



CEDAR MOUNTAIN SERVICE DISTRICT

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Cedar Mountain Service District Minutes February 4, 2026 Board Meeting

This meeting was held in person.

Board members present:

Chairperson Paula Bell-Saxton - absent
Vice Chairman Brent Carter - in person
Treasurer Sheryl Snow - via Google Meet
District Clerk Zach Hascall - in person
Member Scott Bowen - in person
Commissioner Patty Kubeja - in person

Agenda:

Vice Chairman Brent Carter called the meeting to order at 6:00 pm.
Prayer - Fire Chief Forrest Barnard
Pledge - Zach Hascall
Public Comments - none
Board Member Comments - none

Commissioner Comments - Commissioner Patty Kubeja

The Kane County Commissioners met with Chief Barnard and Kane County Hospital representatives regarding the cost of EMS services. CMSD was to receive \$150k in TRT funds from the County for EMS reimbursement. The District was requested to send an invoice to the County to receive \$7500 in reimbursement for providing extrication services. The same amount had been given to Kanab Fire for extrication.

Consent Agenda

Zach Hascall made a motion to approve the Consent Agenda consisting of the February 4, 2026 Agenda, January 7, 2025 Board Meeting Minutes and the expenditures of January 2026.

Sheryl Snow seconded the motion.

All were in favor, none opposed, motion carried.

Treasurer's Report - Sheryl Snow

CHAIRMAN | PAULA BELL-SAXTON **VICE CHAIRMAN** | BRENT CARTER **CLERK** | ZACH HASCALL
TREASURER | SHERYL SNOW **MEMBER** | SCOTT BOWEN **DISTRICT MANAGER** | KENDALEE COX

Assets -	<u>January 31, 2026</u>
Checking/Savings	
Fire Operations Checking	\$172,772.47
Snow Removal Checking	\$74,407.59
Dust Checking	\$1,746.47
Fire PTIF 8810	\$2,156,213.11
Dust PTIF 8811	\$360,786.72
<u>Snow PTIF 8812</u>	<u>\$852,110.50</u>
Total all accounts	\$3,618,036.86

The accounts had increased balances with the arrival of District fees. Fees received from the November and December tax roll were held and deposited after January 1st to be accounted for in the current budget year.

Clerk’s Report - Zach Hascall

All current expenditures and payroll were within normal limits. Board Member Scott Bowen asked about the report Cash vs Anticipated Expenses and the percentage of cash on hand to cover Fire expenses and were more funds expected? Zach explained District Fees account for 50-65% of budget needs while EMS and Wildland income account for the rest. EMS funds arrive monthly and Wildland with seasonal deployments. Income also comes with grants, MOU income and County TRT funds.

District Manager’s Report - Kendalee Cox

Snow total reported since January were between 1.5 and 2 inches. Total snowfall for the season was 27 inches total. The RFP for Dust was publicly noticed and published in the newspaper and bids received will be opened in the March Board Meeting. Tentative dates for the Dust service have been predetermined. Upcoming events include donkey basketball in March and rodeo to have EMT’s in attendance.

Chief’s Report - Forrest Barnard

The chief reported call volume which was slow as expected. Seasonal Wildland selection for staffing was in process. A full time paramedic was hired to start in March bringing all shifts back to 2 paramedics per shift. The District was awarded a State Wildland grant for \$167k to be used for purchase of a chipper and clearing dead standing trees and hazards posed to main express roadways and easements within the District subdivisions.

Personnel Report-

One staff member was promoted from part time to full time. One end of employment.

Zach Hascall made a motion to approve the Personnel Report for February 4, 2026

as presented.

Scott Bowen seconded the motion.

All were in favor, none opposed, motion carried.

Firefighting/EMS - Chief Barnard

Chief Barnard presented a new Uniform Allowance policy. The current uniform allowance of \$600 per full time member would increase to \$750 for the first year of employment and allow \$200 for part time staff after one year of employment. The cost estimated at \$4500-\$5000 to be allowed for full time staff with 3 years of service and part time staff with 5 years of service to be fitted for custom turnouts that would be returned to the department upon end of employment.

