



## Laketown Town Council Agenda March 4, 2026 6:00 PM

Notice is hereby given that the Town of Laketown Town Council will hold their regularly scheduled meeting at 6:00PM on Wednesday March 4, 2026, in the Laketown Town Office located at 10 North 200 East Laketown, Utah.

1. CALL TO ORDER – MAYOR BRANDON WILLIS
2. OPENING CEREMONY – TBD
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF PRIOR MEETING MINUTES (February 4th and 23rd, 2026)
6. BUDGET REVIEW
7. APPROVAL OF BILLS
8. ACTIVITY COMMITTEE REPORT – Chairman Heidi Hodges
9. UPDATES FROM CLERK’S OFFICE (Lisa)
  - a. Building Permit Report
  - b. 2026-27 Fiscal Year Budget
  - c. Authorize vacation days/sick days/Holiday Days/Comp time pay for the year for Lisa
  - d. April 6-10, 2026, and April 22, 2026, Town Office will be Closed
  - e. Xpress Bill Pay/Credit Card payment Information

**The Town Council will not begin discussion on the following agenda items before 6:30 PM**

10. SCOTT ARCHIBALD/Sunrise Engineering – Update on Town Water

**11. QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL:**

*Any person wishing to comment on any item, not otherwise on the agenda, may address the town council at this point by addressing the mayor and town council and giving his or her name and address for the record. Comments should be limited to not more than three (3) minutes, unless additional time is authorized by the mayor. Citizen groups will be asked to appoint a spokesperson. This is the time and place for any person who wishes to comment on non-agenda items. Some items brought forward to the attention of the town council will be turned over to the clerk to provide a response outside of the town council meeting.*



**12. PLANNING & ZONING COMMISSION REPORT- Chairman Duane Robinson**

**13. ITEMS OF BUSINESS**

- a. Business License Application – Benchmark Survey’s LLC/Shelton Taylor
- b. Resolution 2026-01 – Pledging Town Council support in applying for FY27 Community Project Funding (CPF)
- c. Démolition Derby Information - Max Massey
- d. Travis Hobbs – Utah Wildland Urban Interface Code & Ordinance adoption
- e. Ordinance 2026-01 Adopting the 2006 Utah Wildland Interface Code and Laketown Wildland-Urban Interface Map
- f. Josh Oldham/Gary McKee – Waterline connection for Subdivision (loop line – Main St and 200 East)
- g. Discussion on delaying the annual 3% increase in the water fee
- h. Discussion adding an attorney with general expertise

**14. COUNCIL BUSINESS:**

- Water Updates - **Burdette Weston**
- Roads & Streets Updates – **Kirsten Gash**
  - Yield and stop signs
  - Next year snow removal – possibilities of purchasing a truck
- Park & Recreation Updates - **Denise Johnson**
  - Update on Park Bathrooms and Pavillion Remodel Project
  - Tractor rental – cost increase
- Rodeo & Arena Updates - **Kris Hodges**

**15. MAYOR’S REPORT:**

- Bear Lake Regional Commission Report
- Other Town Issues:

**16. EXECUTIVE SESSION (if needed)**

**17. ADJOURN**

*NOTE: The Town Council may vote to go into an executive session pursuant to the Utah Code 52-4-205*

*On Monday March 2, 2026, at 1:00 PM a copy of the foregoing notice was posted on the Utah Public Notice website at <http://pmn.utah.gov> and on the Laketown website at [www.laketownutah.com](http://www.laketownutah.com). A copy was posted in conspicuous view inside and outside the Laketown Town Office in Laketown, Utah, and inside of the Laketown post office and at Dee’s Service Station. DATED THIS 2<sup>nd</sup> Day of March 2026 in compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this public hearing should notify the Laketown Town Office at (435) 946-9000, 10 North 200 East, Laketown, Utah, at least three working days prior to the public hearing. The office hours are Monday and Wednesday 9:00 a.m. to 2:00 p.m. Individuals with speech and/or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah 1-888-346-3162.*

*/S/Lisa Johnson, Laketown City Clerk*