



Regular City Council Meeting

Tuesday, March 10, 2026 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

- 1. Roll Call, Prayer, Pledge**
- 2. Minutes**
- 3. Bills**
- 4. Charges and Credits**
- 5. Business License**
 - Nourish - Liz Ivie
 - Ruth's Wellness in Motion - Ruth Roberts
- 6. Planning And Zoning**
- 7. Interviews for Planning & Zoning Commission**
 - Applicants
 - Nate Robinson
- 8. Civil Air Patrol - Lance Helsten**
- 9. My Best Convenience Store - Cody Blackburn**
- 10. Master Plan - Chuck Richins**
- 11. Rocky Point Meter, Water Carriage Agreement Old Farm Road - Matt Betts**
- 12. Backflow Prevention - Cole Harris**
- 13. Joint Highway Funding Application for Duchesne City SR-191 Project - Mayor Herron**
- 14. CIB Capital Improvement Prioritization List**
- 15. American Legion Donation - Budget Line Item**
- 16. Chapter 9 Purchasing System - Council Discussion**
- 17. Animal Control Discussion - Mayor Herron**
- 18. Water Fill Station Fees - Mark Nielsen**
- 19. 15-Minute Open Session**

The City of Duchesne welcomes you and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the Council. Your comments will be limited to three (3) minutes. The Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of City Staff for follow-up. Thank you.

- 20. Book Of Complaints, Concerns And Comments**
- 21. Mayor And Council Review Of Old Business**
- 22. Work Meeting: Discussion of City Projects, Budget and Operational Matters, Council Initiatives, and Other Items Properly Brought Before the Council**
Note: "Other Items Properly Brought Before the Council" refers to topics that may arise during the meeting that are related to city business but were not specifically listed on the agenda. These items will be discussed in accordance with Utah's Open and Public Meetings Act and are intended to provide flexibility for timely city matters while keeping the public informed.
- 23. Closed Meeting: Closed meeting of the Duchesne City Council to discuss one or more closed meeting categories based on UCA 52-4-2-4: (1) character, professional competence, physical, mental health of an individual; (2) pending or reasonably imminent litigation; (3) purchase, exchange, or lease of real property; (4) sale of real property; (5) deployment of security personnel, devices or systems; (6) investigative proceedings regarding allegations of criminal misconduct.**
- 24. Consideration to Take Action Discussed Under Closed Meeting**
- 25. Adjournment**

Attest:

Myra Young, Recorder: Myra Young

Contact: Myra Young (myoung@duchesnecity.com 435-738-2464) | Agenda published on 03/09/2026 at 3:24 PM



Regular City Council Meeting

Minutes

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AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Herron conducted the meeting. City Recorder, Myra Young took minutes. City Council Members present were Bryce Hamilton, Mark E. Nielsen, Marty A. Herrera, Cody Ivie, and Jason Baker. Council Member Hamilton offered the prayer. Mayor Herron led the Pledge of Allegiance.

Duchesne City Employee Attendees: Stephanie Skewes, Jessica North, Zack Bertola
Public Attendees: Jenny Adams, Sheriff Travis Tucker, Lynn Bell, Cameron Olsen, Traci Herrera, Melinda Larsen, Kim Swasey, Danny Swasey, Morgan Fabrizio, Dea Skewes, Larisa Madsen, Dawnette Browning, Makayla Bell, Kyley Bell, Cannon Cardon, Gabriel Ortiz, Macie Black, Kaylee Black, Alexxus Johnson, Saydee Limberty, Kyzlee Lowe, Hannah Lowe, Jocelynn McPhie, Vivienne Hopkins, Kendyll Betts, Kim Betts, Kamee Larsen, Harley Hanberg, Ryann Jessen, Aizel Duncan, Presli Young, Ruby Swasey, Addy Reinhardt, Kristin Reinhardt, Alyssa Hamilton, Lily Verde, Haven Gibbons, Halle Kesling, Henly Roberts, Cami Rose, Jared Verde, Makayla Verde, Tiffany Hilton, Amy Crocket

2. Minutes

Minutes:

The City Council reviewed the minutes.

MOTION by Council Member Baker seconded by Council Member Hamilton to approve the minutes from Regular City Council Meeting 01/27/2026.

- Council Member Hamilton - Aye
- Council Member Nielsen - Aye
- Council Member Herrera - Aye
- Council Member Ivie - Aye
- Council Member Baker - Aye

Motion carried by unanimous vote.

3. Bills

Minutes:

The City Council reviewed the bills.

MOTION by Council Member Hamilton, seconded by Council Member Herrera to pay the bills.

- Council Member Hamilton - Aye
- Council Member Nielsen - Aye
- Council Member Herrera - Aye
- Council Member Ivie - Aye
- Council Member Baker - Aye

Motion carried by unanimous vote.

4. Charges and Credits

Minutes:

The City Council reviewed the Charges and Credits

5. Business License

Minutes:

No Business Licenses were presented.

6. Planning And Zoning

Minutes:

Mayor Herron reported that the City has received two applications for the Planning and Zoning Commission to date. She stated that the applicants will be invited to attend the March 10 meeting for interviews. The City is continuing to gather additional applications.

7. Cheer State 2A Champions - DHS Cheerleaders

Minutes:

Mayor Herron announced that the Council would recognize the State 2A Cheer Champions. She expressed appreciation to the team for attending and stated the importance of recognizing the City's champions. Mayor Herron commended the athletes for the time, energy, and dedication they put into their sport, noting that after observing their training and intensity, she wholeheartedly agrees that cheer is indeed a sport. She thanked them for their hard work and accomplishments.

Mayor Herron invited a team representative to address the Council.

Aizel Duncan, Head Cheer Captain, introduced herself and spoke on behalf of the team. She stated that the season had been amazing and that at the beginning of the year the team set a goal to win the state title, which they successfully accomplished. She expressed pride in her teammates and noted that the team put in significant extra effort throughout the season, including additional warm-ups and practices. She shared that the team ended each practice by saying "All State Champs" to build a champion mindset. She highlighted the growth of newer team members, the development of new skills, and the strong sense of unity and love for the sport. Aizel stated that the team worked extremely hard and felt they truly earned the championship. She thanked the Council for their time and recognition.

Aizel also expressed appreciation for the team's coaches, stating that they work the team hard, keep them disciplined and prepared, and care deeply about the athletes. She described the coaches as being like parents and said the team could not have

succeeded without them.

She further thanked the team's parents for their support, including fundraising efforts, transportation, and helping balance athletics, academics, and busy schedules. She acknowledged that cheer can be an expensive sport and expressed gratitude for the sacrifices and support provided by families.

Mayor Herron congratulated the team on their accomplishment. The Council then took a photograph with the team.

8. Civil Air Patrol - Lance Helsten

Minutes:

Mayor Herron reported that Lance Helsten with the Civil Air Patrol contacted her regarding a potential request to use the Duchesne City Airport as a training location. She noted that Mr. Helston was unable to attend this meeting due to health issues but has requested to present to the Council at the March meeting.

Mayor Herron stated that the Civil Air Patrol is interested in using the airport as a central training site for pilots and cadets traveling from Heber, Price, and Vernal. She indicated that discussions are ongoing and expressed support for the idea.

9. Aycock & Miles - 2025 Duchesne City Annual Financial Report

Minutes:

Cameron Olsen of Aycock & Miles presented the 2025 Duchesne City Annual Financial Report.

Mr. Olsen reviewed the Independent Auditor's Report and stated that the audit results were positive, with the City's financial records accurately reflecting its financial condition for the fiscal year. He reported that internal controls were tested and found to be adequate and that the City is in compliance with state requirements, with one minor budget finding. He reported that internal controls were tested and found to be adequate and that the City is in compliance with state requirements, with one minor budget finding related to the \$25,000 Municipal Building Authority payment not being specifically included in the adopted budget.

Mr. Olsen reviewed the General Fund, reporting total revenues of approximately \$1.9 million, including stable sales tax revenue with a slight increase from the prior year and approximately \$482,000 in intergovernmental revenue. Total expenditures were approximately \$1.76 million, resulting in a positive General Fund balance of approximately \$150,000 at year-end. He also briefly reviewed the Capital Projects Fund and the Municipal Building Authority Fund.

Mr. Olsen then reviewed the Utility Fund (water, sewer, and sanitation), reporting total operating revenues of approximately \$1.8 million. The Utility Fund showed a net operating loss of approximately \$191,000; however, this was largely due to depreciation expense of approximately \$587,000, which he explained is a non-cash accounting requirement based on the useful life of infrastructure and equipment. Council Member Ivie asked whether depreciation expense could be reduced. Mr. Olsen explained that depreciation is required under accounting standards and cannot realistically be reduced unless the City stops replacing or adding capital assets, which would not be advisable.

Mr. Olsen reviewed the Utility Fund cash flow statement and emphasized that it provides a clearer picture of financial health because it excludes depreciation. The

Utility Fund generated approximately \$461,000 in positive operating cash flow, indicating the system is currently cash positive. During the year, the City received approximately \$905,000 in bond proceeds and approximately \$1.8 million in grant funding and expended approximately \$1.7 million on capital improvements. The Utility Fund ended the year with a net increase in cash of approximately \$1.1 million, though a significant portion of that amount is restricted for debt service and grant requirements. Mr. Olsen reviewed long-term debt, noting that governmental debt decreased to approximately \$645,000, while utility debt increased to approximately \$5.36 million due to additional bond proceeds received during the year. Council Member Ivie asked whether it would benefit the City to pay off debt early. Discussion included the current PTIF rate of approximately 3.1%. Mr. Olsen explained that some bonds carry very low or 0% interest rates, while others are higher, and advised that any consideration of early payoff or restructuring should be evaluated carefully and discussed with the bond attorney.

Mr. Olsen reported one compliance finding related to the Municipal Building Authority payment of \$25,000 not being specifically included as a line item in the budget. He recommended amending future budgets to ensure the payment is properly budgeted. He also noted that the General Fund balance is nearing the state maximum threshold and recommended increasing transfers from the General Fund to the Capital Projects Fund, potentially in the \$300,000 - \$400,000 range, to remain compliant with State of Utah requirements.

He reminded the Council to continue annual Open and Public Meetings Act (OPMA) training and to formally adopt the City's fee schedule each year. In response to a Council question regarding the increase in net position, Mr. Olsen explained that it reflects the overall increase in the City's value, similar to retained earnings in a business.

Mr. Olsen commended City staff for their professionalism, responsiveness, and cooperation during the audit process. Mayor Herron thanked Aycock & Miles and City staff for their work and positive improvements noted in the audit.

10. Chapter 9 Purchasing System - Council Discussion

Minutes:

Mayor Herron opened discussion on Chapter 9 of the City Code regarding the purchasing system and procurement thresholds.

Council Member Nielsen expressed concern about the current \$80,000 threshold and the language stating that more than one bid should be obtained "whenever possible." He noted the phrase "whenever possible" is subjective and questioned who determines when it is possible to obtain multiple bids. He also stated the \$80,000 amount feels high without a clearer requirement for additional quotes and suggested lowering the threshold or revising the language to provide more specific direction in the ordinance. The recent ballpark lighting project was referenced as an example. It was noted that only one formal bid was received for that project. Zack Bertola relayed information he had been given and explained that Jessen Electric submitted the formal bid and that the contractor has historically been used and trusted for similar work. It was also noted that in past situations, multiple contractors have been contacted verbally, but formal written bids were not always obtained.

Council discussion acknowledged that there are times when projects are time-sensitive or when prior bid attempts have resulted in only one bidder, such as the fire station

project, which went out to bid three times and received only one response. Council Member Ivie referenced the Powers and Duties manual and indicated that it specifies a \$40,000 threshold for building improvements requiring quotes, and \$125,000 for other procurements, suggesting the City review whether its ordinance aligns with current Utah State Code. It was noted that the City's procurement code was recodified in 2016.

Council Members discussed the importance of transparency and expressed interest in lowering the dollar threshold for multiple quotes, clarifying the "whenever possible" language, and creating a more public-facing system for bid notifications. Suggestions included posting projects on the City's website or creating a central location where contractors and the public can view current bid opportunities. Council emphasized the importance of maintaining documentation to demonstrate that projects were publicly noticed and that contractors were given the opportunity to bid.

Mayor Herron stated she would review the current ordinance, compare it with Utah State Code and the Powers and Duties manual, and bring draft revisions back to a future meeting for further discussion. She explained that once Council reaches agreement on the language, the proposed changes will be formally adopted to amend the City Code.

11. Council Member Assignments - Mayor Herron

Minutes:

Mayor Herron stated that she realized formal council member assignments for oversight of various City functions had not yet been made. She explained that the City has several operational areas, including public works, parks and recreation, cemeteries, the airport, Main Street, budgeting, economic development, animal control, and law enforcement. She noted that while she has informally consulted individual Council Members based on their experience or interest, such as inviting Council Member Hamilton to participate in airport discussions and consulting with Council Member Nielsen regarding animal control, it would be beneficial to formalize these roles. She explained that having designated council liaisons would allow for collaboration, shared input, and broader buy-in when addressing issues and making decisions.

Mayor Herron proposed the following council areas of focus: Council Member Nielsen would work with her on animal control and law enforcement matters; Council Member Baker would assist with Parks and Recreation; Council Member Ivie would work on budgeting and economic development; Council Member Herrera would focus on Main Street issues and cemetery matters; and Council Member Hamilton would assist with the airport and public works, including roads. The Council Members indicated their willingness to serve in these areas.

Mayor Herron stated she would continue overseeing the pool operations, noting she feels confident managing it with staff support.

Council discussion clarified that these assignments are intended to allow Council Members to serve as sounding boards and collaborate with the Mayor on issues within their designated areas. However, administrative responsibility remains with the Mayor. If residents contact Council Members with concerns, Council Members may assist informally when appropriate but should refer matters back to the Mayor for follow-up and resolution. Mayor Herron confirmed that as the City's administrator, she is responsible for ensuring issues are addressed and communicated properly.

12. 4-10 Proposal Employee Policy Manual - Mayor Herron

Minutes:

Mayor Herron presented a proposed amendment to the Employee Policy Manual regarding employee work schedules. She explained that under the current policy, the City transitions to a four-day, ten-hour (4/10) work schedule beginning at Daylight Saving Time and then returns to a five-day schedule during the winter months. She stated that the 4/10 schedule has been beneficial for both Public Works employees and office staff, as it allows their schedules to mirror each other during the busier months and improves coordination and efficiency.

Mayor Herron clarified that the proposed change would make the 4/10 schedule permanent year-round, rather than switching seasonally. Under the proposal, City offices would be closed on Fridays, with extended hours Monday through Thursday. She noted that having longer operating hours during the four workdays has allowed residents to conduct business before or after typical work hours.

Council discussion included questions about public impact and on-call coverage. It was noted that in the past there had been a concern raised about water turn-ons occurring on Fridays; however, this has not been an ongoing issue. It was discussed that water connections are expected to occur during established office hours and require completed applications for billing purposes. Emergency issues would continue to be handled through the City's on-call system.

Staff confirmed that Public Works employees are on call 24/7 on a rotating weekly basis from Thursday through Wednesday. Employees receive a flat weekly on-call compensation (\$140 for a regular week and \$160 if the week includes a holiday). If called out, employees receive overtime pay, and holiday callouts are compensated at holiday pay rates. It was confirmed that on-call coverage would continue uninterrupted under the 4/10 schedule.

It was addressed whether the change would result in additional overtime costs. Staff explained that employees are scheduled for 40 hours per week under the 4/10 schedule, and overtime would only occur if employees are called out beyond their regular hours.

Mayor Herron clarified that the highlighted revisions in the policy reflect the change to a permanent 4/10 schedule for all employees.

MOTION by Council Member Baker seconded by Council Member Ivie to approve the amendment to the Employee Policy Manual establishing a permanent four-day, ten hour work schedule.

- Council Member Hamilton - Aye
- Council Member Nielsen - Aye
- Council Member Herrera - Aye
- Council Member Ivie - Aye
- Council Member Baker - Aye

Motion carried by unanimous vote.

13. Animal Control Proposal - Mayor Herron

Minutes:

Mayor Herron introduced a draft animal control proposal, explaining that following the Council's earlier discussion this year she has been researching options and had a conversation with Lynn Bell to develop potential solutions.

She emphasized the document presented was not final, but a starting point for discussion during the draft phase. Mayor Herron explained the primary goal is to close the gap between law enforcement response and neighborhood safety by creating a short-term local holding option when shelters are full or when deputies are delayed on animal-related calls. She stated deputies can be pulled from high-priority calls for extended periods, sometimes three hours or more, waiting for animal transport or resolution, and the proposal is intended to help reduce those delays.

Council discussion focused on the proposed “pods,” described as temporary holding enclosures for dogs picked up within the city. Council Member Baker asked whether the general public would have access to drop dogs off at the pod. Mayor Herron stated the intent was primarily to make the pods accessible to sheriff’s deputies, with city personnel also able to use them. She discussed a potential dispatch-controlled access system for public drop-offs using a changeable lock code; however, Council Members expressed concern about liability and safety if members of the public attempted to handle or deliver dogs, and the idea of public access was generally viewed as too risky. Mayor Herron explained the proposal includes creating a compliance registry to document incidents and build records that could support citations and enforcement, as well as hiring a part-time specialist to manage the pods, maintain cleanliness, and handle recordkeeping. She clarified the specialist would not perform law enforcement duties or go to homes to collect dogs.

She also proposed forming a community-based Animal Control Committee to provide input, similar to a planning commission model.

Sheriff Tucker addressed the Council and stated he liked the concept because it increases the City’s capacity and support but cautioned it would be labor-intensive and would depend heavily on having a committed specialist to manage the program.

Discussion included the number of pods needed; Mayor Herron noted some incidents involve companion dogs that run together, and the Sheriff suggested that multiple pods would likely be necessary, with four being a reasonable starting point.

Council Members raised concerns about what would happen after the proposed 72-hour hold period, particularly with repeat offenders. Sheriff Tucker noted that returning dogs quickly is important, but repeated incidents highlight the need for an additional enforcement step beyond simply charging fees, since some owners repeatedly reclaim dogs and allow them to run loose again. Mayor Herron stated she and Council Member Nielsen had discussed developing an enforcement draft that would establish escalation and consequences, including the possibility of permanent removal after repeated impounds (for example, by the fourth pickup). The discussion also included training requirements for owners, fencing or containment expectations (such as a “two-gate/two-barrier” system), and counseling owners to improve compliance, with the intent of keeping dogs with their owners when responsible care is demonstrated.

Questions were asked about staffing and cost. It was confirmed the specialist would be on payroll and discussed the need for appropriate animal-handling training (even though the position would not be POST certified). It was also questioned whether the proposed duties could realistically be accomplished within a 15-hour work week, and Mayor Herron stated the workload was still being evaluated. The Council also discussed feeding and care costs for dogs held in pods and noted the proposed fees (including a \$25 boarding/impound-related fee mentioned in discussion) would not fully cover costs and would need further review.

Council Member Baker questioned whether the proposal would fully resolve deputy wait times if only deputies are permitted to transport dogs, and Mayor Herron stated the intent is to shorten time on scene by giving deputies a local drop-off option so they can return to patrol sooner. Sheriff Tucker described Roosevelt City's approach, noting Roosevelt has a civilian animal control employee who picks up dogs and handles records but does not issue citations, and he suggested Duchesne could consider a similar model. Sheriff Tucker suggested exploring a broader code enforcement officer position in the future who could address animal control issues as part of a wider ordinance enforcement role.

The discussion also addressed related code issues, including barking/noise complaints. Sheriff Tucker noted that the City's code may allow stronger action in noise cases after repeated calls, and that the City could consider expanding similar enforcement tools to dogs-at-large through ordinance changes. Mayor Herron and Council Members emphasized that any solution must be measurable, enforceable, and actually enforced, and that the City should reduce vulnerability created by having ordinances that are not consistently carried out.

Location and facility concerns were raised regarding where pods might be placed, particularly concerns about proximity to parks and residential areas. Council Members noted that while one or two temporary holding spaces may be manageable, a larger-scale impound location near neighborhoods may not be acceptable to nearby residents. Some discussion suggested that if a long-term facility is pursued, it may be more appropriate outside the center of town or in a location such as near the airport. Microchipping and registration were discussed as part of an enforcement strategy. Mayor Herron stated dogs could be required to be registered and tagged prior to release, and microchipping could help confirm repeat offenses involving the same animal. Sheriff Tucker stated microchipping costs are relatively low (generally around \$10-\$20) and explained that chips must be scanned at close range with a reader. Mayor Herron concluded that the proposal is a starting point and stated she would return at a future meeting with a more developed draft focused first on ordinance changes and enforcement structure.

14. Cancel Regular Scheduled Meeting 2/24/26 - Mayor Herron

Minutes:

Mayor Herron informed the Council that the Utah Rural Water Conference will be held February 24 - 26 (Tuesday through Thursday). She encouraged Council Members to attend, noting the conference provides valuable information related to rural water systems. She stated that this year there will be significant discussion regarding the Colorado River Authority and related legislation, which may impact Duchesne City. Mayor Herron suggested canceling the regularly scheduled City Council meeting on February 24 to allow Council Members the opportunity to attend the conference. Council discussion followed. The next regularly scheduled City Council meeting will be held March 10.

MOTION by Council Member Hamilton, seconded by Council Member Ivie to cancel the regularly scheduled February 24 meeting.

- Council Member Hamilton - Aye
- Council Member Nielsen - Aye
- Council Member Herrera - Aye

- Council Member Ivie - Aye
- Council Member Baker - Aye

Motion carried by unanimous vote.

15. 15-Minute Open Session

Minutes:

Mayor Herron opened the public comment period. No members of the public came forward to speak. The public comment period was closed.

16. Book Of Complaints, Concerns And Comments

Minutes:

There were no complaints, concerns & comments recorded in the book.

17. Mayor And Council Review Of Old Business

Minutes:

Mayor Herron gave the following updates.

- Animal Control

Animal control was the first item from last time, it has been addressed for now but will remain on the list until something acceptable is in place.

- CIB Water/Sewer Project

The pre-construction meeting went well. We have regular updates scheduled with Chuck and the contractor, Silver Spur. There was a little hiccup with miscommunication about where to place some of the dirt on 500 N, but this is between Silver Spur and the landowner involved. Unless needed, the Mayor will let the contractor take care of the problem.

- Mickelson Building

She is still working with Council Member Ivie to get some quotes for the roof and other renovations.

- Pope House

The City received a quote from Craig and Cynthia Poulson for custom cabinetry and exhibit construction for the Pope House displays. Mayor Herron stated the concept is beautiful and could win significant awards in the museum world; however, it is likely not currently within the City's budget without substantial grant support. The total proposal was approximately \$160,000, with the centerpiece display alone estimated at about \$71,000. The full project timeline was estimated at roughly one year, as it would be completed on a part-time basis. The proposal included a cost breakdown for each cabinet, and while the Mayor believes the pricing for custom cabinetry is competitive, the overall cost is concerning. She is researching grant opportunities but has not yet identified available funding. The centerpiece concept includes a detailed scene featuring a cabin, corrals, barn, hay derrick, and related elements, enclosed in glass with access to allow items to be changed as needed. The high cost of glass and the need to fully enclose the displays for safety, dust control, and preservation were also discussed.

Mayor Herron clarified that the original Pope House cabinetry was largely built in place and cannot simply be reused as complete cabinets, although some display cases and materials remain in storage. She noted that the City may be able to use some existing

pieces and potentially contract with the Poulson's only for the large centerpiece while pursuing more economical options for the remaining cabinetry. Council discussed whether to invest in a highly artistic, customs exhibit or pursue more basic display cabinetry to reduce costs. Concerns were raised about spending \$150,000–\$160,000 on elaborate cabinetry and artistic features versus focusing primarily on functional display cases. Council also discussed whether funds from the sale of the Pope House property could be used for this project, noting that while recreation-related funds are available, they were not exclusively designated for the Pope House displays.

The Mayor also discussed with Dea Skewes the possibility of making a permanent home for the Pope House Museum in the Mickelson Building, specifically in the room where the artifacts are currently stored. Dea was pleased with that idea and believes it may be a better option than the City building for a variety of reasons. At Mayor Herron's request, Dea addressed the Council regarding concerns about placing the displays in the City building due to prior flooding, frozen pipes, and archival damage, and noted the building's location between two rivers as an ongoing concern. Council discussed security and access considerations, including the benefit of public access during office hours versus storage in less accessible locations. Long-term space needs were also discussed, including the possibility that the building could eventually be needed for office expansion, emphasizing the importance of determining a permanent location before investing in custom-built displays.

Mayor Herron acknowledged that obtaining bids has been challenging and that this is the first complete proposal received. Council Members discussed obtaining additional bids now that cabinet dimensions and specifications are known. The Mayor agreed to email the Poulson proposal and any future bids to the Council. Council emphasized the need for clear specifications and drawings to allow comparison of bids on an "apples to apples" basis and expressed concern about evaluating pricing without renderings or detailed design documents. The Mayor also mentioned a potential fundraising and recognition idea of incorporating local ranch and family brands into the display, such as through epoxy inlays, as a way to honor local history and help offset project costs. Council further discussed whether broader public input, such as a public meeting or hearing, should be sought before moving forward, particularly given community sensitivity to recreation-related expenditures. It was decided, additional bids and funding options will be explored before further decisions are made.

- Susan Hamilton Business License

Susan has not completed the necessary fire safety items that Chief Young identified in the Fire Safety checklist. Mayor Herron will follow up with Susan so we can ratify her business license at the next meeting.

- Airport

Rodney, Council Member Hamilton, Lane, and the Mayor met at the airport to discuss the base station radio Rodney purchased before leaving office. Rodney made a compelling case to keep it, but security is an issue. They discussed securing it behind a locked door while maintaining access to the mic and speakers, including a speaker outside. Lane and Mayor Herron will look at this further and develop a plan to get the radio running. Rodney also provided an FAA inspector report from when Matt was in charge; Lane has the copy and will address any incomplete items to return to compliance.

Council Member Ivie asked for an update regarding the Crescent Energy project located south of the airport runway, stating that under former Mayor Rowley the matter

was left pending additional FAA permitting and guidance due to concerns about the flight path. Council discussed their understanding that Crescent Energy was required to complete a permitting process with the FAA to determine what guidelines or restrictions would apply, including possible operational limitations related to instrument approaches, lighting, or other runway considerations. There was also discussion about whether the location of the project had been shifted and whether any temporary runway or lighting adjustments were required. Council Members expressed concern that the original agreement may have been signed without formal Council approval or full communication and noted that they wanted to ensure there was no remaining action required by the City. It was emphasized that the Council did not intend the situation to be adversarial and that, if any City obligations remain outstanding, they should be addressed to avoid future liability. Mayor Herron stated she would contact Jeff Crozier to verify the status of the FAA permitting process and confirm whether Crescent Energy or the FAA is waiting on any additional action from the City.

- RAP Tax

Mayor Herron reported, we are still waiting to see what the legislature does with this item.

- Parks

Zack, Stephanie, and Mayor Herron met via Zoom with a Utah Outdoor Recreation Grant staff member to review how to submit a successful grant application. We are gathering documents and hope to submit the application next week. This is for the new playground equipment.

Council Member Baker reported that he, Zack, Stephanie, and Mayor Herron met to obtain a bid for updating the park equipment. Mayor Herron noted that, in accordance with the City's procurement policy, additional bids will be required and that Zack is currently working to secure those.

Mayor Herron stated we plan to hold a public meeting (not a public hearing) next Wednesday evening to gather public input, and noted public input strengthens the grant application.

- Utah Rural Water Conference and Other Conferences

All Council Members are invited. It is the week of Feb 23 in St. George. If anyone is interested in attending, we can get you registered this week. Mayor Herron proposed skipping City Council on Feb 24 to allow attendance. Chuck Richins invited Council to the Horrocks Engineering sponsored skeet shoot, let her know and she can get you on the list. Also, she will keep the Council posted on Utah League of Cities and Towns conference dates.

- Pool Manager and Rec Director Job Openings

The pool manager position has been filled; Ava Fabrizio will return as pool manager. Mayor Herron is still contacting references for the Recreation Director candidates and hopes to decide by the end of the week or beginning of next week.

- CIB Priority List

The CIB Capital Improvement List prioritization meeting is scheduled for tomorrow. Stephanie Skewes displayed the current project list for Council review and discussion. Council discussed which projects should be placed on the 1-year priority list versus the 2-5-year list. No formal action could be taken at this meeting; however, Mayor Herron will make any necessary revisions prior to the CIB meeting, and the Council will vote on the finalized list at the next City Council meeting. Mayor Herron identified the River

Road Water Replacement as the proposed 1-year priority project and the West Starvation Road waterline, which would serve Strawberry Fields and development toward Starvation, as a 2–5-year project, noting known fire flow deficiencies in that area. She stated that several previously listed items, including the Blue Bench secondary irrigation expansion, fire station addition, and the Hillside Avenue multiuse trail, had been withdrawn to focus on infrastructure projects, which remain ongoing priorities. She also explained that the master plan update is expected to exceed \$100,000 and discussed the potential for CIB funding as a 50/50 match, though total costs will be higher. Council Member Ivie stated that, according to Commissioner Miles, infrastructure projects typically receive top priority through CIB, which is why non-infrastructure items were removed. He also asked whether the River Road line relates to the old springs issues and discussed repair versus full replacement, including concerns about the line's location under Ron Robbins garage. Mayor Herron noted that multiple CIB meetings are held throughout the year and that the prioritization list is not set in stone. She also mentioned potential utility needs at the airport, depending on the City's long-term plans. Council Member Ivie emphasized the need to address expansion and focus on projects that support growth. Mayor Herron stated including irrigation lines. Council Member Hamilton suggested remaining focused on infrastructure. The Council expressed consensus that the River Road waterline project is the top priority.

