

SANPETE COUNTY COMMISSION MEETING

February 17, 2026 2:00 PM

Sanpete County Courthouse, 160 North Main, Suite 101, Manti, Utah

Present are: Commission Chair Scott Bartholomew, Commissioners Mike Bennett and Jim Cheney. County Attorney Kevin Daniels and County Clerk Linda Christiansen.

Meeting is called to order by Commission Chair Scott Bartholomew.

OPENING PRAYER OR REMARKS AND PLEDGE OF ALLEGIANCE

Prayer is offered by Commissioner Jim Cheney. Pledge of allegiance is recited by all.

PUBLIC HEARING IN REGARDS TO THE INTENT TO ENACT A NEW RESOLUTION REGARDING THE FEDERAL MINERAL LEASE SPECIAL SERVICE DISTRICT.

Commissioner Scott Bartholomew addresses the audience to see if anyone is present that would like to speak for or against the proposed resolution. No one responds. The public hearing is closed.

DISCUSSION AND POTENTIAL APPROVAL OF THE NEW RESOLUTION REGARDING THE FEDERAL MINERAL LEASE SPECIAL SERVICE DISTRICT.

Motion is made by Commissioner Cheney to approve the new Resolution for the special service district, 02-17-2026 001. The motion is seconded by Commissioner Bennett. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes aye, and Commissioner Bennett votes aye. The vote is unanimous and the motion passes. Kevin Daniels arrives to the meeting and Commissioner Bartholomew explains the resolution was passed. No protests were received and no public comment was made in regards to the proposed resolution. The Resolution is signed by Commissioner Scott Bartholomew, Kevin Daniels and County Clerk Linda Christiansen.

STACEY LYON: APPROVAL OF CLAIMS; APPROVAL OF FINANCES; APPROVAL OF SANPETE COUNTY PERSONNEL POLICY AMENDMENTS REGARDING HOLIDAY TIME AND PUBLIC SAFETY PAY CYCLE

Auditor Stacey Lyon presents the agenda items. No questions or concerns are voiced in regards to the claims. Motion is made by Commissioner Bennett to approve payment of claims #363760 through #363833 and EFT #'s 171-191. The motion is seconded by Commissioner Cheney. No questions or concerns are voiced in regards to the finances. Motion to approve the finances as of today, February 17th, 2026, is made by Commissioner Bennett. The motion is seconded by Commissioner Cheney, and the motion passes. Ms. Lyon explains the personnel policy will be updated in order to front load the holidays to the employees. It will be the responsibility of the supervisor to manage when the holiday is taken. This is a resolution as a result of deputies and correctional officers working on the holiday. This will allow them the opportunity to use the holiday at their discretion. The other change to the personnel policy will be changing back the public safety pay cycle back to 28 days rather than the 14 day pay period. This will help eliminate the amount of comp time that is being earned and paid out. According to Ms. Lyon, both policy amendments were suggested by Sheriff Buchanan to help manage his budget better. Ms. Lyon believes this will be a good change. Motion is made by Commissioner Bennett to

approve of the amendments to the Sanpete County Personnel Policy regarding holiday time and Public Safety Pay Cycle. The motion is seconded by Commissioner Cheney, and the motion passes. Ms. Lyon states for the record, the holidays that will be loaded are Memorial Day to Christmas Day (this year) which will account for 80 hours. The pay cycle will start on pay period 6, which starts on March 1st.

MAX LEWIS, SANPETE COUNTY FIRE WARDEN: DISCUSSION AND POTENTIAL SIGNATURE AND APPROVAL OF 2026 PARTICIPATION COMMITMENT AND COOPERATIVE AGREEMENT BETWEEN SANPETE COUNTY AND FFSL.

