



**BOARD OF COMMISSIONERS WORK SESSION MEETING**  
117 South Main Street, Monticello, Utah 84535. Commission Chambers  
February 17, 2026, at 9:00 AM

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**MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**AUDIO:** <https://www.utah.gov/pmn/files/1393495.MP3>

**VIDEO:** [https://www.youtube.com/watch?v=vx71DN\\_IVFg](https://www.youtube.com/watch?v=vx71DN_IVFg)

**CALL TO ORDER**

**Time Stamp 0:00:00 (audio) & 0:00:31 (video)**

Commission Chair Lori Maughan called the meeting to order at 9:30 am.

**ROLL CALL**

**Time Stamp 0:00:13 (audio) & 0:00:44 (video)**

Commission Chair Lori Maughan called for attendance:

**PRESENT**

Lori Maughan, Commission Chair  
Jamie Harvey, Commission Vice Chair  
Silvia Stubbs, Commissioner

**STAFF**

Mack McDonald, County Administrator  
Lyman W. Duncan, Clerk/Auditor  
Jens Nielson, Deputy County Attorney

**AGENDA ITEMS**

1. Policies, Procedures, And Rules Governing the San Juan County Commission Discussion.  
Mitchell Maughan, County Attorney

**Time Stamp 0:00:24 (audio) & 0:00:55 (video)**

Jens Nielson, Deputy County Attorney, presented the policies and procedures for the commission to review and discuss. The commissioners discussed adding an electronic meeting

policy, clarification of the commission roles for the Board of Equalization, Board of Canvass, Re-Development Agency (RDA) and administrative meetings which are outside of regularly scheduled commission meetings. There was discussion regarding the Open Meetings Act (OPMA) and who was the official representative of the commission and who was there for information gathering purposes.

The commission talked about potential disruptions by the public and how the policy & procedures would direct them to act.

2. San Juan County Local Homeless Council Services. Rosa Vargas, Executive Assistant

**Time Stamp 1:08:22 (audio) & 1:08:53 (video)**

Rosa Vargas, County Homeless Coordinator, presented an update on the local homeless prevention council services program for the commission to review and discuss. The program is intended to prevent homelessness by keeping applicants housed, they provide aid in the form of rental deposits, rent assistance, and utility bill payments.

Rosa stated that a new part-time employee has been hired to lead the program, she will interview clients and develop marketing ads for the radio and the newspapers. There have been 42 applications received so far: 31 applied online, 11 applied in person.

**ADJOURNMENT**

**Time Stamp 1:24:59 (audio) & 1:25:30 (video)**

Motion to adjourn:

Motion made by Commission Vice-Chair Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Chair Maughan, Commission Vice-Chair Harvey, Commissioner Stubbs

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

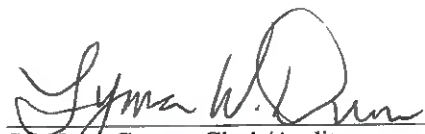
APPROVED:

  
San Juan County Board of County Commissioners

DATE:

3/3/26

ATTEST:

  
San Juan County Clerk/Auditor

DATE:

3/4/26