- Council Member Ivie asked for follow-up discussion regarding the American Legion water account/donation. Mayor Herron asked the Council how they would like to proceed and whether they wished to waive the monthly water fee. During discussion, Council Member Herrera asked whether the American Legion charges a rental fee for use of its building, and it was stated that the rental fee is \$125, with \$25 refunded. Council Member Nielsen expressed support for providing a donation in the amount of the utility bill, and Council Member Baker also indicated he was in favor of the donation. Council Member Ivie stated that the previous discussion had included checking with other cities to see how they handle similar situations and noted that the water account has not been formally addressed in the system since approximately 2006. It was also discussed that the cost of water to the City is minimal; however, the matter cannot be acted upon immediately because it would require its own budget item. Council discussed whether the budget could be amended now or if it would need to wait until the next budget opening, and it was noted that the item would be placed on the March agenda.
- Council Member Nielsen asked Sheriff Tucker about placing a speed trailer within the city. Sheriff Tucker stated that one trailer is currently located on the west side of the city and rotates throughout the county. He noted that this unit collects speed data, which can be retrieved and reviewed periodically, and that it functions solely to monitor vehicle speeds.
- Council Member Ivie inquired about the UDOT sign, and Mayor Herron responded that she plans to address the matter at the upcoming quarterly Public Lands and UDOT meeting.
- Jenny Adams addressed the Council and asked whether the electronic sign located near the city is owned by UDOT and whether it could display a message reminding drivers of the 30-mph speed limit. Mayor Herron stated that while

UDOT may have that capability, the message board is typically dedicated to specific transportation-related information; however, she indicated she would inquire. Jenny said that drivers need a reminder to begin slowing down as they approach the area.

18. Work Meeting: Discussion of City Projects, Budget and Operational Matters, Council Initiatives, and Other Items Properly Brought Before the Council

Minutes:

There was no work meeting held.

19. Closed Meeting: Closed meeting of the Duchesne City Council to discuss one or more closed meeting categories based on UCA 52-4-2-4: (1) character, professional competence, physical, mental health of an individual; (2) pending or reasonably imminent litigation; (3) purchase, exchange, or lease of real property; (4) sale of real property; (5) deployment of security personnel, devices or systems; (6) investigative proceedings regarding allegations of criminal misconduct.

Minutes:

MOTION by Council Member Ivie, seconded by Council Member Hamilton to recess the regular meeting and convene the closed meeting for pending litigation at 8:43 pm.

- Council Member Hamilton – Aye
- Council Member Nielsen – Aye
- Council Member Herrera – Aye
- Council Member Ivie – Aye
- Council Member Baker – Aye

Motion carried by unanimous vote.

Closed Meeting began at 8:43 pm

Mayor Herron stated we are now in closed sessions, so we invite everyone to leave.

Minutes were recorded as per Utah State Code § 52-4-204.

MOTION by Council Member Ivie seconded by Council Member Baker to adjourn the closed meeting and reconvene the regular meeting at 9:10 pm.

- Council Member Hamilton – Aye
- Council Member Nielsen – Aye
- Council Member Herrera – Aye
- Council Member Ivie – Aye
- Council Member Baker – Aye

Motion carried by unanimous vote.

20. Consideration to Take Action Discussed Under Closed Meeting

21. Adjournment

Minutes:

Closed Session ended at 9:10 pm

Regular Meeting reconvened at 9:10 pm

MOTION by Council Member Ivie seconded by Council Member Baker to adjourn the regular City Council meeting at 9:10 pm.

- Council Member Hamilton – Aye
 - Council Member Nielsen – Aye
 - Council Member Herrera – Aye
 - Council Member Ivie – Aye
 - Council Member Baker – Aye
- Motion carried by unanimous vote.

Attest:

Myra Young, Recorder: _____

Contact: Myra Young (myoung@duchesnecity.com 435-738-2464)

REQUEST FOR CHECK

Date: 2/26/2020

Payable To: Bryce Hamilton

Address:

City: Duchesne

State: Utah

Zip Code: 84021

Amount \$ 1,285.81

Ledger Account: Council Trainings

For: RWAU Conference St George – Feb 24-26, 2026 – Mileage 722

Miles x .725= \$523.45 – Meals \$51+\$68+51=\$170 Hotel-\$592.36

Requested By: Bryce Hamilton	Approved By:	Check Issued By:
		Check No:

REQUEST FOR CHECK

Date: Click or tap to enter a date.

Payable To: Click or tap here to enter text.

Address: Click or tap here to enter text.

City: Click or tap here to enter text. State: Click or tap here to enter text. Zip Code: Click or tap here to enter text.

Amount \$ Click or tap here to enter text. Ledger Account: Click or tap here to enter text.

For: Click or tap here to enter text.

Requested By: Click or tap here to enter text.	Approved By:	Check Issued By:
		Check No:

RWAU: 2026 Annual Conference ATTENDEE Registration Registration Summary

From Rural Water Association of Utah <rwau@rwau.net>
Date Thu 2/19/2026 2:31 PM
To Office <office@duchesnecity.com>

Some people who received this message don't often get email from rwau@rwau.net. [Learn why this is important](#)



Event Registration Summary



2026 Annual Conference
ATTENDEE Registration

Monday, February 23, 2026
to
Friday, February 27, 2026

Regular Conference + Tuesday BUNDLE (Member)

Thank you for registering for **Regular Conference + Tuesday Bundle** at the RWAU 2026 Annual Conference in St. George!

You may check in onsite beginning at **7:30 AM on Tuesday, February 24, 2026**, and sessions will begin at 8:30 AM. [View the full conference agenda HERE!](#)

Your registration includes:

- Tuesday in-depth training sessions
- All non-certification training sessions on Wednesday & Thursday
- Access to the exhibit hall (Wednesday & Thursday)
- Opening Session & Awards Presentation (Wednesday morning)
- Voting Member Meeting and Prize Giveaway (Thursday afternoon)

Meals Provided: Morning donuts and juice, plus lunch Tuesday through Thursday.

If you have food allergies or intolerances, please email kelsey.johnson@rwau.net to request meal accommodations.

CEU Submission Policy: CEUs will not be submitted until your event invoice is paid in full. Invoices are due by the first day of training. You may pay by check, online, or by phone at (801) 756-5123. To earn Cross Connection CEUs, you must sign the attendance sheet passed around during your class.

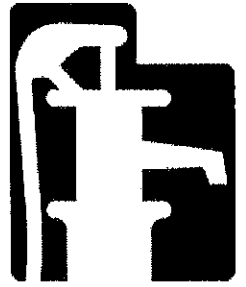
Please Note: There are no training classes on Friday this year.

Attendance Verification: We will be scanning badges to verify attendance. This year's approach is flexible and focused on improving organization. Future events may include updated procedures, and we will provide advance notice of any changes.

Download the Event App: For quick access to the agenda, speakers, maps, and more, we highly encourage you to download the Event App by EventMobi before arriving onsite.

RURAL WATER ASSOCIATION OF UTAH
 14572 S 790 W Ste A203
 Bluffdale, UT 84065 US
 +18013917190
 srasmussen@rwau.net

Invoice



BILL TO
 Duchesne
 PO Box 974
 500 East Main
 Duchesne, Utah 84021
 United States

SHIP TO
 Duchesne
 PO Box 974
 500 East Main
 Duchesne, Utah 84021
 United States

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
27949	02/25/2026	\$350.00	03/27/2026	Net 30	

ACTIVITY	QTY	RATE	AMOUNT
Annual Conference:AC Attendee Registration Regular Conference Wednesday & Thursday (Member) (Bryce Hamilton)	1	350.00	350.00

2026 Annual Conference ATTENDEE Registration: 2/23/2026

BALANCE DUE

\$350.00

Pd w/ check



Hampton Inn and Suites by Hilton - St. George Sun
 River, UT
 1250 Sun River Pkwy, St. George 84790
 UT US
 4356569900
 SGUHX_Hampton_Suites@Hilton.com

Date Range: 2026-02-24 - 2026-02-26

Tax#/ID# :

*Bryce RWAU
 conference*

Guest Folio

Confirmation Number - 80461151

Primary Guest

Guest Name HAMILTON, BRYCE
 Address BOX 448
 City, State, Zip Code DUCHSENE UT 84021
 Country US

ADDN GUESTS

Hilton Honors

D DIAMOND
 169569697

Stay Details

Check In Date Feb 24, 2026
 Check Out Date Feb 26, 2026
 Room NQRU - 315
 Source OTHER
 Guests 1/0

Company Details

Name
 Tax#/ID#
 PO Number
 Account Name

Other Details

Tax Invoice
 Tax/Fee Exemption NO
 Tax/Fee Exempt Date
Travel Agent
 IATA
 Name

Date	Type	Description	Amount
Feb 24, 2026	Charge	GUEST ROOM	\$235.00
Feb 24, 2026	Tax	RM - COUNTY TAX	\$9.99
Feb 24, 2026	Tax	RM - MUNICIPAL TAX	\$2.35
Feb 24, 2026	Tax	RM - STATE TAX	\$15.86
Feb 24, 2026	Tax	RM - TRANSIENT TAX	\$2.51
Feb 25, 2026	Charge	KIOSK FOOD - POS #50453594	\$6.00
Feb 25, 2026	Tax	MISC - SALES TAX	\$0.41
Feb 25, 2026	Charge	GUEST ROOM	\$283.22
Feb 25, 2026	Tax	RM - COUNTY TAX	\$12.04
Feb 25, 2026	Tax	RM - MUNICIPAL TAX	\$2.83
Feb 25, 2026	Tax	RM - STATE TAX	\$19.12
Feb 25, 2026	Tax	RM - TRANSIENT TAX	\$3.03
Feb 26, 2026	Payments	DISCOVER-8198	(\$592.36)

Summary

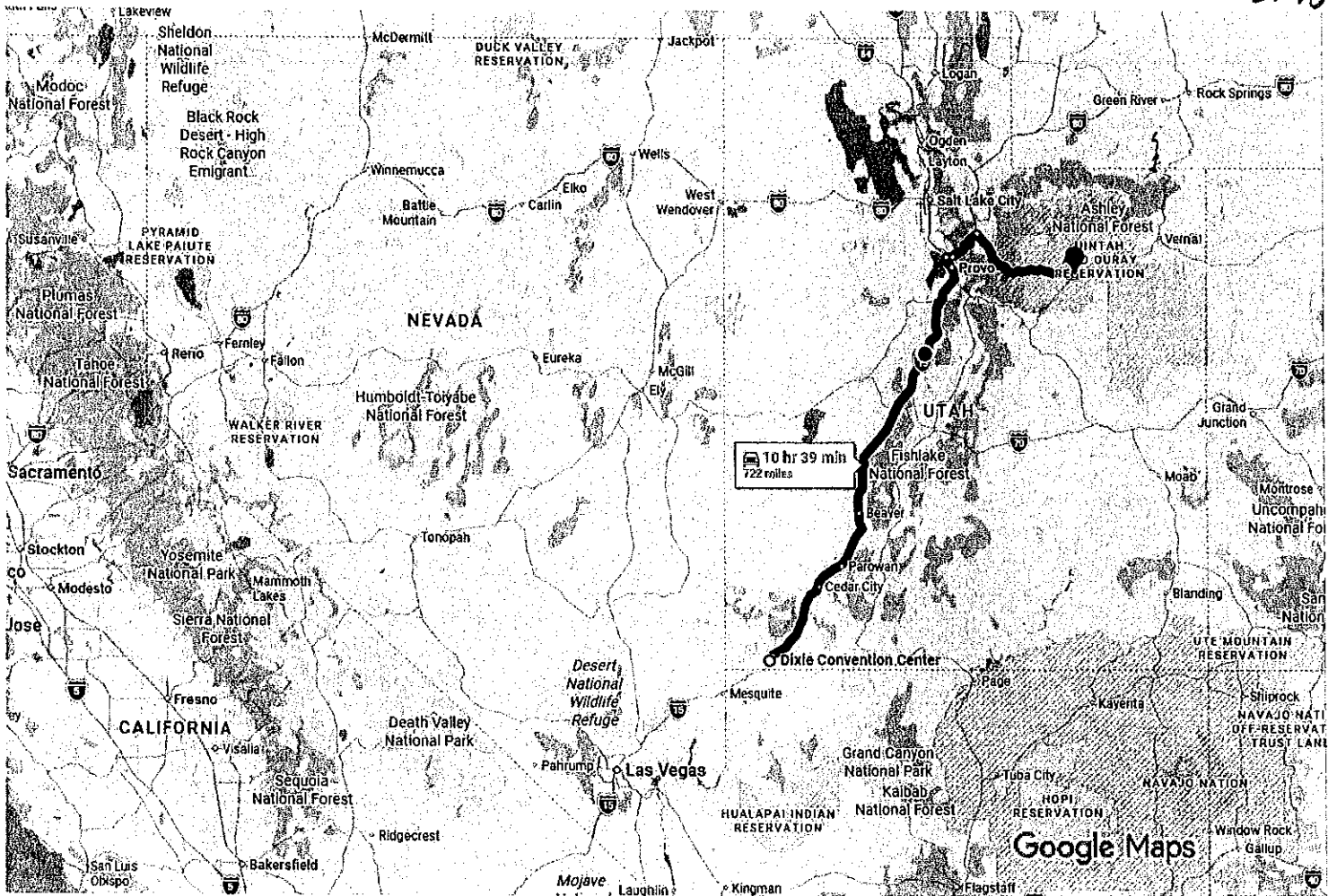
Type	Amount
CREDIT CARD	(\$592.36)
GUEST ROOM	\$518.22
RM - COUNTY TAX	\$22.03
RM - MUNICIPAL TAX	\$5.18
RM - STATE TAX	\$34.98
RM - TRANSIENT TAX	\$5.54
KIOSK FOOD	\$6.00
MISC - SALES TAX	\$0.41
Folio Balance	\$0.00

Google Maps

500 E Main St, Duchesne, UT 84021 to 500 E Main St, Duchesne, UT 84021

Drive 722 miles, 10 hr 39 min

$x \cdot 725 = 523.45$




Imagery ©2026, Map data ©2026 Google 50 mi

500 E Main St
Duchesne, UT 84021

Get on I-15 S in Orem from US-40 W and US-189 S




1 hr 41 min (94.7 mi)

- ↑ 1. Head toward W E River Rd
0.2 mi
- ↶ 2. Turn left onto 300 E/3rd E
30 ft
- ↷ 3. Turn right onto US-40 W/E Main St
 - ➊ Continue to follow US-40 W
68.9 mi
- ↶ 4. Use the left 2 lanes to turn left onto US-189 S
21.4 mi
- ↷ 5. Turn right onto UT-52 W/E 800 N
 - ➋ Pass by McDonald's (on the right in 3.6 mi)
3.7 mi

-  6. Use the left 2 lanes to take the ramp onto I-15 S
0.4 mi






Follow I-15 S to I-15BL/UT-18 N/Bluff St in St. George.
 Take exit 6 from I-15 S

3 hr 33 min (265 mi)

-  7. Merge onto I-15 S
265 mi
-  8. Take exit 6 for UT-18 N/Bluff St
0.3 mi
-  9. Use the left lane to take the ramp to I-15BL/UT-18 N/Bluff St
331 ft

Take S Convention Center Dr to your destination

2 min (0.6 mi)

-  10. Turn left onto I-15BL/UT-18 N/Bluff St
0.1 mi
-  11. Continue straight onto E Riverside Dr
0.1 mi
-  12. Turn right onto S Convention Center Dr
0.3 mi
-  13. Turn left
 -  Destination will be on the left
171 ft






5 hr 17 min (361 mi)

Dixie Convention Center

1835 S Convention Center Dr, St. George, UT 84790

Get on I-15 N

3 min (1.3 mi)

-  14. Head southeast
443 ft
-  15. Turn left toward S 120 E
0.1 mi
-  16. Turn right onto S 120 E
223 ft
-  17. Turn right onto E Dixie Dr
0.1 mi
-  18. Use the right lane to merge onto I-15 N via the ramp to Salt Lake City
1.0 mi

Follow I-15 N to UT-52 E/W 800 N in Orem. Take exit 272 from I-15 N

3 hr 35 min (266 mi)

- 19. Merge onto I-15 N 265 mi
- 20. Use the right lane to take exit 272 for UT-52 toward US-189/8th N 0.2 mi
- 21. Use the right 2 lanes to turn slightly right onto the ramp to UT-52 E/W 800 N 367 ft

Follow US-189 N and US-40 to State Rte 399 in Duchesne

1 hr 37 min (94.3 mi)

- 22. Use any lane to turn right onto UT-52 E/W 800 N
 - Pass by Sonic Drive-In (on the left in 1 mi) 3.6 mi
- 23. Use the left lane to take the ramp onto US-189 N 21.5 mi
- 24. Turn right onto US-40/S Main St
 - Continue to follow US-40 69.0 mi
- 25. Turn left onto W E River Rd 217 ft
- 26. W E River Rd turns right and becomes State Rte 399
 - Destination will be on the right 407 ft

5 hr 14 min (361 mi)



Countdown to America's 250th Anniversary: **134 days**



An official website of the United States government



**U.S. General
Services
Administration**

Privately owned vehicle (POV) mileage reimbursement rates

GSA has adjusted all POV mileage reimbursement rates effective January 1, 2026.

Modes of transportation	Effective/applicability date	Rate per mile
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If use of privately owned automobile is authorized or if no government-furnished automobile is authorized and available	January 1, 2026	\$0.725
If government-furnished automobile is authorized and available	January 1, 2026	\$0.205
Motorcycle	January 1, 2026	\$0.705

Relocation	Effective/applicability date	Rate per mile
Standard mileage rate for moving purposes	January 1, 2026	\$0.205

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Questions

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U.S. General Services Administration

FY 2026 per diem rates for st george, Utah

Change fiscal year: or [New search](#)

Daily lodging rates (excluding taxes) | October 2025 - September 2026

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Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00

Additional per diem topics

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Fire safe hotels](#)
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- [Federal travel regulations](#)

Related topics

- [Travel resources](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

Last reviewed: 2023-12-23

REQUEST FOR CHECK

Date 2/19/2024

Payable To Cody Wre

Address _____

City Duchesne State Ut Zip Code 84021

Amount \$ 778.45 Ledger Account _____

For BWAL conference, mileage 722 x .725 = \$523.45

meals Mon-\$51 Tues-\$68 Wed-\$68 Thur-\$68 = \$255.00

Requested By <u>Cody Wre</u>	Approved By	Check Issued By
		Check No

REQUEST FOR CHECK

Date _____

Payable To _____

Address _____

City _____ State _____ Zip Code _____

Amount \$ _____ Ledger Account _____

For _____

Requested By	Approved By	Check Issued By
		Check No

RWAU: 2026 Annual Conference ATTENDEE Registration Registration Summary

From Rural Water Association of Utah <rwau@rwau.net>

Date Thu 2/19/2026 2:31 PM

To Office <office@duchesnecity.com>

Some people who received this message don't often get email from rwau@rwau.net. [Learn why this is important](#)



Event Registration Summary



2026 Annual Conference ATTENDEE Registration

Monday, February 23, 2026

to

Friday, February 27, 2026

Regular Conference + Tuesday BUNDLE (Member)

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How to Download and Log In:

- Search and download "Event App by EventMobi" from the App Store or Google Play Store.
- Enter the event code: **RWAUAC26** and tap the blue + sign.
- When the event appears, select View Event.
- Log in using the email address you used to register.
 - First-time users: create a new password.
 - Returning users: enter your existing password.
 - If you don't remember your password, select "Forgot Password" or "Login using one-time code instead."

If you have any questions, please contact us at 801-756-5123 or rwau@rwau.net.

We look forward to seeing you in St. Georget

Sincerely,

RWAU Team

Registration Summary

C	Cody Ivie <i>codyivie@gmail.com</i>	\$450.00
Ticket(s): Regular Conference + Tuesday BUNDLE (Member)		
Company: Duchesne		
Phone: (435)828-0110		
Water Certification Number: NA		
Wastewater Certification Number: NA		
Cross Connection Control Certification Number: NA		

Subtotal: \$450.00

Tax: \$0.00

Total: \$450.00

Payment Method

Credit Card

[View Sales Receipt](#)

Event Details



14572 South 790 West
 A203
 Bluffdale, UT 84065-2371
 United States
 (801) 756-5123

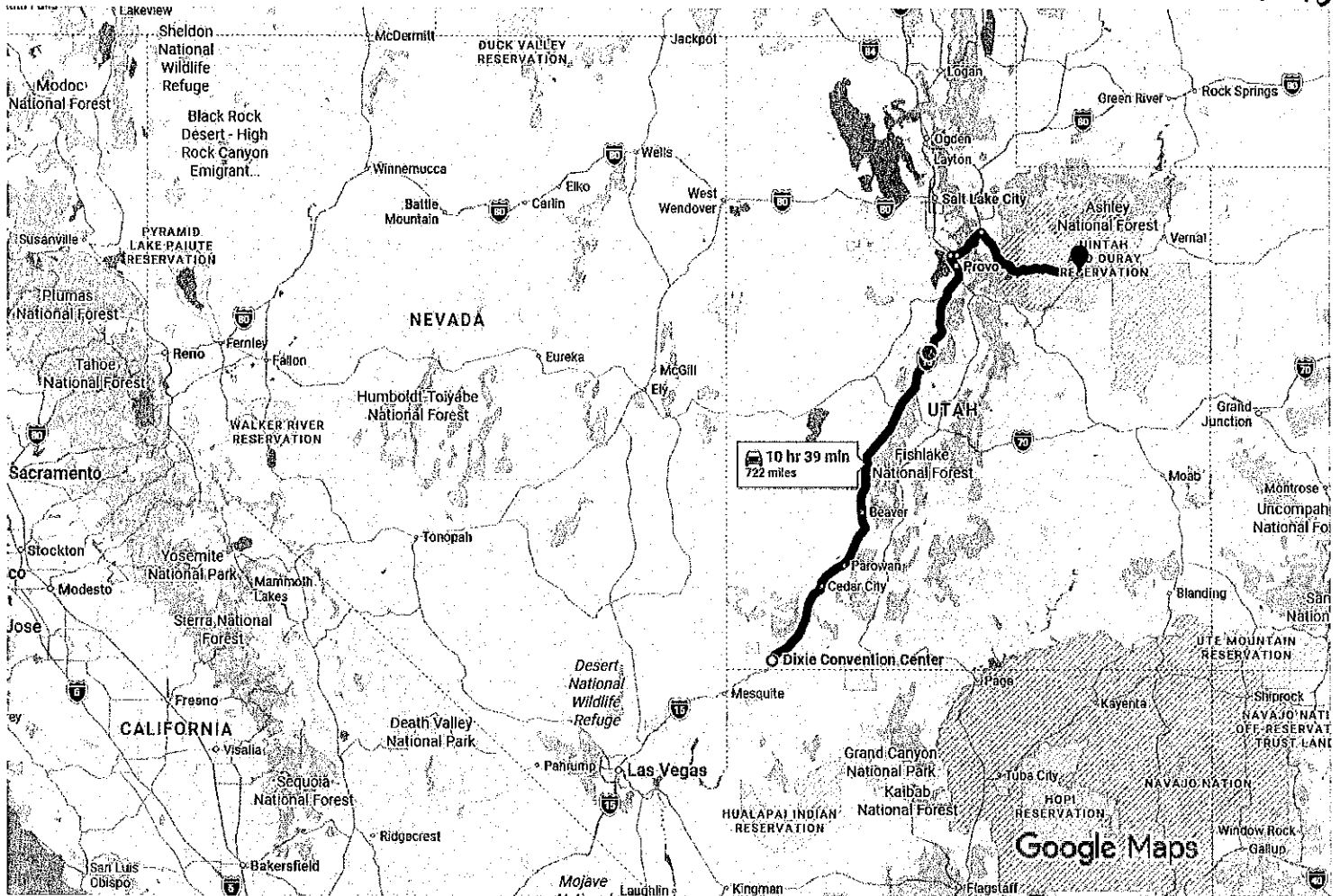


Google Maps

500 E Main St, Duchesne, UT 84021 to 500 E Main St, Duchesne, UT 84021

Drive 722 miles, 10 hr 39 min

$x \cdot 725 = 523.45$



Imagery ©2026, Map data ©2026 Google 50 mi

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Duchesne, UT 84021

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1 hr 41 min (94.7 mi)

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 ⓘ Continue to follow US-40 W 68.9 mi
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3 hr 33 min (265 mi)

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5 hr 17 min (361 mi)

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1835 S Convention Center Dr, St. George, UT 84790

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 - Destination will be on the right 407 ft

5 hr 14 min (361 mi)

500 E Main St



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U.S. General Services Administration

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U.S. General Services Administration

FY 2026 per diem rates for st george, Utah

Change fiscal year: or

Daily lodging rates (excluding taxes) | October 2025 - September 2026

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- [Federal travel regulations](#)

Related topics

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- [FedRooms](#)
- [POV mileage reimbursement rates](#)

Last reviewed: 2023-12-23

**Duchesne City
Open Invoice Listing**

2/18/2026

<u>Vendor Id</u>	<u>Vendor Name</u>	<u>Invoice No.</u>	<u>PO#</u>	<u>Invoice Date</u>	<u>Due Date</u>	<u>Amount</u>
4515539	Airgas USA, LLC	5522510027		1/31/2026	1/31/2026	\$201.19
4517702	BDA. Utah Code	2603		2/11/2026	2/11/2026	\$101.25
	Bertola, Zack Cole	02112026		2/11/2026	2/11/2026	\$204.00
0	Business Solutions Group	17120		2/4/2026	2/4/2026	\$177.29
150	Central Utah Water Conservancy Dist	933		1/31/2026	1/31/2026	\$21,840.00
4516791	Colonial Flag	0354392-IN		2/10/2026	2/10/2026	\$1,980.00
4517291	DHHS-Unified State Laboratories	26L0000751		2/3/2026	2/3/2026	\$661.03
	Genereaux, Nathan Lane	1272026		2/3/2026	2/3/2026	\$759.73
	Herron, Deborah V	01282026		1/28/2026	1/28/2026	\$190.75
	Herron, Deborah V	021620026		12/27/2025	12/27/2025	\$777.73
	Herron, Deborah V	02162026		12/27/2025	12/27/2025	\$81.49
	Vendor Total:					\$1,049.97
4516698	J-U-B Engineers, Inc	192866		12/27/2025	12/27/2025	\$2,259.89
4517007	Les Olson Company	EA1650855		2/10/2026	2/10/2026	\$125.16
0	Pelorus Methods	260301		2/1/2026	2/1/2026	\$3,000.00
4515850	Rocky Point Ditch Company	2234		2/6/2026	2/6/2026	\$3,780.00
	Skewes, Stephanie M	02182026		2/18/2026	2/18/2026	\$317.40
4516135	Spectra LLC	003907		2/8/2026	2/8/2026	\$1,106.00
614	Sunbelt Rentals, Inc.	1797582950001		2/5/2026	2/5/2026	\$70.46
767	Utah Valley University	AC1938		2/3/2026	2/3/2026	\$80.00
4515543	Water Law & Policy Seminars	02172026		2/6/2026	2/6/2026	\$500.00
4515297	Webb's Select-A-Service Inc.	13309		2/6/2026	2/10/2026	\$885.00
	Report Total:					\$39,098.37

**Duchesne City
Open Invoice Listing**

3/9/2026

<u>Vendor Id</u>	<u>Vendor Name</u>	<u>Invoice No.</u>	<u>PO#</u>	<u>Invoice Date</u>	<u>Due Date</u>	<u>Amount</u>
4516248	Al's Foodtown	02282026		2/28/2026	2/28/2026	\$141.54
4516095	Allred's Amazing Maids	95218		2/12/2026	2/12/2026	\$106.00
4516095	Allred's Amazing Maids	95400		2/26/2026	2/26/2026	\$106.00
	Vendor Total:					\$212.00
4309309	Arrow Oilfield & Sanitation	28548		3/1/2026	3/1/2026	\$360.00
4514824	Basinwide Dumpsters Inc.	1022		2/28/2026	2/28/2026	\$13,758.00
4517702	BDA. Utah Code	2603a		2/23/2026	2/23/2026	\$413.66
4517702	BDA. Utah Code	2604		3/3/2026	3/3/2026	\$101.25
	Vendor Total:					\$514.91
4517291	DHHS-Unified State Laboratories	26L0000842		2/28/2026	2/28/2026	\$661.03
4198198	Duchesne City	03022026		3/2/2026	3/2/2026	\$534.88
4515899	Duchesne Real Estate Development	03022026		2/27/2026	2/27/2026	\$63.34
236	East Duchesne Culinary Water	03032026		2/28/2026	2/28/2026	\$45.00
568	Enbridge	02232026		2/23/2026	2/23/2026	\$2,544.32
4516956	ESO Solutions	ESO-192642		3/4/2026	3/4/2026	\$3,899.12
4516685	Fuel Network	F2608E00740		3/2/2026	3/2/2026	\$1,058.15
	Genereaux, Nathan Lane	1272026		2/3/2026	2/3/2026	\$759.73
4515321	Giles Glass LLC	9127		2/19/2026	2/19/2026	\$840.00
95	Greg Harmston dba Basin Builders S	22928		2/13/2026	2/13/2026	\$216.30
4515799	Guy Taylor dba G.T. Enterprises of D	528325		2/25/2026	2/25/2026	\$573.91
	Hamilton, Bryce	02262026		2/26/2026	2/26/2026	\$1,285.81
	Herron, Deborah V	01282026		1/28/2026	1/28/2026	\$190.75
	Herron, Deborah V	021620026		12/27/2025	12/27/2025	\$777.73
	Herron, Deborah V	02162026		12/27/2025	12/27/2025	\$81.49
	Vendor Total:					\$1,049.97
3118500	Horrocks Engineers LLC	3130000002401		2/28/2026	2/28/2026	\$19,648.49
3118500	Horrocks Engineers LLC	313000001877		2/5/2026	2/5/2026	\$15,652.00
	Vendor Total:					\$35,300.49
	Ivie, Cody	02192026		2/19/2026	2/19/2026	\$778.45
4516698	J-U-B Engineers, Inc	12272025		12/27/2025	12/27/2025	(\$1,461.36)
4516698	J-U-B Engineers, Inc	191504		12/16/2025	12/16/2025	\$661.20
4516698	J-U-B Engineers, Inc	193623		1/31/2026	1/31/2026	\$3,505.86
4516698	J-U-B Engineers, Inc	193627		1/31/2026	1/31/2026	\$413.00
	Vendor Total:					\$3,118.70
4517421	Jessen Electric, Inc.	44501		3/3/2026	3/3/2026	\$1,073.85
4515141	Kimball Midwest	104192219		3/3/2026	3/3/2026	\$342.97
410	Kohls	02282026		2/28/2026	2/28/2026	\$296.09
4517287	Leonard, Karen	1519		3/9/2026	3/9/2026	\$450.00
B025	Moon Lake Electric	03022026		2/23/2026	2/23/2026	\$4,548.47
4517001	Mountainland Power Equipment	200520		2/13/2026	2/13/2026	\$110.97
4517352	Precision Tire Services	114085		2/11/2026	2/11/2026	\$105.10
4517352	Precision Tire Services	114208		2/12/2026	2/12/2026	\$137.38
	Vendor Total:					\$242.48
4515850	Rocky Point Ditch Company	2234		2/6/2026	2/6/2026	\$3,780.00
600	Rural Water Association of Utah	27949		2/25/2026	2/25/2026	\$350.00
619	Safety Supply & Sign Co.	196997		2/9/2026	2/9/2026	\$2,394.24
619	Safety Supply & Sign Co.	196998		2/9/2026	2/9/2026	\$546.00
619	Safety Supply & Sign Co.	197008		2/9/2026	2/9/2026	\$1,016.76
	Vendor Total:					\$3,957.00
4517709	Silver Spur Construction LLC	PP #3		2/28/2026	2/28/2026	\$490,568.61
0	Smith Hartvigsen, PLLC	73353		2/28/2026	2/28/2026	\$627.50
0	Smith Hartvigsen, PLLC	73354		2/28/2026	2/28/2026	\$9,042.00
	Vendor Total:					\$9,669.50
4517489	Stewarts Ace Hardware	433200		2/28/2026	2/28/2026	\$337.80
B058	Strata Networks	06311230		2/28/2026	2/28/2026	\$1,296.00
720	Utah Local Governments Trust	1624630		3/2/2026	3/2/2026	\$9.62
720	Utah Local Governments Trust	1624631		3/2/2026	3/2/2026	\$1,092.68
	Vendor Total:					\$1,102.30
0	Utah State Engineer	02272026		2/26/2026	2/26/2026	\$1,896.48
4515668	Wadley Window Cleaning Services d	7648072120		9/3/2025	9/3/2025	\$390.00

