



# LONE PEAK PUBLIC SAFETY DISTRICT AGENDA

Wednesday, March 11, 2026

7:30 am

Highland City Hall, 5400 West Civic Center Drive, Highland, Utah 84003

## 7:30 AM REGULAR MEETING

Call to Order: Chair Chrissy Hannemann

Invocation: Chair Chrissy Hannemann

## UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

### 1. CONSENT AGENDA

a. **Approval of Meeting Minutes** - January 14, 2026

b. **Ratification of 2026 Meeting Schedule**

The Board will consider ratifying the decision made by the Lone Peak Public Safety Board on December 10, 2025, to approve the 2026 meeting schedule.

c. **Police Department - Vehicle Surplus FY26**

The Board will consider a request to surplus three vehicles and one traffic speed trailer used by the Lone Peak Police Department.

### 2. SPILLMAN FLEX SERVER INVOICE

The Board will consider a request for approval to expend \$23,678 out of public safety surplus to pay invoices received by each city for its portion for upgrading servers tied to public safety's Report Management System (RMS).

### 3. FIRE DEPARTMENT - SIDE BY SIDE PURCHASE

The Board will consider the purchase of one (1) replacement side-by-side utility vehicle to support canyon response, wildland operations, and remote area medical access within the District and surrounding County response areas.

### 4. FIRE DEPARTMENT - SURPLUS EQUIPMENT

The Board will consider a request to surplus a side by side, ambulance, and truck used by the Lone Peak Fire Department.

### 5. DEPARTMENT REPORTS

a. **Administration**

Quarterly Finance Report

FY27 Draft Budget Preview

b. **Police Department**

**c. Fire Department**

**6. CLOSED SESSION**

The Board may recess to convene in a closed session for the purpose of discussing items as provided by Utah Code Annotated §52-4-205.

**ADJOURNMENT**

In accordance with Americans with Disabilities Act, Lone Peak Public Safety District will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the Recorder at (801) 772-4505 at least three days in advance of the meeting.

**ELECTRONIC PARTICIPATION**

Members of the Governing Board may participate electronically during this meeting.

**CERTIFICATE OF POSTING**

I, Stephanie Cottle, the duly appointed Recorder, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>), and on Lone Peak Public Safety District website ([www.lonepeakpublicsafety.org](http://www.lonepeakpublicsafety.org)).

Please note the order of agenda items are subject to change in order to accommodate the needs of the Governing Board, staff, and the public.

Posted and dated this agenda on the 9th day of March 2026.

Stephanie Cottle, CMC | UCC, Recorder

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL LONE PEAK PUBLIC SAFETY DISTRICT BOARD MEETINGS.**



# LONE PEAK PUBLIC SAFETY DISTRICT DRAFT MINUTES

Wednesday, January 14, 2026

7:30 am

**Waiting Formal Approval**

Highland City Hall, 5400 West Civic Center Drive, Highland, Utah 84003

## 7:30 AM REGULAR MEETING

Call to Order: Chair Chrissy Hannemann

Invocation: Board Member Brittney P. Bills

The meeting was called to order by Chair Chrissy Hannemann as a regular meeting at 7:37 am. The meeting agenda was posted on the *Utah State Public Meeting Website* at least 24 hours prior to the meeting.

**PRESIDING:** Chrissy Hannemann, Chair

**BOARD MEMBERS:** Brittney P. Bills - present  
Carla Merrill – present  
Kim Rodela – present  
Brent Rummler - present

**STAFF PRESENT:** LPPSD Executive Director Erin Wells, LPPSD Assistant Executive Director Shane Sorensen, Fire Chief Brian Patten, Police Chief Brian Gwilliam, Recorder Stephannie Cottle, Finance Director David Mortensen

**OTHERS PRESENT:** Doug Cortney, Arlyn Ramsey, John Grayson Pollock, Austin Wilson, Dustin Mitchell, Steven Rowley, Darci Bruncon, Charlie Thurston, Mark Chatterton, Hayden Pierce, Jake Beck, Ron Campbell, Nancy Jones

## 1. APPOINTMENT OF THE CHAIR

The Board will consider appointing a Chair for the Lone Peak Public Safety District for 2026.

