REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
FEBRUARY 19, 2026
6:00 p.m.

PRESENT:	DJ Bott	Mayor
	Dave Hipp	Councilmember
	Matthew Jensen	Councilmember
	Ryan Smith	Councilmember
	Robin Troxell	Councilmember
ALSO PRESENT:	Nicole Cottle	City Attorney
	Tom Kotter	Community and Economic Development Director
	Derek Oyler	City Administrator
	Tyler Pugsley	Power Director
	Kristina Rasmussen	City Recorder
	Chief Reyes	Police Chief
	Mike Waite	Public Works Director
EXCUSED:	Dave Jeffries	Councilmember

Mayor Bott called the meeting to order at 6:00 p.m. The invocation was offered by Bishop Nathan Hall of the Brigham City 1st Ward. The Pledge of Allegiance followed.

Mayor Bott asked the council to switch the training and the scheduled delegation. Council approved.

SCHEDULED DELEGATION

Presentation of Good Deed Award – American Legion Auxiliary Department of Utah

Mayor Bott welcomed representatives from the American Legion Auxiliary Department of Utah and invited them to present a recognition to a local youth.

A representative explained that the Auxiliary sponsors the Youth Hero and Youth Good Deed Award program, which honors young individuals for acts of service or courage. She shared that Tate was selected to receive the national Youth Good Deed Award after he and his mother started "Tate's Stand" during the October government shutdown. What began as distributing donated hygiene items expanded to include coats, blankets, and other supplies, serving individuals throughout the region and continuing through the winter months.

Mayor Bott commended Tate for his example of service, noting that his efforts demonstrate the importance of doing what is right and positively impact the community.

CONFLICT OF INTEREST AND ETHICS STATEMENT TRAINING

Mayor Bott introduced the item as a continuation of the Council's annual training requirements, following prior training on internet safety and the Open and Public Meetings Act. He turned the time over to City Attorney Nicole Cottle.

Ms. Cottle explained that the training was part of the Council's annual obligations under state law and City policy. She noted that Utah is a disclosure state regarding conflicts of interest, meaning elected officials are required to disclose potential conflicts in writing.

She clarified that elected officials file disclosures under Title 20 of state law when running for office and upon taking office, which is separate from disclosures required under the Municipal Employees Ethics Act. While the requirements overlap, they are governed by different provisions.

Ms. Cottle reviewed that conflicts generally include ownership of a business regulated by the City or conducting business with the City, and such interests must be disclosed. She also referenced the City's annual fraud risk assessment process, which includes each employee and elected official signing an annual ethics statement reaffirming compliance with the Municipal Employees Ethics Act.

She stated that the City facilitates the required disclosures and annual acknowledgments to ensure compliance. No further questions were raised.

CONSENT ITEMS

Mayor Bott introduced three consent items:

1. Appointment of Wayne McConkie to the Planning Commission
2. Approval of the February 6, 2026 Work Session and City Council Meeting Minutes.
3. Request to Write Off Utility Accounts totaling $5,014.09 due to accounts being sent to collections or filing bankruptcy.

Councilmember Jensen made a motion to approve the consent items as presented. Councilmember Hipp seconded the motion. The vote was unanimous in favor.

EMPLOYEE RECOGNITION

Mayor Bott recognized Aspyn Stevens and Carsen Maxfield as new Firefighter/AEMT workers and Hallie Ogden and the new Recreation Coordinator.

Mayor Bott invited the following individuals to come forward to be administered the oath of office by the City Recorder:

- Tyler Pugsley – Public Power Director
- Mike Waite – Public Works Director
- Bryce Lofthouse – Assistant Public Works Director
- Jeff Schmitt – Finance Director

The City Recorder administered the oath of office, and the appointees signed the required documentation. Mayor Bott congratulated the individuals and expressed confidence in the leadership team and the City's future direction.

Bryce Lofthouse briefly addressed the Council, expressing gratitude for the opportunity to serve and reiterating his commitment to the community.

Jeff Schmitt also shared appreciation for the opportunity to join Brigham City, stating he was impressed with the organization and looked forward to working with the Council and staff.

PUBLIC COMMENT

There were no public comments.

COUNCILMEMBER COMMENTS

Councilmember Smith – welcomed the new Finance Director and congratulated the recently appointed department leaders. He reported attending a Box Elder Chamber of Commerce meeting and noted the upcoming Business Summit on March 20. He also attended a Bear River Water Conservancy District meeting and shared that it was informative.