Duchesne City
Open Invoice Listing

3/9/2026

<u>Vendor Id</u>	<u>Vendor Name</u>	<u>Invoice No.</u>	<u>PO#</u>	<u>Invoice Date</u>	<u>Due Date</u>	<u>Amount</u>
4515668	Wadley Window Cleaning Services d	7648072847		2/16/2026	2/16/2026	\$195.00
	Vendor Total:					\$585.00
4514876	Wonderware Inc. dba Core Business	INV-35168		2/28/2026	2/28/2026	\$191.50
	Young, Myra	02192026		2/19/2026	2/19/2026	\$89.22
	Report Total:					\$588,603.89

REQUEST FOR CHECK

Date 2/16/26


Payable To Deborah Herron

Address PO Box 697

City Duchesne State Ut Zip Code 84021

Amount \$ 81.49 Ledger Account 4131.230 Mayor Travel

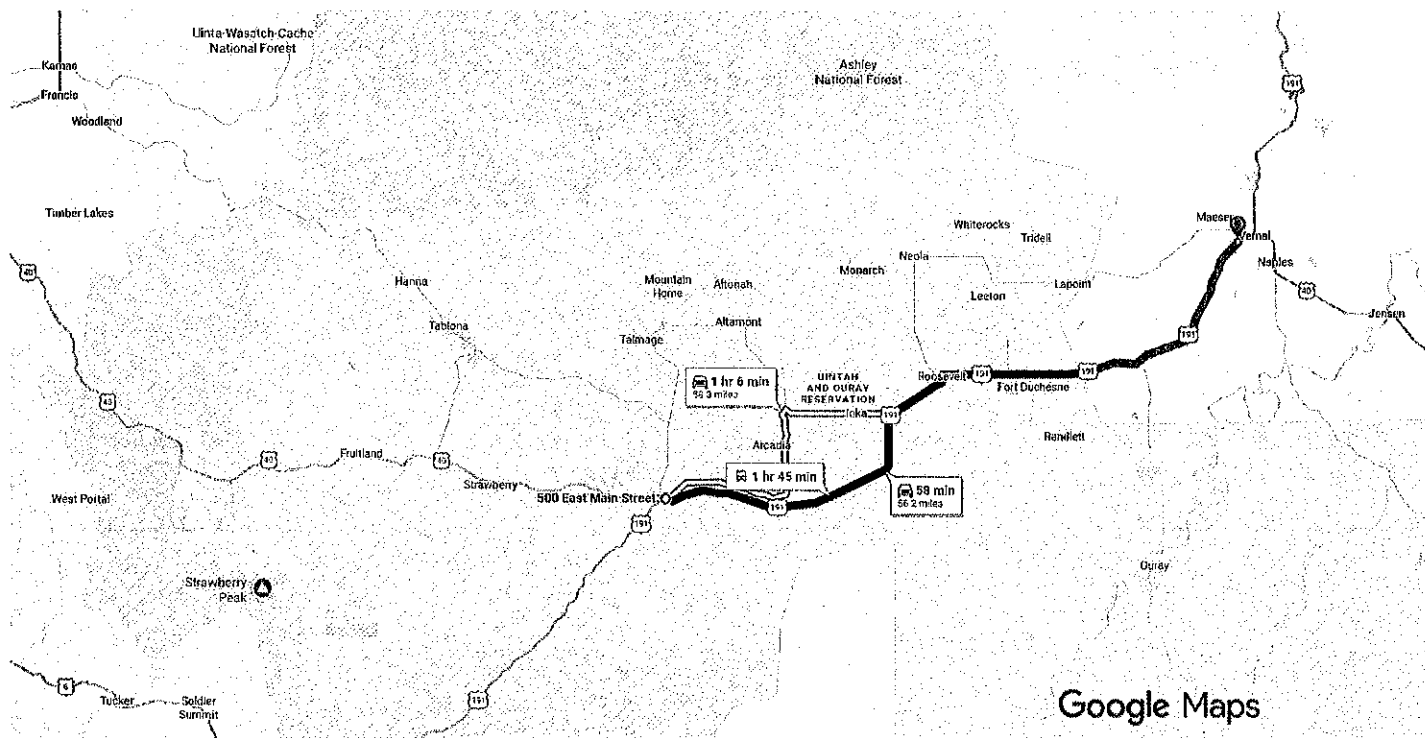
For Travel to Vernal to discuss sidewalk grant Main St → Centennial
Event Center 2/13/26

Requested By 	Approved By	Check Issued By Check No
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$$(56.2 \text{ miles} + 56.2 \text{ miles}) \times \$0.725 = \$81.49$$

Google Maps

500 E Main St, Duchesne, UT 84021 to Civco Drive 56.2 miles, 58 min
Engineering Inc, 1256 W 400 S #1, Vernal, UT 84078



Imagery ©2026, Map data ©2026 Google 5 mi

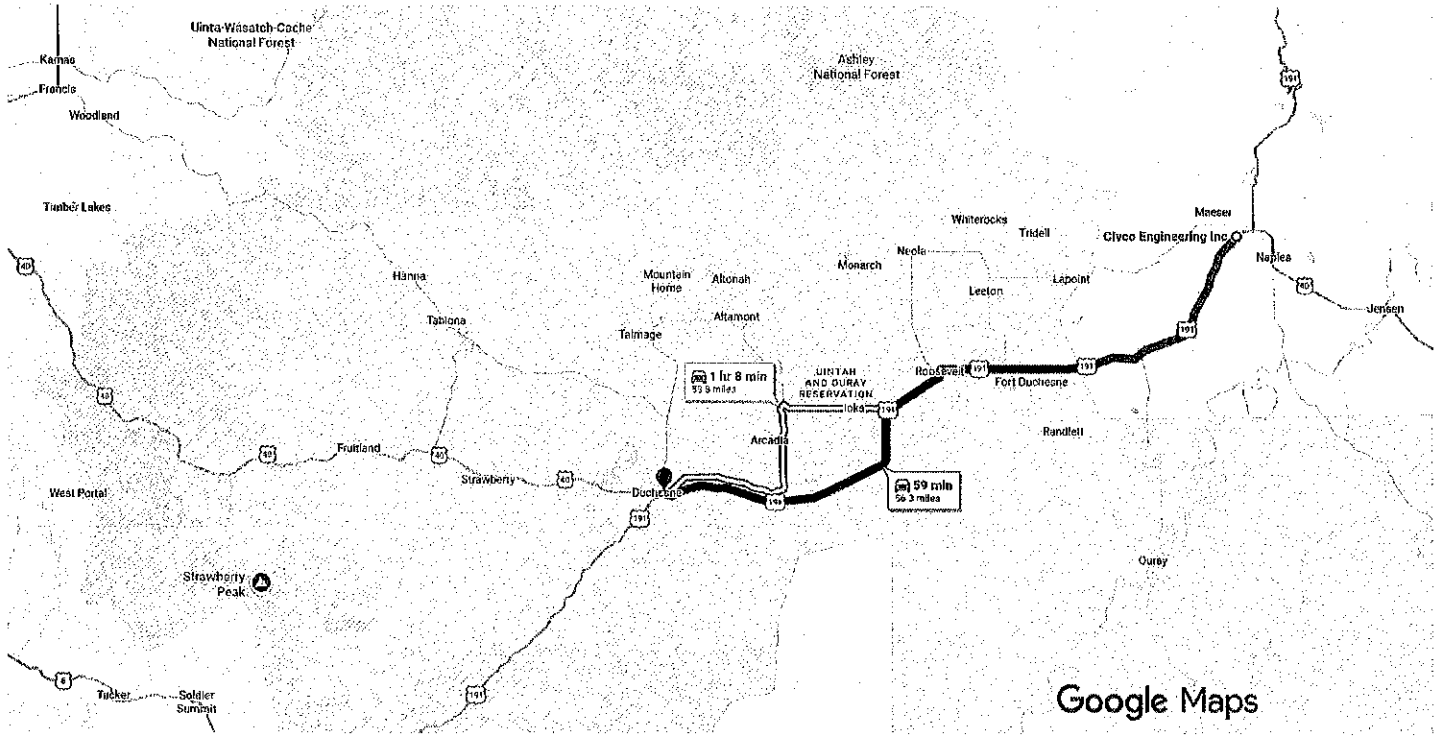
500 E Main St
Duchesne, UT 84021

- ↑ 1. Head toward W E River Rd
407 ft
- ↶ 2. Turn left onto W E River Rd
217 ft
- ↶ 3. Turn left onto US-191 N/US-40 E
 - 📍 Pass by Subway (on the left in 27.3 mi)
27.7 mi
- ↷ 4. Turn right onto US-191 N/US-40 E/E 200 N/Main St
 - 📍 Continue to follow US-191 N/US-40 E
 - 📍 Pass by Pizza Hut (on the right in 0.6 mi)
28.4 mi
- ↶ 5. Turn left onto W 400 S
305 ft
- ↷ 6. Turn right
46 ft

Civco Engineering Inc
1256 W 400 S #1, Vernal, UT 84078

Google Maps

Civco Engineering Inc, 1256 W 400 S #1, Drive 56.3 miles, 59 min
Vernal, UT 84078 to 500 E Main St, Duchesne, UT 84021



Google Maps

Imagery ©2026, Map data ©2026 Google 5 mi

Civco Engineering Inc
1256 W 400 S #1, Vernal, UT 84078

- ↑ 1. Head toward W 400 S
46 ft
- ↶ 2. Turn left onto W 400 S
305 ft
- ↷ 3. Turn right after Sonic Drive-In (on the left)
 - 📍 Pass by KFC (on the left)
28.3 mi
- ↶ 4. Use the left 2 lanes to turn left onto US-191
S/US-40 W/N 200 E/Main St
 - 📍 Continue to follow US-191 S/US-40 W
 - 📍 Pass by Wells Fargo Bank (on the left in 0.2 mi)
27.7 mi
- ↷ 5. Turn right onto W E River Rd
217 ft
- ↷ 6. W E River Rd turns right and becomes State Rte
399
 - 📍 Destination will be on the right
407 ft

500 E Main St



Countdown to America's 250th Anniversary: **140 days**



An official website of the United States government



**U.S. General
Services
Administration**

Privately owned vehicle (POV) mileage reimbursement rates

GSA has adjusted all POV mileage reimbursement rates effective January 1, 2026.

Modes of transportation	Effective/applicability date	Rate per mile
Airplane*	January 1, 2026	\$1.78
If use of privately owned automobile is authorized or if no government-furnished automobile is authorized and available	January 1, 2026	\$0.725
If government-furnished automobile is authorized and available	January 1, 2026	\$0.205
Motorcycle	January 1, 2026	\$0.705

Relocation	Effective/applicability date	Rate per mile
Standard mileage rate for moving purposes	January 1, 2026	\$0.205

* Airplane nautical miles (NMs) should be converted into statute miles (SMs) or regular miles when submitting a voucher using the formula (1 NM equals 1.15077945 SMs).

For calculating the mileage difference between airports, please visit the U.S. Department of Transportation's [Inter-Airport Distance](#) website.

QUESTIONS:

For all travel policy questions, email travelpolicy@gsa.gov.

Questions

Have travel policy questions? Use our '[Have a Question?](#)' site

Primary County	M&IE total	Breakfast	Lunch	Dinner	Incidental	First and last day of travel
Standard R Applies for	\$68	\$16	\$19	\$28	\$5	\$51.00

REQUEST FOR CHECK

Date 2/16/26

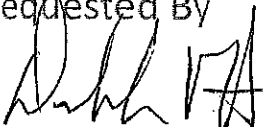
Payable To Deborah Herron

Address PO Box 697

City Duchesne State Ut Zip Code 84021

Amount \$ 190.75 Ledger Account The account for Tribal Law suit?

For Mileage^{meals} to Little America Hotel for Tribe Business Committee meeting w/ Craig Smith & Ethan Smith 1/28/26

Requested By 	Approved By	Check Issued By Check No
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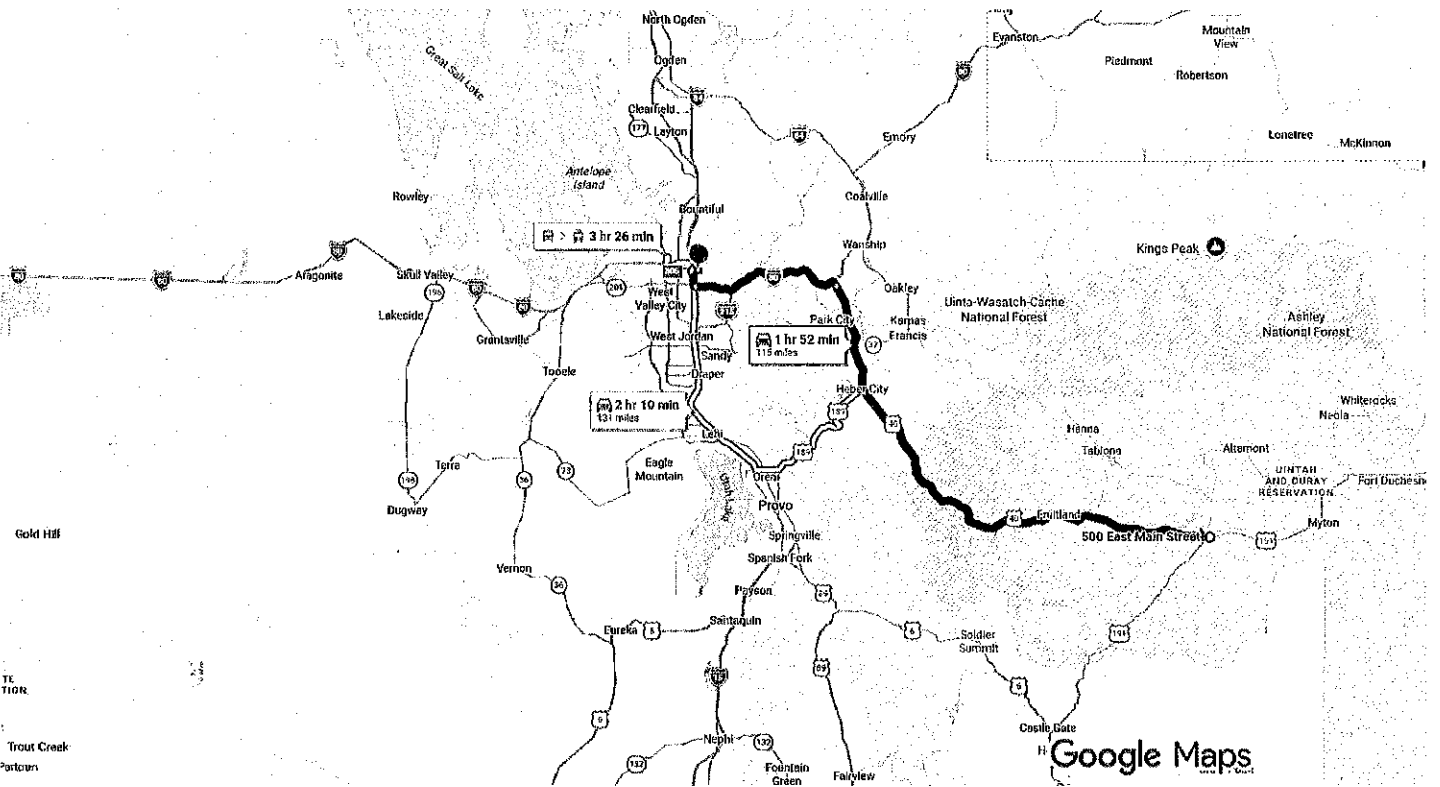
$230 \text{ miles} \times \$0.725 = \$166.75$

$\text{Lunch} + \text{Incidentals} = \$19 + \$5 = \24.00

\$190.75



500 E Main St, Duchesne, UT 84021 to Drive 115 miles, 1 hr 52 min
The Little America Hotel - Salt Lake City, 500 Main St, Salt Lake City, UT 84101



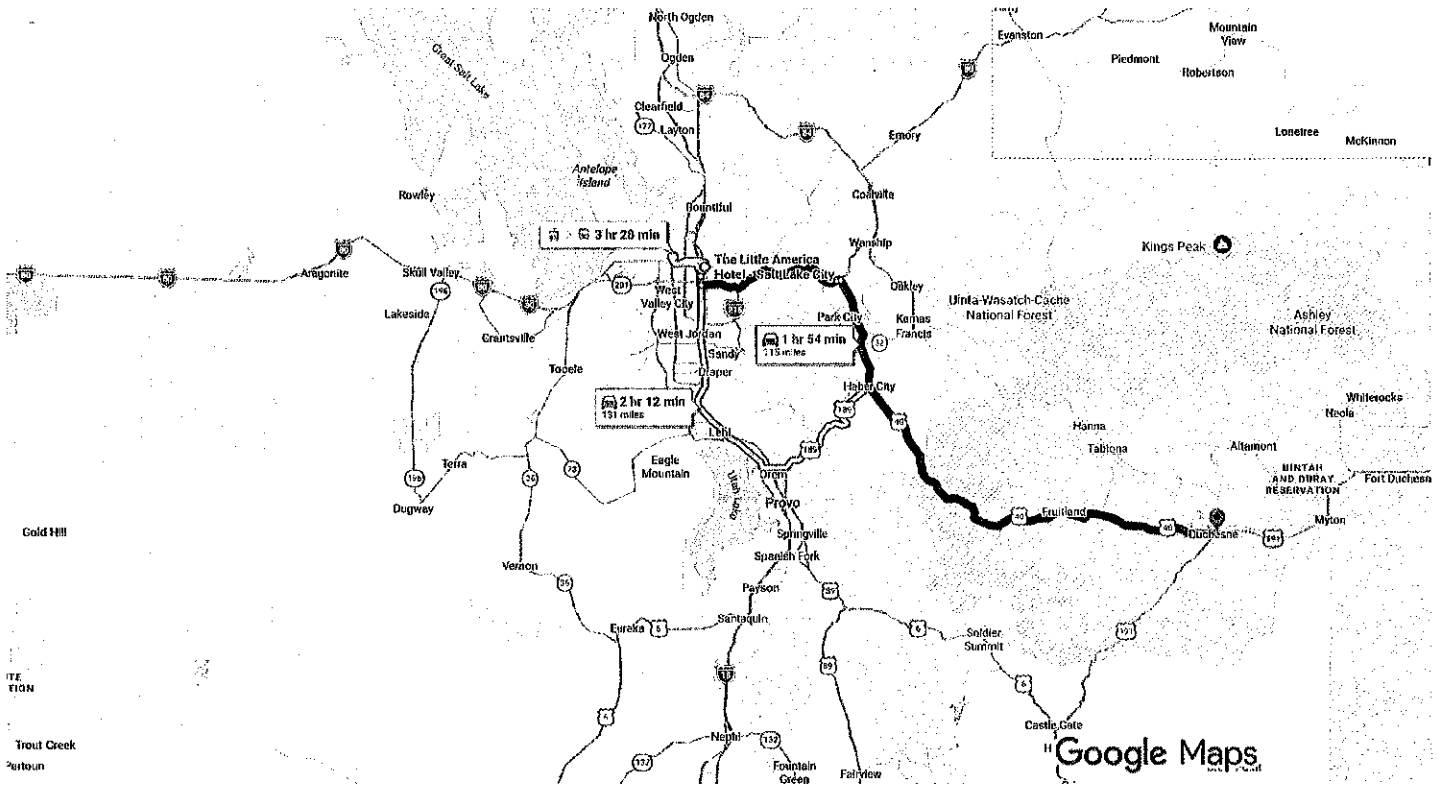
Imagery ©2026, Map data ©2026 Google 10 mi

- via US-40 W 1 hr 52 min
Fastest route now due to traffic conditions 115 miles
- via US-40 W and I-15 N 2 hr 10 min
131 miles
- 12:42 PM—4:08 PM 3 hr 26 min
 > SLE 9120 > > Green Line

Explore nearby The Little America Hotel - Salt Lake City

Google Maps

The Little America Hotel - Salt Lake City, Drive 115 miles, 1 hr 54 min
500 Main St, Salt Lake City, UT 84101 to 500 E Main St, Duchesne, UT 84021



Imagery ©2026, Map data ©2026 Google 10 mi

The Little America Hotel - Salt Lake City
500 Main St, Salt Lake City, UT 84101

Follow I-80 E and US-40 E to W E River Rd in Duchesne

1 hr 56 min (114 mi)

- ↑ 1. Head toward S W Temple St
233 ft
- ↶ 2. Turn left
85 ft
- ↷ 3. Turn right toward S W Temple St
203 ft
- ↷ 4. Turn right toward S W Temple St
102 ft
- ↶ 5. Turn left toward S W Temple St
285 ft
- ↶ 6. Turn left onto S W Temple St
0.5 mi
- ⤴ 7. Use any lane to turn slightly right onto the I-15
S/I-80 E ramp to Las Vegas/Cheyenne
1.2 mi



Countdown to America's 250th Anniversary: **140 days**



An official website of the United States government



**U.S. General
Services
Administration**

Privately owned vehicle (POV) mileage reimbursement rates

GSA has adjusted all POV mileage reimbursement rates effective January 1, 2026.

Modes of transportation	Effective/applicability date	Rate per mile
Airplane*	January 1, 2026	\$1.78
If use of privately owned automobile is authorized or if no government-furnished automobile is authorized and available	January 1, 2026	\$0.725
If government-furnished automobile is authorized and available	January 1, 2026	\$0.205
Motorcycle	January 1, 2026	\$0.705

Relocation	Effective/applicability date	Rate per mile
Standard mileage rate for moving purposes	January 1, 2026	\$0.205

* Airplane nautical miles (NMs) should be converted into statute miles (SMs) or regular miles when submitting a voucher using the formula (1 NM equals 1.15077945 SMs).

For calculating the mileage difference between airports, please visit the U.S. Department of Transportation's [Inter-Airport Distance](#) website.

QUESTIONS:

For all travel policy questions, email travelpolicy@gsa.gov.

Questions

Have travel policy questions? Use our '[Have a Question?](#)' site

Primary County	M&IE total	Breakfast	Lunch	Dinner	Incidental	First and last day of travel
Standard R Applies for	\$68	\$16	\$19	\$28	\$5	\$51.00

REQUEST FOR CHECK

Date 2/16/26

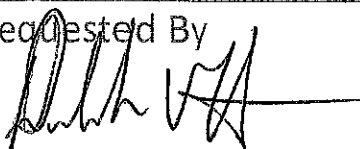
Payable To Deborah Herron

Address PO Box 697

City Duchesne State Ut Zip Code 84021

Amount \$ 777.73 Ledger Account 4131.230 Manor Travel & Conferences

For Rural Water Conference

Requested By 	Approved By	Check Issued By Check No
---	-------------	---------------------------------

Mileage 721 miles x \$0.725 = \$ 522.73
Monday Travel Per Diem = \$ 51
Tues-Thurs Conf \$68 x 3 days = \$ 204.00
Total = \$ 777.73

Fw: RWAU: 2026 Annual Conference ATTENDEE Registration Registration Summary

From: Lane Genereaux <LGenereaux@duchesneccity.com>
Date: Wed 1/21/2026 12:48 PM
To: Jessica North <jnorth@duchesneccity.com>

Get Outlook for iOS

From: Rural Water Association of Utah <rwau@rwau.net>
Sent: Wednesday, January 21, 2026 12:46:38 PM
To: Lane Genereaux <LGenereaux@duchesneccity.com>
Subject: RWAU: 2026 Annual Conference ATTENDEE Registration Registration Summary



Event Registration Summary



2026 Annual Conference ATTENDEE Registration

Monday, February 23, 2026

to

Friday, February 27, 2026

Regular Conference + Tuesday BUNDLE (Member)

Thank you for registering for **Regular Conference + Tuesday Bundle** at the RWAU 2026 Annual Conference in St. George!

You may check in onsite beginning at **7:30 AM on Tuesday, February 24, 2026**, and sessions will begin at 8:30 AM. [View the full conference agenda HERE!](#)

Your registration includes:

- Tuesday in-depth training sessions
- All non-certification training sessions on Wednesday & Thursday
- Access to the exhibit hall (Wednesday & Thursday)
- Opening Session & Awards Presentation (Wednesday morning)
- Voting Member Meeting and Prize Giveaway (Thursday afternoon)

Meals Provided: Morning donuts and juice, plus lunch Tuesday through Thursday.

If you have food allergies or intolerances, please email kelsey.johnson@rwau.net to request meal accommodations.

CEU Submission Policy: CEUs will not be submitted until your event invoice is paid in full. Invoices are due by the first day of training. You may pay by check, online, or by phone at (801) 756-5123. To earn Cross Connection CEUs, you must sign the attendance sheet passed around during your class.

Please Note: There are no training classes on Friday this year.

Attendance Verification: We will be scanning badges to verify attendance. This year's approach is flexible and focused on improving organization. Future events may include updated procedures, and we will provide advance notice of any changes.

Download the Event App: For quick access to the agenda, speakers, maps, and more, we highly encourage you to download the Event App by EventMobi before arriving onsite.



How to Download and Log In:

- Search and download "Event App by EventMobi" from the App Store or Google Play Store.
- Enter the event code: RWAUAC26 and tap the blue + sign.
- When the event appears, select View Event.
- Log in using the email address you used to register.

- o First-time users: create a new password.
- o Returning users: enter your existing password.
- o If you don't remember your password, select "Forgot Password" or "Login using one-time code instead."

If you have any questions, please contact us at 801-756-5123 or rwau@rwau.net.

We look forward to seeing you in St. George!

Sincerely,

RWAO Team

Wastewater Operator Certification (Member)

Thank you for registering for **Wastewater Operator Certification** at the RWAO 2026 Annual Conference in St. George!

You may check in onsite beginning at 12:00 pm on Monday, February 23rd, 2026, and sessions will begin at 1:00 PM. However, Lagoons Breakout and an optional Wastewater Basics Math session will begin at 10:00 am. [View the full conference agenda HERE!](#)

Your registration includes:

- All wastewater certification classes Monday - Thursday
- The required RWAO study guide
- Access to the exhibit hall (Wednesday & Thursday)
- Opening Session & Awards Presentation (Wednesday morning)
- Voting Member Meeting and Prize Giveaway (Thursday afternoon)

Meals Provided: Morning donuts and juice, plus lunch Tuesday through Thursday.

If you have food allergies or intolerances, please email kelseyjohnson@rwau.net to request meal accommodations.

CEU Submission Policy: CEUs will not be submitted until your event invoice is paid in full. Invoices are due by the first day of training. You may pay by check, online, or by phone at (801) 756-5123.

THIS REGISTRATION DOES NOT INCLUDE THE OPTIONAL TEXTBOOK, EXAM REGISTRATION, OR THE EXAM FEE.

If you plan to take the Wastewater Operator Certification exam on Friday February 27th, 2026 at 8:30 am, your exam application must be received by the Division of Water Quality by January 30th, 2026. Questions? Contact Utah DEQ www.pcert@utah.gov.

DOWNLOAD [EXAM APPLICATION HERE](#) AND [PAY FOR EXAM HERE](#).

Bring to the exam: Calculator (4-function, non-programmable), valid driver's license or government ID, two sharpened #2 pencils and a good eraser.

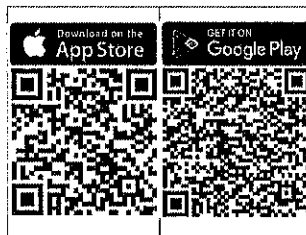
Do NOT bring to the exam: cell phones, laptops, smart watches, programmable calculators, phones to use as calculators, books, study guides, or your own scratch paper.

Provided at the exam: Math formulas and conversions sheet, and blank scratch paper.

Please Note: There are no training classes on Friday this year.

Attendance Verification: We will be scanning badges to verify attendance. This year's approach is flexible and focused on improving organization. Future events may include updated procedures, and we will provide advance notice of any changes.

Download the Event App: For quick access to the agenda, speakers, maps, and more, we highly encourage you to download the Event App by EventMobi before arriving onsite.



How to Download and Log In:

- Search and download "Event App by EventMobi" from the App Store or Google Play Store.
- Enter the event code: RWAOAC26 and tap the blue + sign.
- When the event appears, select View Event.
- Log in using the email address you used to register.
 - o First-time users: create a new password.
 - o Returning users: enter your existing password.
 - o If you don't remember your password, select "Forgot Password" or "Login using one-time code instead."

If you have any questions, please contact us at 801-756-5123 or rwau@rwau.net.

We look forward to seeing you in St. George!

