

DRAFT
SNYDERVILLE BASIN CEMETERY DISTRICT BOARD OF TRUSTEES
MINUTES OF MEETING
RICHINS BUILDING, AUDITORIUM
1885 UTE BLVD, PARK CITY, UT 84098
WEDNESDAY, February 4, 2026
Meeting also conducted via Zoom

Board of Trustees in attendance:

Max Greenhalgh
William (Bill) Oshinsky
Pete Gillwald
Daniel (Dan) Whitehurst

William Seggos was not present.

Ryan Stack, Deputy Summit County Attorney, also in attendance

Meeting was called to order at 9:08am by Max Greenhalgh. This is a regular meeting for the Snyderville Basin Cemetery District Board of Trustees (the "Board").

Max Greenhalgh took the roll call: Max, Dan Whitehurst, Pete Gillwald, and Bill Oshinsky were present in person.

Attached hereto is the Agenda for this Meeting.

There were no public comments.

Pete moved to approve the Minutes of a Meeting of the Board on January 7, 2026. Dan seconded the motion. Unanimously approved.

Bill moved to go out open session and into closed session to discuss the possible acquisition of real estate. Max called roll. Bill, Dan, Pete and Max all voted to go out of open session and into closed session. The open portion closed at 9:10am.

Dan moved to close the closed session and move into open session. Bill seconded the motion. Max called roll and Bill, Pete, Dan and Max all voted to close the closed session and go into open session. The Board went back into open session at 9:46am.

Max reported that the County Treasurer indicated that additional tax revenue was deposited into the District's account in January and her procedure is to deposit funds received in one month in the following month. We should expect to receive approximately 95% of our expected tax revenue by year end and 100% within 5 years.

Max indicated that there is no need to audit our financials for so long as we have less than \$1,000,000 in annual revenue or expenses.

The Board discussed appointing a purchasing officer from the Board members who would be authorized to make small purchases (less than \$5,000). The Board decided not to appoint a purchasing officer at this time, for a variety of reasons, including that we have few purchases at this time.

We next discussed the purchase of a Zoom account for the District and Max indicated that he spoke with Zoom and the account had to be in an individual's name, not the District's name. Max indicated that the cost would be approximately \$160 per year and this would allow up to 100 participants on the call. Ryan mentioned that there may be associated taxes and fees. Pete moved to authorize the expenditure of up to \$200 per year for a Zoom Account and said the District could use his name for the account. Dan seconded the motion. Unanimously approved.

Max discussed our old and new websites and said work needs to be done to the site and to monitor the site. Bill indicated that he would work with Will on the site.

Max and Pete indicated that they have set up their new District email addresses. Pete has not tried to use it yet and Max has had trouble accessing it.

The Board agreed to begin its March 11, 2026 meeting at 8:30am. For our March 11 agenda we will include Sloan Consulting presentation, phone VOIP proposal, Floater/Administration, responses to our survey, financial update, and reporting requirements. We also plan to go into closed session to discuss the possible real estate acquisition.

Dan moved to adjourn and Pete seconded the motion. Unanimously approved. Meeting adjourned at 10:20am.