Councilmember Troxell – reported attending recent Library Board meetings and expressed appreciation for the board's dedication and budget efforts. She also attended a Bear River Association of Governments meeting, where social service block grant funding was discussed for local nonprofits. She commented on the recent Volunteer Appreciation Banquet, noting the long-standing commitment of many community volunteers, and congratulated staff on the recent internal promotions.

Councilmember Hipp - shared that he attended the Youth City Council's visit to the State Capitol, noting the engagement and leadership of local youth. He echoed appreciation for the City's volunteers and congratulated the newly appointed department heads.

Councilmember Jensen - also attended the Volunteer Appreciation Banquet and mentioned a presentation regarding a planned Gold Star Families memorial project. He commended community service efforts, including those recognized earlier in the meeting.

Mayor Bott - reported attending a recognition event in Herriman City with Chief Reyes to honor officers who assisted Brigham City during the August 17 incident and its aftermath. He also expressed appreciation for the Volunteer Appreciation Banquet and the community support shown there.

CITY ADMINISTRATOR COMMENTS

Derek Oyler reported that the Penstock replacement project for the City's two water sources from Mantua remains underway and is anticipated to be completed by mid-March. He noted that reservoir levels are currently high and staff may need to manually release water as needed. He also mentioned that flood mitigation meetings are scheduled to begin the following week.

He stated that work on the Forest Street overpass is progressing, with the bridge cap expected to be poured in the coming week, marking a significant step toward completion.

He also informed the Council that detailed budget meetings with the Mayor and executive staff would begin the following week. Department heads have submitted their requests, and the budget review process will take place over two full days. Councilmembers were invited to attend as their schedules allow.

ACTION ITEMS

Consideration of Approval of Updates to the Power Standards Manual

Derek Oyler presented updates to the Power Standards Manual, explaining that staff had spent several months reviewing and revising the document to align with updated national electrical standards and industry best practices. He noted that the revisions also include clarifications and cleanup regarding transformer placement, sectionalizes, materials, and service standards in residential and commercial areas.

He explained that the updates primarily affect infrastructure from City equipment to the meter base and do not apply to interior electrical work, which is governed by building code.

In response to a Council question, it was clarified that recent changes related to commercial solar and customer generation are addressed in City Code and are separate from the Power Standards Manual.

> **MOTION:** Councilmember Troxell made a motion to table the updates to the Power Standards Manual as presented. Councilmember Hipp seconded the motion. The motion passed unanimously.

Consideration of Approval of UAMPS Pooling Agreement

Derek Oyler introduced the item and invited Mason Baker, representative from UAMPS, to explain the amended and restated Pooling Agreement.

Mr. Baker stated the Pooling Agreement is the governing contract for UAMPS' pool project, which has historically allowed member cities to buy and sell surplus power among themselves. He explained the agreement is being updated largely due to the upcoming transition to the Extended Day-Ahead Market (EDAM), which will change how power is scheduled and settled in the western wholesale market. He noted UAMPS is required to participate in EDAM because PacifiCorp, the balancing authority, is entering the market, with a go-live date of May 1, 2026.

Mr. Baker described key concepts in the updated agreement, including cost causation (allocating costs and penalties to the members responsible) and preserving member autonomy in power supply decisions. He explained the market shift moves operations from a primarily bilateral trading model to a more centralized market structure, with CAISO dispatching resources to meet aggregated loads based on economic dispatch.

Council discussed how EDAM could affect member-to-member power trades and noted increased complexity and potential after-the-fact settlement uncertainty. Mr. Baker stated UAMPS is actively working on solutions and acknowledged there may be initial "hiccups" as the market goes live. He also discussed the new "resource sufficiency" requirements, noting penalties can apply if sufficient resources are not demonstrated, and explained that UAMPS plans to support members through an annual purchase plan and updated forecasting process. Mr. Baker also noted UAMPS is evaluating additional tools to manage risk and volatility, including potential stabilization measures.

Staff clarified that certain operational issues being worked through (including internal member transfers) were not the primary decision point for approval of the agreement, and stated staff and legal had reviewed and supported proceeding.

Before action was taken, staff requested an update to the agreement's representative designations for Brigham City. Council discussed appointing Kevin Garlick as the City's primary UAMPS representative under the agreement, with Tyler Pugsley and Derek Oyler as alternates.