Sincerely,

Registration Summary

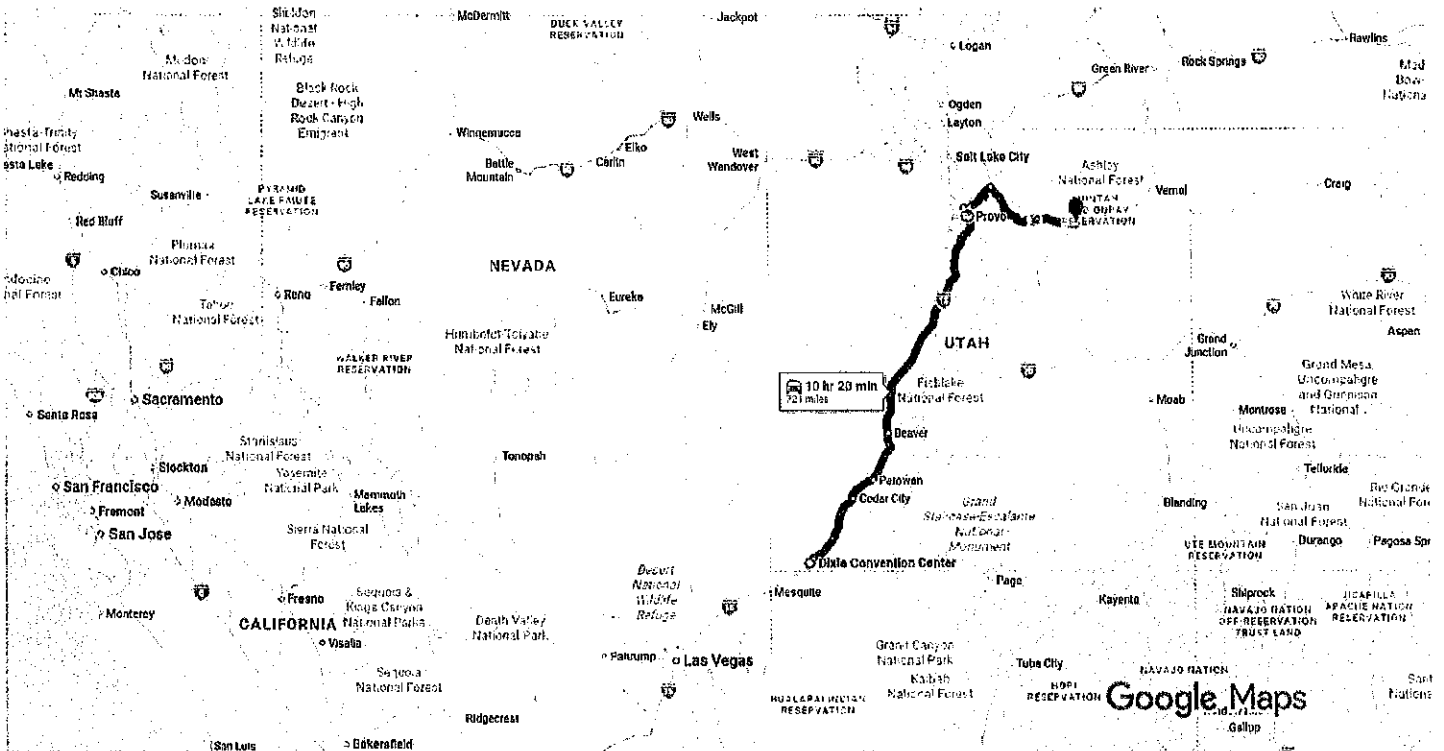
D	Douglas Fouse <i>dougfouse@gmail.com</i>	\$475.00
Ticket(s): Wastewater Operator Certification (Member) Company: Duchesne Phone: (435)322-0374 Wastewater Certification Number: N/A Wastewater Class Placement: Lagoons		
Z	Zack Bertola <i>zackbertola@gmail.com</i>	\$475.00
Ticket(s): Wastewater Operator Certification (Member) Company: Duchesne Phone: (801)518-5615 Wastewater Certification Number: N/A Wastewater Class Placement: Lagoons		
D	Debrah Herron <i>dherron@duchesnecity.com</i>	\$425.00
Ticket(s): Regular Conference + Tuesday BUNDLE (Member) Company: Duchesne Phone: (435)738-2464 Water Certification Number: Wastewater Certification Number: Cross Connection Control Certification Number:		
L	Lane Genereaux <i>lgeneaux@duchesnecity.com</i>	\$425.00
Ticket(s): Regular Conference + Tuesday BUNDLE (Member) Company: Duchesne Phone: (435)650-2315 Water Certification Number: 131060 Wastewater Certification Number: 5248R12012015 Cross Connection Control Certification Number: 20171		
Subtotal:		\$1800.00
Tax:		\$0.00
Total:		\$1800.00
Payment Method Credit Card		
View Sales Receipts		

[Event Details](#)



14572 South 790 West
AZ03
Bluffdale, UT 84065-2371
United States
(801) 756-5123





Imagery ©2026, Map data ©2026 Google 50 mi

Duchesne
Utah 84021

Get on I-15 S in Orem from US-40 W

1 hr 40 min (94.1 mi)

- ↑ 1. Head toward N 100 W St
- ➊ Continue to follow US-40 W
68.6 mi
- ↶ 2. Use the left 2 lanes to turn left onto US-189 S
▲ Parts of this road may be closed at certain times or days
21.4 mi
- ↷ 3. Turn right onto UT-52 W/E 800 N
➋ Pass by McDonald's (on the right in 3.6 mi)
3.7 mi
- ↗ 4. Use the left 2 lanes to take the ramp onto I-15 S
0.4 mi

Follow I-15 S to I-15BL/UT-18 N/Bluff St in St. George.
Take exit 6 from I-15 S

3 hr 33 min (265 mi)

- ⤴ 5. Merge onto I-15 S
265 mi
- ↪ 6. Take exit 6 for UT-18 N/Bluff St
0.3 mi
- ⤴ 7. Use the left lane to take the ramp to I-15BL/UT-18 N/Bluff St
331 ft

Take S Convention Center Dr to your destination

- 2 min (0.6 mi)
- ↶ 8. Turn left onto I-15BL/UT-18 N/Bluff St
0.1 mi
- ↑ 9. Continue straight onto E Riverside Dr
0.1 mi
- ↪ 10. Turn right onto S Convention Center Dr
0.3 mi
- ↶ 11. Turn left
● Destination will be on the left
171 ft

5 hr 15 min (360 mi)

Dixie Convention Center
1835 S Convention Center Dr, St. George, UT 84790

- ↑ 12. Head
0.0 mi

0 sec (0.0 mi)

Dixie Convention Center
1835 S Convention Center Dr, St. George, UT 84790

Get on I-15 N

- 3 min (1.3 mi)
- ↑ 13. Head southeast
443 ft
- ↶ 14. Turn left toward S 120 E
0.1 mi
- ↪ 15. Turn right onto S 120 E
223 ft

- ↪ 16. Turn right onto E Dixie Dr
0.1 mi
- ⬆ 17. Use the right lane to merge onto I-15 N via the ramp to Salt Lake City
1.0 mi

Follow I-15 N to UT-52 E/W 800 N in Orem. Take exit 272 from I-15 N

3 hr 34 min (266 mi)

- ⬆ 18. Merge onto I-15 N
265 mi
- ↪ 19. Use the right lane to take exit 272 for UT-52 toward US-189/8th N
0.2 mi
- ⬆ 20. Use the right 2 lanes to turn slightly right onto the ramp to UT-52 E/W 800 N
367 ft

Drive to US-40 in Duchesne

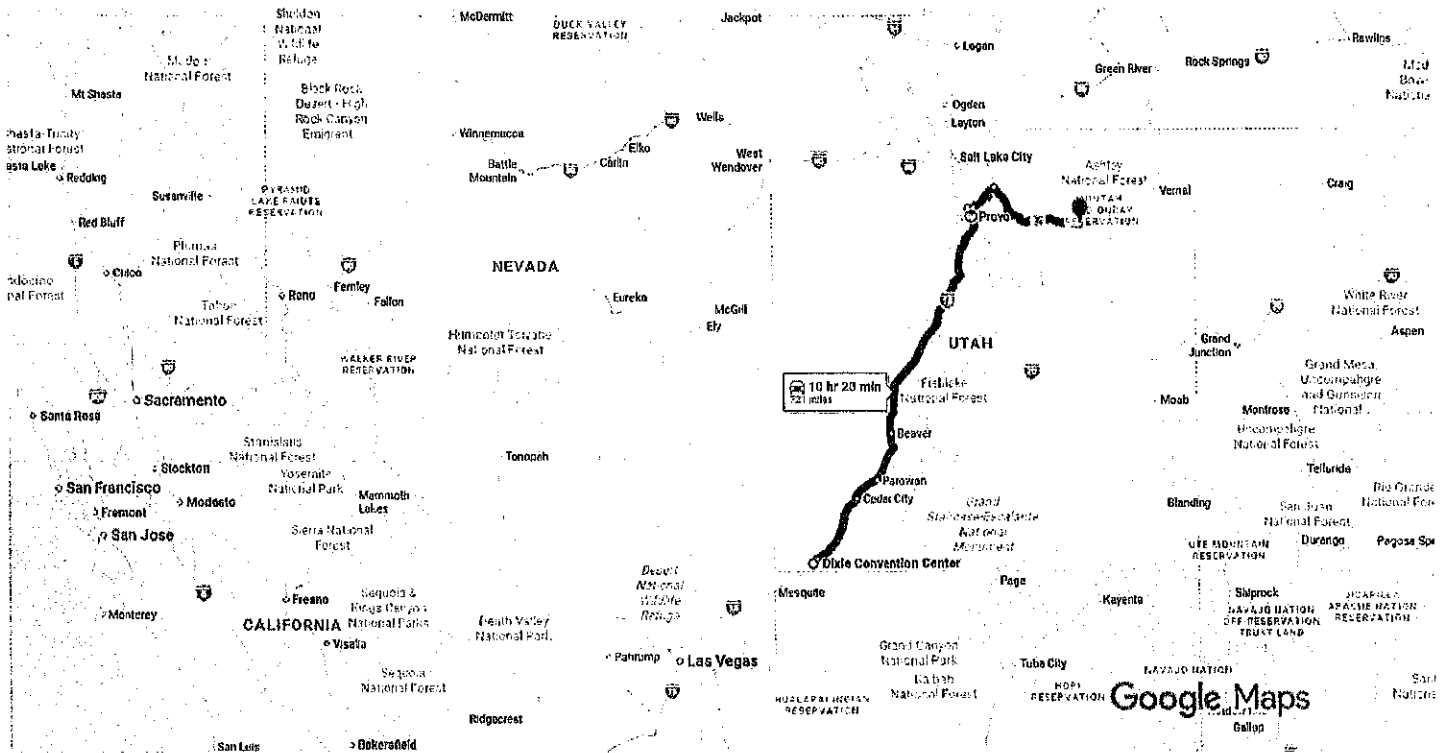
1 hr 36 min (93.7 mi)

- ↪ 21. Use any lane to turn right onto UT-52 E/W 800 N
 - Ⓧ Pass by Sonic Drive-In (on the left in 1 mi)
3.6 mi
- ⬆ 22. Use the left lane to take the ramp onto US-189 N
 - ⚠ Parts of this road may be closed at certain times or days
21.5 mi
- ↪ 23. Turn right onto US-40/S Main St
 - Ⓧ Continue to follow US-40
68.6 mi

5 hr 13 min (361 mi)

Duchesne

UT-189



Imagery ©2026, Map data ©2026 Google 50 mi

Duchesne
Utah 84021

Get on I-15 S in Orem from US-40 W

1 hr 40 min (94.1 mi)

- ↑ 1. Head toward N 100 W St
 ● Continue to follow US-40 W
 68.6 mi
- ↶ 2. Use the left 2 lanes to turn left onto US-189 S
 ▲ Parts of this road may be closed at certain times or days
 21.4 mi
- ↷ 3. Turn right onto UT-52 W/E 800 N
 ● Pass by McDonald's (on the right in 3.6 mi)
 3.7 mi
- ⤴ 4. Use the left 2 lanes to take the ramp onto I-15 S
 0.4 mi

Follow I-15 S to I-15BL/UT-18 N/Bluff St in St. George.
Take exit 6 from I-15 S

3 hr 33 min (265 mi)

- ⤴ 5. Merge onto I-15 S
265 mi
- ↘ 6. Take exit 6 for UT-18 N/Bluff St
0.3 mi
- ⤴ 7. Use the left lane to take the ramp to I-15BL/UT-18 N/Bluff St
331 ft

Take S Convention Center Dr to your destination

2 min (0.6 mi)

- ↶ 8. Turn left onto I-15BL/UT-18 N/Bluff St
0.1 mi
 - ↑ 9. Continue straight onto E Riverside Dr
0.1 mi
 - ↘ 10. Turn right onto S Convention Center Dr
0.3 mi
 - ↶ 11. Turn left
 - 📍 Destination will be on the left
- 171 ft

5 hr 15 min (360 mi)

Dixie Convention Center

1835 S Convention Center Dr, St. George, UT 84790

- ↑ 12. Head
0.0 mi

0 sec (0.0 mi)

Dixie Convention Center

1835 S Convention Center Dr, St. George, UT 84790

Get on I-15 N

3 min (1.3 mi)

- ↑ 13. Head southeast
443 ft
- ↶ 14. Turn left toward S 120 E
0.1 mi
- ↘ 15. Turn right onto S 120 E
223 ft

- ↪ 16. Turn right onto E Dixie Dr
0.1 mi
- ⤴ 17. Use the right lane to merge onto I-15 N via the ramp to Salt Lake City
1.0 mi

Follow I-15 N to UT-52 E/W 800 N in Orem. Take exit 272 from I-15 N

3 hr 34 min (266 mi)

- ⤴ 18. Merge onto I-15 N
265 mi
- ↪ 19. Use the right lane to take exit 272 for UT-52 toward US-189/8th N
0.2 mi
- ⤴ 20. Use the right 2 lanes to turn slightly right onto the ramp to UT-52 E/W 800 N
367 ft

Drive to US-40 in Duchesne

1 hr 36 min (93.7 mi)

- ↪ 21. Use any lane to turn right onto UT-52 E/W 800 N
● Pass by Sonic Drive-In (on the left in 1 mi)
3.6 mi
- ⤴ 22. Use the left lane to take the ramp onto US-189 N
▲ Parts of this road may be closed at certain times or days
21.5 mi
- ↪ 23. Turn right onto US-40/S Main St
● Continue to follow US-40
68.6 mi

5 hr 13 min (361 mi)

Duchesne



Countdown to America's 250th Anniversary: **140 days**



An official website of the United States government



U.S. General Services Administration

Privately owned vehicle (POV) mileage reimbursement rates

GSA has adjusted all POV mileage reimbursement rates effective January 1, 2026.

Modes of transportation	Effective/applicability date	Rate per mile
Airplane*	January 1, 2026	\$1.78
If use of privately owned automobile is authorized or if no government-furnished automobile is authorized and available	January 1, 2026	\$0.725
If government-furnished automobile is authorized and available	January 1, 2026	\$0.205
Motorcycle	January 1, 2026	\$0.705

Relocation	Effective/applicability date	Rate per mile
Standard mileage rate for moving purposes	January 1, 2026	\$0.205

* Airplane nautical miles (NMs) should be converted into statute miles (SMs) or regular miles when submitting a voucher using the formula (1 NM equals 1.15077945 SMs).

For calculating the mileage difference between airports, please visit the U.S. Department of Transportation's [Inter-Airport Distance](#) website.

QUESTIONS:

For all travel policy questions, email travelpolicy@gsa.gov.

Questions

Have travel policy questions? Use our '[Have a Question?](#)' site

Primary County	M&IE total	Breakfast	Lunch	Dinner	Incidental	First and last day of travel
Standard R Applies for	\$68	\$16	\$19	\$28	\$5	\$51.00

ACCOUNT SUMMARY

Account Number	xxxx xxxx xxxx 6114	Previous Balance	\$2,271.16
Credit Limit	\$10,000.00	Payments	\$2,271.16
Available Credit	\$6,430.00	Credits	\$69.99
Statement Closing Date	March 03, 2026	Purchases	\$3,639.44
Payment Due Date	March 23, 2026	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$89.00	Finance Charges	\$0.00
Days in Billing Cycle	28	New Balance	\$3,569.45

TOTAL *FINANCE CHARGE* PAID IN 2025 \$28.40

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
02/05	02/05	7476800DL00XSZ2PA	PAYMENT - THANK YOU	-\$2,271.16
02/06	02/06	2469216DM2XEXYJY4	AMAZON MKTPL*9N4D92DN3 Amzn.com/bill WA	\$174.55
02/07	02/07	2469216DN2Y0SLBQX	AMAZON MKTPL*CT8NY9GY3 Amzn.com/bill WA	\$82.10
02/08	02/08	2469216DP2ZFANEG8	AMAZON MKTPL*DO6UD3PG3 Amzn.com/bill WA	\$374.32
02/10	02/10	2405523DSJRHSPGZG	UTAH LEAGUE OF CITIES & 801-328-1601 UT	\$590.00 <i>down</i>
02/10	02/10	2455930DTS66FSD4K	UTAH RECREATION AND PARKS801-7825512 UT	\$515.00 <i>back</i>
02/12	02/12	2475542DVJLEQMDJ9	SLCC PROFESSIONAL DEVELOP801-9575200 UT	\$230.00 <i>back</i>
02/13	02/13	2403629DWMKE4KDR6	VISTAPRINT 866-207-4955 MA	\$143.33
02/13	02/13	7469216DW32S3ZKKN	AMAZON MKTPLACE PMTS Amzn.com/bill CREDIT	-\$69.99 <i>back</i>
02/16	02/16	2469216DZBLVD6RJ7	AMAZON MKTPL*MU7113T43 Amzn.com/bill WA	\$255.90
02/16	02/16	2469216DZBLV7YTDF	AMAZON MKTPL*BK08B3PQ3 Amzn.com/bill WA	\$125.01
02/18	02/18	2469216E1BNR6L94N	AMAZON MKTPL*PX0W42453 Amzn.com/bill WA	\$53.90
02/21	02/21	2469216E434BWK1FA	AMERICAN RED CROSS 800-733-2767 DC	\$150.00 <i>back</i>
02/22	02/22	2469216E534VA74Y9	AMAZON MKTPL*2V3694T83 Amzn.com/bill WA	\$372.37
02/22	02/22	2469216E534V6643W	AMAZON MKTPL*B970R6202 Amzn.com/bill WA	\$92.98
03/01	03/01	2469216EQ31M8DDAW	LT. GOVERNOR - ONLINE 801-538-1041 UT	\$95.00
03/02	03/02	2469216ED32DE366N	AMAZON MKTPL*BE6XW0FA1 Amzn.com/bill WA	\$194.79
03/02	03/02	2469216ED32DK56TL	AMAZON MKTPL*BE59J4RS2 Amzn.com/bill WA	\$119.94
03/02	03/02	2469216ED32ERDNE6	AMAZON MKTPL*B93E33H00 Amzn.com/bill WA	\$70.25

ZIONS BANK

PO BOX 30833
 SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
 Payment sent to any other location may delay crediting your account.
 Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

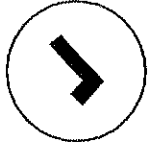
BANKCARD CENTER
 PO BOX 30833
 SALT LAKE CTY UT 84130-0833

PAYMENT INFORMATION

Account Number	xxxx xxxx xxxx 6114
Payment Due Date	03/23/26
New Balance	\$3,569.45
Minimum Payment Due	\$89.00
Past Due Amount	\$0.00
Cash Enclosed	

Total Payment Amount **\$ 3,569.45**

STEPHANIE SKEWES
 DUCHESNE CITY
 PO BOX 974
 DUCHESNE UT 84021-0974



Thank you for your payment

Confirmation number: 26030474926485
Payment amount: \$3,569.45
Payment date: 03-04-2026
From account: ZIONS BANCORPORATION NA DBA ZIONS B (...8091) (Checking)
To account: S SKEWES (...6114)

I have authorized an electronic debit from my payment account in the amount listed above. I understand this is a one-time authorization and must be completed each time I make a payment.



Final Details for Order #111-6242465-6825820

Order Placed: February 4, 2026
Amazon.com order number: 111-6242465-6825820
Order Total: \$174.55

Shipped on February 6, 2026	
Items Ordered	Price
10 of: A4 NB5294 Youth Performance Gym Workout Tricot Mesh Shorts Sportswear - Black - Large Sold by: VeeTrends (seller profile) Business Price Condition: New	\$6.76
5 of: A4 NB5294 Youth Performance Gym Workout Tricot Mesh Shorts Sportswear - Black - X-Large Sold by: VeeTrends (seller profile) Business Price Condition: New	\$7.01
10 of: A4 NB5294 Youth Performance Gym Workout Tricot Mesh Shorts Sportswear - Black - Medium Sold by: VeeTrends (seller profile) Business Price Condition: New	\$7.19
Shipping Address: Duchesne City 500 E Main Box 974 DUCHESNE, UT 84021-0974 United States	Item(s) Subtotal: \$174.55 Shipping & Handling: \$0.00 ----- Total before tax: \$174.55 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$174.55 -----

Payment information	
Payment Method: Visa Last digits: 6114	Item(s) Subtotal: \$174.55 Shipping & Handling: \$0.00 -----
Billing address Duchesne City 500 E Main Box 974 DUCHESNE, UT 84021-0974 United States	Total before tax: \$174.55 Estimated Tax: \$0.00 -----
Credit Card transactions	Grand Total: \$174.55 ----- Visa ending in 6114: February 6, 2026: \$174.55

Rec BB

To view the status of your order, return to [Order Summary](#) .



Final Details for Order #111-1535293-2551420

Order Placed: February 4, 2026
Amazon.com order number: 111-1535293-2551420
Order Total: \$82.10

Shipped on February 6, 2026	
Items Ordered	Price
10 of: A4 NB5294 Youth Performance Gym Workout Tricot Mesh Shorts Sportswear - Black - Small	\$8.21
Sold by: kiwisota (seller profile)	
Business Price	
Condition: New	
Shipping Address:	Item(s) Subtotal: \$82.10
Duchesne City	Shipping & Handling: \$0.00
500 E Main	-----
Box 974	Total before tax: \$82.10
DUCHESNE, UT 84021-0974	Sales Tax: \$0.00
United States	-----
Shipping Speed:	Total for This Shipment: \$82.10
Standard Shipping	-----

Payment information	
Payment Method:	Item(s) Subtotal: \$82.10
Visa Last digits: 6114	Shipping & Handling: \$0.00

Billing address	Total before tax: \$82.10
Duchesne City	Estimated Tax: \$0.00
500 E Main	-----
Box 974	Grand Total: \$82.10
DUCHESNE, UT 84021-0974	-----
United States	-----
Credit Card transactions	Visa ending in 6114: February 6, 2026: \$82.10

hel
80

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-4099419-9261806

Order Placed: February 4, 2026
Amazon.com order number: 111-4099419-9261806
Order Total: \$374.32

Shipped on February 6, 2026

Items Ordered	Price
1 of: Dealmed Nitrile Medical Grade Exam Gloves, Disposable, Latex-Free, Medium (200 ct.) Sold by: MedicalRite (seller profile) Business Price Condition: New	\$16.48
2 of: MAGCOMSEN Athletic Shirts for Men Long Sleeve UPF 50 Sun Protection Dry Fit T Shirt Workout Running Outdoor Shirts Light Blue,XL Sold by: MAGCOMSEN (seller profile) Condition: New	\$14.99
1 of: Paper Clips, 240pcs Medium Size Colored, PaperClips Assorted Colors, Paper Clips for Paperwork Office School and Persona Use Sold by: Qiyun Electronic (seller profile) Condition: New	\$5.49
1 of: GRACE KARIN Womens Cardigan Sweaters Lightweight Long Sleeve Cropped Cardigan Fall Fashion Outfits Clothes Striped Shrug (Beige White,XL) Sold by: Moonar US (seller profile) Condition: New	\$14.98

Park
PW Clothing
Office
Admin Clothing

Shipping Address: Duchesne City 500 E Main Box 974 DUCHEsNE, UT 84021-0974 United States	Item(s) Subtotal: \$66.93 Shipping & Handling: \$0.37 Free Shipping: -\$0.37 Promotion Applied: -\$1.20 ----- Total before tax: \$65.73 Sales Tax: \$0.00 ----- Total for This Shipment: \$65.73 -----
Shipping Speed: FREE Shipping	

Shipped on February 6, 2026

Items Ordered	Price
1 of: True Classic Mens T-Shirts - Short Sleeve Crew Neck T Shirts for Man, Cotton Blend Plain Novelty Men's T-Shirts, Pa ck of 6, Variety, XL Sold by: True Classic (seller profile) Condition: New	\$87.99

PW Clothing

1 of: *Fuinloth Women's Quilted Vest, Stand Collar Lightweight Zip Padded Gilet Black XL* \$34.19
 Sold by: Sinrella ([seller profile](#))
 Business Price
 Condition: New

Admin
Clothing

1 of: *GRACE KARIN Lightweight Pink Sweater for Women Long Sleeve Button Up Sweaters Spring Summer Outfits Valentines Day Sweater (Pink,XL)* \$25.55
 Sold by: Moonar US ([seller profile](#))
 Condition: New

Admin
Clothing

1 of: *Riskrole Men's Zip Up Fleece Hoodie Lightweight Sweatshirt Long Sleeve Sports Hooded Jacket with Zipper Pockets Black* \$28.99
 Sold by: YIFeng Men's Fashion ([seller profile](#))
 Condition: New

FW
Clothing

Shipping Address:	Item(s) Subtotal: \$176.72
Duchesne City	Shipping & Handling: \$0.54
500 E Main	Free Shipping: -\$0.54
Box 974	-----
DUCHESNE, UT 84021-0974	Total before tax: \$174.68
United States	Sales Tax: \$0.00

Shipping Speed:	Total for This Shipment: \$174.68
FREE Shipping	-----

Shipped on February 6, 2026

Items Ordered	Price
1 of: <i>Amazon Basics Multipurpose Copy Printer Paper, 20 lb, 8.5 x 11 Inches, 8 Reams (4,000 Sheets), 92 Bright, White</i>	\$39.97
Sold by: Amazon (seller profile)	
Business Price	
Condition: New	

Office

Shipping Address:	Item(s) Subtotal: \$39.97
Duchesne City	Shipping & Handling: \$4.35
500 E Main	Free Shipping: -\$4.35
Box 974	-----
DUCHESNE, UT 84021-0974	Total before tax: \$39.97
United States	Sales Tax: \$0.00

Shipping Speed:	Total for This Shipment: \$39.97
FREE Shipping	-----

Shipped on February 8, 2026

Items Ordered	Price
1 of: <i>GRACE KARIN Women's Classic Button Down Long Sleeve V-Neck Soft Knit Sweater Cardigan Striped Sweater Women(XL,Contrast-Black)</i>	\$25.54
Sold by: Moonar US (seller profile)	
Condition: New	

Admin
Clothing

1 of: *Weekgrat 24 Pcs Round Pencils with Eraser HB Cute Pencils Bulk for School Graphite Wood Color Unsharpened Pencil for Drawing Sketching Wedding School Teacher Supplies Student Reward(Light Pink)* \$8.99
 Sold by: Youappy ([seller profile](#))
 Condition: New

Office

2 of: *Mr. Clean 2X Concentrated Multi Surface Cleaner with Unstoppables Fresh Scent 99 fl oz* \$11.98
 Sold by: Amazon ([seller profile](#))
 Business Price
 Condition: New

Park

1 of: *GRACE KARIN Women Gray Cardigan Long Sleeve Knit Sweaters Cardigan Back to School Outfits Clothings(Contrast Gray,XL)* \$24.46
 Sold by: Moonar US ([seller profile](#))
 Condition: New

Women Clothing

1 of: *MAGCOMSEN Mens Athletic T-Shirt Long Sleeve Rash Guard UV SPF Shirts Quick Dry Breathable Workout Running Fishing Tee Se a Blue,XL* \$14.99
 Sold by: MAGCOMSEN ([seller profile](#))
 Condition: New

MW Clothing

Shipping Address:	Item(s) Subtotal:	\$97.94
Duchesne City	Shipping & Handling:	\$1.73
500 E Main	Free Shipping:	-\$1.73
Box 974		----
DUCHESNE, UT 84021-0974	Total before tax:	\$93.94
United States	Sales Tax:	\$0.00

Shipping Speed:	Total for This Shipment:	\$93.94
FREE Shipping		----

Payment information

Payment Method:	Item(s) Subtotal:	\$381.56
Visa Last digits: 6114	Shipping & Handling:	\$6.99
Billing address	Promotion applied:	-\$14.23
Duchesne City		----
500 E Main	Total before tax:	\$374.32
Box 974	Estimated Tax:	\$0.00
DUCHESNE, UT 84021-0974		----
United States	Grand Total:	\$374.32

Credit Card transactions Visa ending in 6114: February 8, 2026: \$374.32

To view the status of your order, return to [Order Summary](#) .

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Congratulations, you are now registered!

You will receive a confirmation email shortly - please note that the confirmation email will sometimes be sent to the spam/junk folder.

**Your
Confirmation
Number is:**

9BN2TVRHS9P

[Modify Registration](#)

[Submit Payment](#)

Registration Summary

Myra Young

myoung@duchesnecity.com



City, Town, or Organization/Company Title

Duchesne City

Recorder

Mobile Number

435-630-1431

Work Phone

435-738-2464

Is this your first time attending this event?

