greg Miles, Revitalization Board Member  
Duchesne County Commission

## **Duchesne County Revitalization Fairground Restroom**

The Duchesne County Centennial Event Center and Fairgrounds are experiencing a significant increase in year-round usage for rodeos, conferences, and community fairs. The objective of this project is to engineer and construct a modern, high-capacity restroom facility within the existing gated enclosure of the fairgrounds. This will eliminate the need for patrons to exit and re-enter the secure event area, significantly improving the visitor experience especially for the senior groups, young children, and disabled.



# UINTAH COUNTY STATE OF UTAH



COMMISSIONER:  
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SHERIFF - Steve Labrum  
SURVEYOR - Brock Slaugh

February 5, 2026

Paul Moberly, Program Manager  
Uintah Basin Revitalization Fund  
Department of Workforce Services –  
Housing & Community Development Division  
140 East 300 South  
Salt Lake City, Utah 84111

RE: Request for Amendment #1 for Lucky Acres Project, contract #25-DWS-0335-01

Dear Mr. Moberly,

The Uintah County Commission would like to amend its current contract #25-DWS-0335-01 for Revitalization funding to reflect increased costs and change orders for the remaining construction scope at the Lucky Acres affordable housing development, 1665 W 1300 S, Vernal, UT. The amendment will add an additional \$500,000 to the contract. The new contract total will be \$2,614,593.00.

As always, we appreciate all you do. Please contact me at (435) 781-5382 if you need additional information or clarification.

Sincerely,

  
John Laursen  
Uintah County Commission

  
Willis LeFevre  
Uintah County Commission

  
Sonja Norton  
Uintah County Commissioner



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## PROJECT PROPOSAL

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**Date:** March 05, 2026

**Resolution:** \_\_\_\_\_

**Project:** Body Camera Acquisition

**Timeline:** 1 years

**Revitalization Agreement:** New

**Requesting Allocation:** \$238,166

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### Scope-of-Work

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#### Background information:

The Ute Indian Tribe has various enforcement and compliance departments within the tribal organization that are responsible for ensuring the protection of public safety, natural resources, and regulatory standards through the enforcement of applicable laws, regulations, and tribal policies. These roles are essential in preventing violations, promoting accountability, and maintaining orderly and lawful operations within tribal communities, tribal organizations, and protected lands.

#### Scope of work:

To procure and deploy body-worn cameras for law enforcement and compliance personnel to enhance accountability, transparency, evidence collection, and officer/public safety. The project will cover the acquisition of body cameras, associated accessories, software, and support services required for full operational deployment.

Key components include:

1. Needs Assessment and Planning
  - a. Evaluate the number of personnel requiring body cameras.
  - b. Identify functional requirements (e.g., video resolution, storage capacity, battery life, connectivity).
  - c. Assess integration requirements with existing evidence management systems.
2. Procurement
  - a. Gather quotes for body camera models, mounts, and accessories.
  - b. Review quotes and select vendor(s) based on price, quality, and support services.
3. Deployment by assigned Tribal Department(s) with support from Tribal I.T.
  - a. Distribute body cameras and accessories to authorized personnel.
  - b. Configure devices, including user accounts, recording settings, and storage management.
  - c. Integrate cameras with digital evidence management software (cloud or on-premise).
  - d. Training
    - i. Provide and/or contract training services to officers and staff on proper use, recording protocols, and data management.
    - ii. Include guidance on privacy, retention policies, and compliance with applicable laws.
  - e. Maintenance and Support
    - i. Ensure ongoing device maintenance, firmware updates, and technical support.
    - ii. Implement a plan for repairs, replacements, and lifecycle management.
  - f. Monitoring and Evaluation



**UTE INDIAN TRIBE**  
DEPARTMENT OF REVITALIZATION

- i. Track deployment, usage, and compliance.
- ii. Evaluate effectiveness in enhancing accountability, transparency, and operational efficiency.

**Deliverables/Outcomes:**

Acquire and deploy body-worn cameras to the various enforcement and compliance departments within the tribal organization to ensure enhancement of accountability, transparency, evidence collection, and officer/public safety.