Max Lewis presents the agenda item. Mr. Lewis states the Cooperative Agreement is basically the same as years past. Mr. Lewis needs the County to designate who is responsible for the Wildland Urban Interface Code which in the past has been the Building Official. The current Building Official is Scott Olsen and he has been enforcing the WUI Code up to this point. Commissioner Bartholomew designates Scott Olsen as the responsible party; his signature is not required. Motion is made by Commissioner Bennett to approve the signature for the 2026 Participation Commitment and Cooperative Agreement between Sanpete County and Forestry Fire and State Lands. The motion is seconded by Commissioner Cheney, and the motion passes. The agreement is signed by Commissioner Bartholomew. Mr. Lewis explains the second paper is the Participation Commitment Statement which addresses the proposed actions to utilize the funding and the approximate costs including the wages for the Assistant Fire Warden. Motion is made by Commissioner Bennett to accept the 2026 Participation Commitment Statement. The motion is seconded by Commissioner Cheney, and the motion passes. The document is signed by Commissioner Bartholomew.

SHERIFF JARED BUCHANAN: APPROVAL TO PAY LEXIPOL FOR SHERIFF'S OFFICE POLICIES; APPROVAL TO PAY THE WRAP TO PURCHASE THE CART TO GO WITH EXISTING WRAP; APPROVAL TO HIRE JAIL DEPUTY YOU AS A FULL-TIME PATROL DEPUTY.

Sheriff Jared Buchanan is present. Sheriff Buchanan explains the first agenda item is helpful when legislation recommends changes to the laws; the Sheriff and staff can go through the policies to see what applies to their department and what doesn't. The program is web based so it is accessible at any time. Motion is made by Commissioner Cheney to pay Lexipol in the amount of \$4,106.44, out of 10-4211-250. The motion is seconded by Commissioner Bennett, and the motion passes. Sheriff Buchanan displays a photo of the cart and the wrap that will go with it. They already have the wrap and have not needed to use it. The product is basically a tool to strap an inmate down for medical purposes. In the past a chair has been used but this decreases the potential of increased injuries. Sheriff Buchanan is grateful they have not had to use the device in the jail but also wants to be prepared for the case if it is needed. The budget used to pay for the wrap is the jail operations budget. Motion is made by Commissioner Cheney to pay The Wrap in the amount of \$2,450.00 for the cart; out of 10-4230-250. The motion is seconded by Commissioner Bennett and the motion passes. The last agenda item is in regards to recruitment for a vacancy in patrol. Deputy You has been employed in the jail but will be moved to the road effective May 10th; due to the next available academy date. Sheriff Buchanan states, he is on the waiting list for the April academy because he does not need to do the full academy. Sheriff Buchanan explains the pay scale is interesting because Deputy You will move from a Deputy 3 in the Jail to a Deputy 1 on enforcement. Motion is made by Commissioner Bennett to approve the move for Deputy You from Full-Time Jail Deputy to Full-Time Patrol Deputy; effective 5/10/2026, from Grade 9, Step 7 to Grade 7, Step

9, at an hourly rate of \$30.62 per hour. The motion is seconded by Commissioner Cheney, and the motion passes. Sheriff Buchanan believes Deputy You will have to attend the academy for 12 weeks. His hope is to get Deputy You in the April academy in order to send him with Josh Allsop to the same classes. This will open up a position in the jail.

JASON RHODES: DISCUSSION AND POTENTIAL CLARIFICATION IN REGARDS TO POWER EASEMENT ON LITTLE PIGEON HOLLOW ROAD.