No

Questions

Please note any dietary restrictions:

No Fish

Agenda

Item

Date

Price

Admission Item		
Recorders Day		\$295.00
Registration		
Sessions		
Breakfast with Sponsors & Exhibitors	4/23/26, 7:30 AM - 4/23/26, 8:45 AM	Free
Lunch with Sponsors & Exhibitors	4/23/26, 12:30 PM - 4/23/26, 1:45 PM	Free
BBQ in the Park	4/23/26, 5:30 PM - 4/23/26, 7:30 PM	Free

Jessica North

jnorth@duchesnecity.com ^

Questions

Please note any dietary restrictions:
Not Applicable

Agenda

Item	Date	Price
Admission Item		
Recorders Day		\$295.00
Registration		
Sessions		
Breakfast with Sponsors & Exhibitors	4/23/26, 7:30 AM - 4/23/26, 8:45 AM	Free
Lunch with Sponsors & Exhibitors	4/23/26, 12:30 PM - 4/23/26, 1:45 PM	Free
BBQ in the Park	4/23/26, 5:30 PM - 4/23/26, 7:30 PM	Free

Add Group Member



Utah Recreation and Parks Association

1192 E Draper Parkway #357
Draper, Utah 84020

Phone: 801.782.5512
Cell: 385.226.7782

INVOICE

[View invoice online](#)

Utah Recreation and Parks Association
Event registration

Invoice number: 07354
Issued: 02/10/2026

Bill to:
Zack Bertola
zackcbertola@gmail.com


Item	Amount
Registration for "URPA 2026 Conference Registration -- "Magic Happens Here!" (03/09/2026 - 03/11/2026, Dixie Convention Center, St George, Utah), *7 Non-Member EB Bird Full Registration	\$515.00

Total: \$515.00
Balance Due: \$0.00

[View invoice online](#)

Thank you. Please watch your email for next steps.

Pool Training

Order	Student Name	Session	Fee	Message
2A38721	Ava Fabrizio (2A06658)	 Certified Registered Pool Operator	\$230.00	<p>Webinar students DO NOT have to set up or access a CANVAS account. IGNORE those instructions at the bottom of this confirmation. Your training materials will be sent out by USPS the week before the course. Please make sure your mailing address is correct. Your instructor will email a direct link to the Zoom webinar the day before the course starts. Trainees are expected to keep their cameras on throughout the course and participate as needed. Please be prepared with a pen or pencil and simple calculator. Cell phones are fine. There is a review at the conclusion of the course just before the exam is administered. The exam will be emailed to webinar students. Access to your purchased Canvas resource is being processed.</p> <p>Y</p>

Total Charge Today: \$230.00

[Continue shopping](#)

[Logout](#)

[Print this page](#)

Thank you for your order.

Updates will be sent to office@duchesnecity.com. For updates, visit [order history](#).

Order number: VP_8W09CH4L

Order date: February 13th 2026

[Print order details](#)

[Get personalized ideas](#)

Our team will review your design and may ask you to approve adjustments for optimal production. Opt in to text alerts for faster communication. [Manage text alerts](#)



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dherron@duchesnecity.com

Submit

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Hi, your purchase unlocked these special offerings from our partners:

Ad



Shipping method	Shipping address	Billing address	Payment method	
Economy Estimated arrival Mar 2nd	Jessica North Duchesne City PO Box 974 Duchosno, Utah 84021-0974 United States of America 8168080563 Change	Stephanie Skowes PO Box 974 Duchesne, Utah 84021 United States of America 4357382464	Visa **** 6114	\$143.33

Items



Window Clings
Quantity: 2

Order placed
Expected delivery:
Monday, Mar 2
[Check status](#)

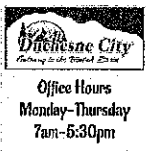
Order summary

Subtotal	\$134.63
<u>Savings</u>	-\$0.00
Shipping: Economy	FREE
Tax	\$8.70
Total paid	\$143.33

Office

Selected options

Item total \$26.59



Window Clings
Quantity: 2

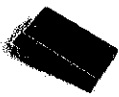
Order placed
Expected delivery:
Monday, Mar 2
[Check status](#)

Selected options

FF \$26.59

[Chat with us](#)

Squeegee
Quantity: 1



Order placed
Expected delivery:
Monday, Mar 2
[Check status](#)

Item total \$1.50

VistaPrint® Large Cotton Tote Bag – 15" H x 18.5" W
Quantity: 5



Order placed
Expected delivery:
Monday, Mar 2
[Check status](#)

Selected options

Item total \$78.95



Get noticed on social.

Introducing VistaCreate, the free and easy way to create professional posts for your business.

Create in minutes

Return request confirmed for Trudave Rubber Boots for Men...

From return@amazon.com <return@amazon.com>

Date Wed 2/11/2026 1:55 PM

To Office <office@duchesnecity.com>



Hello Duchesne,

Your return request is confirmed.

[View return request](#)

Pickup date:

Next business day from the date of return request

Pickup location:

DUCHESNE, UT

Item(s) in your return request



Trudave Rubber Boots for Men with Steel...

Quantity: 1

Order # 111-8894114-1804252

[Cancel return](#)

Return summary

Your refund will be issued within 24 hours after dropoff. Once issued, the refund is typically credited to your original payment method within 7 days, depending on your financial institution.

Refund subtotal

\$75.99

Return shipping

-\$6.00

Total estimated refund*

\$69.99

*PW
Credit* ge 72

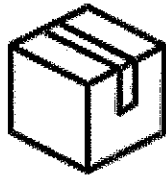
Refund method

\$69.99 to your Visa ending in 6114

*The total refund amount may vary based on Amazon return policy.

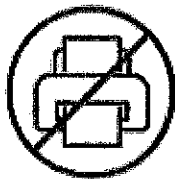
[Learn more about Amazon return policy](#)

UPS Pickup Return Instructions



Securely pack your items in a box

Ensure that there are no other tracking labels attached to the package.



No need to print a label

Carrier will bring a label at the time of pickup.

Tracking Id: 1Z4449497812746194



Final Details for Order #111-3625978-2501837

Order Placed: February 11, 2026

Amazon.com order number: 111-3625978-2501837

Order Total: \$255.90

Shipped on February 13, 2026

Items Ordered	Price
1 of: PRETTYGARDEN Womens Tops Spring 2026 Summer Puff Short Sleeve Sweater Crewneck Knit Work Blouses Dressy Casual Trendy Shirts (Black, Small) Sold by: PouPoCat (seller profile) Condition: New	\$17.99
1 of: TINGRISE Women's Flats Pointed Toe Bow Knit Ballet Shoes Comfortable Dressy Mesh Slip On Flat Black US8.5 Sold by: TINGRISE (seller profile) Condition: New	\$32.99
1 of: HEYDUDE Women's Wendy Animal Black/Leopard Sold by: Hey Dude Official (seller profile) Business Price Condition: New	\$59.95
1 of: Necooer Jean Jackets for Women Plus Size Classic Vintage Boyfriend Casual Long Sleeve Denim Jacket Distressed Stretch Button Down Trucker Coats (XX-Large, B-Dark Blue) Sold by: Necooer (seller profile) Condition: New	\$44.99

Shipping Address:

Duchesne City
500 E Main
Box 974
DUCHESNE, UT 84021-0974
United States

Shipping Speed:

FREE Shipping

Item(s) Subtotal: \$155.92
 Shipping & Handling: \$3.75
 Free Shipping: -\$3.75
 Total before tax: \$155.92
 Sales Tax: \$0.00

Total for This Shipment: \$155.92

Admin Clothing

Admin Clothing

Admin Clothing

Admin Clothing

Admin Clothing

Shipped on February 15, 2026

Items Ordered	Price
1 of: GLOBALWIN Women's Black Knee High Riding Boots For Women Chunky Low Heel Size 8.5M Sold by: KingshowUSA (seller profile) Condition: New	\$69.99
1 of: Leopard Flats for Women Mesh Ballet Flats Mary Jane Animal Print Shoes Slip On Casual Breathable Ballerina Flats Sold by: StillFancy (seller profile) Condition: New	\$29.99

Admin Clothing

Admin Clothing

Shipping Address:

Duchesne City
 500 E Main
 Box 974
 DUCHESNE, UT 84021-0974
 United States

Shipping Speed:

FREE Shipping

Item(s) Subtotal: \$99.98
 Shipping & Handling: \$3.24
 Free Shipping: -\$3.24

 Total before tax: \$99.98
 Sales Tax: \$0.00

Total for This Shipment: \$99.98

Payment information

Payment Method:

Visa | Last digits: 6114

Billing address

Duchesne City
 500 E Main
 Box 974
 DUCHESNE, UT 84021-0974
 United States

Item(s) Subtotal: \$255.90
 Shipping & Handling: \$6.99
 Promotion applied: -\$6.99

Total before tax: \$255.90
 Estimated Tax: \$0.00

Grand Total: \$255.90

Credit Card transactions

Visa ending in 6114: February 15, 2026: \$255.90

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-5064928-3923424

Order Placed: February 13, 2026
Amazon.com order number: 111-5064928-3923424
Order Total: \$125.01

Shipped on February 15, 2026

Table with 2 columns: Items Ordered, Price. Contains 4 rows of product details including Neenah Index Cardstock, Rubber Work Boots, Antfuny 2 Packs Turkish Beach Towels, and Clothirty Beach Bag.

Office

PRO cleaning

City donation
444 Bings

City donation
444 Bings

Summary table for shipping address and costs. Includes Shipping Address, Shipping Speed, and a cost breakdown showing Item(s) Subtotal, Shipping & Handling, Free Shipping, Total before tax, Sales Tax, and Total for This Shipment: \$125.01.

Payment information

Summary table for payment information. Includes Payment Method (Visa), Billing address, and a cost breakdown showing Item(s) Subtotal, Shipping & Handling, Promotion applied, Total before tax, and Estimated Tax: \$0.00.



Final Details for Order #111-0523046-1918655

Order Placed: February 17, 2026
Amazon.com order number: 111-0523046-1918655
Order Total: \$53.90

Shipped on February 18, 2026	
Items Ordered	Price
2 of: ARIAT Rebar Cotton Strong Anvil Force T-Shirt, Stonewash Sold by: Western WearHouse (seller profile) Condition: New	\$26.95
Shipping Address: Duchesne City 500 E Main Box 974 DUCHESNE, UT 84021-0974 United States	Item(s) Subtotal: \$53.90 Shipping & Handling: \$0.00 ----- Total before tax: \$53.90 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$53.90 -----

Payment information	
Payment Method: Visa Last digits: 6114	Item(s) Subtotal: \$53.90 Shipping & Handling: \$0.00 -----
Billing address Duchesne City 500 E Main Box 974 DUCHESNE, UT 84021-0974 United States	Total before tax: \$53.90 Estimated Tax: \$0.00 ----- Grand Total: \$53.90
Credit Card transactions	Visa ending in 6114: February 18, 2026: \$53.90

PW
Clemm

To view the status of your order, return to [Order Summary](#) .

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FIND A CLASS

RED CROSS DUCHESNE, UT

Thank you for your order!

An email has been sent to ava.janelle03@gmail.com with a link for you to access and manage your purchases.

Order Date: Feb 21, 2026

Order # PH11011867

1 Class

Online
Lifeguard Management - Online Course
Class ID a6ROV0000015FYD
ENGLISH
ONLINE
\$150.00

Student Information

Ava Fabrizio
ava.janelle03@gmail.com

Payment Method

Visa Ending in 6114
Amount Charged: \$150.00

Billing Address

Stephanie Skewes
500 E MAIN ST
DUCHESE, UT 84021-7708
(816) 808-0563

NEED HELP?

[Contact Customer Service](#)

You have an account to access the Red Cross Learning Center! This account allows you to view the classes you're taking, launch your online learning, and view your certificates. Below are the 4 easy steps to login to the Learning Center:

1. Click the button below to access the Learning Center.
2. Login to your account by clicking 'Login' in the top right corner of the page.
3. Enter your username and password to login to the Red Cross Learning Center.
4. If you have not set your password, follow the 'Forgot Password' prompt by entering the email used to purchase your class.

GO TO LEARNING CENTER

Language
English

[Cancellation Policy](#)

For training class purchases using a credit card the card is immediately charged during checkout, for product purchases the credit card is authorized during checkout but is only charged once the item(s) ship(s).

Online

- Work at your own pace
- Engaging and interactive courses
- Start taking your course immediately
- Course access after completion

For training class purchases using a credit card the card is immediately charged during checkout, for product purchases the credit card is authorized during checkout but is only charged once the item(s) ship(s).

Subtotal:	\$150.00
Estimated Sales Tax:	\$0.00
Order Total	\$150.00

Pool Training

Recommended for you...



Final Details for Order #111-9015856-7655464

Order Placed: February 17, 2026
Amazon.com order number: 111-9015856-7655464
Order Total: \$372.37

Shipped on February 22, 2026

Items Ordered

3 of: Carhartt Men's Force Relaxed Fit Lightweight Short-Sleeve Pocket Polo, Navy, X-Large
Sold by: Amazon.com
Condition: New

Price \$37.99

PW Clothing

1 of: True Classic Mens T-Shirts - Pocket T Shirts for Men, Mens Pocket Tee Shirts Multipack, Cotton Crew Neck Work T Shirt for Men, Pack of 4, Variety, XL
Sold by: True Classic (seller profile)
Business Price
Condition: New

Price \$85.49

PW

1 of: Cinch Men's Concealed Carry Bonded Jacket Black X-Large
Sold by: Blu Sky (seller profile)
Condition: New

Price \$96.93

PW

1 of: Carhartt Men's Force Relaxed Fit Lightweight Short-Sleeve Pocket Polo, Black, X-Large
Sold by: Amazon.com
Condition: New

Price \$37.99

PW

1 of: Carhartt Men's Force Relaxed Fit Lightweight Short-Sleeve Pocket Polo, Shadow, X-Large
Sold by: Amazon.com
Condition: New

Price \$37.99

PW

Shipping Address:

Duchesne City
500 E Main
Box 974
DUCHESNE, UT 84021-0974
United States

Item(s) Subtotal: \$372.37

Shipping & Handling: \$6.99

Free Shipping: -\$6.99

Total before tax: \$372.37

Sales Tax: \$0.00

Shipping Speed:

FREE Shipping

Total for This Shipment: \$372.37

PW Clothing

Payment information

Payment Method:

Visa | Last digits: 6114

Item(s) Subtotal: \$372.37

Shipping & Handling: \$6.99

Promotion applied: -\$6.99

Total before tax: \$372.37

Estimated Tax: \$0.00

Billing address

Duchesne City
500 E Main
Box 974
DUCHESNE, UT 84021-0974
United States

Fwd: Online Payment Receipt

From Stephanie Skewes <stephskewes@gmail.com>
Date Wed 3/4/2026 3:01 PM
To Stephanie Skewes <SSkewes@duchesnecity.com>

----- Forwarded message -----
From: **Stephanie Skewes** <stephskewes@gmail.com>
Date: Wed, Mar 4, 2026 at 3:00 PM
Subject: Re: Online Payment Receipt
To: <support@helpdesk.utah.gov>

On Sat, Feb 28, 2026 at 4:40 PM <support@helpdesk.utah.gov> wrote:

Credit Card Payment Receipt

Your payment was successfully processed.

Item	Quantity	Item Amount	Total
Notary Test Fee	1	\$40.00	\$40.00
Notary Application Fee 1		\$55.00	\$55.00
Total Amount:			\$95.00

Admin Training

Payment Processing Details

Order Number: 247165
Date of Transaction: Feb 28, 2026
Amount Paid: \$95.00
Cardholder's Name: Stephanie Skewes
Credit Card Number: *****6114
Credit Card Type: Visa
Amount Charged: \$95.00



Final Details for Order #111-5345153-9894608

Order Placed: February 23, 2026
Amazon.com order number: 111-5345153-9894608
Order Total: \$314.73

Shipped on March 1, 2026	
Items Ordered	Price
1 of: <i>Pajean Waterproof Plastic Tags with Marker Pens and Sticker Labels, Self Locking Bag Writable Tags with Wire Cable Ties for Luggage(Multi Colors,50 Pieces)</i> Sold by: JaBant (seller profile) Condition: New	\$14.95
10 of: <i>Hipat Whistle, 2 Packs Sports Whistles with Lanyard & Mouth Grip, Loud Crisp Sound, Black Plastic Whistles Ideal for Coaches, Referees, and Officials</i> Sold by: HipatDirect (seller profile) Business Price Condition: New	\$5.99
Shipping Address: Duchesne City 500 E Main Box 974 DUCHESNE, UT 84021-0974 United States	Item(s) Subtotal: \$74.85 Shipping & Handling: \$0.45 Free Shipping: -\$0.45 ----- Total before tax: \$74.85 Sales Tax: \$0.00
Shipping Speed: FREE Shipping	Total for This Shipment: \$74.85

REC
BB

Shipped on March 1, 2026	
Items Ordered	Price
6 of: <i>WILSON NCAA Final Four Edition Indoor/Outdoor Basketball - Size 6-28.5', Brown</i> Sold by: Amazon.com Condition: New	\$19.99
Shipping Address: Duchesne City 500 E Main Box 974 DUCHESNE, UT 84021-0974 United States	Item(s) Subtotal: \$119.94 Shipping & Handling: \$3.27 Free Shipping: -\$3.27 ----- Total before tax: \$119.94 Sales Tax: \$0.00
Shipping Speed: FREE Shipping	Total for This Shipment: \$119.94

REC
BB

Shipped on March 1, 2026	
--------------------------	--

Items Ordered

6 of: WILSON NCAA Final Four Edition Indoor/Outdoor Basketball - Size 6-28.5', Brown
 Sold by: Amazon.com
 Condition: New

Price
\$19.99

Rec
 18

Shipping Address:

Duchesne City
 500 E Main
 Box 974
 DUCHESNE, UT 84021-0974
 United States

Item(s) Subtotal: \$119.94
 Shipping & Handling: \$3.27
 Free Shipping: -\$3.27

 Total before tax: \$119.94
 Sales Tax: \$0.00

Shipping Speed:

FREE Shipping

Total for This Shipment: \$119.94

Payment information**Payment Method:**

Visa | Last digits: 6114

Item(s) Subtotal: \$314.73
 Shipping & Handling: \$6.99
 Promotion applied: -\$6.99

Billing address

Duchesne City
 500 E Main
 Box 974
 DUCHESNE, UT 84021-0974
 United States

Total before tax: \$314.73
 Estimated Tax: \$0.00

Grand Total: \$314.73

Credit Card transactions

Visa ending in 6114: March 1, 2026: \$119.94
 Visa ending in 6114: March 1, 2026: \$194.79

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-5652953-3681806

Order Placed: February 24, 2026
Amazon.com order number: 111-5652953-3681806
Order Total: \$70.25

Table with 2 columns: Items Ordered, Price. Includes shipping address and totals for February 25, 2026 shipment.

Office

Office

Table with 2 columns: Items Ordered, Price. Includes shipping address and totals for March 1, 2026 shipment.

Office

Payment information

Payment Method:
Visa | Last digits: 6114

Billing address
Duchesne City
500 E Main
Box 974
DUCHESNE, UT 84021-0974
United States

Item(s) Subtotal: \$70.25
Shipping & Handling: \$6.99
Promotion applied: -\$6.99

Total before tax: \$70.25
Estimated Tax: \$0.00

Grand Total: \$70.25

Credit Card transactions

Visa ending in 6114: March 1, 2026: \$70.25

To view the status of your order, return to [Order Summary](#) .

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ACCOUNT SUMMARY

Account Number	xxxx xxxx xxxx 2250	Previous Balance	\$5,195.01
Credit Limit	\$5,000.00	Payments	\$5,195.01
Available Credit	\$3,791.00	Credits	\$0.00
Statement Closing Date	March 03, 2026	Purchases	\$1,061.92
Payment Due Date	March 23, 2026	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$30.00	Finance Charges	\$0.00
Days in Billing Cycle	28	New Balance	\$1,061.92

TOTAL *FINANCE CHARGE* PAID IN 2025 \$9.53

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
02/05	02/05	7476800DL00XSZ2PA	PAYMENT - THANK YOU	-\$5,195.01
02/25	02/25	2401134E92X4KQPEK	SP EZINDUSTRIES.CO EZINDUSTRIES. UT	\$1,061.92 <i>cash</i>

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percentatge Rate
------------------------	--------------------------------	----------------------	-----------------------------------	-------------------------

Purchase	0.04314%	\$0.00	\$0.00	15.75%
Cash Advances	0.06229%	\$0.00	\$0.00	22.74%

ZIONS BANK

PO BOX 30833
 SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
 Payment sent to any other location may delay crediting your account.
 Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
 PO BOX 30833
 SALT LAKE CTY UT 84130-0833

PAYMENT INFORMATION

Account Number	xxxx xxxx xxxx 2250
Payment Due Date	03/23/26
New Balance	\$1,061.92
Minimum Payment Due	\$30.00
Past Due Amount	\$0.00
Cash Enclosed	

Total Payment Amount

\$ 1,061.92

NATHAN LANE GENEREAUX
 DUCHESNE CITY
 PO BOX 974
 DUCHESNE UT 84021-0974



Thank you for your payment

Confirmation number:

26030474925727

Payment amount:

\$1,061.92

Payment date:

03-04-2026

From account:

ZIONS BANCORPORATION NA DBA ZIONS B (...8091) (Checking)

To account:

N GENEREAUX (...2250)

I have authorized an electronic debit from my payment account in the amount listed above. I understand this is a one-time authorization and must be completed each time I make a payment.

Order #1007 confirmed

ezindustries.co

Lane Genereaux

Wed, Feb 25, 2026, 9:49 AM

You don't often get email from store+78496792796@t.shopifyemail.com. [Learn why this is important](#)



Thank you for your purchase!

We're getting your order ready to ship. We will notify you when it has been shipped.

[View your order](#)

[or Visit our store](#)

Order summary



The EZLyft Magnetic Lifting Tool × 3

\$1,049.97

Subtotal

\$1,049.97

Shipping

\$11.95

Taxes

\$0.00

Total

\$1,061.92 USD

Sewer

ZIONS BANK

RUSS YOUNG
DUCHESNE CITY
Account Number :
xxxx xxxx xxxx 5876



ACCOUNT SUMMARY

Account Number	xxxx xxxx xxxx 5876	Previous Balance	\$1,292.28
Credit Limit	\$5,000.00	Payments	\$1,292.28
Available Credit	\$4,589.00	Credits	\$0.00
Statement Closing Date	March 03, 2026	Purchases	\$410.84
Payment Due Date	March 23, 2026	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$30.00	Finance Charges	\$0.00
Days in Billing Cycle	28	New Balance	\$410.84

TOTAL *FINANCE CHARGE* PAID IN 2025 \$30.03

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
02/05	02/05	7476800DL00XSZ2PA	PAYMENT - THANK YOU	-\$1,292.28
02/10	02/10	2469216DT30TTA5JS	NPC*NEW PIG CORP 800-468-4647 PA	\$299.99
02/14	02/14	2469216DXBNHW402E	AMAZON MKTPL*3F2P97523 Amzn.com/bill WA	\$61.99
02/16	02/16	2469216DZBM1ZL2G3	AMAZON MKTPL*XW6PU4IP3 Amzn.com/bill WA	\$48.86

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percentage Rate
Purchase	0.04314%	\$0.00	\$0.00	15.75%
Cash Advances	0.06229%	\$0.00	\$0.00	22.74%

ZIONS BANK

PO BOX 30833
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
Payment sent to any other location may delay crediting your account.
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CTY UT 84130-0833

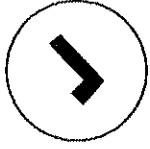
PAYMENT INFORMATION

Account Number	xxxx xxxx xxxx 5876
Payment Due Date	03/23/26
New Balance	\$410.84
Minimum Payment Due	\$30.00
Past Due Amount	\$0.00
Cash Enclosed	

Total Payment Amount



RUSS YOUNG
DUCHESNE CITY
PO BOX 974
DUCHESNE UT 84021-0974



Thank you for your payment

Confirmation number:

26030474926051

Payment amount:

\$410.84

Payment date:

03-04-2026

From account:

ZIONS BANCORPORATION NA DBA ZIONS B (...8091) (Checking)

To account:

R YOUNG (...5876)

I have authorized an electronic debit from my payment account in the amount listed above. I understand this is a one-time authorization and must be completed each time I make a payment.



Search by keyword, item or part #	SEARCH
-----------------------------------	--------

Free Ultimate Utility Tote with a \$199 order. Promo code TOTECARRY.

My Account

Confirmation #92639906 (2 Shipments)

< Back to Orders

Shipping Address

500 East Main Street
Duchesne, UT 84021

Delivery Method

Shipment from: RENO, NV 89512
Standard Shipping UPS GROUND
Shipping Charge: \$74.36

Shipment from: TIPTON, PA 16684
Standard Shipping UPS GROUND
Shipping Charge: \$83.13

Payment

Russell Young
Visa ending in 5876
Expires 03/29

PO #: Hazmat 1

Shipment from: RENO, NV 89512



BOM405

PIG® Oil-Only Absorbent Boom

ext. dia. 5" x 10' L, Each absorbs up to 6 gal., 4 booms per bag
Qty: 2

\$148.00 ea.

One Time Shipment
Standard Shipping UPS GROUND

\$296.00

Shipment from: TIPTON, PA 16684



MAT405-01

PIG® Oil-Only Absorbent Skimming Sweep

17" W x 50' L, Each absorbs up to 3.9 gal., 1 per bag
Qty: 4

\$70.00 ea.

One Time Shipment
Standard Shipping UPS GROUND

\$280.00

Order Messages

Product Subtotal: \$576.00

Delivery: \$157.49

Tax: \$37.15

Total \$770.64

* Discontinued products and promotion items will not be added to your cart.

REORDER

CONTACT US

Call 1-855-493-HOGS or [CONTACT US](#)



[MAIL IT TO ME](#)

[VIEW ONLINE](#)

DAILY DEAL: 15% OFF (LIMIT 1)

DAILY



PIG® Sump Skimmer

\$155.00 - \$172.00



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**Every Product.
Every Penny.**

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One Pork Avenue
PO Box 304
Tipton, PA 16684-0304

Tel: 1-855-493-HOGS (4647)
Fax: 1-800-621-PIGS (7447)
hothogs@newpig.com



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dvfdchief100@hotmail.com thinks you might like this!

From New Pig Customer Service <hothogs@newpig.com>

Date Wed 3/4/2026 5:40 PM

To Jessica North <jnorth@duchesnecity.com>




You don't often get email from hothogs@newpig.com. [Learn why this is important](#)

Call 1-855-493-HOGS (4647) to talk to a live rep



Confirmation #93994332 (2 Shipments)


SHIPPING ADDRESS	SHIPPING METHOD (2 SHIPMENTS)	PAYMENT
500 East Main Street Duchesne, UT 84021	<p>Shipment from RENO, NV 89512 UPS GROUND</p> <p>Shipment from RENO, NV 89512 UPS GROUND</p>	<p>Visa ****5876</p> <p>RUSSELL YOUNG 500 E Main St Duchesne, UT 84021</p> <p><i>Note: each shipment will be charged to your card separately.</i></p> <p>Shipments from: RENO, NV 89512 \$121.15 RENO, NV 89512 \$0.00</p> <p>Purchase Order Number: HAZMZT 1</p>

Order # 4485977-00	Shipment from RENO, NV 89512	Shipped on 02/09/2026		
ITEM AND DESCRIPTION	QTY	UNIT PRICE	SHIP ONCE OR AUTOSHIP	TOTAL
 <p>MAT423 PIG® Oil-Only Absorbent Mat Pad</p>	1	\$105.00	One Time Shipment In Stock	\$105.00
 <p>PLP213-1 PIG® Dri Loose Absorbent</p>	1	\$21.00	One Time Shipment In Stock	\$21.00
 <p>PLP213-1 PIG® Dri Loose Absorbent</p>	1	\$21.00	One Time Shipment In Stock	\$21.00

Order # 4485977-00

**Shipment from
RENO, NV 89512**


Shipped on 02/09/2026

ITEM AND DESCRIPTION	QTY	UNIT PRICE	SHIP ONCE OR AUTOSHIP	TOTAL
 PLP213-1 PIG® Dri Loose Absorbent	1	\$21.00	One Time Shipment In Stock	\$21.00

Order # 4485977-01

**Shipment from
RENO, NV 89512**

Shipped on TBD

ITEM AND DESCRIPTION	QTY	UNIT PRICE	SHIP ONCE OR AUTOSHIP	TOTAL
 BLU101 Pig Blue® Absorbent Mat Pad	1	\$100.00	One Time Shipment In Stock	\$100.00

Special shipping instructions:

Product Subtotal:	\$268.00
Shipping:	\$121.15
Tax:	\$17.29
Total:	\$406.44

Order Messages

Backordered item will be available in one week.

Additional Order Messages



One Pork Avenue • PO Box 304 • Tipton, PA 16684-0304



We stand behind 100% of our products, 100% of the time. If you're not happy, we'll refund every penny, including taxes and shipping. We'll even schedule and pay for the return freight!

[Shop Online](#) | [Money-Back Guarantee](#)

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Final Details for Order #111-1511932-9680230

Order Placed: February 14, 2026
Amazon.com order number: 111-1511932-9680230
Order Total: \$61.99

Shipped on February 14, 2026	
Items Ordered	Price
1 of: Intex 2 Pack 4ft x 12in Mini Frame Kiddle Beginner Swimming Pool, Ages 3 and Up, Blue	\$61.99
Sold by: Spreetail (seller profile)	
Business Price	
Condition: New	
Shipping Address:	Item(s) Subtotal: \$61.99
Duchesne City	Shipping & Handling: \$0.00
500 E Main	-----
Box 974	Total before tax: \$61.99
DUCHESNE, UT 84021-0974	Sales Tax: \$0.00
United States	-----
Shipping Speed:	Total for This Shipment: \$61.99
Standard Shipping	-----

Payment information	
Payment Method:	Item(s) Subtotal: \$61.99
Visa Last digits: 5876	Shipping & Handling: \$0.00

Billing address	Total before tax: \$61.99
Duchesne Fire Department	Estimated Tax: \$0.00
500 E MAIN ST	-----
DUCHESNE, UT 84021-7708	Grand Total: \$61.99
United States	five
Credit Card transactions	Visa ending in 5876: February 14, 2026: \$61.99

To view the status of your order, return to [Order Summary](#) .

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc.



Final Details for Order #111-5366121-9634628

Order Placed: February 14, 2026
Amazon.com order number: 111-5366121-9634628
Order Total: \$48.86

Table with shipping details: Shipped on February 16, 2026. Items Ordered: 2 of: NextDayLabels - NCR Carbonless Order Forms... Price: \$24.43. Shipping Address: Duchesne City, 500 E Main, Box 974, DUCHESNE, UT 84021-0974, United States. Shipping Speed: FREE Shipping. Total for This Shipment: \$48.86.

Table with payment information: Payment Method: Visa | Last digits: 5876. Billing address: Duchesne Fire Department, 500 E MAIN ST, DUCHESNE, UT 84021-7708, United States. Grand Total: \$48.86. Credit Card transactions: Visa ending in 5876: February 16, 2026: \$48.86.