MOTION: Councilmember Smith made a motion to approve the UAMPS Pooling Agreement with the appointment representative updates as described above. Councilmember Jensen seconded the motion.

Roll Call:
Councilmember Hipp – Aye; Councilmember Jensen – Aye; Councilmember Smith – Aye; Councilmember Troxell– Aye

DISCUSSION ITEMS

Electric Rate Study Updates

Mayor Bott introduced the electric rate study update and noted the City had previously worked with consultant Dave Berg on rate design, including the graduated rate structure implemented in the prior year. He stated the City is beginning a new rate study and invited Dave Berg (via Zoom) to provide an update.

Mr. Berg explained the purpose of the rate study is to ensure electric rates generate sufficient revenue to cover costs and maintain appropriate reserves, while also evaluating "cost of service" to ensure customer classes pay their fair share. He noted the City's AMI system provides improved usage data, which will strengthen the cost allocation analysis. He also referenced anticipated growth and upcoming infrastructure and generation needs as reasons the study is timely. Mr. Berg stated he plans to present rate recommendations at the March 19, 2026 City Council meeting.

Council discussed prior rate study recommendations and asked whether the City's earlier decision to adopt a lower rate increase than recommended had negatively affected finances. Mr. Berg stated it is not uncommon for councils to adjust recommendations and indicated the City's financial position has appeared reasonably stable, though higher rates would have increased reserves for future needs.

Council and staff discussed potential future rate design options, including residential demand charges and time-of-use rates. Mr. Berg explained that residential demand costs are currently embedded in energy charges and noted that residential demand charges can be difficult to implement fairly due to varying peak times and short-duration peaks. He stated time-of-use rates are often a better approach, particularly now that AMI data is available, though customer education would be needed. Council requested that time-of-use rate options be included in the analysis presented in March.

Golf Course Annual Update

Mayor Bott introduced the final discussion item and invited Chris Marx to provide a golf course update.

Mr. Marx recognized staff and supporters in attendance, including Golf Course Superintendent Sheldon Priest; PGA assistant professionals Jaron Cannon and Cash Christofferson; and members of the Golf Commission (James Hershey, Lee Bilbo, Jill Christensen, Chris Beach, and Tom Peterson). He also thanked City staff members Royce and Nathan for their support during tournament-related and after-hours needs.

Mr. Marx reported that golf course participation and revenues continue trending positively and noted the course is already ahead of the prior year due to being open more days this winter. He highlighted record-setting rounds played and increased average daily participation, while noting the need to plan for future downturns and remain good stewards during strong years.

He provided updates on capital and maintenance priorities, including continued progress on replacing and upgrading cart paths with improved concrete access around tee and green complexes, and ongoing efforts to address aging infrastructure and improve tee boxes. He also emphasized staff training for "what-if" situations and emergency response needs.

Mr. Marx reiterated the need for a larger, improved driving range, noting capacity limitations during tournaments and busy periods and the potential community benefit of expanded amenities.

Mr. Cannon and Mr. Christofferson shared highlights from recent events and participation, including hosting major tournaments and strong junior and league programming. They also noted recognition received through industry publications and awards, and that Superintendent Priest was a finalist for superintendent of the year.

Mr. Marx informed Council of a planned adjustment to golf course pricing, including increasing the rack rate for 18 holes with a cart to $60, with corresponding adjustments to other rates and pass options. He stated discounted options remain available for local users through punch passes and season passes.

Council asked about course capacity and how close the course operates to its maximum on peak days. Mr. Marx stated many days are fully booked and noted that while more rounds can be scheduled, the course also prioritizes playability and service for local golfers.

At 8:21 PM Councilmember Smith made a motion to proceed into closed session to discuss the purchase/exchange/lease of real property. The motion was seconded by Councilmember Hipp.

> **Roll Call:**
> Councilmember Hipp – Aye; Councilmember Jensen – Aye; Councilmember Smith – Aye; Councilmember Troxell– Aye

At 9:28 PM The council returned to opened and a motion was made by Councilmember Jensen to adjourn. Seconded by Councilmember Smith and approved unanimously.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the February 19, 2026 City Council Meeting.

Dated this 6th of March, 2026.

Kristina Rasmussen

Kristina Rasmussen, City Recorder

** These meeting minutes were generated with the assistance of artificial intelligence and have been reviewed, edited and approved by Brigham City Staff.