*Board Member Brittney P. Bills MOVED to appoint Chrissy Hannemann as Chair for the Lone Peak Public Safety District for 2026.*

*Board Member Carla Merrill SECONDED the motion.*

*The vote was recorded as follows:*

<i>Board Member Brittney P. Bills</i>	<i>Yes</i>
<i>Board Member Carla Merrill</i>	<i>Yes</i>
<i>Board Member Kim Rodela</i>	<i>Yes</i>
<i>Board Member Brent Rummler</i>	<i>Yes</i>

*The motion passed 4:0*

## **2. UNSCHEDULED PUBLIC APPEARANCES**

Please limit comments to three minutes per person. Please state your name.

There were no public comments.

## **3. FY2025 AUDIT PRESENTATION**

Steve Rowley with K&C CPAs will present the FY2025 Audit for Lone Peak Public Safety District.

Steve Rowley with K&C CPAs presented the FY2025 Audit findings. He explained that his responsibility as engagement partner was to report back to the Board on the audit results, as they were hired by the Board to perform the audit. Mr. Rowley reported that the financial statements were materially correct and met all requirements for the state auditor's office. He noted that the financial statements can be relied upon, as stated in their opinion which appears on page 1 of the report. He explained the auditing process, which included planning and performing the audit in accordance with generally accepted auditing standards and government auditing standards. The process involved gathering sufficient and appropriate audit evidence through confirmations with outside parties, looking at supporting documentation from vendors, third-party discussions, and sample-based testing. Mr. Rowley noted that management is responsible for day-to-day operations and maintaining internal controls to ensure proper recording of money coming in and going out. He emphasized that while they do not give an opinion on internal controls, they do look at them to determine the scope of their testing. He highlighted that there were no findings or internal control weaknesses identified in their testing. He also reported that there were no instances of noncompliance with laws, rules, or regulations. The state compliance areas tested included budgetary compliance, fund balance, fraud risk assessment, and Utah retirement systems.

Chair Hannemann, who identified herself as a CPA in the private sector, noted that government entities have additional requirements beyond financial representations, including meeting contractual and state law requirements. She asked how long Mr. Rowley had been the district's auditor, to which he replied about 15 years total, with 7 years as partner over the engagement. He mentioned that his firm audits approximately 40-45 governmental entities and consults with another 40, with government accounting being his specialty. Chair Hannemann also noted the improvement from the previous year's audit, which had contained findings that had now been corrected.

## **4. CONSENT AGENDA**

### **a. Approval of Meeting Minutes**

October 30, 2025 Work Session  
November 10, 2025 Regular Meeting  
November 19, 2025 Regular Meeting  
December 10, 2025 Regular Meeting

### **b. Ratification of Board Approval of the Purchase of new Fire Administration Vehicles**

The Board will consider ratifying the decision made by the Lone Peak Public Safety Board on December 10, 2025, to outright purchase three new administrative vehicles for the Fire Department.

### **c. Approval for Surplus and Disposal of Personal Public Property and Equipment**

The Lone Peak Fire Board will consider a request to surplus two (2) 2018 Ford F-150 vehicles from the Lone Peak Fire fleet.

*Board Member Carla Merrill MOVED to approve the meeting minutes for October 30, 2025 Work Session November 10, 2025 Regular Meeting, November 19, 2025 Regular Meeting, December 10, 2025 Regular Meeting.*

*Board Member Kim Rodela SECONED the motion.*

Executive Director Wells asked Board Members if they intended to approve all items together or had questions about specific aspects of the consent agenda, highlighting the inclusion of new fire administration vehicles and surplus equipment disposal.

Board Member Merrill inquired if the District is planning to surplus the side-by-side vehicle used by the Fire Department. Chief Patten confirmed he would be surplussing the equipment, but mentioned he was first seeking approval to purchase a new one.

*Board Member Carla Merrill AMENDED the motion to include the items on the consent agenda.*

*Board Member Kim Rodela SECONDED the motion.*

*The vote was recorded as follows:*

<i>Board Member Brittney P. Bills</i>	<i>Yes</i>
<i>Board Member Carla Merrill</i>	<i>Yes</i>
<i>Board Member Kim Rodela</i>	<i>Yes</i>
<i>Board Member Brent Rummler</i>	<i>Yes</i>

*The motion passed 4:0*

## **5. APPROVAL OF CONTRACT FOR LEGAL SERVICES FOR LONE PEAK PUBLIC SAFETY DISTRICT**

The Board will consider approving a contract for legal services with Walter J. Bird for Lone Peak Public Safety District.