To view the status of your order, return to Order Summary .

Conditions of Use | Privacy Notice © 1996-2020, Amazon.com, Inc.

ACCOUNT SUMMARY

Account Number	xxxx xxxx xxxx 0844	Previous Balance	\$1,568.44
Credit Limit	\$10,000.00	Payments	\$1,568.44
Available Credit	\$10,000.00	Credits	\$1,537.31
Statement Closing Date	March 03, 2026	Purchases	\$142.55
Payment Due Date	March 23, 2026	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$0.00	Finance Charges	\$0.00
Days in Billing Cycle	28	New Balance	-\$1,394.76

TOTAL *FINANCE CHARGE* PAID IN 2025 \$11.97

PLEASE DO NOT PAY, AS OF THIS STATEMENT DATE YOUR ACCOUNT HAS A CREDIT BALANCE.

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
02/04	02/04	7475542DRJLQ1S57R	AMERICAN LOCKSETS 845-7741 CREDIT	-\$1,537.31
02/05	02/05	7476800DL00XSZ2PA	PAYMENT - THANK YOU	-\$1,568.44
02/16	02/16	2469216DZBLVQ2SXA	AMAZON MKTPL*8R4N637Z3 Amzn.com/bill WA	\$142.55

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percentage Rate
Purchase	0.04314%	\$0.00	\$0.00	15.75%
Cash Advances	0.06229%	\$0.00	\$0.00	22.74%

PO BOX 30833
 SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
 Payment sent to any other location may delay crediting your account.
 Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
 PO BOX 30833
 SALT LAKE CTY UT 84130-0833

PAYMENT INFORMATION

Account Number	xxxx xxxx xxxx 0844
Payment Due Date	03/23/26
New Balance	-\$1,394.76
Minimum Payment Due	\$0.00
Past Due Amount	\$0.00
Cash Enclosed	

Total Payment Amount

\$ 1,394.76

MYRA YOUNG
 DUCHESNE CITY
 PO BOX 974
 DUCHESNE UT 84021-0974

Duchesne City
Transaction Register - 02/09/2026 to 03/08/2026

Account No.	Customer Name	Transaction Type	Billing Code	Description	Reference	Date	Amount
8547	Leishman, Wendy	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234645	02/24/2026	200.00
8547	Leishman, Wendy	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234732	03/03/2026	104.00
8723	Thomas, James	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234470	02/18/2026	88.94
1167000	Abplanalp, Kevin (Helen)	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234459	02/18/2026	294.39
1232001	Fabrizio, Tal & Debbie	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234492	02/19/2026	109.77
1270002	Bodily, Markee	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234548	02/20/2026	90.52
2155002	Hogan Park c/o Rodney Rowley	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234491	02/19/2026	559.92
2389000	Ivie, Dorothy	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234208	02/18/2026	111.89
3720001	Kielbasa, Kevin	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234544	02/20/2026	46.62
3720001	Kielbasa, Kevin	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234546	02/20/2026	46.62
4372372	Farnsworth, Kenneth A.	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234204	02/18/2026	90.61
4514782	JRJ Service Inc.	Charges & Credits	WA - 513713 Water service sales	wrote off penalties of \$41.98 per Mayor herr	316057	02/11/2026	-41.98
4514903	Fabrizio Transport Inc.	Charges & Credits	WA - 513713 Water service sales	wrote off the charge of \$1.07 did not want tit	317194	03/04/2026	-1.07
4515483	Stallion Rockies Ltd/Db a Stallion Oilfi	Charges & Credits	FS - 513722 Fill Station - Commercia	late fee was assessed after payment was ma	317190	02/26/2026	-11.37
4516412	Price Pumping	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234210	02/18/2026	80.88
4516507	Stallion Oilfield Septage Station	Charges & Credits	SW - 513717 Sewer service charges	Late fee was assessed and payment was ma	317189	02/26/2026	-133.70
4516788	Duchesne County Emergency Mana	Charges & Credits	FPF - 103422 Fire protection fees	02/06/2026 F26-0085 Hwy 191 Hazmat Rele	317193	03/03/2026	1,153.30
4516788	Duchesne County Emergency Mana	Charges & Credits	FPF - 103422 Fire protection fees	02/14/2026 F26-0112 Basin Estates	317193	03/03/2026	218.50
4516788	Duchesne County Emergency Mana	Charges & Credits	FPF - 103422 Fire protection fees	02/22/2026 F26-0134 Talmage CO Alarm	317193	03/03/2026	162.00
4516788	Duchesne County Emergency Mana	Charges & Credits	FPF - 103422 Fire protection fees	02/24/2026 F26-0143 Smiley Rd Flare	317193	03/03/2026	264.45
4516833	Koyle, Kevan & Vicky	Charges & Credits	WA - 513713 Water service sales	reconnect fee	317192	03/02/2026	20.00
4516940	Allen, Robert	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234603	02/23/2026	15.00
4516940	Allen, Robert	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234605	02/23/2026	15.00
4516950	Walker, Hayden	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234441	02/18/2026	45.00
4517024	Dean, Bronson	Charges & Credits	WA - 513713 Water service sales	reconnect fee of \$20.00	317023	02/20/2026	20.00
4517026	Rodriguez-Herrera, Juan Manuel	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234444	02/18/2026	69.62
4517039	Pinales, Ana Maria	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234453	02/18/2026	543.42
4517056	Sergeant, Sue	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234206	02/18/2026	88.94
4517108	Phillips, Thomas	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234103	02/13/2026	190.00
4517174	Montague, Mallory	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234620	02/23/2026	88.94
4517273	Smith, Leviathan	Charges & Credits	FS - 513721 Fill Station - Residential	reconnection fee of \$50.00	317184	02/24/2026	50.00
4517273	Smith, Leviathan	Charges & Credits	WA - 513713 Water service sales	wrote off \$547.10 delinquent fees and he pai	317182	02/23/2026	-547.10
4517316	Grant, Mitch	Payment Reversal	NSF - 101310 A/R customers	PAYMENT	234106	02/16/2026	22.75
4517703	Coonis, Angie	Charges & Credits	SW - 513717 Sewer service charges	closed wronmg account credited termination	317022	02/20/2026	-8.03
4517703	Coonis, Angie	Charges & Credits	WA - 513713 Water service sales	closed wrong account credited the terminati	317021	02/20/2026	-4.06
							\$4,043.77



500 E Main St. Duchesne, Utah 84021
 PO Box 974, Duchesne, Utah 84021
 phone (435) 738-2464
 fax (435)738-5394
 dherron@duchesnecity.com

BUSINESS LICENSE APPLICATION

Application and all other items must be completed on the attached checklist BEFORE a business license is issued.

BUSINESS LICENSE # _____
 (OFFICE USE ONLY)

APPLICANT INFORMATION

Applicant Name: Elizabeth Ivie
 Date of Birth: 3/16/1982
 Home Address: 17720 W. East River Rd.
 City, State and Zip Code: Duchesne, UT 84021
 Mailing Address: PO Box 518 Duchesne, UT 84021
 Home Telephone: 435-733-0079 Cell Phone: 435-733-0079
 Email Address: lizivie4@gmail.com

BUSINESS INFORMATION

Legal Name of Business: Nourish
 Home Based Commercial Based Unknown
 Business Address: 34 E. 100 N.
 City, State and Zip Code: Duchesne, UT 84021
 Business Telephone: 435-738-2220 Business Fax: _____
 Business Email: nourishduchesne@gmail.com
 Professional License #: 4981306-4701 massage therapist
 (Contractor, Real Estate, Federal Firearms, Cosmetology, etc.)
 Utah Entity #: 10473245-0160
 (you must register your business with the Utah Department of Commerce)
 Utah Sales and Use Tax #: 14515648-003-STC
 (if you are selling goods you must file for a sales tax number with the Utah State Tax Commission)



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PO Box 974, Duchesne, Utah 84021
phone (435) 738-2464
fax (435) 738-5394
office@duchesnecity.com

BUSINESS INFORMATION CONT'D

Describe the nature of your business:

Health & Wellness Center , I will be doing massages also

Please list the location of where your equipment, tools, and supplies to conduct your business will be stored:

34 E. 100 N. & 75 N. center street

If storage is located at home, what percentage will be stored and where?

0 %

LICENSE STIPULATIONS

Please initial next to each item

All Business Licences are issued for a period of one year, which extends from July 1st to June 30th.

License fees are due and payable July 1st, or upon approval of application.

To engage in the business for which this license is issued, you must comply with all City Ordinances and County Health and Safety Codes. These include zoning, building codes, accessibility codes, health and fire safety. If at any time if there is any criminal activity now, or in the future, or if you do not comply with these codes, this license may be revoked upon the majority vote of Duchesne City Council.

I am responsible to read and understand the requirements of Duchesne City's Business License Ordinance and agree to comply with the same.

(Note: To read about Duchesne City Business and License requirements visit Duchesne City Offices or go to Title 3 of the Municipal Code found at https://duchesnecity.com/government/municipal_code.php)

Duchesne City requires at least 20 days after application submittal for investigative purposes.

Business License Certificate, once issued, shall be posted in a conspicuous place on the wall of the building, room or office of the place of business so that the same may be easily seen.

AFFIDAVIT

I, Elizabeth Nie BEING DULY SWORN, DEPOSE AND SAY THAT I AM THE ABOVE NAMED APPLICANT AND THAT THE STATEMENTS CONTAINED IN THIS APPLICATION ARE TRUE AND CORRECT.

Applicant Signature:

Elizabeth Nie

Dated:

4/2/2026



500 E Main St. Duchesne, Utah 84021
PO Box 974, Duchesne, Utah 84021
phone (435) 738-2464
fax (435) 738-5394
office@duchesnecity.com

BUSINESS LICENSE CHECKLIST

All items listed below must be completed BEFORE a business license is issued. Application fees will be due and payable upon successful completion of the application process.

Completed Application

Letter of Permission (if you are not the property owner)

Copy of Required State License (contractor, cosmetology, real estate, daycare, etc.)

Copy of Entity Registration

Department of Commerce (801) 530-4849 or visit
www.corporations.utah.gov

Copy of Sales Tax License (if applicable)

Utah State Tax Commission (801) 530-4849 or visit
www.tax.utah.gov/sales

Building Inspection (if applicable)

Cody Fisher, Inspector
(801) 719-9337

Fire Inspection, \$50 Fee called Russ & left message

Russ Young, Fire Marshall
(435) 630-4113

Health Inspection (if applicable) food license permit

Board of Health
(435) 722-6300

N/A You may need to appear before Duchesne City Council to present your business and application

1/12/2026

To Whom it may Concern:

Liz Ivie is renting the building located at 34 E 100 N Duchesne, UT from me. She has my permission to run the business Nourish out of the building and sublet rooms to others.

A handwritten signature in black ink, appearing to read "Shane Ivie". The signature is written in a cursive, flowing style.

Shane Ivie

STATE OF UTAH DEPARTMENT OF COMMERCE ACTIVE LICENSE		REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S) 4981306-4701 Massage Therapist	
Elizabeth Anne Ivie		 SIGNATURE OF HOLDER	
EFFECTIVE 01/08/2026	EXPIRATION 05/31/2027		

IMPORTANT LICENSURE REMINDERS:

- Your license is valid until the expiration date listed on this form. Approximately 60 days prior to this expiration you will receive a renewal notice by email.
- Please note the address listed below is your public address of record for the Division. All future correspondence from the Division will be either mailed to this address or emailed to the email on record. If you move or change your email, it is your responsibility to keep DOPL informed. Maintaining a current address AND email with DOPL is the easiest way to ensure continuous licensure.

ELIZABETH ANNE IVIE
 17720 W EAST RIVER ROAD
 PO BOX 518
 DUCHESNE UT 84021

Please visit our web site at www.dopl.utah.gov should you have any questions in the future.

STATE OF UTAH DEPARTMENT OF COMMERCE DIVISION OF PROFESSIONAL LICENSING ACTIVE LICENSE		
EFFECTIVE DATE:	01/08/2026	
EXPIRATION DATE:	05/31/2027	
ISSUED TO:	Elizabeth Anne Ivie	
REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S)		
4981306-4701 Massage Therapist		
		 SIGNATURE OF HOLDER

BUSINESS ENTITY SEARCH RESULTS

Name	Other Name	Filing Date/Time	Status	Status Details	File Date	Type	Subtype	Entity Number
NOURISH LIFE		05/17/2006 12:00 AM	Inactive	Administratively Dissolved	05/17/2006	Assumed Name (DBA)	Assumed Name - 151	6220199-0151
NOURISH LIFE INVESTMENTS LLC		03/04/2020 12:00 AM	Active	Current	03/04/2020	Domestic Limited Liability Company	Limited Liability Company	11688413-0160
NOURISH LLC		11/06/2017 12:00 AM	Active	Current	11/06/2017	Domestic Limited Liability Company	Limited Liability Company	10473245-0160
NOURISH MOTHER EARTH'S CHILDREN		01/16/2002 12:00 AM	Inactive	Administratively Dissolved	01/16/2002	Assumed Name (DBA)	Assumed Name - 151	5049995-0151
NOURISH NUTRACEUTICAL LLC		04/07/2018 12:00 AM	Inactive	Administratively Dissolved	04/07/2018	Domestic Limited Liability Company	Limited Liability Company	10812621-0160
NOURISH NUTRITION AND WELLNESS LLC		03/22/2022 12:00 AM	Active	Current	03/22/2022	Domestic Limited Liability Company	Limited Liability Company	12764687-0160
NOURISH NUTRITION CO LLC		08/15/2016 12:00 AM	Inactive	Administratively Dissolved	08/15/2016	Domestic Limited Liability Company	Limited Liability Company	9900046-0160
NOURISH NUTRITION SERVICES LLC		04/21/2014 12:00 AM	Active	Current	04/21/2014	Domestic Limited Liability Company	Limited Liability Company	9016806-0160
NOURISH OUR YOUTH INC		05/04/2023 12:00 AM	Active	Current	05/04/2023	Domestic Business Corporation	Domestic Business Corporation	13394073-0142
Nourish Psychiatry and Wellness PLLC		05/02/2025 12:00 AM	Active	Current	05/02/2025	Domestic Limited Liability Company	Professional Limited Liability Company	14568434-0162
NOURISH SOLAR FARMS PROJECT		05/04/2010 12:00 AM	Inactive	Administratively Dissolved	05/04/2010	Assumed Name (DBA)	Assumed Name - 151	7670799-0151





Utah State Tax Commission

TAXPAYER SERVICES DIVISION 210 N 1950 W SALT LAKE CITY Utah 84134-9000

Website: tax.utah.gov

81L012 07/2018

Sales Tax License and/or Use Tax Certificate of Registration

NOURISH LLC
NOURISH DUCHESNE
34 E 100 N
DUCHESNE UT 84021-0000

Account Number: **14515648-003-STC**

This business is registered to make
taxable sales from the
incorporated city of:
Duchesne City

Outlet: 001 Issued: November 1, 2017 Valid until revoked or cancelled. Post in a noticeable place.

This business is authorized to make taxable sales, purchase tax free for resale, collect and remit sales and use taxes in the State of Utah. The authority to engage in business is subject to city and/or county business licensing laws and other rules and regulations. This license may be revoked for violations or failure to comply with these laws, rules and regulations. If this business moves, closes or is sold, you must contact the Tax Commission immediately by calling 801-297-2200 or toll free 1-800-662-4335 and return this license to the Tax Commission for cancellation. This license is NOT transferable.

Duchesne Fire Department

Duchesne, Utah

FIRE INSPECTION CHECKLIST

Name of Business: Nourish
 Address of Business: 34 EAST 100 North Duchesne Ut. 84021
 Business Phone#: 435-738-2220

Name of Owner: Elizabeth J. J. e
 Address of Owner: 17720 W East River Rd
 Owner Phone #: 435-733-0079

Occupancy Type: Health Business License # _____
 New Business: Yes _____ No X

ADDRESS

<input checked="" type="checkbox"/>	Property address posted on street side of building	IFC2006 505.1
<input checked="" type="checkbox"/>	Fire department access to within 150' of any part of the building	IFC2006 503.1

ELECTRICAL

<input checked="" type="checkbox"/>	Electrical boxes, outlets and switches properly covered	IFC2006 605.6
<input checked="" type="checkbox"/>	Electrical panels properly covered and latched	IFC2006 605.6
<input checked="" type="checkbox"/>	Electrical panel accessible (min. 30" width, 78" height, 36" in depth)	IFC2006 605.3
<input checked="" type="checkbox"/>	Extension cords: temporary use only, not through walls, ceilings or under doors	IFC2006 605.5
<input checked="" type="checkbox"/>	Electrical multi-plug adapters: approved internal circuit breaker type only and plugged directly to permanent receptacle	IFC2006 605.4.1

EXITS

<input checked="" type="checkbox"/>	Exterior doors are readily accessible	IFC2006 504.1
<input checked="" type="checkbox"/>	Exit doors unlocked during business hours	IFC2006 1008.1.8.3
<input checked="" type="checkbox"/>	Exit ways free from obstructions	IFC2006 1015.2
<input checked="" type="checkbox"/>	Exit signs present at required exits (6" letters)	IFC2006 1011.5.1
<input checked="" type="checkbox"/>	Lighted exit signs operating properly	IFC2006 1011.5.2

X	No storage under unprotected exit stairways	IFC2006 315.2.4
X	Means of egress must be continuous and cannot be blocked	IFC2006 1003.6
X	Sufficient egress to meet occupant load is required (Table 1005.1)	IFC2006 1005.1

EXTINGUISHERS

X	Minimum size 2A10BC extinguisher	IFC2006 906.2
X	Current State Fire Marshal approved inspection tag	IFC2006 901.6.1
X	Properly mounted and accessible (height not < 4", nor > 5')	IFC2006 906.9
X	Correct number, type and size for the use or occupancy	IFC2006 906.3
N/A	Dry chemical suppression systems inspected every 6 months	IFC2006 904.6
N/A	Wet chemical suppression systems inspected every 6 months	IFC2006 904.5

HOUSEKEEPING

X	Dispose of combustible waste	IFC2006 304.1
X	Exterior free of litter and weeds	IFC2006 304.1.1
X	Oily rags stored in approved containers	IFC2006 304.3.

MECHANICAL

X	No combustibles stored in furnace or boiler room	IFC2006 315.2.3
X	Furnace, boiler, water heater, etc. are vented to prevent a fire hazard	IFC2006 603.6
X	Gas meter protected and accessible	IFC2006 603.9

SMOKING

X	Prohibited in warehouse storage areas other hazardous areas	IFC2006 310.1
---	---	---------------

ALARM and SPRINKLER SYSTEMS (WHERE REQUIRED)

X	Fire and life safety systems are maintained in an operable condition	IFC2006 907.20.5
N/A	Sprinkler shut off readily accessible	IFC2006 508.5.4
N/A	All storage 18" below sprinkler head level	IFC2006 315.2.1
N/A	Sprinkler systems shall be inspected and tagged annually	IFC2006 901.6.1

STORAGE

N/A	All flammable and combustible liquids to be stored properly	IFC2006 3404.3
X	Compressed gas cylinders must be secured from falling	IFC2006 3003.5.3
X	No combustible storage in unprotected attics or crawl spaces	IFC2006 315.2.4

N/A	Storage maintained 2' below the ceiling in non-sprinkler protected areas	IFC2006 315.2.1
-----	--	-----------------

STRUCTURES

X	Required fire separation intact	IFC2006 703
---	---------------------------------	-------------

Compliance: Yes No

Re-inspection on/or after date: _____

Owner/Manager: _____ Date: _____

X Email: lizivie4@gmail.com

Phone #: 435-733-0079

Fire Chief / Inspector: Russell E Young - Relys Date: 03/02/2014

Phone #: 435-630-4113



Uintah County
133 S 500 E
Vernal, UT 84078
P: (435) 247-1160

Duchesne County
409 S. 200 E.
Roosevelt, UT 84066
P: (435) 722-6310

FOOD ESTABLISHMENT OPERATING

Permit No. **2248**

Food Establishment Name: **Nourish**

Issued to: Elizabeth Ivie

Facility Address: 34 E 100 N, Duchesne, UT, 84021

Issued Date: 1/1/2026

Expiration Date: 12/31/2026

This certifies that this food establishment is open subject to rules and regulations of the TriCounty Health Department and the Utah State Health Codes.

Joe Hadlock - Environmental Health Director

This permit shall be posted in a location in the facility that is visible to the consumers.
This permit is non-transferable.



500 E Main St. Duchesne, Utah 84021
 PO Box 974, Duchesne, Utah 84021
 phone (435) 738-2464
 fax (435)738-5394
 dherron@duchesnecity.com

BUSINESS LICENSE APPLICATION

Application and all other items must be completed on the attached checklist BEFORE a business license is issued.

BUSINESS LICENSE # _____

(OFFICE USE ONLY)

APPLICANT INFORMATION

Applicant Name: Ruth Roberts
 Date of Birth: January 21, 1999
 Home Address: 514 E 400N Building B Duchesne UT 84021
 City, State and Zip Code: Duchesne Utah 84021
 Mailing Address: P.O. Box 834 Duchesne UT 84021
 Home Telephone: _____ Call Phone: 479-879-4079
 Email Address: Ruth.pennington17@gmail.com

BUSINESS INFORMATION

Legal Name of Business: Ruth's Wellness in motion
 Home Based Commercial Based _____ Unknown _____
 Business Address: 514 E 400N B. Duchesne
 City, State and Zip Code: Duchesne UT 84021
 Business Telephone: 479-879-4079 Business Fax: _____
 Business Email: ruthswellnessinmotion@gmail.com
 Professional License #: 13281612-4701
 (Contractor, Real Estate, Federal Firearms, Cosmetology, etc.)
 Utah Entity #: 931977065
 (you must register your business with the Utah Department of Commerce)
 Utah Sales and Use Tax #: _____
 (if you are selling goods you must file for a sales tax number with the Utah State Tax Commission)



500 E Main St. Duchesne, Utah 84021
PO Box 974, Duchesne, Utah 84021
phone (435) 738-2464
fax (435) 738-5394
office@duchesnecity.com

BUSINESS INFORMATION CONT'D

Describe the nature of your business:

Massage therapy - ~~Professional~~ Professional, therapeutic massage

Please list the location of where your equipment, tools, and supplies to conduct your business will be stored:

514 E 4500 B Duchesne UT 84021

If storage is located at home, what percentage will be stored and where? 4 %

In the room where massage will be done

LICENSE STIPULATIONS

Please initial next to each item

RR All Business Licences are issued for a period of one year, which extends from July 1st to June 30th.

RR License fees are due and payable July 1st, or upon approval of application.

To engage in the business for which this license is issued, you must comply with all City Ordinances and County Health and Safety Codes. These include zoning, building codes, accessibility codes, health and fire safety. If at any time if there is any criminal activity now, or in the future, or if you do not comply with these codes, this license may be revoked upon the majority vote of Duchesne City Council.

RR

I am responsible to read and understand the requirements of Duchesne City's Business License Ordinance and agree to comply with the same.

RR

(Note: To read about Duchesne City Business and License requirements visit Duchesne City Offices or go to Title 3 of the Municipal Code found at https://duchesnecity.com/government/municipal_code.php)

RR Duchesne City requires at least 20 days after application submittal for investigative purposes.

RR Business License Certificate, once issued, shall be posted in a conspicuous place on the wall of the building, room or office of the place of business so that the same may be easily seen.

AFFIDAVIT

I, Ruth Roberts BEING DULY SWORN, DEPOSE AND SAY THAT I AM THE ABOVE NAMED APPLICANT AND THAT THE STATEMENTS CONTAINED IN THIS APPLICATION ARE TRUE AND CORRECT.

Applicant Signature: Ruth Roberts

Dated: _____



500 E Main St. Duchesne, Utah 84021
PO Box 974, Duchesne, Utah 84021
phone (435) 738-2464
fax (435)738-5394
office@duchesnecity.com

BUSINESS LICENSE CHECKLIST

All items listed below must be completed BEFORE a business license is issued. Application fees will be due and payable upon successful completion of the application process.

✓ Completed Application

✓ Letter of Permission (if you are not the property owner)

✓ Copy of Required State License (contractor, cosmetology, real estate, daycare, etc.)

✓ Copy of Entity Registration

Department of Commerce (801) 530-4849 or visit
www.corporations.utah.gov

N/A Copy of Sales Tax License (if applicable)

Utah State Tax Commission (801) 530-4849 or visit
www.tax.utah.gov/sales

N/A Building Inspection (if applicable)

Cody Fisher, Inspector
(801) 719-9337

N/A Fire Inspection, \$50 Fee

Russ Young, Fire Marshall
(435) 630-4113

N/A Health Inspection (if applicable)

Board of Health
(435) 722-6300

 You may need to appear before Duchesne City Council to present your business and application

Duchesne City,
Ruth Roberts has my
permission to do business
in the secondary building
located at 514 E 400 N
Duchesne UT 84021.

Karie Morrill
Karie Morrill

STATE OF UTAH
DEPARTMENT OF COMMERCE
DIVISION OF PROFESSIONAL LICENSING

ACTIVE LICENSE

EFFECTIVE DATE: 03/24/2023

EXPIRATION DATE: 05/31/2027

ISSUED TO: Ruth Anah Roberts



REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S)

13281612-4701 Massage Therapist

Ruth Roberts

SIGNATURE OF HOLDER

LLC
Certificate of Organization
OF
RUTH'S WELLNESS IN MOTION, LLC

The undersigned person(s) do hereby adopt the following Certificate of Organization for the purpose of forming a Utah Limited Liability Company.

Article I

The name of the limited liability company is to be RUTH'S WELLNESS IN MOTION, LLC

Article II


The purpose or purposes for which the company is organized is to engage in:
TRAVELING MASSAGE THERAPIST

The Company shall further have unlimited power to engage in or to perform any and all lawful acts pertaining to the management of any lawful business as well as to engage in and to do any lawful act concerning any and all lawful business for which a Limited Liability Company may be organized under the Utah Limited Liability Company Act and any amendments thereto.

Article III

The Company shall continuously maintain an agent in the State of Utah for service of process who is an individual residing in said state. The name and address of the initial registered agent shall be:

(Registered Agent Name & Address)
RUTH PENNINGTON
514 E 400 N
DUCHESNE, UT, 84021

	<p>State of Utah Department of Commerce Division of Corporations & Commercial Code</p> <p>This certifies that this registration has been filed and approved on 20, June 2023 in the office of the Division and hereby issues this Certification thereof.</p> <p style="text-align: center;"><i>L. Veillette</i></p> <p>Leigh Veillette Division Director</p>
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One Stop Online Business Registration

Business Registration Completion!

You have successfully registered **RUTH'S WELLNESS IN MOTION, LLC** with the State of Utah. Please review the information provided below for applicable account details and make sure that you print out this page and any applicable forms for your records.

Please Note: You will need to directly contact the local government (municipality or county) for each business location in order to complete the business license process.

Now that you have successfully completed your business registration, you will need to renew your business entity once a year. If you have registered a DBA, you will need to renew every three years. To renew, update or make any changes to your business entity, please visit: <https://secure.utah.gov/abr/abr>.

BUSINESS FRAUD ALERT

Corporate identity theft is on the rise! This service increases your peace of mind by notifying you when a change is made to your business, allowing you to take immediate action. To learn more please visit: [Business Fraud Alert](#)

OSBR Registration Information

Please print out a copy of your OSBR registration information by clicking on the download link below.

Download:  [OSBR Registration Information](#)

Utah Department of Commerce, Division of Corporations and Commercial Code

Your Business Registration Number: 13461657-0160

Download:  [Articles \(.pdf\)](#)

City Business License Information

According to our data, you are in the following city: DUCHESNE . This city does not currently have its business licensing forms online through this service. You may be able to find information for your city through the [Utah League of Cities and Towns Web site](#).

Give Feedback

OSBR Registration Information

Preregistration Questions

Have Federal Employer Identification Number: **No**

Have Sales and Use Tax License: **No**

Have Employer Withholding Account: **No**

Have you filed your Articles of Incorporation, Articles of Organization, Partnership or Business Name Registration: **No**

Have Unemployment Insurance Employer Identification Account: **No**

Have Streamlined Sales Tax (SST) Number: **No**

Business involves motor vehicle dealerships or vehicle sales, body shops, transporting, dismantling, manufacturing, distributing or crushing vehicles: **No**

Declared Entity Type

Entity Type:**Limited Liability Company (LLC)**

Entity Subtype:**Domestic (in Utah)**

This LLC will be managed by:**Member**

This LLC will file with the IRS as a:**Single Member/Manager**

The Single Member is a:**Individual**

Business Name

The business name you chose to register is:**RUTH'S WELLNESS IN MOTION, LLC**

Primary Physical Business Address - Business Headquarters

Utah Business Name:**RUTH'S WELLNESS IN MOTION, LLC**

Address 1:**514 E 400 N**

Address 2:

City, State, Zip:**DUCHESNE, UT , 84021**

Business Phone:**479-879-4079**

Fax:

> Please select from the list below, the **basic nature/purpose** of your business:

62 Health Care and Social Assistance

> Please select from the list below a **more detailed nature/purpose** of your business:

621 Ambulatory Health Care Services

> Please select from the list below a **more detailed nature/purpose** of your business:

Business Addresses and Locations

> Is the business doing business as (DBA) under any assumed (alias'/DBA) names?

