



G R E A T E R   S A L T   L A K E

# Municipal Services District

## MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday, February 25, 2026

At 860 W Levoy Dr Ste 300

Taylorsville, UT 84123

### **Trustees Present:**

Keith Zuspan, Chair  
Sean Clayton, (via Teams)  
David Brems  
Allan Perry  
Michael Jensen  
Jesse Valdez

### **Trustee Excused:**

Laurie Stringham

### **Staff Present:**

Marla Howard, General Manager  
Brian Hartsell, Associate General Manager  
Stewart Okobia, Director of Finance  
Lizel Allen, Director of Engineering  
Mark Schneider, Director of Information Technology  
Trent Sorensen, Director of Planning and Development Services  
Mark Anderson, Legal Counsel  
Tamaran Woodland, Engineering Manager  
Rachel Manko, IT Support Supervisor  
Joel Grant, Human Resources Manager (via Teams)  
Kirk Boyington, Chief Building Official (via Teams)  
Alex Rudowski, Grading, Floodplain and Stormwater Manager (via Teams)  
Sara Leavitt, Deputy City Recorder (via Teams)

### **Others Present:**

Ryan Anderson, Salt Lake County (via Teams)  
Neal Mahoney, White City Council (via Teams)  
Michelle Henry, Emigration Canyon Resident  
Lorrin Colby, Jr., City of Kearns Council  
Mick Sudburry, Mayor of Magna City

### **1. Call to Order**

Chair Zuspan called the meeting to order at 6:00 p.m.

### **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

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#### Trustees

Keith Zuspan   Sean Clayton   David Brems   Allan Perry   Michael Jensen   Laurie Stringham   Jesse Valdez  
Chair   Vice Chair

### 3. Public Comments

There were no public comments.

### 4. Approve February 11, 2026, Board Meeting Minutes

**None of the Trustees having any questions or comments, it was moved by Trustee Jensen and seconded by Trustee Perry that the February 11, 2026 Board meeting minutes be approved as presented. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry and Valdez each voting “aye”.**

### 5. Introduction of Unified Fire Authority Municipal Emergency Management Planners

Brian Buckout and Madison Warner introduced themselves and explained the roles they fill for the MSD member communities.

### 6. Review the Salt Lake County Multi-Jurisdictional Hazard Mitigation Plan and Adopt Resolution 2026-02-01 to Approve the Mitigation Plan

Brian Buckout and Madison Warner discussed changes to the Salt Lake County Multi-Jurisdictional Hazard Mitigation Plan. They explained that the initial Plan was reviewed by FEMA as required, and FEMA had a number of changes as highlighted in their presentation.

**Trustee Jensen moved to adopt Resolution 2026-02-01 to approve the Salt Lake County Multi-Jurisdictional Hazard Mitigation Plan as presented. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry and Valdez each voting “aye”.**

### 7. Approve Construction Engineering Management Contract with Consor Engineering in the not-to-exceed Amount of \$335,555.98 for the 80th West Widening Project in Magna

Tamaran Woodland explained that Magna City has received a \$4 million grant for the 80<sup>th</sup> West Project. The Local Government Contract with Consor North America, Inc., for the performance of engineering construction management services for the Project, is a standard UDOT contract form.

**Trustee Jensen moved to approve the Construction Engineering Management Contract with Consor Engineering in the not-to-exceed amount of \$335,555.98 for the 80th West Widening Project in Magna. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry and Valdez each voting “aye”.**

### 8. Approve a workflow and engineering capital project software contract with Monday.com at a not to exceed cost of \$61,130

Mark Schneider explained that negotiations with a previous vendor, Open.gov, were not feasible and were abandoned. He explained that he and Stewart Okobia have tested

Monday.com as a system to track IT System Tickets, capital construction projects and other projects. The software is on a State contract and costs significantly less. The total annual cost for implementation and 80 user licenses will not exceed \$61,130.

**Trustee Jensen moved to approve a workflow and engineering capital project software contract with Monday.com at a cost of not to exceed \$61,130. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry and Valdez each voting “aye”.**

## **9. Update on Key Bills from the 2026 Legislative Session**

Mark Anderson briefly highlighted key Bills that are of interest to the MSD. He stated that UASD (the Utah Association of Special Districts) and ULCT (the Utah League of Cities and Towns) are actively tracking important Bills.

## **10. General Manager report**

Marla Howard presented her General Manager’s Report:

- Today, Marla sent out a survey regarding the level of interest in asking an external consultant to speak with the Board, member municipality Mayors and Councils, and key MSD employees about an “organizational strategy”. She requested a quick statement of interest response.
- Budget requests are due to Stewart Okobia by March 31. Stewart will present tentative budgets, including the General Fund, on April 8 for tentative Board adoption on April 22 and final adoption on May 13, 2026.
- Representatives from Planning and Development Services and Engineering will begin regular Ordinance Coordination Committee meetings tomorrow. The Committee’s general goal is to review existing Municipal Codes and draft and review modifications with municipal authorities. These meetings will expand to include County agencies.

## **11. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business**

No other city, town, unincorporated county or Greater Salt Lake Municipal Services District business was identified.

## **12. Identify future agenda items**

No future agenda items were suggested.

## **13. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(d))**

This agenda item was not needed.

## **14. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. §52-4-205 (1)(f))**

This agenda item was not needed.

**15. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))**

This agenda item was not needed.

**16. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))**

This agenda item was not needed.

**17. Adjourn**

**Trustee Jensen moved to adjourn the Board meeting. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, and Valdez each voting “aye”.**

Chair Zuspan declared the meeting to be adjourned at 6:30 p.m.

**Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 11<sup>th</sup> day of March, 2026.**

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Keith Zuspan, Chair

**ATTEST:**

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Stewart Okobia, Clerk