



MINUTES – City Council Meeting

Tuesday, February 17, 2026

City of Saratoga Springs City Offices

319 S. Saratoga Rd., Saratoga Springs, Utah 84045

POLICY MEETING

CALL TO ORDER

6:01 p.m. by Mayor Chris Carn

1. **Roll Call** – A quorum was present

Present:

Mayor Chris Carn, Council: Audrey Barton, Edon Davenport, Robert Taylor, Lance Wadman, Emma Wilson.

Staff: City Manager Mark Christensen, City Attorney Kevin Thurman, Assistant City Manager Owen Jackson, City Engineer/Public Works Director Jeremy Lapin, Planning Director Sarah Carroll, Long Range Planner Tippe Morlan, Police Chief Andy Burton, Assistant City Attorney Rulon Hopkins, Code Enforcement Supervisor Brad Davis, PR Manager AnnElise Harrison, Police Officer Alvaro Nicolia, Police Officer Collin Larsen, Deputy Recorder Wendy Wells, Deputy Recorder Heather Washburn.

Others: Charlie Carn, Jack Mangum, Gregg Vandergriff, Sierra and Mindy Parry.

2. **Moment of Reflection** – given by Councilmember Rob Taylor.
3. **Pledge of Allegiance** – led by Councilmember Wadman.
4. **Recognition: Outgoing Planning Commissioners Charlie Carn and Jack Mangum** - Staff recognized Charlie Carn and Jack Mangum for their work and dedication to the City. Awards were presented.
5. **Oath of Office: Police Officers: Alvaro Nicolia & Collin Larsen** - Police Chief Andy Burton introduced Officers Nicolia and Larsen.
6. **Public Input** –
Gregg Vandergriff expressed concerns regarding the proposed Patriot Park concept plan and requested updated project information be added to the city website.

Diane Bradshaw, Ruth and Nathan Hale Saratoga Springs Ambassador, announced that a “Saratoga Springs Week” would be held May 4-9 at The Ruth in Pleasant Grove, during which they hope to offer Saratoga Springs residents discounted tickets. She noted that she will coordinate with PR Manager AnnElise.

REPORTS

1. **Mayor.** No report.
2. **City Council.** Councilmember Wilson reported from the Library Board that library circulation remained strong and mentioned that many programs were in high demand, with many on the waitlist. She suggested that the City consider opportunities to expand programming as additional resources become available.
3. **Administration.** City Manager Mark Christensen provided an update on the current legislative session. He noted they had been monitoring bills that could impact the City and thanked Mayor Carn and Councilmember Wilson for their efforts in communicating with the legislators and advocating for the City.

CONSENT ITEMS

1. **Approval of Minutes: February 3, 2026**

Motion by Councilmember Wilson to approve the items on the Consent Calendar. Seconded by Councilmember Barton.

Vote:

Council Member Barton Yes

Council Member Davenport Yes

Council Member Taylor Yes

Council Member Wadman Yes

Council Member Wilson Yes

No: None.

Absent: None.

Motion passed 5-0

BUSINESS ITEMS

1. Amendments to City of Saratoga Springs City Code, Title 20 – Administrative Code Enforcement; and Updates to the Code Enforcement Manual. Ordinance 26-05 (02-17-26) and Resolution R26-09 (02-17-26).

Assistant City Attorney Rulon Hopkins, joined by Code Enforcement Supervisor Brad Davis, presented updates to Title 20 and the Code Enforcement Manual, highlighting changes to the administrative roles, fee policies, and lien requirements.

Councilmember Barton expressed appreciation for the changes, acknowledged that code enforcement can be challenging, and said she valued the updates.

Councilmember Davenport suggested clarifying language on page four, part B, to specify “calendar days” rather than just “days” for civil penalties. She asked how a new property owner would be notified if a lien had been placed on a property for unpaid fines or unresolved violations.

City Attorney Kevin Thurman advised they would review the code for legislative intent regarding “calendar days” so we are not conflicting. If needed, staff could make a non-substantive clarification. He explained that the notice process described was a remnant of past practice and is now rarely used but could be revised as well. He advised that the Council could either adopt the proposed changes, table the item to allow Staff to make additional updates or adopt the changes and direct Staff to bring back further revisions, noting that only 24-hour notice is required for Title 20 ordinances.

Mayor Carn noted some of the suggested changes were not in the red-lines recommended tonight and received confirmation that Staff would review the code to ensure any updates align with legislative intent and make changes where appropriate, and that the administrative enforcement manual could also be updated to reflect current practices.

Councilmember Taylor addressed Section 20.3.08, paragraph 3B, regarding interest on unpaid citations, and questioned why the City charges up to 20% per annum before applying the state post-judgment interest rate. He was okay with the changes proposed and requested that Staff review and provide clarification on the rates being applied and stated that he would like the proposed changes brought back to Council.

