

**WOODS CROSS CITY COUNCIL MEETING  
FEBRUARY 17, 2026**

The minutes of the Woods Cross City Council meeting held February 17, 2026, at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

**COUNCIL MEMBERS PRESENT:**

Ryan Westergard, Mayor  
Julie Checketts  
Jim Grover

Eric Jones  
Wally Larrabee  
Rachel Peterson

**STAFF PRESENT:**

Bryce Haderlie, City Administrator  
Curtis Poole, Community Development Director  
LaCee Bartholomew, Community Services Manager  
Sam Harris, Planning and Permit Coordinator

Sam Christiansen, Public Works Director  
Annette Hanson, City Recorder  
Jim Bigelow, Police Chief

**PUBLIC ATTENDANCE:**

Sam Varney  
Todd Weiler

Don Schrader  
LeGrande Blackley

Lois Schrader  
Sam Rasmussen

**INVOCATION/PLEDGE:**

Rachel Peterson

**INTRODUCTION OF SAM HARRIS PLANNING AND PERMIT COORDINATOR**

The Mayor gave the floor to Mr. Poole, the Community Development Director who introduced Sam Harris to the Council as the new Planning and Permit Coordinator for the city. Mr. Poole said they are looking forward to having Sam on the team and she is highly qualified to do this job.

The Mayor and Council welcomed Sam to Woods Cross City, and said they are also looking forward to having her as a part of the Woods Cross City team.

**YOUTH CITY COUNCIL REPORT**

The Mayor gave the floor to Sam Rasmussen who serves on the Youth City Council. He reported that the YCC is looking forward to their leadership retreat in March and they are preparing for the Easter Eggstravaganza that will be taking place soon.

**LEGISLATIVE UPDATE—SENATOR TODD WEILER**

The Mayor welcomed Senator Todd Weiler to the meeting and invited him to give a legislative update for the Council regarding things that had been discussed during the latest legislative session held at the Utah State Capital.

Senator Weiler said he would be happy to hear from the Council anytime they had a question or item they would like to discuss. He gave the Council his cell phone number so they could contact him personally.

The Mayor said the Council is mainly concerned about the bills that take away zoning ability or land use authority or building authority, because it directly impacts the Council and its ability to make decisions for the community that are best for the community.

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Senator Weiler said it is challenging for him since the only way he can control any bills is when they come to the senate floor, where he can either vote yes or no. He said there are many bills that are looked at during the legislative session.

The Mayor said another issue that concerns the City Council is water infrastructure and what is being discussed is concerning them. He said the Council is doing what they need to do for water needs within the city of Woods Cross. The Mayor said they are working on reconstructing well #3 in the city. He also said the city has put in a water treatment plant that cost 5.5 million dollars to mitigate the dry-cleaning solvents that contaminated the water which was no fault of the city of Woods Cross. The Mayor also said the city has proactively gone after water rights to help secure water for the future. The Mayor said it is frustrating that the state may require all cities to pay into a statewide water fund even though Woods Cross has already invested millions in long-term water planning, unlike some cities that have not secured their own water rights and have not been planning for future water needs.

Senator Weiler said to email him with who is sponsoring the bill and the information about the bill so he can look at the details.

The Mayor said another concern the Council has is the property tax bill because property taxes are the way the city is funded. The Mayor said the proposal is to put a cap on how high to raise the property taxes in one year or to just do away with property taxes altogether. The Mayor said if you take away the taxing ability, the city would close and then the state would just take over all the state and roads.

Senator Weiler noted that Kate Bradshaw, the mayor of Bountiful, is at the Capitol daily as a lobbyist and serves as an ally to Woods Cross City since she has many of the same concerns.

Council Member Checketts asked what was considered affordable housing by the legislature. Senator Weiler said housing is not what it used to be and housing costs are higher. The Mayor said the city had rezoned some lots in the city to encourage affordable housing, but the housing is still very expensive despite the efforts of the city to bring a more affordable product.

Senator Weiler said he does try to respect local control, but it is hard to work with so many opinions being given. He agreed that housing was still very expensive.

The Mayor said he wanted to thank Senator Weiler for his willingness to communicate about issues and concerns when he is contacted.

The Mayor and Council thanked Senator Weiler for his update and said the City appreciates Senator Weiler for keeping the city of Woods Cross in mind as he represents residents at the Utah State Capitol.

**CONSENT AGENDA ITEMS**

Council Member Checketts said she would like to move the update for the Consolidated Fee Schedule to an action item. She also requested a change be made regarding the minutes from the prior meeting, adding a note that she had recused herself from the discussion and the vote on the sale of the post office property so that it is shown on the record.

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Council Member Peterson made a motion to approve the consent agenda minus item F with Council Member Checketts seconding the motion and all voted in favor of the motion through a roll call vote.

**APPROVE MINUTES**

The Mayor called for a review of the minutes of the meetings held 2/3/26.

This item was approved through the consent agenda.

**RATIFY CASH DISBURSEMENTS**

The Council ratified the cash disbursements for the time period of 1/30/26-2/12/26 through the consent agenda.

**ADOPT RESOLUTION 2026-964 APPROVING PURCHASE OF STALKER MOVING RADARS**

Police Chief Bigelow noted he was requesting that WXPB be given authorization to purchase three Stalker Dual/DSR/SII/2X moving radars using money from the beer tax/liquor account 28-40-740.