Jason Rhodes addresses the Commission. Mr. Rhodes explains he is trying to install power to a piece of property he owns and there is a disagreement with other property owners as to whether there is an existing easement or not. Mr. Rhodes believes the road is a Class B Road that is 66' wide with a power easement but the neighbors disagree. Commissioner Bartholomew questions Mr. Rhodes as to his intentions of running power to the property. Mr. Rhodes intends to build a house. Mr. Rhodes has not been approved by Planning. Commissioner Bartholomew asks if Mr. Rhodes has a 66' wide easement; Mr. Rhodes does not believe he needs one because it is already a County road. Commissioner Bartholomew states, under the current County guidelines, a subdivision requires a 66' easement for the utilities to be installed on the side of the road. Heidi Sorensen and Tom Seely verify the easement is required. Mr. Rhodes is unclear as to what is there now. Commissioner Cheney explains the only thing there, is the road but no easements exist. Tom Seely explains, when a person wants to build, an easement must be obtained in order for the road to be adequate for installing utilities and traveling. Mr. Rhodes has already been approved for the Right-of-Way excavation license with the 66' easement requirement. Mr. Rhodes inquires about whether or not Jacob Olsen has an easement. Mr. Seely states, Mr. Olsen's property fronts the County Road; if he builds an additional house, NOT on the County road, that will require the 66' driveway. Jacob Olsen's house approval was prior to the 66' requirement. Jay Olsen joins the discussion. His son is on his way to the meeting but Jay is aware of the situation. Jay Olsen has two sons' that have built houses in the area recently. Jacob did not have to establish a 66' easement but Christian did and their projects were approximately six months apart. Mr. Rhodes questions what he needs to do to get power. Commissioner Cheney states that Mr. Rhodes needs to get with the property owners in order to get a right-of-way. Mr. Rhodes does not believe that is a possibility because the adjacent property owners are there to protest his project. Jay Olsen states he owns some acreage on the north side of little pigeon hollow. Mr. Olsen has pivot lines, a pond and irrigation lines and wonders how an individual acquires access to the easement. Tom Seely explains he is not trying to widen the road; he is trying to keep the utilities out of the road. Mr. Olsen expresses concern because of the highly traveled road and the potential for more development in the future. Mr. Seely explains that once enough traffic is identified, that will spark the need to conduct a traffic study and if the road needs to be widened. If that is the case, development will cease until property is acquired to widen the road. Preston Pritchard addresses the Commission. Mr. Pritchard states he owns the majority of the road in front of Mr. Rhodes property. Discussion ensues with Tom Seely, Preston Pritchard, Kevin Daniels, Scott Bartholomew and Mike Bennett in regards to the County road easement. Tom Seely states, the County does not own the property under the road, they own the right-of-way. Separate discussions continue, audible is hard to follow. Commissioner Bartholomew spoke to the County Attorney; the 66' easement needs to be obtained from the other property owners and once that takes place, an easement for the utilities can be issued. The new requirement changed in the code approximately a year ago. Mr. Rhodes questions whether he can install power overhead to avoid working with the other

property owners. The County requires the power to be installed underground for any development according to Ms. Sorensen.

MATT PALMER: DISCUSSION AND POTENTIAL APPROVAL TO SIGN USU EXTENSION COOPERATIVE AGREEMENT; APPROVAL TO PURCHASE COPY MACHINE.

Matt Palmer and Shannon Cromwell address the Commissioners. Mr. Palmer distributes a copy of the Annual Report for the Extension office and the Cooperative Agreement. Kevin Daniels affirms with Mr. Palmer that there are no significant changes on the cooperative agreement from previous years. Mr. Daniels reviewed the document thoroughly a couple of years ago. Mr. Palmer states the term period and the facility name have been updated. Mr. Palmer addresses the highlights for the year. They utilize County, State and Federal funding for their programs. They are also conscientious in utilizing grants to augment the funding they receive in their budget. Last year they were able to bring in 1.3 million dollars for programs utilized in Sanpete. Mr. Palmer reads a list of partners. Mr. Palmer mentions they have a great outdoor rec program and they will be the Statewide office that covers the OHV safety program. Ms. Cromwell reports they applied for a grant in order to purchase a trailer and print teaching aides for the new program. Ms. Cromwell reports on the summer camp program. Mr. Palmer reports on a grant that he would like to utilize for virtual fencing; he has received a lot of interest in the agricultural community. They tested the virtual fencing on a farm in Ephraim last year and he has talked to over a hundred producers in regards to utilizing the virtual fencing. Mr. Palmer states, they will continue to research the product and also start some hands on training with producers in June. Ms. Cromwell mentions they received another round of funding for their after school program which will be used the next three years. The four schools that benefit from the program are; Fairview, Mt. Pleasant, Manti and Ephraim. Approximately 125 youth attend daily from the four schools; they focus on positive relationship stem and reducing behavioral challenges. Ms. Cromwell speaks in regards to some of the youth programs and how the programs prepare kids for work and life. No questions or concerns are raised. Matt Palmer talks about the new facility and how wonderful it has been. Commissioner Cheney asks how a teen or college student would get involved with helping. Ms. Cromwell states the program has been going for approximately 14 years and is paid for by grants. Many referrals from previous staff will apply, those that have been in the program may return or they have also teamed up with Snow College for student involvement. Motion is made by Commissioner Bennett to approve the signing of the USU Extension Cooperative Agreement. The motion is seconded by Commissioner Cheney, and the motion passes. Kevin Daniels approves and all three Commissioners sign the Cooperative Agreement. The next agenda item is a request to purchase a new copier and Mr. Palmer received three bids. Commissioner Cheney questions whether or not they considered leasing a copy machine. Ms. Lyon states, if the county purchases the machine they will still have a yearly service contract. The bids are for purchases, not a lease. Commissioner Cheney suggests looking into the cost difference of leasing versus purchasing. Motion is made by Commissioner Bennett to approve the purchase of a copier from Les Olsen Company in the amount of \$5,015.35. Commissioner Cheney is still interested in the cost to lease. He would like to hold off until the next meeting before a decision is made. Commissioner Bennett rescinds his motion.