Walter Bird introduced himself as the proposed new legal adviser for the District. He explained that he currently serves as Salem City Attorney and that this would be a side position. He provided brief information about his personal and professional background and indicated he is looking forward to serving the District in this role.

Executive Director Wells explained that Mr. Bird had applied among other candidates and was selected after an interview process that included herself, Assistant Executive Director Sorensen, both the Fire and Police Chiefs, and both Mayors from Alpine and Highland, respectively. She noted the panel felt Mr. Bird was well qualified and recommended him to the Board.

*Board Member Brittney P. Bills MOVED that the Lone Peak Board approve the Contract for Legal Services with Walter J. Bird.*

*Board Member Brent Rummler SECONDED the motion.*

*The vote was recorded as follows:*

Board Member Brittney P. Bills Yes  
Board Member Carla Merrill Yes  
Board Member Kim Rodela Yes  
Board Member Brent Rummler Yes

*The motion passed 4:0*

## **6. 2013 PIERCE TRANSPORT ENGINE PAYOFF OPTION**

The Board will consider an early payoff of the 2013 Pierce Transport Engine. The Board will take appropriate action.

Finance Director Mortensen explained that about three years ago, the Board had approved the purchase of a ladder truck. Now that the District has obtained that ladder truck and secured lease financing for it, they are following through with the previously discussed plan to sell the 2008 Pierce Tower and use those proceeds to pay off another lease on the 2013 Pierce Transport engine. Mr. Mortensen noted that paying off the lease would save approximately \$750 in interest, but more importantly, it would clear up space in the budget for the new ladder truck payment. Instead of increasing the lease payment line item from \$260,000 to \$312,000, this payoff would keep it at the current level. He confirmed that both the sale of the tower and the proposed payoff were happening within the same fiscal year.

*Board Member Brent Rummler MOVED that the Board approve the early payoff of the 2013 Pierce Transport Engine in the amount of \$101,564.30.*

*Board Member Kim Rodela SECONDED the motion.*

*The vote was recorded as follows:*

Board Member Brittney P. Bills Yes  
Board Member Carla Merrill Yes  
Board Member Kim Rodela Yes  
Board Member Brent Rummler Yes

*The motion passed 4:0*

## **7. DEPARTMENT REPORTS**

### **a. Administration**

Hiring of Additional Fire Personnel Previously Authorized in FY26 Budget

Executive Director Wells reported that Highland had approved the Interlocal Agreement (ILA) change in December, and Alpine approved it the previous night with a slight modification requesting that the fire formula be set for three years. Highland will consider this modification at their next Council meeting on Tuesday. Assuming approval, the Fire Department will proceed with hiring the new position previously authorized in the FY26 budget.

FY27 Budget Rent Consideration

Finance Director Mortensen presented the FY27 budget calendar, noting that January is typically the kickoff for budget season. He mentioned there were no mid-year adjustments proposed this year. The next meeting would be

March 11, featuring a budget work session with a draft of the proposed budget. After that, individual meetings with Board members would be scheduled, followed by a public hearing and tentative budget vote on April 1. The final budget approval would occur on May 13. Mr. Mortensen discussed the district's large fund balance of approximately \$3.5 million, which may be higher than necessary for a district of this size. He outlined potential uses for these funds across departments:

- For Fire, which has an \$840,000 fund balance, staff had developed a plan to purchase equipment previously discussed with the Board, which would leave approximately \$265,000 in the fund balance.
- For Police, which has about \$1.7 million remaining after \$200,000 was approved for vehicle purchases, discussions would be needed regarding comfortable reserve levels, potential creation of a capital equipment fund, or possible refunds to the cities using the assessment formulas.
- For Administration, which has an \$830,000 fund balance, there is an option to use some funds to ease the transition to the new funding formula for the cities.

