

# MINUTES

UTAH  
Cosmetology and Associated Professions  
MEETING  
February 9, 2025

Room 474 / 4<sup>TH</sup> Floor – 10:00AM  
Heber Wells Building  
Salt Lake City, UT 84111

**CONVENED:** 10:06 AM

**ADJOURNED:** 12:50 PM

**Bureau Manager:**  
**Board Administrator:**

David Wright  
Jessica Pitts

**Board Members Present:**

Shanna Gilchrist, **Chairperson**  
Kathy Davis Rees **Vise Chairperson**  
Darlene Durrant  
Canessa Leaflang  
Kim Hatch  
Shawna Allen  
Stafford Palmier

**Board Members Absent:**

Krysti Hammon- Approved

**Guests:**

+1 435-\*\*\*-\*\*57, +1 435-\*\*\*-\*\*60, +1 435-\*\*\*-  
\*\*64, +1 801-\*\*\*-\*\*25, +1 801-\*\*\*-\*\*62, Abby  
Lefler, Aleigha Simeona, Alex Lovato, Alexa Kaye,  
Alexa Larson, Alicia Moran, Amanda Hansen, Ashley  
Pacheco, Autumn Kirby, Bailey Lucas, Becky  
Bunnell, billy, Brinley Jolley, Brooklyn Dee (Brookie  
Dee), Camille Farley, Chris Patton, Chyrell Clevenger,  
Claire Crismon, Claire Ogilvie, Darci Brown, David  
Wright, Deann Jensen, Debbie Leavitt, EBL Lashes,  
Edge Artistry Salon, Elisa Campbell, Elise Smith,  
Esteem Academy of Beauty, Fred Guadarrama,  
Gabrielle Martinsen, Heather Clark, Jeff Busjahn,  
Jenna Mayne, Jessica Pitts, Jessley Matter, Kasia  
Kunder, Kathy Davis-Rees, Kori Steadman, Kyra  
Martinez, Lynne Anthony, Maddy Lang, Madison  
VanKomen, Mckenzie Whittaker, melissa foust,  
michelle holtzclaw, Nikki Olsen, Paula Lee, Polished

Looks by Melissa, Reena Wiggins, Riane Bailey, Riley Eynon Gooch, Saira Uriarte, Shae Craven, Sharon Bennett, Shelli Ivie, Stafford Palmieri, tonya, Tonya Vicki, Tricia Jensen, wilson moa

**DOPL Staff Present:**

Kirsten Shumway, DOPL Legal Analyst  
Riane Bailey, Commerce Quality Assurance Specialist- Virtual  
Elisa Campbell, Investigations  
Alicia Moran, Investigations  
Brian Petterson – DOPL  
Jorgan

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:  
MINUTES:**

**00.05.00** Shawna Allen Motioned to pass meeting minutes for November 17<sup>th</sup>, 2025, Kim Hatch second motion The motion passed unanimously.

Darlene Durrant Motioned to pass meeting minutes for December 22nd, 2025, Kathy Davis-Rees second motion The motion passed unanimously.

**BUSINESS FROM PREVIOUS MEETING:**

**00.10.00 Probationers**

**Frederick Guadarrama** – Interviewed by Darlene Durrant. He was found to be in compliance with his probation. Darlene Durrant motioned to pass Shanna Gilchrist second motion The motion passed unanimously.

**Bill Lee** – Interviewed Shawna Allen. He was found to be in compliance with his probation. Shawna Allen motioned to pass Kathy Davis-Rees second motion The motion passed unanimously.

**Darci Brown (Esteem Academy)** – Interviewed by Kim Hatch. The school was found to be in compliance. Kathy Davis-Rees Motioned to pass Darlene Durrant second motion The motion passed unanimously.

00.30.00

**Sharon Bennett-** Introduced Spectrum and how it works to help everyone with probationer's documents on a secure website for all board and DOPL to see.

Staff requested that schools, instructors and students reach out via email directly to the testing manager to address technical concerns, as these issues are being investigated through an early audit.

**BREAK 10:37 am - 10:47 am**

David Wright: Licensee updating Summary

David Wright - addressed licensure updates, legislative changes, and new administrative procedures for schools and apprentices.

explained new phone system with automatic voicemail.

Shawna Allen - asked what is the best way to get ahold of Cosmo DOPL

David Wright – Responded with email us preferably. You can call but it may take longer for us to respond.

He discussed cleanup bill SB-117  
58-11a-302.26 Cosmo Barber 58-311-302.3 Eyelash eyebrow cleanup bill addressing issue to only have one license instead of three different licences. 58-11a-302-.3

Gabrielle Martinsen- Question requests information about having a apprenticeship have to still apply even under a school

David Wright - Explained how to apply for instructors, Schools, etc..

Shanna Gilchrist- asked what one should the student apply for if the student wants to apply for the B.E. Permit on the website.

David Wright- explained what one even if they qualify for a license not just a permit. (I.E.) Schooling hours or apprenticeship hours.)

Rule progress was discussed.

David Wright- Responds about as soon as the rule going through right now we will be getting ready to be opening the rule again to go over to change verbiage or other things that should be changed if needed. Also asking if there is anyone who wants to join for a (public member)

Brenda (Cameo College) asking if schools can have continuing data.

Gabrielle Martinsen- Questions about starting a school for instructors. With all the qualifying information required.

David Wright – going over attendance contracts keep track of hours for students and instructors in a standardized training for everyone will be on the same page.

David Wright is also working on FAQ for everyone to give us their thoughts and questions.


Gabrielle Martinsen- Asked if this curriculum is going to be approved that is needed for instructors, schools, and trainers. Second question. Contracts are going to be required with the new rules. Correct.

David Wright – Thanks everyone for their active participation in the board meeting.

3/19/2020



BOAZA CHAIR



09 MARCH

GABRIELLE MARTINSEN

Questions