Zach Hascall made a motion to approve the new Uniform Allowance Policy.

Scott Bowen seconded the motion.

All were in favor, none opposed, motion carried.

Chief Barnard proposed the purchase of a storage container in the form of a new connex container to store files and extra supplies that are taking up office space. There was discussion regarding records retention in both paper and electronic forms and the budget category to be used.

Zach Hascall made a motion to approve the purchase of the CWM one trip container for \$3800.

Scott Bowen seconded the motion.

All were in favor, none opposed, motion carried unanimously.

Chief Barnard presented Ambulance badging and decal quotes. A basic quote of \$2538.55 was presented as an alternative to the original request of \$4992.80 for full graphics. Zach Hascall commented that the basic graphics were approximately 60% of the cost which was not low enough in his opinion to not approve the full graphics. Chief Barnard explained that although not necessary, the staff had worked hard and acquired the ambulance with a grant and were excited to see the results.

Zach Hascall made a motion to approve \$4992.80 for the Rescue 74 landscape design.

Sheryl Snow seconded the motion.

Scott Bowen initiated a discussion and asked Chief Barnard about using the extra money requested for graphics to purchase air packs. Chief said that 4 air packs were ordered and were approximately \$10k each and there were other plans to make those purchases.

Zach Hascall, Sheryl Snow, and Brent Carter were in favor, Scott Bowen was opposed. Motion carried with majority approval.

Wildland Report -

Chief Barnard presented a request for purchase of a chipper to be paid with the Wildland grant that was announced and expected to be finalized. Wildland Engine

Boss Shawn Adams explained the comparison of 3 quotes and requested the Mobark model of chipper. State purchasing website Sourcewell was used to ensure government pricing.

Zach Hascall made a motion to approve the purchase of the Mobark BVR 13 in the amount not to exceed \$75,000 after the details of the grant are finalized and received.

Scott Bowen seconded the motion.

All were in favor, none opposed, motion carried unanimously.

Chief Barnard talked about the Wildland Urban Interface Property Assessment Form that was created using the Firewise Program. This assessment form will be used by Fire staff during requested property walkthroughs and provide recommendations. Owners can then prepare for changes coming from Utah House Bill 48 which will assess a tax based on property risk in the Wildland Urban Interface.

Wildland Engine Boss and Chief Barnard asked for additional approval on the downpayment for the Toyne Fire Engine. The original approval for the \$150,000 downpayment was approved in the January Board meeting.

Zach Hascall made a motion to approve the additional amount of \$5,913 for the downpayment on the new Wildland Toyne Engine.

Scott Bowen seconded the motion,

All were in favor, none opposed, motion passed unanimously.

Budget Reserves - Zach Hascall

The Clerk explained the need to set goals for reserve funds and which direction should be taken for PTIF fund limits etc. Vice Chairman Brent Carter suggested that Zach follow up with his strategy and report back to the Board later for approval.

Other Business -

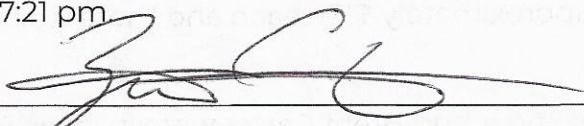
Zach Hascall addressed the status of Spring Drive known as "The Cut". The County has placed signage that access is for emergency traffic or local access only and closed permanently until further decisions can be made. Safety access points are being discussed by the County. Snow contractors are still performing snow removal and are communicating with the District Manager.

Adjournment -

Zach Hascall made a motion to adjourn.

Sheryl Snow seconded the motion.

The meeting adjourned at 7:21 pm

Minutes Approved By  March 4, 2026

Name Brent Carter, Title Vice Chairman

Signed copy on file at 3620 Mammoth Creek Road, Duck Creek Village, UT 84762