No

> If this location's basic nature/purpose differs from the business as a whole, please select from the list below:

62 Health Care and Social Assistance

> If this location's basic nature/purpose differs from the business as a whole, please select from the list below:

621 Ambulatory Health Care Services

> If this location's specific nature/purpose differs from the business as a whole, please select from the list below:

62139 Offices of All Other Health Practitioners

> In the box below, please describe, in detail, the purpose or nature of your business at this location if it differs from the following:

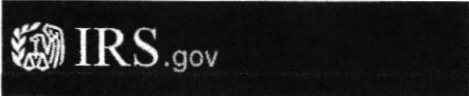
TRAVELING MESSAGE THERAPIST

- > What are your expected hours of operation? **Start: 08:00 AM**
End: 05:00 PM
- > When will this outlet start selling or making purchases? **06/19/2023**
- > Will your business be based in a Home or Commercial location? **Home**
- > If Home-based, are you going to have clients in your home? **No**
- > Will you use, treat, store, sell, emit, manufacture, or dispose of any chemical, combustible, or hazardous materials? Also, answer yes to this question if you are a dry cleaning business, or if you are going to have x-ray equipment in any of your offices. **No**
- > Are you providing motel, hotel, trailer court, campground or other **lodging services**? **No**
- > Will you have restaurant sales, or sales of prepared foods and beverages? **No**
- > Will your business involve the sale of second-hand merchandise excluding vehicles? For example, pawn shops, auctions houses, second-hand store, etc. **No**
- > Will your business include an auction house or involve an auctioneer? **No**
- > Will your business involve transportation, i.e., taxicab, special transportation for the handicapped, horse drawn carriage, auto towing, etc.? **No**
- > Will your business sell any type of fireworks, inside or outside? **No**
- > Will your business sell and/or serve alcoholic beverages? **No**
- > Are you a sexually explicit business? **No**
- > Will your business sell tobacco products? **No**

Mailing Addresses

Electronic Signatures

Registered Agent, Member: **RUTH PENNINGTON**



EIN Assistant

Your Progress: 1. Identity 2. Authenticate 3. Addresses 4. Details **5. EIN Confirmation**

Congratulations! Your EIN has been successfully assigned.

EIN Assigned: **93-1977065**

Legal Name: **RUTHS WELLNESS IN MOTION**

IMPORTANT:

Save and/or print this page and the confirmation letter below for your permanent records.

The confirmation letter below is your official IRS notice and contains important information regarding your EIN.

 [CLICK HERE for Your EIN Confirmation Letter](#) [Help with saving and printing your letter](#)

Once you have saved or printed your letter, click "Continue" to get additional information about using your new EIN.

Help Topics

- [What if I do not have access to a printer at this time?](#)
- [Can I access this letter at a later date?](#)

Date of this notice: 06-20-2023

Employer Identification Number:
93-1977065

Form: SS-4

Number of this notice: CP 575 G

RUTHS WELLNESS IN MOTION
RUTH PENNINGTON SOLE MBR
514 E 400 N
DUCHESNE, UT 84021

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 93-1977065. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did **not** apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

A limited liability company (LLC) may file Form 8832, *Entity Classification Election*, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, *Election by a Small Business Corporation*. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at www.irs.gov. If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

Date: January 27, 2026

To:

Duchesne City Council
c/o Duchesne City Office
500 East Main
Duchesne, Utah 84021

Dear Members of the Duchesne City Council,

My name is **Nate Robinson**, and I am a resident of Duchesne City living at **275 West 300 South, Duchesne, Utah 84021**. I am writing to formally submit my Letter of Intent to apply for the open seat on the Duchesne City Planning & Zoning Commission, as announced in the City's public notice.

I have a strong interest in responsible rural planning, zoning, and community development, and I am motivated by a desire to help Duchesne City grow in a way that protects its character while allowing for sound, well-planned progress. I believe the Planning & Zoning Commission plays a vital role in balancing long-term infrastructure needs, land-use compatibility, and the quality of life of residents.

Professionally, my background includes construction management, infrastructure development, oil and gas operations, railroad and utility coordination, and heavy equipment operations. I currently work in construction and utility project management roles that require careful review of plans, coordination with multiple stakeholders, adherence to regulatory requirements, and practical evaluation of how projects impact surrounding areas. This experience has given me a strong appreciation for zoning regulations, safety considerations, environmental awareness, and the importance of clear, enforceable policies.

I bring a practical, detail-oriented approach to evaluating projects and proposals, along with the ability to collaborate respectfully with fellow commission members, city staff, property owners, and the public. I am comfortable reviewing technical information, asking thoughtful questions, and making recommendations that are grounded in both ordinance requirements and real-world feasibility.

I am able to attend the required meetings, actively participate in Commission discussions, complete the required training, and comply with background check and pre-employment drug testing requirements. I am committed to serving fairly, objectively, and in the best interest of Duchesne City as a whole.

Thank you for your time and consideration. I would be honored to serve the City and contribute to the continued success and responsible development of our community. Please feel free to contact me if any additional information is needed.

Respectfully submitted,

Nate Robinson
275 West 300 South
Duchesne, Utah 84021

Phone: 808-825-1478
Email: nate@2riverseq.com

Nate Robinson

275 West 300 South • Duchesne, Utah 84021
Phone: 808-825-1478 • Email: nate@2riverseq.com

Professional Summary

Community-focused construction and infrastructure professional with extensive experience in project management, land use coordination, regulatory compliance, and heavy civil operations. Known for a practical, unbiased approach to reviewing development proposals, zoning considerations, and infrastructure impacts. Committed to balanced, responsible growth that preserves rural character while supporting long-term community needs.

Relevant Experience & Expertise

- Construction & Utility Project Management
- Infrastructure & Land Use Coordination
- Zoning, Permitting, and Regulatory Awareness
- Railroad and Utility Right-of-Way Coordination
- Oil & Gas Facilities and Site Development
- Heavy Equipment Operations and Site Logistics
- Environmental and Safety Compliance
- Stakeholder Communication and Public Interaction

Professional Background

Construction, Utility, and Infrastructure Operations

Managed and supported infrastructure, utility, and industrial projects involving site development, access planning, equipment staging, and regulatory coordination. Regularly reviewed plans, evaluated site constraints, and collaborated with engineers, inspectors, landowners, and public entities to ensure compliance with ordinances and safety standards.

Rail, Oil & Gas, and Industrial Project Experience

Worked extensively in regulated environments requiring adherence to municipal, state, and federal requirements. Experience includes facility siting, transportation corridors, and operational sites with focus on land use compatibility, public safety, and minimizing impacts to surrounding properties.

Community & Civic Qualifications

- Resident of Duchesne City
- Strong interest in rural planning, zoning, and land-use policy
- Ability to objectively review technical information and zoning ordinances
- Collaborative decision-maker focused on community benefit
- Comfortable with public discussion and policy recommendations

Availability & Commitment

Available to attend required Planning & Zoning Commission meetings, complete required training, and serve responsibly, ethically, and objectively in a public appointment role. Willing to comply with all background check and pre-employment requirements.

Deb,

I totally understand your concern, and I don't take it lightly. I promise I am not trying to overcharge or take advantage. I had mentioned increasing it to \$150K, but knowing that we would have to continue, which is why I had mentioned seeing where we are at again, at the end of February, which now has us at \$156K. I was asking for authorization of the \$150 K for our books so that they wouldn't keep hounding me of why we are over the initial \$100K.

The huge increase is just where we sit today, with what I think we need to do to continue. As you and I had discussed today, I will create just a pdf map of the parks and trails, with no report, and just have GIS create a map of the streets. We will have a solid report for sewer, water, irrigation, and storm. Maybe if we just did this, and finished the reports we have, we could keep it at **\$170-\$175K.**

We are trying to be as efficient as possible, and trying to keep costs as low as possible. I am constantly harping on our modeling team and GIS team to sharpen their pencils to keep costs low. Masterplans are not always the easiest to estimate for, because you don't always know what you have to work with, and what you need to obtain.

We update masterplans for City's that we work for all the time, and it usually takes us \$125-\$150K to do so, and those are just updates, not starting from scratch. As has been discussed several times and discussed in the public hearing, sewer alone would cost almost \$100K because there is so much that we do not know, it would take extensive field visits and gathering data. I have tried to be as transparent as possible since authorization about where we are at and that we would exceed \$100K.

I wanted to stop at just sewer, and then see where we are at with finishing others for under \$100K, but CIB said we need to hold to our scope, which included all disciplines, which I agree with, you really need a plan; but this is how we knew it would exceed \$100K.

As a comparison, when I did the capital facilities back in 2014 for the Sewer Lagoons, the City paid \$40,000, and that was with much lower rates. If each item in the scope of work were to cost that much, it would cost you almost \$280 for the seven sections in the scope (water, sewer, pressurized irrigation, storm drain, transportation, parks, trails). I realize the last 3 would be less, but just to get an idea.

I have even took information from your general plan to try to minimize effort and use what we already have, to keep costs down.

Just so you are aware, the storm water report has a lot of information pulled from other reports addressing water quality, that although not fully relevant today, could be relevant in the future, and still a good idea for the City to be conscious of with new developments. I have tried to trim it down as reasonable as possible for your City.

This is where we are at with each discipline:

2025 Duchesne City Master plan					
Phase	JTD	Billed	Contract allocated		
10	\$ 69,058.41	\$ 69,058.41	\$ 69,058.41	sewer	
20	\$ 48,208.00	\$ 48,208.00	\$ 48,208.00	water	
30	\$ 12,514.35	\$ 12,514.35	\$ 12,514.35	secondary	
40	\$ 10,743.81	\$ 10,743.81	\$ 10,743.81	storm drain	
50	\$ 3,962.25	\$ 3,962.25	\$ 3,962.25	parks trails	
60	\$ 5,921.11	\$ 5,921.11	\$ 5,921.11	transportation	
70	\$ 5,592.00	\$ 5,592.00	\$ 5,592.00	demographics	

I have talked to our GIS team to ask what is taking so long, and they have told me, that with pdf maps that have my mark-ups, and not shape files, GIS has to convert them to tiff images, then georeferenced images onto the imagery base map, which is not difficult but takes time, I think they have been a little too particular in this regard trying to get a precise location, and so I have asked them to not be so detailed with the remaining, just as long as the reader knows what the plan is on the map, and where it is located.

As a side note, just so you are aware, my current billing rate with Duchesne for municipal work, is \$234, but I should be at \$262, based on my salary, and profit and overhead. Our Heber office really had to work to keep these rates as low as possible for our best customers. We have always gave a discounted rate for municipal clients, and we are pushing to continue to do that. I made Phase B, which Silver Spur is working on now, a phase of the original Infrastructure project so that we could keep the rate that I was at when that project commenced 3 years ago at \$193. I know that upper management didn't like this, but I was able to convince them to keep it there as it will be completed this year. Just thought you should be aware.

Thanks for all your support.

You can share this with council, or if you wish, let me know and I will BCC them. Just so they have the information prior to next week's council meeting.

Thanks,
Chuck

Agreement for Delivery of Water

Between the Rocky Point Ditch Company and Private Water River Owner

Water Right Number	Priority

Water Right Owner (Last, First, Middle)

Mailing Address

Phone Number

THIS AGREEMENT, entered in to this ____ day of _____, _____, by and between the ROCKY POINT DITCH COMPANY, hereinafter referred to as “RPDC” and _____, hereinafter referred to as “APPLICANT”.

WHEREAS, the APPLICANT is the owner of the water rights listed above, each having associated approved beneficial uses listed above, with an annual acre-foot diversion allowance, priority dates, and restrictions as set forth in the records of the Utah Division of Water Rights as listed above;

WHEREAS, RPDC delivers water from the company’s ditches, canals, pipelines, and other carrying structures that exist now, or may be constructed in the future; and RPDC is responsible for maintaining the delivery system and delivering water in accordance with the company’s organizing documents and;

WHEREAS, the APPLICANT desires to have water diverted under water rights not owned by the RPDC, listed above, delivered through the RPDC water conveyance system for use on APPLICANT’S lands for approved beneficial uses listed above and in accordance to the priority dates and restrictions as set forth in the records of the Utah Division of Water Rights.

THEREFORE, in consideration for delivery of water by RPDC, the parties agree to the following:

1. **Payment of Fees and Charges.** The APPLICANT will pay for delivery of water the annual assessments and fees as set forth in RPDC's annual assessment schedule for private contract delivery of water, which shall be amended from time to time in accordance to the company's governing documents. Changes to assessments affecting applicant's delivery of water will be based on the same considerations and in the same manner share holder assessments are modified, however the base line assessment for all private contract rights are billed at a set percentage higher than share holder assessments. The assessments and fees provided for shall be paid whether or not the APPLICANT actually takes or uses the water.
2. **Quantity of Water to be Delivered.** The APPLICANT is entitled to receive water to satisfy the beneficial uses as stated above and in accordance with priority dates and restrictions determined by the State Engineers office for each associated water right. The APPLICANT will receive only the amount of water allowed in accordance with the water rights, priority dates, and restrictions related to the beneficial uses, owned or legally controlled by the APPLICANT as listed above.
3. **Meter Installation and Maintenance.** As of_____/_____/ 20 , the APPLICANT will be required to have installed a water meter of a type and in a location that is approved by RPDC, along with an acceptable shutoff valve upstream of the meter. The shutoff valve shall be placed no closer to the meter than is recommended by the meter manufacturer (typical requirements are for 7 to 10 pipe diameters of straight pipe upstream of the meter). The meter and valve shall be located such that the ditch rider can readily access the valve and the meter. The APPLICANT shall be responsible for maintaining the meter at each point of delivery from the RPDC system. If the meter should cease to measure accurately, RPCD may shut off water at that delivery point, after providing reasonable notice and time to repair the meter, until the meter is fixed.
4. **Right of RPDC to Install Meter.** If the APPLICANT has not installed an acceptable meter and shutoff valve as of the date specified herein, RPDC may contract the installation of the meter and shutoff valve and APPLICANT shall be billed the costs associated with the purchase and installation of the meter and shutoff valve.
5. **Late Fees and Collection Costs.** A late fee may be assessed on any Water Service Fee not paid by the due date, such late fee being as set forth in the annual assessment schedule. Interest shall accrue at the established interest rate on both the unpaid monthly Water Service Fee and unpaid late fees. The APPLICANT further agrees to pay all costs, including attorney fees, incurred by the RPDC in collecting any delinquency or in enforcing this AGREEMENT.
6. **Discontinuation of Service for Cause.** If APPLICANT becomes delinquent for more than thirty (30) days in payment of charges or fees, or breaches this AGREEMENT in

any other way, the RPDC shall have the right to discontinue services until all outstanding fees and charges, including any reasonable collection costs incurred, have been paid in full to the RPDC, and the APPLICANT is no longer in breach of the AGREEMENT. In addition, the RPDC may disconnect the water lines serving the APPLICANT in order to effect discontinuation of services. If the meter has been disconnected/removed during the period of discontinued service, APPLICANT may be required to pay a Meter Connection Fee before service is resumed.

7. **Governing Rules and Regulations.** APPLICANT shall abide by the rules and regulations now and hereafter adopted by the RPDC as it pertains to delivering contracted private water rights.
8. **Water Conservation.** APPLICANT agrees to make prudent use of the water, apply reasonable water conservation practices and prevent waste or over-application of water. The holder of any RPDC connection is responsible for the use, management and irrigation practices and observance of water conservation measures in effect at the time for the property served by the connection in accordance with current state statutes and rules prescribed by the Utah Division of Water Rights as they relate to each individual water right and beneficial use.
9. **RPDC System Valves.** RPDC's valves are not suitable to control or regulate pressurized system water beyond the APPLICANT'S water meter. APPLICANT is prohibited from adjusting or otherwise using any valve or other portion of the RPDC delivery system without express permission from the RPDC Board.
10. **Cross Connections Prohibited.** APPLICANT shall not install any cross connections and shall prevent any backflow to RPDC delivery facilities. The RPDC has the right to inspect APPLICANT's plumbing for cross connections and other public health hazards.
11. **Necessary Water Shut Offs.** RPDC has the right at any time, without notice, to shut off or curtail water service in the event of a water scarcity, or to repair or maintain RPDC's water system. Reasonable notice will be provided in the event of water service maintenance or repair. It is the APPLICANTS responsibility to provide the secretary of the RPDC with a current email, phone number and address for the purpose of receiving notice. In the case of an emergency, no such notice need be given.
12. **APPLICANT'S Personal Guarantee.** If APPLICANT is a corporation, partnership or other entity, the undersigned individual signing for the APPLICANT personally guarantees performance of all obligations set forth in this AGREEMENT, including but not limited to payment of all fees and charges.

13. **APPLICANT's Obligation for Water Line.** APPLICANT has the obligation to construct, operate and maintain, repair and replace, at its sole expense and according to specifications approved by the RPDC, any water line from the connection point to the RPDC water system to the APPLICANT's property line to serve the APPLICANT's property.
14. **Payment & Protest of Charges.** APPLICANT shall be bound by the provisions of the RPDC organizing documents and nothing contained herein shall be construed to exempt APPLICANT from paying fees levied pursuant thereto. The RPDC currently bills fees and charges as annual assessments. However, insofar as authorized by RPDC's organizing documents and state law, the RPDC may elect to have fees and charges assessed quarterly or monthly or as necessary, upon modification of the governing documents. APPLICANT must protest any bill in writing within fifteen (15) days of its postmark date, or the right of protest is deemed to have been waived.
15. **Acceptance of AGREEMENT by RPDC.** Upon written acceptance by RPDC, this contract will establish the AGREEMENT governing the rights and obligations between the APPLICANT and RPDC concerning the water delivery service described herein.
16. **Authorization.** Each individual executing this Agreement does represent and warrant that he or she is duly authorized to sign this AGREEMENT in the capacity and for the entities set forth where he or she so signs. APPLICANT further warrants that he/she/it is the owner of, or has legal control and use of, the real property for which water service is to be provided under this AGREEMENT.
17. **Covenants to Run with the Land.** The parties intend, declare and covenant that the rights and obligations set forth in this AGREEMENT shall run with the land served hereunder and shall be binding upon APPLICANT's successors and assigns to said land. Upon execution of an AGREEMENT by a successor in interest to a water right covered by this AGREEMENT, and payment in full of all fees and charges due and owing to the RPDC for that water right, APPLICANT shall be relieved from further obligations under this AGREEMENT as to that water right.
18. **Severability.** If any portion of this AGREEMENT shall be held invalid or inoperative, insofar as is reasonable and possible:
- a. The remainder of this AGREEMENT shall be considered valid and operative, and
 - b. Effect shall be given to the intent manifested by the portion held invalid or inoperative.

19. **Waiver.** The waiver by the RPDC of a breach of any provision of this AGREEMENT shall not be deemed to be a continuing waiver or a waiver of any subsequent breach, whether of the same or any other provision of this AGREEMENT. Any waiver shall be in writing and signed by the RPDC.

20. **APPLICANT's Indemnification of RPDC.** In the event that water delivery under this AGREEMENT is interrupted for causes beyond the reasonable control of RPDC, APPLICANT agrees to indemnify and hold RPDC harmless for any incidental losses to APPLICANT as a direct or proximate result of said interruption. RPDC agrees to refund or waive any fees to APPLICANT incurred during the period of interruption, but this shall be the only compensation to which APPLICANT is entitled for losses incurred due to such interruption of service.

APPLICANT'S SIGNATURE and ACKNOWLEDGEMENT

Date

Water Right Owner – Applicant

Printed Name

Date

Accepted by RPDC

Printed Name

Title

On the _____ day of _____, 20____, personally appeared before me _____ and acknowledged to me that he/she executed the foregoing instrument.

Notary Public

STATE OF UTAH)
 : ss
COUNTY OF DUCHESNE)

MEMORANDUM AGREEMENT

* * * * *

WHEREAS, the ROCKY POINT DITCH COMPANY, hereinafter referred to as the "Company" intends to pipe and reroute approximately 2200 lineal feet of canal located within the incorporated city limits of the CITY OF DUCHESNE, a municipal corporation, hereinafter referred to as the "City",

The Company and City witness and agree as follows:

(1) That the City shall grant a permanent non-exclusive easement of twenty (20) feet along platted city streets to the Company for use as an irrigation pipeline.

(2) That the Company will, in repairing and maintaining said easement and pipeline, repair any damages to the street; to return them to their original condition existing at the time of maintenance or repair work is done.

(3) That the Company will provide two diversions for City use in perpetuity.

(4) That the Company will pay for the materials, labor and installation of 100 feet of 12" pipe, tee and alfalfa valve with a permanent access apparatus and 380 feet of 24" pipe, tee and alfalfa valve with a permanent access with the use of the 24" diversion to be used concurrently by Company shareholders and City shareholders. The City agrees to pay the Company approximately \$6,500.00, representing the estimated costs of materials for the two said diversions, over a three (3) year period at the same interest the Company has to pay to finance the original construction of the diversion.

(5) That the Company will grant the City the right to convey three (3) second feet (one (1) second feet to 70 shares of water) of water in the Rocky Point Canal at present, with the right to increase the amount of water conveyed to ten (10) second feet in the future, contingent upon the carrying capacity of the canal, as determined by an independent registered water engineer.

(6) That the Company will charge the City, and the City will pay to the Company, operation and maintenance charges at a rate agreed to, but not more than assessed Class A shareholders of the Company. In the event that the City increases its right to convey water as mentioned in the previous paragraph, the Company and City will negotiate charges based on the actual costs incurred by the Company, if it is necessary to enlarge the canal to carry the additional water capacity. Otherwise, the charges will be increased only for the additional share of operation and maintenance, but not initial water service charge.

(7) The Company will be responsible to insure that the valves are opened in the fall to prevent damage from freezing and closed in the spring to prevent flooding when water enters the Rocky Point Canal and to be liable for damage to the pipe and valve, and for flood damage that may result because of defective design or construction.

DATED this 13th day of October, 1977.

ATTEST:

Max Foreman
RECORDER

CITY OF DUCHESNE

William H. [Signature]
MAYOR

W. P. Harrison
COUNCILMAN

Ralph O. [Signature]
COUNCILMAN

Carole M. [Signature]
COUNCILMAN

COUNCILMAN

COUNCILMAN

ATTEST:

Gillian Abbott
SECRETARY

ROCKY POINT DITCH COMPANY

Steve K. [Signature]
PRESIDENT

[Signature]
VICE PRESIDENT

DIRECTOR

Harold M. ...

DIRECTOR

Neil A. Hamilton

DIRECTOR



Customer: BIDDING CONTRACTORS
Estimator: Lex Sorton
Job Name: PARTS LIST
Location: .

Estimate: E623555
Bid Date: 3/3/2026

Line	Qty	UoM	Description	Unit Price	Extended Price
1	1	EA	1" 950XLT2 LEAD FREE DOUBLE CHECK VALVE ASSEMBLY W/ FAST TEST COCKS WILKINS	333.98	333.98
2	1	EA	GS-1 10"X24"X22" LIFT-OFF ENCLOSURE GREEN POWDER COAT 1-1/4" METAL FRAME AND 13GA DIAMOND PATTERN METAL FOR 1" 375,975 RP'S,420 & 720A PVB'S GUARDSHACK	504.98	504.98
3	9	EA	2" 950XLT2 LEAD FREE DOUBLE CHECK VALVE ASSEMBLY W/FAST TEST COCKS WILKINS	876.69	7,890.21
4	9	EA	GS-3.3 16"X30"X30" LIFT-OFF ENCLOSURE GREEN POWDER COAT 1-1/4" METAL FRAME AND 13GA DIAMOND PATTERN METAL FOR 2" "N" STYLE RP'S AND 2" SUPER AMIAD FILTERS GUARDSHACK	661.38	5,952.42
5	1	EA	VBHH77-18B-11-77-NL 2" ANGLE BALL VALVE X DUAL CHECK VALVE FIP IN AND OUT W/BYPASS METER SETTER 18" HIGH NO-LEAD FORD	1,758.69	1,758.69
6	1	EA	4" WATTS DOUBLE CHECK VALVE LF709 WITH FLG GATE VALVES, CODE: 0122789	8,808.70	8,808.70
7	1	EA	GS-5 66"X24"X40" ENCLOSURE GREEN POWDER COAT	2,301.56	2,301.56
			Subtotal		27,550.54
			Approximate Grand Total		27,550.54



MOUNTAINLAND
 SUPPLY COMPANY
 MLRO MOUNTAINLAND SUPPLY COMPANY
 1810 West Highway 40
 ROOSEVELT, UT 84066
 Phone 435-725-0019



Quotation

EXPIRATION DATE	QUOTE NUMBER
04/03/2026	S107675342
MLRO MOUNTAINLAND SUPPLY COMPANY 1810 West Highway 40 ROOSEVELT, UT 84066 Phone 435-725-0019	
PAGE NO.	
1 of 2	

QUOTE TO:

SHIP TO:

CITY OF DUCHESNE WATER DEPT
 PO BOX 974
 DUCHESNE, UT 84021

MISC CITY OF DUCHESNE WATER DE
 300 EAST 249 SOUTH
 DUCHESNE, UT 84021

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
9919	Backflow Pricing		RUSSELL DEWAR	
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
RUSSELL DEWAR		NET 30TH	03/04/2026	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
9ea	WATTS 2 LF009M2-QT-FS 2IN RPZ BACKFLOW PREVENTER BRZ - LEAD FREE - REDUCED PRESSURE FLOOD SENSOR 88004115		1253.600/ea	11282.40
1ea	WATTS LF009M2(M3)QT-FS 1 RPZ BACKFLOW PREVENTER BRZ - LEAD FREE REDUCED PRESSURE FLOOD SENSOR 88004112		631.547/ea	631.55
1ea	WATTS F111604 4IN LF BFP 4 IN SS REDUCED PRESSURE ZONE ASSEMBLY BACKFLOW PREVENTER NRS SHUTOFF VALVES BACKFLOW FLOOD SENSOR ***		5666.613/ea	5666.61
3ea	FORD VBHH77-18BHC-11-77-NL 2x18 FIP SETTER - 2 FIP - INLET BALL VALVE / CASCADING DUAL CHECK VALVE OUTLET - w/ BYPASS - DUAL CHECK VALVE		2331.100/ea	6993.30
9ea	GUARDSHACK GS-1G GREEN 10Wx24Hx22L ENCLOSURE LIFT-OFF STYLE W/ LOCK SHIELD BRACKETS POWDERCOATED USABLE INTERNAL DIMENSIONS		459.063/ea	4131.56
1ea	GUARDSHACK GSE GS-3 ENCLOSURE GREEN HINGED W/LSB 10Wx24Hx40L		580.938/ea	580.94
1ea	GUARDSHACK GS-5G GREEN 24Wx40Hx66L ENCLOSURE 2 PC CLAMSHELL STYLE POWDERCOATED USABLE INTERNAL DIMENSIONS		2051.563/ea	2051.56

** Continued on Next Page **



Quotation

EXPIRATION DATE	QUOTE NUMBER	PAGE NO.
04/03/2026	S107675342	2 of 2

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
	>>>MINI SIGMA 2IN - 4IN<<<		

Bid Total does not include tax or freight. All prices herein supercede all prior quotes and are subject to change without prior notice. No guarantee is made as to the accuracy of the quantities listed.
 *** NOTE- All Special Order Material is Non-Returnable ***

Subtotal	31337.92
S&H Charges	0.00
Estimated Tax	0.00
Amount Due	31337.92

*Quoted prices subject to increases as provided in Tariffs and Additional Fees Clause Section of the Terms and Conditions:
<https://www.mountainland.com/privacy-legal-terms/>*

Duchesne City LETTER HEAD

January 4, 2024

UDOT Program Development
c/o Local Government Programs Engineer
Utah Department of Transportation
P.O. Box 143600
4501 South 2700 West
Salt Lake City, Utah 84114-3600

Re: Joint Highway Funding Application for Duchesne City SR-191 Project

Duchesne City is requesting consideration of this application by the Joint Highway Committee Sub-Committee for funding through the STP Non-Urban Funding Program.

Duchesne City is requesting \$1,229,000 based on the project being funded in 2027 and a 93/7 match of federal funds equaling Federal Funds of \$1,146,000 and a local match of \$83,000.

Duchesne City is requesting that the funding be moved up to 2024 fiscal year so the project can be expedited to correspond with a UDOT project that is being planned to overlay the roadway and provide a right turn pocket at the US-40 intersection. Having this project coincide with the UDOT project will allow a contractor to work on both reducing the overall cost of both projects and the reduce the length of inconvenience to the traveling public.

We are attaching to this letter the funding application which includes the cost estimate and location map for your review and consideration. If you have any questions or need any additional information, please contact me at 435-823-1292 or Bret Reynolds, PE (435-789-5448), CIVCO Engineering, Inc. concerning this project.

Sincerely,

Rodney Rowley
Duchesne City Mayor

Cc: File
Bret Reynolds, CIVCO Engineering, Inc.

**UDOT DEPARTMENT OF TRANSPORTATION
LOCAL GOVERNMENT PROJECT APPLICATION FORM
JOINT HIGHWAY COMMITTEE PROGRAMS**

STP NON URBAN

PROJECT NAME: Duchesne City SR-191 Widening Project **DATE:** Thursday, January 04, 2024

CITY: Duchesne City

COUNTY: Duchesne

UDOT Region or District: Region 3

APPLICANT: Duchesne City

.....

PROGRAM APPLYING FOR: Non-Urban

.....

CONCEPTUAL INFORMATION

LOCATION: SR-191 from US -40 South to 400 South

MILES: 0.3 miles

ROW WIDTH: 80 ft

PURPOSE OF THE PROJECT: SR-191 is a busy highway with heavy truck traffic. The section of SR-191 through town lacks proper shoulder width and safe areas for pedestrians and other forms of transportation.

DEFICIENCIES CORRECTED (width, clear zone, drainage, pavement condition, pedestrian access) Safety and access for pedestrians, other multimodal transportation users, and vehicular traffic will be improved by the addition of the sidewalks and the wider shoulders.

.....

FUNCTIONAL CLASSIFICATION: Arterial

EFFECTIVE DATE: Monday, January 03, 2000

.....

AVERAGE DAILY TRAFFIC: 2200

PERCENTAGE TRUCKS: 22%

EXISTING PAVEMENT: ASPHALT

WIDTH (FT): 30 ft

LANE WIDTH (FT): 12 ft

CLEAR ZONE / SHOULDER WIDTH (FT): 12-14 ft / 0 ft

DRAINAGE BORROW: Drainage swells along roadway

STORM DRAIN SYSTEM: No

CURB & GUTTER: NO

SIDEWALK: YES

.....