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**Budget Breakdown**

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<b>BUDGET1</b>	<b>Amount</b>
Equipment, software, accessories	\$238,166
<b>Total</b>	<b>\$238,166</b>



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## PROJECT PROPOSAL

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**Date:** March 05, 2026

**Resolution:** \_\_\_\_\_

**Project:** Redundancy/Business Continuity

**Timeline:** 1 year

**Revitalization Agreement:** New

**Requesting Allocation:** \$350,000

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### Scope-of-Work

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#### Background information:

A continuation of Revitalization Project Offsite Storage. Goal for this project is to augment the Ute Tribe Data Center and Headquarters to ensure in the event of disruption the Data Center is capable of supporting critical Tribal business functions.

#### Scope of work:

The purpose of this project is to ensure that the Tribe's critical business functions remain operational under all circumstances by implementing a fully redundant and resilient business continuity infrastructure. This includes duplication systems, securing data, and establishing procedures to minimize downtime in the event of hardware failures, cyber incidents, natural disasters, or other disruptions.

The scope of work may include, but is not limited to, the following activities:

1. Increase power requirements at HQ
2. Increase the speed between the two locations by implementing 100 GB
3. Increase computer and storage capabilities at both locations.
4. Purchase equipment, materials and supplies, networking, implementation.

#### Deliverables/Outcomes:

The project will implement a fully redundant IT infrastructure with data backups and failover systems, and develop a comprehensive business continuity and disaster recovery plan. The expected outcome is uninterrupted operation of all critical Tribal business functions, protection of Tribal data, minimized downtime, and enhanced organizational resilience.

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### Budget Breakdown

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BUDGET	Amount
Power and UPS	\$100,000
Networking	\$75,000
Computers Costs	\$125,000
Implementation	\$50,000
Total	\$350,000



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## PROJECT PROPOSAL

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**Date:** March 05, 2026

**Resolution:** \_\_\_\_\_

**Project:** UITHP Operational Support &  
Technology Upgrade

**Timeline:** 1 year

**Requesting Allocation:** \$75,000

**Revitalization Agreement:** New

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### Scope-of-Work

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#### Background information:

The Ute Tribe Housing Department (UITHP) was created to assist Tribal members to obtain first time homeownership without the barriers of background checks and credit Reports. With priority to those who have rented in the surrounding communities for at least two (2) years to put their money toward gaining equity in a home rather than rent.

#### Scope of work:

##### Project Objectives

The objectives of this project are to improve application intake and tracking, enhance housing data management and mapping capabilities, strengthen construction oversight for housing projects, and ensure proper storage and organization of applicant and program records.

##### Scope of Services and Activities

1. Software Acquisition and Implementation
  - a. The Housing Program will procure and implement a software system capable of supporting housing application intake, applicant tracking, data management, and reporting functions. The system will improve the department's ability to manage applicant information and program activities efficiently.
2. ArcGIS Mapping Capability
  - a. The Housing Program will coordinate with the Tribal GIS Department to utilize the ArcGIS mapping system to map both current and previously constructed homes completed through the Housing Program. This effort will establish accurate geographic records of housing locations and support long-term planning and program management.
3. Computer Equipment Upgrades
  - a. The department will purchase and install ArcGIS-compatible computers capable of efficiently running GIS software and supporting housing program operations.
4. Filing and Office Equipment
  - a. The department will procure additional filing cabinets and related office equipment to properly store, organize, and maintain records for past, current, and future housing applicants.
5. Professional and Technical Services
  - a. The Housing Program will continue utilizing professional construction and engineering services to assist with housing inspections, construction management, and technical



support for housing development projects. These services will help ensure housing projects meet required standards and are completed efficiently.

**Deliverables/Outcomes:**

Project Deliverables

- Implementation of a housing program software system
- Mapping of housing units within the program using ArcGIS
- Installation of ArcGIS-compatible computer systems
- Acquisition of filing cabinets and necessary office equipment
- Continued professional and technical support for housing construction oversight

Project Outcome

The project will improve the efficiency and accountability of the Housing Program by strengthening application management, improving housing data tracking, supporting housing development oversight, and ensuring accurate and organized program records.

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**Budget Breakdown**

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<b>BUDGET</b>	<b>Amount</b>
Software	\$30,000
Professional & Technical Services	\$20,000
ArcGIS Computers (3 units)	\$11,274
<i>Monitors (2 units)</i>	\$2,778.00
<i>Mouse + Keyboards (2 units)</i>	\$500
File Cabinet	\$5,000
Misc Supplies and/or Equipment	\$5,448
<b>Total</b>	<b>\$75,000.00</b>