KIM BRAUD REPRESENTING HOPE MT. RANCH: DISCUSSION AND POTENTIAL DIRECTIVE

ON HOW TO PROCEED WITH DEVELOPMENT OF PROPERTY ON PARCEL #22193.

Kim Braud and Todd Alder address the Commissioners. Ms. Braud is the Director at Hope Mt. Ranch which is a non-profit organization based in Mt. Pleasant. They are dedicated to serving women and children that are going through crisis. Ms. Braud states they have hired all necessary professionals to begin the process to build a new building, all the while staying in communication with the Building and Zoning staff. During those conversations, the specific requirements were communicated to them; such as, water to the site and plans. Ms. Braud states, on January 26th, they satisfied all of the requirements that had been communicated to them and they believed they were ready to proceed. Ms. Braud is requesting a variance in order for them to move forward with the project. Commissioner Bartholomew questions whether or not this project has been presented to the Planning and Zoning Board in order to receive a building permit. Todd Alder explains the building permit process was started February of last year. Everything was submitted to the portal around March. Todd Alder is unsure of what took place and the exact discussions prior to him coming onto the project in August. Mr. Alder knows they needed additional water rights which was not complete until January this year. Ms. Braud and Mr. Alder accessed the building permit portal history and there was evidence of status updates with the application in March and the only thing they believed was still needed was the water. When Heidi Sorensen became the Zoning Administrator, she discovered other issues. Ms. Sorensen explains that initially when an application is submitted, all they look at is the attached documentation. The property research to determine whether or not the property is buildable, is not initiated until the documents have all been submitted and the application is accepted for plan review. Mr. Alder states the architect was under the impression that the parcel was located in a Business Commercial Zone. Yet, Mr. Alder found out that part of the original property had been sold off and the remaining property was no longer located in the BC Zone. Ms. Sorensen states the original parcel was 25.08 acres and after the split of property it is now 18.98 acres; approximately six acres was split off for a subdivision and a home is on that parcel. Commissioner Bartholomew questions the issue with the parcel and why it is not buildable. Ms. Sorensen responds the property owners need to go through the subdivision process. The property will not need to be rezoned but a conditional use permit will need to be approved as well. Commissioner Bartholomew states a variance can't be granted if they haven't gone through the process. Ms. Sorensen reiterates that in order to build on that parcel, they need to subdivide in order to make it a legal lot. An application needs to be submitted to the Zoning office in order to present their application to the Planning and Zoning Board. The process can take a couple of months. Commissioner Cheney encourages them to work with Heidi to get the process going. Commissioner Cheney also explains, if the property had not been split to build a house, they would not be in this predicament. Commissioner Bartholomew addresses Todd Alder in regards to completing the project at the Fairpark in order for the Senior Nutrition program using the building. Mr. Alder states the building is ready to use and inspection has passed. He then proceeds to say he will put up plywood to cover the area upstairs. Mr. Alder spoke to Bryan Bies and he explained it was passed when the fire test was completed. Commissioner Bartholomew states once he gets the plywood installed they can get the final inspection.