Mr. Mortensen also mentioned that rent charges would be discussed during the budgeting process, as there are questions about whether the district should continue to pay rent to both Alpine and Highland cities for the fire stations and public safety building.

Chair Hannemann noted that the fund balance is fungible, meaning it could be used to pay for different things based on Board policy decisions. She supported the recommendation to create a capital improvement fund to plan ahead for vehicle and equipment purchases, recognizing that budget surpluses are not always predictable. She also noted that the three-year stability in the ILA was intended to create more stability for the District after a "rocky year."

### **b. Police Department**

Police Chief Gwilliam, participating remotely, presented a high-level overview of his budget priorities for FY27. He explained that it had been 12 years since the police department had added any full-time officers. His plan includes adding two FTEs: one sergeant to supervise road officers and one additional officer to respond to calls for service in the District. He also emphasized the importance of maintaining competitive wages to retain good employees. When asked about the justification for additional personnel, Chief Gwilliam cited population growth in both cities and increased calls for service. He noted that while the area remains one of the safest in the state, they need adequate staffing to respond to all types of calls, from criminal matters to animal control and vehicle lockouts.

Board Member Rummler requested that Chief Gwilliam provide data on call volumes, crime rates, and types of calls to help the Board make an informed decision. Chair Hannemann asked about detective staffing and investigations capacity, noting constituent concerns about follow-up on crimes like car theft. Chief Gwilliam explained they currently have two full-time detectives plus a sergeant who also carries a caseload, but the proposed new positions would be for patrol, not investigations.

Board Members also inquired about employee benefits, learning that the district currently covers 100% of employee premiums, though employees have co-pays for services. There was discussion about whether this practice aligns with other municipalities and whether employees should contribute a percentage of their premiums to help control costs, particularly given the recent 12% increase in benefits costs.

### **c. Fire Department**

Fire Chief Patten discussed his budget priorities, which also focused on maintaining competitive compensation that considers the entire benefits package. He explained that last year's budget had approved adding one position to increase staffing to nine, with the expectation that they would evaluate manpower needs this year. Chief Patten

noted that mathematically, they would likely need ten positions to reach minimum staffing levels of four per station. He mentioned the possibility of applying for a SAFER grant to fund the tenth position, but noted that grant information availability timing is unpredictable, with the previous year's information becoming available in May.

## **8. CLOSED MEETING**

The Board may recess to convene in a closed meeting for the purpose of discussing items as provided by Utah Code Annotated §52-4-205.

There was no closed meeting.

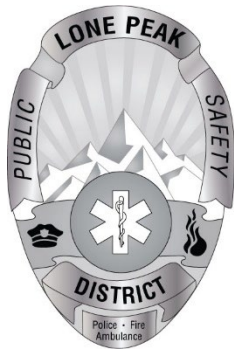
## **ADJOURNMENT**

*Board Member Carla Merrill MOVED to adjourn the regular meeting and Board Member Kim Rodela SECONDED the motion. All voted in favor and the motion passed unanimously.*

*The meeting adjourned at 8:50 am.*

I, Stephannie Cottle, Recorder, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on January 14, 2026. This document constitutes the official minutes for the Lone Peak Public Safety District Board Meeting.

Stephannie Cottle, CMC, UCC  
LPPSD Recorder



# LONE PEAK PUBLIC SAFETY DISTRICT AGENDA REPORT 1b

**DATE:** March 11, 2026  
**TO:** Lone Peak Public Safety District Board Members  
**FROM:** Stephannie Cottle, LPPSD Recorder  
**SUBJECT: ACTION:** Ratification of 2026 Meeting Schedule

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**PURPOSE:**

The Board will consider ratifying the decision made by the Lone Peak Public Safety Board on December 10, 2025, to approve the 2026 Meeting Schedule.

**BACKGROUND:**

In the December 10, 2025 Lone Peak Board meeting, the Board approved the 2026 regular meeting schedule. The staff report for that item is attached to this report.

Due to an issue posting the December 10 agenda, this item is simply a ratification of the decision previously made by the board.

**FISCAL IMPACT:**

N/A

**PROPOSED MOTION:**

I move that the Lone Peak Board ratify the decision to approve the 2026 meeting schedule, as outlined in the attached report.