ENVIRONMENTAL

DESCRIBE THE CURRENT STATUS OF THE ENVIRONMENTAL DOCUMENT: NOT STARTED

WHAT TYPE OF DOCUMENT IS ANTICIPATED FOR ENVIRONMENTAL CLEARANCE: CATEGORICAL EXCLUSION

RIGHT OF WAY

USE EXISTING ROW WIDTH: YES

WILL ROW BE NEEDED, ADDITIONAL WIDTH (FT): None needed

ESTIMATE AMOUNT OF NEW ROW: None

UTILITIES

WILL UTILITIES WORK BE NEEDED ON THE PROJECT: Minor Utility relocations
ARE THE UTILITY COMPANIES AWARE OF THIS PROJECT APPLICATION AND THE
FUTURE PROJECT: No

FINANCIAL PLANNING

PROJECT ESTIMATED CONCEPT USING UDOT COST ESTIMATE SPREADSHEET:
\$1,229,000

FUNDING SOURCES AVAILABLE TO THE LOCALS: CIB / Class C Road / UDOT

LOCAL MATCH PERCENTAGE: 6.77%

WILL THE FLEXIBLE MATCH PROGRAM BE USED AS PART OF THE MATCH: NO

WHAT HAS BEEN COMPLETED TO DATE: No

IS THE PART OF ANOTHER PROJECT OF PHASE: No

CONCEPT PLAN: No

SITE PLAN: No

CONSTRUCTION PLANS: None

BIDDING DOCUMENTS: None

FUNDING ACQUISTION: If approved the City will set aside funds for the match

INCLUDE VICINTY PLAN (include on up to 2 sheets)

SITE PLAN OR PROJECT SKETCH

AERIAL PHOTO AND/OR PICTURE OF SITE

CONCEPT ESTIMATE

ANTICIPATED PROJECT SCHEDULE

DESIGN: 9/17/2026

BIDDING: 10/1/2026

CONSTRUCTION: 9/30/2027

STATEMENT OF LOCAL AGENCY RESPONSIBILTYAPPLICANT SIGNATURE:

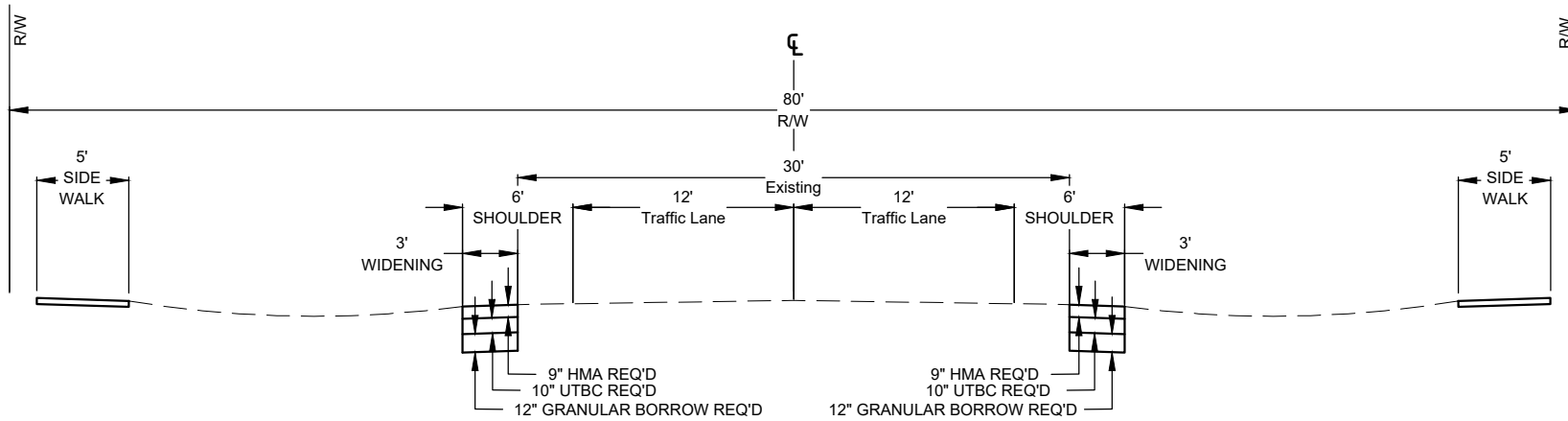
By signing this application and statement the above listed Local Government agrees that if this application is selected for funding by the Joint Highway Committee and UDOT Transportation Commission they will provide the local matching funds as needed by the project to execute the project in a timely way beginning when the project is in its first funded year on the Statewide Transportation Improvement Program (STIP). The Local Government also understands that by accepting Federal Aid they are required to meet all Federal Requirements in the execution of this project.

APPLICANT SIGNATURE: Rodney Rowley

TITLE: Duchesne City Mayor



LOCATION MAP



DRAWN BY	CJE
QC CHECKED BY	BAR

CIVCO Engineering, Inc.
 1256 W. 400 S. STE. 1, P.O. Box 1758, Vernal, Utah 84078
 Telephone: (435) 789-5448 Fax: (435) 789-4485

PROJECT	DUCHESNE CITY SR-191
	TYPICAL SECTION



Near beginning of project looking north



At beginning of project looking south



At beginning of project looking south



Near beginning of project looking south (notice trucks)



Mid project looking north



Near end of project looking south



Mid project looking south



Near end of Project looking north

**PIN: PROJECT # PROJECT NAME: Duchesne City SR-191 Widening
Cost Estimate - Concept Level**

Prepared By: CIVCO Engineering **Date**

Proposed Project Scope: Widen SR-191 in Duchesne City to provide sidewalks

Approximate Route Reference Mile Post (BEGIN) =	294.730	(END) =	295.040
Project Length =	0.310	miles	1,636 ft
Current Year =	2024		
Assumed Construction Year =	2027		
Construction Items Inflation Factor =	1.19	3 yrs for inflation	
Assumed Yearly Inflation for Engineering Services (PE and CE) (%/yr) =	3.75%		
Assumed Yearly Inflation for Right of Way (%/yr) =	4.0%		
Items not Estimated (% of Construction) =	15.0%		
Preliminary Engineering (% of Construction + Incentives) =	16.0%		
Construction Engineering (% of Construction + Incentives) =	16.0%		

Construction Items	Cost	Remarks
Public Information Services	\$5,000	
Roadway and Drainage	\$624,505	
Traffic and Safety	\$0	
Structures	\$0	
Environmental Mitigation	\$0	
ITS	\$0	
	Subtotal	
	\$629,505	
	Items not Estimated (15%)	
	\$94,426	
	Construction Subtotal	
	\$723,931	
P.E. Cost	P.E. Subtotal	
	\$115,829	16%
C.E. Cost	C.E. Subtotal	
	\$115,829	16%
Right of Way	Right of Way Subtotal	
	\$0	
Utilities	Utilities Subtotal	
	\$0	
Incentives	Incentives Subtotal	
	\$0	
Miscellaneous	Miscellaneous Subtotal	

Cost Estimate (ePM screen 505)	2024	2027
P.E.	\$116,000	\$130,000
Right of Way	\$0	\$0
Utilities	\$0	\$0
Construction	\$724,000	\$862,000
C.E.	\$116,000	\$130,000
Incentives	\$0	\$0
Aesthetics	0.00% \$0	\$0
Change Order Contingency	9.00% \$65,000	\$77,000
UDOT Oversight	3.00% \$25,000	\$30,000
Miscellaneous	\$0	\$0
TOTAL	\$1,046,000	\$1,229,000

PROPOSED COMMISSION REQUEST	TOTAL \$1,046,000	TOTAL \$1,229,000
------------------------------------	--------------------------	--------------------------

Project Assumptions/Risks













1 5 Ft wide sidewalks separated from roadway with a parkstrip	8	_____
2 Roadway Widening for shoulders	9	_____
3	10	_____
4	11	_____
5	12	_____
6	13	_____
7	14	_____

Roadway and Drainage

PIN: PROJECT # PROJECT NAME: Duchesne City SR-191 Widening

Item #	Item	Quantity	Units	Price	Cost	Remarks
Roadway						
015017010	Mobilization	1	Lump	\$100,000.00	\$75,000.00	Usually 7-10% of construction
015547005	Traffic Control	1	Lump	\$50,000.00	\$50,000.00	Usually 3-5% of construction
017217010	Survey	1	Lump	\$25,000.00	\$25,000.00	
015727020	Dust Control and Watering	31	1000 gal	\$40.00	\$1,240.00	
020567005	Borrow (Plan Quantity)		cu yd			
020567010	Borrow		Ton			
020567015	Granular Borrow (Plan Quantity)	364	cu yd	\$42.00	\$15,288.00	
020567020	Granular Borrow		Ton			
020567025	Granular Backfill Borrow (Plan Quantity)		cu yd			
022217015	Remove Bridge		Each			
027877020	Bonded Wearing Course - Type B		sq yd			
022217095	Remove Pipe		ft			
022317010	Clearing and Grubbing		Lump			
023167020	Roadway Excavation (Plan Quantity)	940	cu yd	\$55.00	\$51,700.00	
027217010	Untreated Base Course		Ton			
027217020	Untreated Base Course (Plan Quantity)	303	cu yd	\$50.50	\$15,301.50	
027357010	Micro-Surfacing		sq yd			
027377001	Asphalt Pavement Soft Spot Repair		cu yd			
027417050	HMA - 1/2 Inch	545	Ton	\$175.00	\$95,375.00	
027487010	Liquid Asphalt MC-70 or MC-250		Ton			Prime Coat
027487040	Emulsified Asphalt CSS-1	1	Ton	\$1,200.00	\$1,200.00	Tack Coat
027527010	Portland Cement Concrete Pavement 9 inch Thick		sq yd			
027767025	Concrete Curb and Gutter Type B1		ft			
027767010	Concrete Sidewalk	16,360	sq ft	\$15.00	\$245,400.00	
027857020	Chip Seal Coat, Type II		sq yd			
027857060	Emulsified Asphalt LMCRS-2		Ton	\$1,100.00		Chip Seal Emulsion
027857075	Emulsified Asphalt HFMS-2P		Ton			Flush Coat
027767025	Concrete Curb and Gutter Type B1		ft			
027717059	Perpendicular/Parallel Pedestrian Access Ramp	14	Each	\$3,500.00	\$49,000.00	
027877020	Bonded Wearing Course - Type B		sq yd			
028227030	Right-of-Way Fence, Type D (Metal Post)		ft			
029617020	Rotomilling - 1 Inch		sq yd			
Roadway Subtotal					\$624,505	
Drainage						
023737010	Loose Riprap		cu yd			
026107386	Drainage Pipe - 18 inch, Smooth, Leak-Resistant		ft			
026107388	Drainage Pipe - 24 inch, Smooth, Leak-Resistant		ft			
026107391	Drainage Pipe - 36 inch, Smooth, Leak-Resistant		ft			
026337130	Concrete Drainage Structure 5 ft to 7 ft deep - CB 9		Each			
Drainage Subtotal					\$0	
PI						
015407010	Public Information Services	1	Lump	\$5,000.00	\$5,000	Usually 0.25% of construction



Completed

Project Name	County	Project Type	Project Sub-Type	Total Cost	Options
Duchesne City - 2024 Duchesne City Master Plan	Duchesne	Planning & Studies	General Plan	\$100,000	 
Duchesne City - Blue Bench Secondary Irrigation Expansion Withdrawn June 16	Duchesne	Secondary Water	Distribution	\$540,000	 
Duchesne City - 2025 Water and Sewer Infrastructure - Area B Blue Bench/D-Hill	Duchesne	Drinking Water	Distribution	\$3,815,000	 
Duchesne City - Fire Station Addition Withdrawn 1-4-22	Duchesne	Public Safety	Fire & EMS	\$467,400	 
Duchesne City - Sports Complex Withdrawn	Duchesne	Parks & Recreation	Athletic Fields & Courts	\$4,500,000	 
Duchesne City - Hill Avenue Multi-Use Trail Withdrawn June 16	Duchesne	Parks & Recreation	Trails	\$350,000	 



Projects

Add New Project

Short-Term (1 Year)

Project Name	County	Project Status	Priority	Project Type	Project Sub-Type	Total Cost	Options
River Road Water line replacement	Duchesne	Not Started	1	Drinking Water	Distribution	\$3,800,000	 

Medium-Term (2-5 Years)

Project Name	County	Project Status	Priority	Project Type	Project Sub-Type	Total Cost	Options
West Starvation Road water line	Duchesne	Not Started	1	Drinking Water		\$2,200,000	 

Long-Term (5+ Years)

No projects.

CHAPTER 9 - PURCHASING SYSTEM

1-9-1: DEFINITIONS:

Unless the context requires otherwise, the terms as used in this chapter, or the rules and regulations adopted pursuant to this chapter shall have the following meaning:

BIDDING: The procedure used to solicit quotations on price and delivery from various prospective suppliers of supplies, materials, equipment, and contractual services.

CONTRACTUAL SERVICES: Professional and nonprofessional service contracts including, but not limited to, architectural, attorney, auditing, banking, engineering, insurance, or other consulting contracts.

DEPARTMENT HEAD: The city council member who administers a department or his or her designee, or in the absence of such person, the mayor. The department head shall be responsible for maintaining a system of inventory for his department.

LOCAL CONTRACTOR OR VENDOR: A firm or individual having:

- A. A commercial office, store, distribution center, or other place of business located within the boundaries of Duchesne County, with an intent to remain on a permanent basis;
- B. A current Duchesne County or Duchesne City business license; and
- C. At least one employee physically present at the local business outlet.

PROVIDERS: Suppliers of services, which might be termed "personal services", to benefit clients or citizens of the city, which services otherwise might be performed by the city's own employees.

PURCHASE ORDERS: Official document used in committing city funds toward the purchase of supplies, materials, equipment, and contractual services.

REQUEST FOR PROPOSALS OR RFP: All documents, whether attached or incorporated by reference, utilized for soliciting proposals.

REQUISITION: Standard forms used by departments providing detailed information as to quantity, description, estimated price, recommended supplies, and signature authorization for requested purchases.

RESPONSIBLE BID: An offer, submitted by a responsible bidder to furnish supplies, materials, equipment, or contractual services in conformity with the specifications, delivery terms and conditions, and other requirements included in the invitation for bids.

RESPONSIBLE BIDDER: A bidder who submits a responsible bid and who has furnished, when requested, information and data to prove that his financial resources, production or service facilities, service reputation, and experience are adequate to make satisfactory delivery of the supplies, materials, equipment, or contractual services on which he bids; and who has not violated or attempted to violate any provisions of this chapter.

SUPPLIES, MATERIALS, AND EQUIPMENT: Any and all articles or things which shall be furnished to or used by any city department. (Ord. 11-01, 2-24-2011)

1-9-2: ADMINISTRATION:

The city council shall designate the mayor or other city official or employee to act as the city purchasing agent. The purchasing agent shall administer the purchasing system provided by this chapter. The purchasing agent is authorized to perform the duties and have powers concerning purchasing matters, except as limited by any subsequent section of this chapter, as following:

- A. Administer and maintain the purchasing system and other rules and regulations established by this chapter and other ordinances.
- B. Recommend to the city council such new or revised purchasing rules and regulations as desirable and in conformance with other statutory requirements, and to interpret, with legal advice, the provisions of this chapter and applicable statutes.
- C. Negotiate and recommend execution of contracts for the purchase of supplies, materials, equipment, and contractual services after consultation with department heads and other responsible city agents.
- D. Seek to obtain as full and open competition as possible on all purchases.
- E. Keep informed of current developments in the field of purchasing, i.e., prices, market conditions, new products, etc.
- F. Prescribe and maintain such forms as reasonably necessary to the operation of this chapter and other rules and regulations.
- G. Supervise the inspection of all city purchased supplies, materials, and equipment to assure conformance with specifications.
- H. Maintain a bidder's list, vendor's catalog file, and other records needed for the efficient operation of the purchasing system. (Ord. 11-01, 2-24-2011)

1-9-3: OPEN MARKET PROCEDURE:

- A. Purchases of supplies, materials, equipment or contractual services of an estimated cost in the amount of eight thousand dollars (\$8,000.00) to eighty thousand dollars (\$80,000.00), may be made in the open market pursuant to the procedure hereinafter prescribed:
1. Open market purchases shall, whenever possible, be based on at least two (2) written or verbal bids. A record of the two (2) bids shall be noted on the purchase requisition prior to submitting the requisition to the purchasing agent for review and approval.
 2. The written or verbal bids may be solicited from perspective vendors by written or telephone requests.
- B. Purchases of supplies, materials, equipment, or contractual services, of an estimated cost in the amount of one hundred dollars (\$100.00) to eight thousand dollars (\$8,000.00) may be made in the open market by the purchasing agent without bids being solicited. Although bids need not be solicited, the purchasing agent is required to obtain the goods at the lowest possible cost to the city.
- C. Purchases of supplies, materials, equipment, or contractual services, of an estimated cost in the amount of zero dollars (\$0.00) to one hundred dollars (\$100.00) may be purchased by city employees without a purchase order. However, anything ordered by telephone must have a purchase order.
- D. If it is expected that contractual services or the services of providers can be procured for a net cost to the city of less than eighty thousand dollars (\$80,000.00), the procedures specified in this section may be used. (Ord. 16-3, 3-28-2016)

1-9-4: COMPETITIVE BIDDING REQUIREMENTS:

Except as hereinafter provided, purchases of supplies, materials, equipment, and letting of service contracts shall follow one of the following procedures:

- A. Formal Bidding Procedure: Except as otherwise provided herein, purchases of supplies, materials, equipment, or contractual services of an estimated cost to the city greater than eighty thousand dollars (\$80,000.00) shall be by written contract with the lowest responsible bidder pursuant to the procedure hereinafter prescribed.
1. Approval Of Specifications: Prior to seeking sealed bids for equipment or contractual services having a unit cost in excess of eighty thousand dollars (\$80,000.00), the city council shall be required to authorize the commencement of the formal bidding procedure and to approve the specifications contained in the invitation to bid.
 2. Invitation For Bids: An invitation for bids shall be prepared by or under the direction of the purchasing agent and shall include the following information:
 - a. A description of the goods or services to be purchased or the work to be performed;
 - b. A description of all contract terms, conditions, and bid requirements applicable to the goods or services to be purchased or work to be performed;
 - c. A list of the criteria that will be used to evaluate the bid and no criteria may be used in bid evaluation that are not set forth in the invitation for bids;
 - d. A statement that the city reserves the right to reject any and all bids for any reason without liability.
 3. Notice Inviting Bids: Notice inviting sealed bids shall include a general description of the articles or services to be purchased, shall state where bid forms and specifications may be secured and the time and place for opening bids. All bid openings will occur after two o'clock (2:00) P.M. on the bid opening date.
 - a. Notices inviting sealed bids shall be published at least once in a newspaper of general circulation in the city at least ten (10) days before the date of the opening of the bids. Notices soliciting sealed bids from responsible prospective bidders shall also be mailed to interested qualified bidders who have requested their names to be included on a bidder's list for the type of articles or services to be purchased.
 - b. Notices advertising pending purchases shall also be posted in the city hall.
 4. Correction Of Bids: The purchasing agent may permit correction or withdrawal of inadvertently erroneous bids in appropriate circumstances before or after bid opening. Mistakes discovered before bid opening may be modified or withdrawn by written, telegraphic or facsimile notice received in the office designated in the invitation for bids prior to the time set for bid opening. After bid opening, corrections in bids shall be permitted only to the extent that the bidder can show by clear and convincing evidence that a mistake of a nonjudgmental character was made, the nature of the mistake, and the bid price actually intended. After the bid opening, no changes in bid prices or other provisions of bids prejudicial to the interest of the city or fair competition shall be permitted. Any decision to permit the correction or withdrawal of bids shall be supported by a written determination prepared by the purchasing agent.
 5. Bid Opening Procedure: Sealed bids shall be submitted as designated in the notice with the statement "Bid for (Item)" on the envelope along with the bid number, time, and date submitted. Bids shall be opened by Duchesne City in public at the time and place stated in the public notice.

6. **Rejection Of Bids:** The city shall reserve the right to accept or reject all bids or any portion thereof in the interest of the city. If all bids are rejected, the city may readvertise for bids pursuant to the procedure described in this chapter. Where a bid exceeds available funds and time or economic considerations preclude resolicitation of work or purchase of a reduced scope or quantity, the purchasing agent may negotiate an adjustment of the bid price, including changes in the bid requirements, with the lowest responsible bidder, in order to bring the low bid within the amount of available funds.
7. **Award Of Contracts:** Bids shall be evaluated based on the requirements set forth in the invitation for bids, which may include criteria to determine acceptability such as inspection, testing, quality, workmanship, delivery, and suitability for a particular purpose. Contracts shall be awarded by the city council to the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in the invitation for bids, unless otherwise provided for in this chapter.
8. **Performance Bonds:** Before entering into a contract, the city will require the awarded bidder to provide a performance and payment bond for one hundred percent (100%) of the service or project.
9. **Preference For Local Contractor Or Vendor:**
 - a. In awarding bids for public work or for the procurement of supplies or services, preference shall be given to local contractors or vendors unless such preference is prohibited by federal law or by the terms of a federal grant or loan, the proceeds of which are used to fund the public work or procurement of supplies and services.
 - b. If a low bid is submitted by a non preferred bidder, the bid may be awarded to a local contractor or vendor if the local contractor or vendor's bid is within five percent (5%) of the low nonpreferred bid, and if the local contractor agrees in writing, within seventy two (72) hours after notification that it is the qualified preferred bidder, to meet the low bid. Such notice shall contain the exact bid submitted by the non preferred bidder, and the purchasing agent shall enter into no contract until seventy two (72) hours have elapsed after notification to the local contractor or vendor.
 - c. In order to meet the above noted criteria, the local business must perform, at a minimum, thirty five percent (35%) of the total contract price. This number may be adjusted based on a specific project at the sole discretion of the city council.
- B. **Competitive Proposals Procedure:** When the purchasing agent determines that the use of the formal bidding procedure is either not practicable or not advantageous to the city, a contract may be entered into by use of this competitive proposals procedure.
 1. **Request For Proposals:** Competitive proposals shall be solicited through a request for proposals ("RFP").
 2. **Notice Inviting Proposals:** Notice inviting proposals shall include a general description of the articles or services to be purchased, shall state where the RFP may be secured, and the time and place for opening proposals. All proposal openings will occur after two o'clock (2:00) P.M. on the proposal opening date.
- a. Notices inviting proposals shall be published at least once in a newspaper of general circulation in the county at least ten (10) days before the date of the opening of the proposals. Notices soliciting proposals from responsible prospective offerors shall also be mailed to interested qualified offerors who have requested their names to be included on an offeror's list for the type of articles or services to be purchased.
- b. Notices advertising pending purchases shall also be posted in the city hall.
 3. **Evaluation Criteria:** In order to establish maximum practicable competition, the RFP shall state the relative importance of price and other evaluating criteria. No criteria may be used in an RFP that is not set forth in the RFP.
 4. **Receipt Of Proposals:** Proposals shall be opened so as to avoid disclosure of the contents to competing offerors during the process of negotiation.
- a. A register of proposals shall be prepared containing the name of each offeror, and a description sufficient to identify the item offered.
- b. The register shall be open for public inspection after the contract is awarded.
 5. **Discussions With Offerors:** As provided in the RFP, discussions may be conducted with responsible offerors who submit proposals for the purpose of assuring full understanding of, and responsiveness to, the solicitation requirements.
- a. Responsible offerors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals, and revisions may be permitted prior to the award of the contract for the purpose of obtaining best and final offers.
- b. In conducting discussions, there shall be no disclosure of any information derived from proposals submitted by competing offerors.
 6. **Award:** Award shall be made to the responsible offeror whose proposal is determined in writing by the city council to be the most advantageous to the city, taking into consideration price and the evaluation criteria set forth in the RFP.
 7. **Cancellation And Rejection:** Each RFP issued by the city shall state that the RFP may be canceled at any time and that any proposal may be rejected in whole or in part in the best interest of the city. Notice of cancellation shall be sent to all offerors that have responded to the RFP. Reasons for rejection shall be provided upon receiving a request from an unsuccessful offeror.

C. Professional Service Contract Procedure: Contracts for professional services shall be awarded at the discretion of the city council to include, but not be limited to, the following services: architectural, attorney, auditing, banking, engineering, or insurance.

Contracts shall be awarded at the discretion of the city council based on the evaluation of the professional qualifications, service ability, cost of service, and other criteria deemed applicable by the city council.

D. Public Improvements: Whenever the city council contemplates making any new improvements within the city, if the estimated cost of the improvements is less than the bid limit as that term is defined in section 11-39-101(1) of the Utah code, as amended, the city may make the improvement without calling for bids for making the same. If the estimated cost of the proposed improvement exceeds the bid limit, procedures will be followed as outlined in subsection A of this section. If after twice advertising as provided in subsection A3 of this section, no bid is received that is satisfactory, the city council may proceed under its own direction to make the improvements. (Ord. 16-3, 3-28-2016)

1-9-5: LOWEST RESPONSIBLE BIDDER:

A. Considerations: In awarding an order or a contract to the lowest responsible bidder, the city shall consider, in addition to price:

1. The quality of supplies offered;
2. The ability, capacity, and skill of the bidder to perform the contract or provide the supplies or service required;
3. Whether the bidder can perform the contract or provide the supplies promptly, or within the time specified, without delay or interference;
4. The sufficiency of the bidder's financial resources and the effect thereof on his ability to perform the contract or provide the supplies or services;
5. The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
6. The quality of the bidder's performance on previous orders or contracts for the city or others;
7. The ability of the bidder to provide future maintenance and service, where such maintenance and service is essential;
8. The possession or ability to obtain all necessary city and state licenses either at the time of the bid or before doing business with the city, as specified by the contracting agent;
9. The bidder's ability to work cooperatively with the city, including, without limitation, whether the bidder has previously failed to comply with city agreements or other requirements relating directly or indirectly to the subject of the contract, nonpayment of sums due to the city, poor working relationships with or adversarial actions against the city, suspension, or other proceedings by the city against the bidder, or failure to assist the city in determining responsibility;
10. Other criteria as set forth in the invitation for bids.

B. Award To Other Than Low Bidder: When the award is not given to the lowest bidder, a statement of the reasons therefore shall be presented in writing by the department head or designated employee involved, sent to and approved by the city council. A full and complete statement of the reasons the award shall be prepared by the purchasing agent and filed with the other papers relating to the transaction. (Ord. 11-01, 2-24-2011)

1-9-6: APPEALS AND REMEDIES:

A. Filing Protest: Any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the city council. A protest with respect to an invitation for bids shall be submitted in writing prior to the opening of bids or the closing date for proposals, unless the aggrieved person did not know and should not have known of the facts giving rise to the protest prior to bid opening or the closing date for proposals. The protest shall be submitted in writing within five (5) working days after the aggrieved person knows or should have known of the facts giving rise thereto.

B. Proceed With Procurement: After a protest is received, the city may proceed with the procurement except that the purchasing agent may suspend the procurement process for so long as he or she determines is appropriate.

C. Protest Procedure: In reviewing the protest the city council may:

1. Designate another individual to assist in reviewing the matter, which assistance may include finding facts, analyzing the protest, and making recommendations.
2. Request additional information from the protesting party or from other persons to make a determination. The protesting party shall provide all requested information reasonably needed to decide the protest except information that is protected from disclosure by law, or which could reasonably be expected to result in unfair competitive injury to the protestor in spite of the protections for the protestor provided by law.

D. Decision On Protest:

1. The city council shall promptly issue a written decision regarding any protest or contract controversy if it is not settled by a mutual agreement. The decision shall state the reasons for the action taken and inform the protestor, contractor, or prospective contractor of the right to judicial or administrative review as provided in this chapter.
2. This decision shall be effective until stayed or reversed on appeal. A copy of the decision under subsection D1 of this section shall be mailed or otherwise furnished immediately to the protestor, prospective contractor, or contractor. The decision shall be final and conclusive unless the protestor, prospective contractor, or contractor commences an action in court in accordance with section 63G-6-815 of the Utah procurement code, as amended.
3. If the city council does not issue the written decision regarding a contract controversy within sixty (60) calendar days after submission of the written protest, or within such a longer period as may be agreed upon by the parties, then the contractor may proceed as if an adverse decision had been received.

E. Final Decision: Once a final decision has been issued, if an action is not commenced in district court pursuant to section 63G-6-815 of the Utah procurement code, within fourteen (14) calendar days after receipt of a final administrative decision the city council's decision is final and unappealable.

F. Application Of Utah Procurement Code: The city adopts the Utah procurement code only to the extent indicated in subsections D and E of this section. Unless otherwise specified herein, no other provision of the Utah procurement code applies to the city's purchasing system and all city purchases must be made in compliance with the terms of this chapter. (Ord. 11-01, 2-24-2011)

1-9-7: EXEMPTIONS TO COMPETITIVE BIDDING REQUIREMENTS:

A. Uniqueness: Contracts which by their nature are not adapted to award competitive bidding, such as contracts for items which may be purchased from a single source only, contracts for repair and maintenance of equipment already owned by the city which may be most efficiently performed by the originator of the equipment or its agent, contracts for the purchase of used equipment or items that are unique as to quality, condition, and price, or contracts for a particular brand of equipment or product which is uniquely suited to the city's needs by reason of training of its personnel or compatibility with existing equipment, shall not be subject to the competitive bidding requirements of this chapter.

B. Auctions, Closeouts, Bankruptcy Sales: If the purchasing agent determines that supplies, materials, or equipment can be purchased at any public auction, closeout sale, bankruptcy, foreclosure, or other similar sale, and if the city council makes a finding that such purchase can be made at a cost below the market cost in the city, the purchase may be made without complying with the competitive bidding requirements of this chapter if otherwise allowed by law.

C. Emergency Purchases: In all cases where there is an immediate need for any material or supplies, goods, wares, or merchandise by any department of the city, the department head or designated employee shall write on his or her requisition to the purchasing agent, the words, "For Emergency Purchases"; and, when a requisition so marked is received by the purchasing agent, it shall be the purchasing agent's duty to give his or her immediate attention to the requisition. In the event that an emergency should arise after office hours that requires immediate action on the part of the city department involved for the protection of the best interest of the city, or should such a situation arise on a Saturday, Sunday, or holiday, and where it is not possible or convenient to reach the purchasing agent, any necessary purchase shall be made by the city department for which the purchase is necessary. The purchase shall be reported to the purchasing agent at the first of the next business day. Publication notices may be waived for emergency purchases. However, the purchasing agent must demonstrate a reasonable effort to contact two (2) or more vendors for price quotations. An "emergency" is any fact, circumstance or situation which threatens injury or damage as the result of any happening or circumstance which would delay the work of the city in such a matter as to vitally affect life, health, or convenience of the public. (Ord. 11-01, 2-24-2011)

1-9-8: INTERLOCAL AGREEMENT IN LETTING OF CONTRACT FOR COMMODITIES OR SERVICES:

The city shall have the power to enter into joint purchase agreements with any or all other public agencies within the state for the purchase of any commodity or service wherein it is determined by the city council to be in the best interest of the city. (Ord. 11-01, 2-24-2011)