The Commissioners skip ahead to Kevin Christensen's agenda item as they wait for the County Attorney to return to the meeting.

ROY FOX REPRESENTING SKYLINE MOUNTAIN SPECIAL SERVICE DISTRICT: DISCUSSION

AND POTENTIAL APPROVAL OF APPOINTMENT OF ONE (1) POSITION FOR BOARD MEMBER D (THE “AT-LARGE” MEMBER) TO THE SMSSD BOARD TO FILL VACANCY; DISCUSSION AND POTENTIAL APPROVAL OF WATER PLAN.

Craig Godwin, Chair of the Skyline Mountain Special Service District presents the agenda items. Mr. Godwin reports they met with multiple county officials in October regarding water issues. They made a commitment that they would draft a plan on how they would address their water issues going forward. Roy Fox distributes a binder containing the water plan to the Commissioners. Mr. Godwin explains they have formed a committee to help put together a comprehensive plan that will potentially eliminate any issues going forward. Once the plan was drafted by the committee, it was presented to the Building and Zoning staff, as well as Commissioner Cheney in December for review. Scott Olsen requested the County take some time to review the plan; he had the County Attorney review the document. Once they were satisfied, it was suggested it go before the Planning and Zoning Board. The water plan was presented to the Planning and Zoning Board on February 2nd, 2026 for approval. Scott Olsen suggested all SMR and SMSSD board members sign a document stating they agree with the plan and collaborating to work together on implementation. Members of both boards are present today to officially sign the plan if the Commissioners approve the plan today. Commissioner Bartholomew commends them for the hard work they have put in to the plan, as well as working well together instead of fighting. Commissioner Cheney adds, we are in a better situation than we were because there is a better understanding on what is going on. The goal is to protect the public and those that are affected. Commissioner Cheney is happy with the outcome. Commissioner Bartholomew questions Mr. Godwin about a lawsuit and if it is still going. It is affirmed there is no lawsuit. Commissioner Bartholomew also saw some water being transferred in the paper and asked if they are the ones transferring the water. He wondered if they were trying to transfer water from the lower section (springs) up to some wells. Craig Godwin refers to the college well but that occurred about eight years ago. No other questions or concerns are voiced in regards to the water plan. Motion is made by Commissioner Cheney to approve the signature for the Skyline Mountain Special Service District Water Plan that was presented. The motion is seconded by Commissioner Bennett, and the motion passes. Mr. Godwin then moves on to the next item which is the appointment of a new board member. Mr. Godwin states his term will be expiring and he has served for 12 years. They posted the opening in December and they received three resumes. The majority of the board members interviewed the applicants. Following the interviews, the board members text Mr. Godwin their choice for the new Board Member. The recommendations were unanimous to appoint Monique Robbins. Jake Blaney, member of Skyline Mountain Resort, reads from the April 2024 minutes. Commissioner Collard made the comment that the current board composition is made up of exceptions to the rules and where residents of the board would need to be members of the committee. Mr. Blaney states, as a member, he never received names of who applied and he was never given an opportunity to give his recommendation. Mr. Blaney feels there is a lack of transparency to the members. Mr. Blaney states, Ms. Robbins is not a member that lives in SMR full-time and is not considered a resident under Utah law based on residency. Mr. Blaney states he is against a member of the board that is not a resident based on the previous statement made by a former Commissioner. Ferris Taylor, SMSSD Board Member and SMR resident, feels Jake Blaney’s objection is out of order. Roy Fox states, none of the applicants are full-time residents. Commissioner Cheney states the open board member position is for an at-large board member; which is acceptable. Commissioner Bartholomew noticed they have another opening for an additional

board member; and inquires if that position will be filled with a full-time resident. Craig Godwin explains that each Board Member represents a different area. One member is from the full-time area, one from the mountain area, one from Birch Creek, one at-large and the liaison. The other position is in the mountain area and will hopefully be filled next month. Motion is made by Commissioner Bennett to approve Monique Robbins as the at Large Board Member to the SMSSD Board. The motion is seconded by Commissioner Cheney, and the motion passes. Mr. Godwin expresses his appreciation for the Commissioners help over the years to solve issues.