**ATTACHMENT:**

- 1) December 10, 2025, Staff Report



# LONE PEAK PUBLIC SAFETY DISTRICT AGENDA REPORT ITEM #3b

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**DATE:** December 10, 2025  
**TO:** LPPSD Governing Board  
**FROM:** Erin Wells, Executive Director  
**SUBJECT:** 2026 LPPSD Regular Meeting Schedule

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**PURPOSE:**

The Governing Board will consider approving the LPPSD Regular Meeting Schedule for 2026. The Board will take appropriate action.

**BACKGROUND:**

UCA 52-4-202 requires all public entities which hold regular meetings that are scheduled in advance over the course of a year to provide a notice of their Annual Meeting Schedule.

In discussing the Lone Peak meeting schedule with Mayor Carla Merrill and Mayor-elect Bills, they asked if Lone Peak meetings could be left on the second Wednesday of the month, but shift to an every other month meeting schedule. Staff felt that was doable, with the exception of budget season where we need a meeting both in April and May. There were also two scheduling complications. The regularly scheduled April meeting would have fallen on Spring Break; staff moved the meeting to the first Wednesday and the November meeting fell on Veteran's Day, so staff moved the meeting to the third Wednesday. The resulting schedule is listed below:

Regular Meeting	Date
January	14
March	11
April	1
May	13
July	8
September	9
November	18

The Board may modify the schedule to delete or add any meetings as desired. Any work sessions and special meetings may still take place, as needed. Meetings will still planned to be held at 7:30 am at Highland City Hall, Council Chambers.

**FISCAL IMPACT:**

This action will not have any additional impact on this fiscal year's expenditures.

**RECOMMENDATION:**

Staff recommends the Board approve the 2026 Regular Meeting Schedule.

**PROPOSED MOTION:**

I move that the Board ADOPT the 2026 Regular Meeting Schedule.

# LONE PEAK POLICE

Chief Brian J. Gwilliam



## Memorandum

Date: March 6, 2026

To: Lone Peak Public Safety Board

From: Chief Brian J. Gwilliam

CC:

A handwritten signature in black ink, appearing to read 'Brian J. Gwilliam'.

Subject: Vehicle Surplus FY26

### Background:

The police department is looking to surplus the following vehicles. The vehicles listed below have been replaced with the three vehicles that were an authorized purchase in current fiscal year 2026. The details are as follows.

Manufacturer	Model	Use	Assigned	Plate	VIN	Year	Mileage
Dodge	Truck	Admin			1D7HU18286J182297	2006	86,614
Ford	SUV	Patrol			1FM5K8D8XFGB91873	2015	121,077
GMC	Truck	Admin			3GTU2VEC6FG374533	2015	93,412
2013 Traffic Speed Trailer	NA	Admin				NA	NA

### Recommendation:

It is recommended that the district surplus the vehicles listed. Once the Public Safety Board approves the disposal, the department intends to list the vehicles on the Public Surplus website. This is the same method used by both Alpine and Highland cities to sell their surplus vehicles.

### Motion:

I make a motion to surplus the vehicles discussed as recommended by Chief Gwilliam.

# LONE PEAK POLICE

Chief Brian J. Gwilliam



## Memorandum

Date: March 6, 2026

To: LPPSD Board Members

From: Chief Brian J. Gwilliam

A handwritten signature in black ink, appearing to read 'Brian J. Gwilliam', is written over the 'From' line.

Subject: Invoice Spillman Flex Server

### Request:

The Police Department is requesting approval from the Lone Peak Public Safety Board to expend \$23,678 out of public safety surplus to pay invoices received by each city for its portion for upgrading servers tied to public safety's Report Management System (RMS).

### Key Details:

Spillman Flex CAD has been in use by Lone Peak Public Safety since 2005, serving as the primary platform for managing emergency call handling, unit dispatching, incident reporting, and inter-agency coordination. The system integrates with mobile data terminals (MDTs) (computers) in patrol vehicles and well as office computers, mobile phones, and tablets. In addition it is also used for records management systems (RMS), geographic information systems (GIS), and other public safety tools.

The server is housed at Central Utah 911 in Spanish Fork and supports public safety operations throughout Utah and Juab counties. It is managed by IT professionals working in the public safety sector at both Central Utah 911 and Provo City. The system plays a critical role in ensuring timely responses to both emergency and non-emergency calls for service from communities ranging from Alpine and Highland south to Nephi.

