



BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING

Detailed Agenda

Wednesday, March 11, 2026

ILSC Building, 960 South Main, Brigham City,
Utah 84302

"Always consider the effects
on our students."

A. If ADA accessibility is needed to attend this meeting, please contact the District Office at 435-734-4800 before 4:00 p.m. the day prior to the meeting.

B. Work Session - 5:30 p.m.

1. **Facilities Discussion**
2. **Superintendent Interview Schedule**

C. Administrative - 6:30 p.m.

1. **Call to Order**

Tiffani Summers, Board President

2. **Reverence**

Tiffani Summers, Board Member

3. **Flag Salute/Pledge of Allegiance**

Steve Carlsen, Superintendent

4. **Recognitions**

Jamie Kent, Public Information Officer

- a. BRHS FFA

- b. **SEE Awards:**

S (Strengthen PLCs) - Christyn Kendrick - North Park Instructional Coach

E (Expand Student Connections) - Jason Bingham - BEHS CTE Teacher

E (Elevate Employee Appreciation) - Jenny Anderson - BRHS Principal's Secretary

D. Approval of Agenda - 6:45 p.m.

E. Public Comment - 6:50 p.m.

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

F. Action Items - 7:20 p.m.

1. **Approval of College and Career Readiness Counseling Program (CCRCP)**

Ben Wiley, CTE Director

2. **Approval of Amendment to McKinley 2025-26 TSSA Plan**

Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning

3. **Approval of Negotiations Team**

Coerina Fife, Executive Director of Personnel and Title IX

4. **Approval of Private Donation over \$50,000**

Neil Stevens, Business Administrator

5. **Approval of Request for Matching Funds for Private Donation to BRHS**

Neil Stevens, Business Administrator

6. **Approval of Purchase of Real Estate**

Neil Stevens, Business Administrator

7. **Approval of Lease Agreement**

Neil Stevens, Business Administrator

G. Information Items - 7:50 p.m.

1. **Monthly Financial Report**

Neil Stevens, Business Administrator

2. **Board Committee Reports**
 - a. **Student Board Member Report**
3. **February Employee Appreciation**
 - a.

February	Teacher	Support
BRHS	Mistie Mattinson	Jenny Wood
BRMS	Jeff Smart	Lyndsi Crowell
ACHI	Phillip Merrill	ISS Team: Andrea Stringham & Maygen Pugsley
BEHS	Andrew Larsen	Maria Contreras
BEMS	Carmella Stephensen	Sandra Monson
ACYI	Anthony Frenzel	Sophie Blacker
Sunrise	Kay Kraus	Ronda Shaffer
Century	Karly Roberts	Hollee Fawcett
Discovery	Nancy Ulsh	Jen Jensen
Fielding	Jan Hawkes	Sarah Carlson
Garland	Ashley Bailey	Libby Christensen
Golden Spike	Ngoc Anderson	Janie Palmer
Lake View	Aimee Wells	Kelsey Christensen
McKinley	Vicky Litchford	Daniel Curtis
North Park	Paulina Rayon	Shannen Perkins
Three Mile Creek	Tersa Crawford	Bruce Hirschi
Willard	Natasha Morgan	Vali Veater
Western	Jennifer Webb	Melissa Jones

H. **Policy Review - 8:05 p.m.**

1. **Policy to Delete**
 - a. Policy 5240 Appeals of Student Government Organizations (Use Policy 5350 Student Complaints-Resolution)
2. **Policies with No Changes**
 - a. Policy 1250 Professional Learning Communities
 - b. Policy 2110 Solicitation of Employees
 - c. Policy 2120 School Merchandising
 - d. Policy 2140 Inventory
 - e. Policy 2172 Buildings & Grounds: Energy
 - f. Policy 2200 Vandalism, Destruction, or Loss of School Property
 - g. Policy 5020 Out-of-State Students
 - h. Policy 5226 Activity Disclosure Statements
 - i. Policy 5275 Title IX Sexual Harassment
 - j. Policy 6010 Visitors to Schools
 - k. Policy 6020 Relations with Parent/Community Groups
 - l. Policy 6030 Relations with Law Enforcement Agencies
3. **First Reading**
 - a. Policy 1240 Emergency Closing of Schools
 - b. Policy 2130 Capitalization
 - c. Policy 2145 Restrictions on Internet Access

- d. Policy 4060 High School Graduation Requirements
- e. Policy 4085 Students Released to Attend Technical Colleges
- f. Policy 4120 Community Adult High School
- g. Policy 5285 Detention of Students After School Hours
- h. Policy 5290 Prohibited Substances

4. Second Reading

- a. Policy 2045 Fraud
- b. Policy 3018 Military Leave
- c. Policy 3035 Employee Criminal Background Checks and Personal Reporting of Arrests and Convictions
- d. Policy 4059 Focused Graduation Pathway
- e. Policy 4075 Earning Credit
- f. Policy 5010 Admissions Eligibility Requirements
- g. Policy 5054 Prohibited Food Additives
- h. Policy 5063 Automated External Defibrillator (AED)
- i. Policy 5306 Children's Internet Protection Act
- j. Policy 5370 Student Handbooks

I. Board Discussion Items - 8:15 p.m.

1. Legislative Update

Steve Carlsen, Superintendent

2. Board Graduation Assignments

Tiffani Summers, Board President

J. Consent Items - 8:25 p.m.

- 1. Minutes
- 2. Claims
- 3. Personnel
- 4. Approval of Child Nutrition Freezer Purchase
- 5. Approval of Discovery CMGC Contract
- 6. Approval of Tremonton Elementary CMGC Contract
- 7. Approval of Tremonton Elementary Architect Contract

K. Suggestions for Future Board Meetings - 8:30 p.m.

L. Upcoming Events 8:35 p.m.

- 1. BEHS Graduation - Tuesday, May 26, 2026 at 6:00 at Weber State University
- 2. BRHS Graduation - Wednesday, May 27, 2026 at 8:00 pm at BRHS
- 3. Sunrise Graduation - Thursday, June 11, 2026 at 6:00 pm at BEHS

M. Board Handbook

N. Closed Session to Discuss Purchase, Exchange, or Lease of Real Property - 8:40 p.m.

O. Closed Session to Discuss the Character or Professional Competence of an Individual - 9:15 p.m.

P. Adjournment - 10:00 p.m.

The next meeting of the Board of Education will be held on Wednesday, April 8, 2026, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.