No other items need to be addressed; the Commissioners proceed to Closed Session.

KEVIN CHRISTENSEN: DISCUSSION AND POTENTIAL APPROVAL OF BID TO DEMOLISH OLD SHED AT THE COUNTY FAIRPARK.

Kevin Christensen reports they received 27 bids to demolish the old shed at the County Fairpark. Motion is made by Commissioner Bennett to approve Diamond S Construction (Tyler Sanderson) bid in the amount of \$1,000.00. The motion is seconded by Commissioner Cheney, and the motion passes. Commissioner Cheney verifies that Mr. Christensen will have a written agreement with the contractor that specifies the expectations for the job. Specifically, that nothing will be left behind; all building materials, including concrete will be removed. Commissioner Bartholomew states the bids ranged from \$14,200.00 to \$1,000.00.

BRYAN BIES: DISCUSSION AND POTENTIAL APPROVAL OF QUALITY CRAFT BID FOR AUDITOR OFFICE REMODEL; DISCUSSION AND POTENTIAL APPROVAL OF HOUSE OF GLASS BID FOR AUDITOR / TREASURER OFFICE REMODEL; DISCUSSION AND POTENTIAL APPROVAL OF SOUND SYSTEM BID FOR COMMISSION ROOM REMODEL.

Bryan Bies presents the agenda items. Bryan Bies presents the bid from Quality Craft for cabinets that will be similar to the cabinets in Linda's office (Clerk's office). Motion is made by Commissioner Cheney to approve the Quality Craft bid for the Auditor's Office remodel for the cabinets and glass in the amount of \$5,910.40. The motion is seconded by Commissioner Bennett, and the motion passes. Bryan Bies mentions the glass is not included in the Quality Craft bid. Commissioner Cheney clarifies that his previous motion does not need to include the glass. Mr. Bies states the House of Glass bid is for for the remodel project in the new Auditor's Office, the remodel in the current Auditor's office which will be the Senior Nutrition office including a new door and glass in the Recorder's door for a total cost of \$29,960.73. The bid includes a glass wall to separate the Treasurer and Auditor office space, in order to make it feel more open. Motion is made by Commissioner Bennett to approve the House of Glass bid in the amount of \$29,960.73, for the doors and glass as stated. The motion is seconded by Commissioner Cheney, and the motion passes. Mr. Bies requests they hold off on the last agenda item because he is waiting on another bid.

DISCUSSION AND POTENTIAL APPROVAL OF QUOTE FOR COUNTY BUILDING DIRECTORY PROJECT.

Commissioner Jim Cheney presents the agenda item. Commissioner Cheney explains the idea for this project started approximately 8 months ago when he noticed people entering the building and they did not know where to go. Commissioner Cheney met with I-Four Media to discuss the idea of an electronic directory. The proposal is to install two screens; one at the two main entrances of the building. One will be located by the Clerk's office and one by the

current Auditor's office. He also explains the content can be split on the T.V. into two screens so that the main directory is on one side and the other side displays current events, public notices or important County information. The bid includes the software for the program that will be utilized. Commissioner Cheney does not think this will eliminate the confusion when a resident first walks in the door but believes this will be a much improved way to help our residents find the information they are seeking. The bid also includes training for the County staff that will be utilizing the software. I-Four Media is the only company that got back to Commissioner Cheney. Motion is made by Commissioner Bennett to approve the digital signage package quote from I-Four Media in the amount of \$7,810.00. The motion is seconded by Commissioner Bartholomew. Vote by voice is taken: Commissioner Bennett votes aye, Commissioner Bartholomew votes yes, and Commissioner Cheney abstains. The motion passes.