The server that handles this data is at end of life and needs to be replaced. Each city in Utah County benefits from this shared server that is used by their public safety services and as such is paying an equal amount. Each city has received invoices tied to both police and fire with the police portion being the grater portion with the Police side of the house.

### Impact:

It is proposed that the \$23,678 payment for Lone Peak Public Safety's share be paid from the police fund balance.

### Recommendation:

I recommend that the \$23,678 payment for Lone Peak Public Safety's share be paid from the police fund balance.



**Central Utah 911**  
3047 North 400 West  
Spanish Fork, UT 84660  
(801) 794-4002

# INVOICE

Date	Invoice #	Page
06/24/2025	1186	1

**Bill To:** HIGHLAND CITY  
5400 W CIVIC CENTER DR. #1  
HIGHLAND, UT 84003

**Customer No.** 1020  
**Date Due:** 6/24/2025 12:00:00 AM

**Attention:**

Quantity	Description	Unit Price	Net Amount
1	MISCELLANEOUS: Spillman Flex Server - City		9,839.00
<b>Amount Due</b>			<b>\$9,839.00</b>



**Central Utah 911**  
3047 North 400 West  
Spanish Fork, UT 84660  
(801) 794-4002

# INVOICE

Date	Invoice #	Page
06/24/2025	1185	1

**Bill To:** ALPINE CITY  
20 NORTH MAIN  
ALPINE, UT 84004

**Customer No.** 1019  
**Date Due:** 6/24/2025 12:00:00 AM

**Attention:**

Quantity	Description	Unit Price	Net Amount
1	MISCELLANEOUS: Spillman Flex Server - City		9,839.00
<b>Amount Due</b>			<b>\$9,839.00</b>



**Central Utah 911**  
 3047 North 400 West  
 Spanish Fork, UT 84660  
 (801) 794-4002

# INVOICE

Date	Invoice #	Page
06/24/2025	1125	1

**Bill To:** LONE PEAK PUBLIC SAFETY  
 5400 W CIVIC CENTER DR STE 1  
 HIGHLAND, UT 84003

**Customer No.** 1002  
**Date Due:** 6/24/2025 12:00:00 AM

**Attention:**

Quantity	Description	Unit Price	Net Amount
2	MISCELLANEOUS: Spillman Flex Server - Fire Highland and Alpine		4,000.00
<b>Amount Due</b>			<b>\$4,000.00</b>



## **LONE PEAK PUBLIC SAFETY DISTRICT AGENDA REPORT #3**

**DATE:** March 11, 2026  
**TO:** Honorable Board Members  
**FROM:** Brian Patten, Fire Chief  
**SUBJECT:** Purchase of Replacement Side-by-Side Utility Vehicle

### **PURPOSE:**

The Board will consider the purchase of one (1) replacement side-by-side utility vehicle to support canyon response, wildland operations, and remote area medical access within the District and surrounding County response areas.

### **BACKGROUND:**

The District's current side-by-side utility vehicle has been utilized extensively for canyon response, wildland incidents, and access to remote terrain not accessible by traditional apparatus. Increased call volume in canyon and off-road areas, along with expanded County funding to support coverage in these regions, has prompted staff to evaluate off-road response capability.

Fleet rotation planning and operational readiness assessments indicate that a more versatile and capable unit is necessary to maintain safety, reliability, and response effectiveness.

The proposed replacement unit will provide:

- Enclosed cab with heating and air conditioning for year-round deployment
- Integrated patient carrier for remote EMS response
- Improved safety systems and reliability

- Enhanced versatility to better support wildland and rescue operations

This purchase ensures continued operational readiness and improved safety while maintaining effective canyon, trails, EMS, and wildland response capability.