Assistant City Attorney Rulon Hopkins stated that he does not believe interest is currently being charged.

Councilmember Wilson expressed appreciation for the proposed changes and asked whether the code could allow discretion in assessing fines for general city code violations. She noted that the first administrative citation carries a \$100 fine and questioned whether flexibility could be considered for minor violations.

Assistant City Attorney Rulon Hopkins responded that allowing discretion is possible but would need to be specifically defined in the code to avoid potential selective enforcement issues.

City Manager Mark Christensen confirmed with the Council that they would like to see an amendment to the Fee Schedule which considers specificity but is more balanced between civil and criminal offenses.

Code Enforcement Supervisor Brad Davis indicated he supports reviewing the proposed changes with Legal Staff, but cautioned that creating a minor/severe classification for administrative citations could eliminate the limited discretion currently available to officers, who can now choose whether to issue a warning or citation. He further explained that the Code Enforcement code was revised a few years ago to allow more signage.

City Attorney Kevin Thurman confirmed that Staff would review the Fee Schedule and potential changes for small signs, noting that House Bill 33, recently passed by both chambers, limits the City's ability to prohibit certain signs.

Motion made by Councilmember Barton to approve the Amendments to City of Saratoga Springs City Code, Title 20 – Administrative Code Enforcement; and Updates to the Code Enforcement Manual. Ordinance 26-05 (02-17-26) and Resolution R26-09 (02-17-26), with any Staff findings and Conditions. Seconded by Councilmember Wadman.

Vote:

Council Member Barton Yes

Council Member Davenport Yes

Council Member Taylor Yes

Council Member Wadman Yes

Council Member Wilson Yes

No: None.

Absent: None.

Motion passed 5-0

2. Award of Contract for Construction Management Services for the Saratoga Springs Saratoga Road & Pony Express Parkway Widening Project. Resolution R26-10 (02-17-26).

City Engineer/Public Works Director Jeremy Lapin explained that construction management involves a firm overseeing a project from bidding through construction, performing quality control, daily inspections, and resolving technical issues. He stated that the firm being awarded services would assist with the Pony Express and Saratoga Road widening projects, including taking the project to bid, performing quality control, and managing construction, with billing based on actual hours spent rather than the not-to-exceed estimate of approximately \$385,000.

Mayor Carn clarified with Staff that the construction management services would cover upgrading Pony Express and Old Saratoga Road to a five-lane cross section and installing the traffic signal at that intersection.

City Engineer/Public Works Director Jeremy Lapin confirmed that funding had been secured to make the project a five-lane roadway. He noted that Staff were currently reviewing signal warrants at 1100 West in coordination with Lehi, and depending on final discussions and bid results, a second signal may be added. He mentioned that the only remaining potential issue was final negotiation with the state land property. He explained that while there were some unknowns, the funding and intent were in place. He noted that the state land, managed by Forestry Fire & State Lands, is a willing seller but must navigate internal processes with the Attorney General's office, as they rarely sell property.

Councilmember Wilson received clarification that while unforeseen delays such as weather or supply chain issues could extend the project timeline, a buffer had been built in to account for such unknowns, and Staff's goal is to complete the project before the 2027 school year.

Motion made by Councilmember Taylor to approve Award of Contract for Construction Management Services for the Saratoga Springs Saratoga Road & Pony Express Parkway Widening Project, authorizing the City to enter into a professional services agreement with Methods Consulting, Inc., for Construction Management, Inspection, and Materials Testing services for the Saratoga Road and Pony Express Widening project. Resolution R26-10 (02-17-26). Seconded by Councilmember Davenport.

Vote:

Council Member Barton Yes

Council Member Davenport Yes

Council Member Taylor Yes

Council Member Wadman Yes

Council Member Wilson Yes

No: None.

Absent: None.

Motion passed 5-0

3. Discussion on Trails Master Plan.

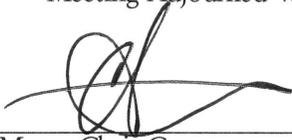
Long Range Planner Tippe Morlan, presenting on behalf of Joel Temple, reviewed updates to the Trails Master Plan chapter of the Parks, Recreation, Trails, and Open Space Master Plan. She explained that the updates codify recent trail and trailhead completions and help secure MAG funding. She highlighted two proposed projects for Council feedback: an underpass along Pony Express at Saratoga Road and the Jordan River and a potential new bridge across the Jordan River near Pioneer.

The Council and Staff discussed Jordan River trail and bridge projects, coordination with neighboring cities, alignment options, structural and funding considerations, timelines, public safety, and confirmed next steps for the Trails Master Plan update.

CLOSED MEETING – No closed meeting was held.

ADJOURNMENT

Meeting Adjourned Without Objection at 6:55 p.m. by Mayor Chris Carn.



Mayor Chris Carn

Mar. 3, 2026
Date



City Recorder