LINDA CHRISTIANSEN: DISCUSSION AND POTENTIAL APPROVAL OF COUNTY CLERK'S OFFICE, INTERNAL OFFICE SECURITY POLICY; DISCUSSION AND POTENTIAL APPROVAL OF A RESOLUTION REVISING RESOLUTION NO.08-18-2015A, WHICH IS A RESOLUTION APPROVING THE PROCESS FOR DISPOSAL OF PROPERTY ACQUIRED BY SANPETE COUNTY THROUGH ANNUAL TAX SALES.

County Clerk Linda Christiansen presents the agenda item. Ms. Christiansen explains with many discussions in regards to elections, audits and legislative code; one thing that has been discussed and suggested for best practices is the implementation of a security policy. The security policy is a simple document that addresses passwords, accessibility and management. Commissioner Cheney does not think it is a bad idea for the County as a whole to adopt a similar policy. Ms. Christiansen agrees and hopes this gives a better understanding of the way passwords are handled in her office for transparency. Motion is made by Commissioner Bennett to approve the County Clerk's Internal Office Security Policy. The motion is seconded by Commissioner Cheney, and the motion passes. Ms. Christiansen explains the County has received quite a few requests recently for people to purchase County property that had been acquired at the tax sale and she could not get any clear direction on how to proceed with the requests. In Ms. Christiansen's search for answers, she discovered Resolution 08-18-2015A; it gave some guidance on how to proceed but a few of the steps are missing. Ms. Christiansen spoke to Kevin Daniels in regards to the revisions. Ms. Christiansen discusses some of the steps that are unclear. One issue was the requirement that a resident had to fill out the application with the County Clerk to then be heard by the County Commission. Another issue that she revised on the new Resolution is in regards to the application fee that is paid to the County Clerk in the amount of \$50.00. She gives a scenario of a resident inquiring to buy a property from the County that was acquired at a tax sale. The purpose is to recoup the taxes, administration fees, penalties and interest that the previous owner did not pay. In the current resolution, it states the application fee of \$50.00 will be taken off the amount that is owed to the County. Ms. Christiansen would like to amend that section of the Resolution to state the application fee is non-refundable and if the original applicant that paid the \$50.00 is not awarded the bid to purchase the property, the winning bidder must pay an additional \$50.00 application fee. Commissioner Bartholomew agrees and also suggests verbiage is added to address a property that may not require notice for the sale because it is deemed de Minimis by the Commissioners. Ms. Christiansen is going to meet with Kevin Daniels and revise the draft to include the added verbiage. Ms. Christiansen would like to get something in place in order to minimize confusion going forward and get the Yardley's moving on their request from last

month. She will process the Yardley's application under the current Resolution and have the revisions ready to present at the next Commission meeting.

APPROVAL OF MINUTES

Motion is made by Commissioner Bennett to approve the minutes from February 3rd, 2026 with no corrections. The motion is seconded by Commissioner Bartholomew. Vote by voice is taken: Commissioner Bennett votes aye, Commissioner Bartholomew votes yes and Commissioner Cheney abstains. The motion passes.

Commissioner Bartholomew states they will need the County Attorney present for the last agenda item so they will take a break until the County Attorney returns. Motion is made by Commissioner Bennett to adjourn (pause) for ten minutes. The motion is seconded by Commissioner Cheney, and the motion passes.

Motion is made by Commissioner Bennett to go into closed session to discuss pending or reasonably imminent litigation and the character and professional competence of an employee. The motion is seconded by Commissioner Cheney. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bennett votes yes, and Commissioner Bartholomew votes yes. The vote is unanimous and the motion passes.


CLOSED SESSION

Motion is made by Commissioner Bennett to go out of closed session. The motion is seconded by Commissioner Cheney, and the motion passes.

No action was necessary due to this closed session.

Motion is made by Commissioner Bennett to adjourn. The motion is seconded by Commissioner Cheney, and the motion passes.

The meeting is adjourned at 4:24 P.M.

ATTEST: 
Linda Christiansen
Sanpete County Clerk

APPROVED: 
Scott Bartholomew
Commission Chair