**DESCRIPTION / COST BREAKDOWN:**

**2026 Can-Am Defender Max HD11 Limited**

DESCRIPTION 2026 CAM-AM DEF MAX HD11LTD	\$ 37,799.00
STATE CONTRACT DISCOUNT	\$ (1,511.96)
ADDITIONAL DISCOUNT	\$ (1,000.00)
STREET LEGAL KIT AMOUNT	\$ 1,250.00
LIGHTING UPFIT & SKID	\$ 11,771.98
DECALS/LOGOS	\$ 100.00
MANUFACTURER FREIGHT/SETUP	\$ 2,598.00
MANUFACTURER FREIGHT/SETUP DISCOUNT	\$ (2,000.00)
<b>Total</b>	<b>\$ 49,007.02</b>

**FISCAL IMPACT:**

Staff proposes that proceeds from the surplus of the existing side-by-side utility vehicle be applied toward the purchase of the replacement unit. Any remaining balance required to complete the purchase will be funded through the Fire Department’s allocated fund balance. The estimated fund balance for the District is currently \$3,567,383 with \$840,702 being assigned to the Fire Department. After accounting for the already approved purchases by the Board, the fund balance for the Fire Department is estimated at \$265,700. This purchase would take it to approximately \$217,000.

**PROPOSED MOTION:**

I move that the Lone Peak Public Safety District Board authorize the purchase of one (1) 2026 Can-Am Defender Max HD11 Limited with upfit in the amount of \$49,007.02.



## **LONE PEAK PUBLIC SAFETY DISTRICT AGENDA REPORT #4**

**DATE:** March 11, 2026  
**TO:** Honorable Mayors and Fire Board Members  
**FROM:** Brian Patten, Fire Chief  
**SUBJECT:** Approval for Surplus and Disposal of Public Property and Equipment

### **PURPOSE:**

The Lone Peak Fire Board will consider a request to surplus the following vehicles from the Lone Peak Fire fleet:

- 2017 Can-Am defender Side-by-Side Utility Vehicle
- 2013 Chevrolet wheeled coach Ambulance
- 2001 Ford Brush Truck

Pictures of the vehicles to be surplus are included at the end of this report

### **BACKGROUND:**

#### **Side-by-Side Utility Vehicle**

Can-Am Defender (Year:2017 / Mileage:3,048) This unit has been utilized primarily for canyon medical and rescue response, wildland operations, and access to remote terrain within the District and surrounding county response areas. With Board approval of a replacement side-by-side designed to better meet current operational demands, the existing unit will be removed from service as part of the District's structured fleet rotation plan. Surplusing this unit supports improved safety, reliability, and operational readiness. The sale of this side by side will occur only after the replacement side by side is fully operational to prevent any service

interruption.

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## **Ambulance**

### **Chevrolet Wheeled Coach (Year:2013 / Mileage:145,875 )**

This ambulance was originally purchased from Orem City to serve as a backup transport unit at a time when the District did not have reserve EMS capacity. The unit has served reliably as both a reserve ambulance and a designated wildland ambulance during fire season and extended incidents.

With the delivery and outfitting of a new ambulance, the District will maintain full frontline and reserve EMS capacity. There will be no reduction in ambulance availability, and the District will continue to have the ability to deploy an ambulance on wildland fires and extended operations. Surplusing this unit aligns with the District's fleet rotation plan and ensures continued operational readiness.

The sale of this ambulance will occur only after the replacement ambulance is fully operational to prevent any service interruption.

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## **Brush Truck**

### **Ford Type 6 Engine (Year 2001/Mileage:24,889)**

The 2001 Ford Brush Truck has served the District for over two decades in wildland and off-road rescue response roles. Due to age, increasing maintenance needs, and evolving safety and reliability standards, the unit has reached the end of its effective service life. Fleet rotation planning and apparatus lifecycle evaluation support the removal of this unit from active service. The duties this truck performed has been replaced by the approved brush currently being built. The sale of this brush truck will occur only after the replacement brush truck is fully operational to prevent any service interruption.

## **PROCESS:**

Once the Public Safety Board approves the disposal, the District plans to place the vehicles on the Public Surplus website. This is the same methodology both Alpine and Highland city use to sell their surplus vehicles.

## **FISCAL IMPACT:**

Funds received from the sale of these surplus vehicles will be deposited into the District's fund balance unless otherwise directed by the Lone Peak Public Safety Board.

**Motion:**

I move to approve the surplus of one side-by-side utility vehicle, one ambulance, and one 2001 Ford Brush Truck and proceed with their sale.