Chief Bigelow said the quote for three radar systems is \$10,908.00 from Stalker Radar Applied Concepts Inc. He noted the purchase of the three systems will ensure each police patrol vehicle has the same radar and make all vehicles compatible with the new Axon dash cameras that were recently purchased. He said the previous radar systems have been purchased through grants that Sgt. Hanselman and Sgt. Boyle have secured through the State of Utah. He also noted that eight radar systems were asked for through the grant, but the police department was only awarded five, which is why the police department is asking to purchase three from the beer tax account.

This resolution was approved through the consent agenda.

**ADOPT RESOLUTION 2026-965 APPROVING SURPLUS OF POLICE VEHICLES (ORIGINAL RESOLUTION 2025-933)**

The Police Chief said as part of Resolution 2025-933 staff recommended surplus of old vehicles and equipment from the Police department which included the four vehicles below:

2021 Ford F150 1FTFW1E88MFC81741  
2021 Ford F150 1FTFW1E85MFC73001  
2021 Ford F150 1FTFW1E88MFC73008  
2021 Ford F150 1FTFW1E87MFC73002

**UPDATE for this RESOLUTION:**

Upon further review of our police fleet, the 2021 Ford Expedition 1FMJU2AT0MEA85259 which was made a spare vehicle last year has more miles than the 2021 Ford F150 1FTFW1E87MFC73002.

As a result, we propose that the 2021 Ford Expedition 1FMJU2AT0MEA85259 be disposed of in accordance with the proposed resolution and the 2021 Ford F150 1FTFW1E87MFC73002 be moved to a spare vehicle in the police department.

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This resolution was approved through the consent agenda.

**ADOPT RESOLUTION 2026- 966 COUNCIL KUDOS AND EMPLOYEE RECOGNITION POLICY**

The City Administrator noted that following the discussion at the February 3<sup>rd</sup> City Council meeting, staff made the requested adjustments to the Council Kudos Award and Years of Service Employee Recognition policies.

This resolution was approved through the consent agenda.

**ADOPT RESOLUTION 2026-967 UPDATING THE CONSOLIDATED FEE SCHEDULE (CFS)**

This item (F) was moved from the consent agenda to an action item.

**ADOPT RESOLUTION 2026- 968 AUTHORIZING THE NORTHWOOD GROUP TO REPRESENT WOODS CROSS CITY IN THE SALE OF PROPERTY LOCATED AT 1490 SOUTH REDWOOD ROAD (FORMER PUBLIC WORKS SHOP)**

The City Administrator noted that during the December 16<sup>th</sup> and January 9<sup>th</sup> Council meetings, the Council discussed the possible sale of the old post office and old public works property. He noted staff was directed to talk with Brandon Wood with the Northwood Group about the benefits and challenges of selling the old public works property at this time, and following a report on February 3<sup>rd</sup>, the staff was given directions to obtain a draft sales contract for the City Council to consider. This contract was presented to Council and the associated resolution was approved through the consent agenda.

**ADOPT RESOLUTION 2026-969 ESTABLISHING NOTICE OF INTENT FOR WOODS CROSS CITY TO HOLD A TRUTH-IN-TAXATION PUBLIC HEARING**

The City Administrator continued and noted the Utah State Code requires any municipality that will be going through Truth-in-Taxation (TNT) process to notify the county auditor and Utah State Tax Commission by June 1<sup>st</sup> of the intent to hold a TNT public hearing.

The City Administrator said the City Recorder has confirmed with the Davis County Tax Administration manager that Woods Cross can have Tuesday, August 4<sup>th</sup>, 2026, at 7:30 P.M. for our public hearing.

The City Administrator said that setting the date and time does not oblige the city to raise taxes, and the public hearing can be cancelled at a later date if needed. He said the benefit of passing this resolution now ensures that we get the desired date and that we comply with the state notification requirements.

This resolution was approved through the consent agenda.

**PUBLIC COMMENT**

The Mayor then opened the meeting to items from the public that were not on the agenda that would take less than two or three minutes. There were no items from the public, and the Mayor closed the public comment period.

ACTION ITEMS

ADOPT RESOLUTION 2026-967 UPDATING THE CONSOLIDATED FEE SCHEDULE (CFS)

This item (F) was moved from the consent agenda to an action item.

The Mayor gave the floor to the City Administrator and he noted the staff is recommending adoption of this resolution for the Consolidated Fee Schedule (revision #75) to memorialize the water, garbage and stormwater fees that were adopted by ordinance on January 20, 2026, and other fees and/or fee schedule language proposed by staff to cover the costs of providing city services and clarify how the fees are applied.

The following is a summary of those changes which include:

1. Business License Late Fee, pg. 4 – Late fees are being proposed.
2. Street Trees, pg. 5. – With past changes to the city code, this section is modified for any case where a citizen or business does not comply with city code and the city has to install a tree by court order, code enforcement, or damage to a street tree by another party.
3. Police Reports, first 10 pages, pg. 5 – The PD proposes increasing the fee from \$15 to \$25 to cover actual costs of providing these reports.
4. Rental and Reservations, pg. 7 – Due to some of the challenges that we have faced, a new sentence has been added in the orange section under the heading that states, **“City facilities may not be rented for fundraising, sales, or campaigning purposes.”**
5. Rental and Reservations, pg. 7 – There are a number of proposed changes to this section that include:
  - a. City council and staff use of the facilities.
  - b. Changes from 3 to 4 hours, and use of 5 hours or more for multi-purpose rooms to match pavilion rental.
  - c. We’ve removed the hourly rental fee and are just using the flat fee due to the limitations of the reservation software.
  - d. We have added the \$35 per hour charge to Government and Community of Promise groups that use the public works facility after business hours in order to cover the cost of having a building monitor on premises.
6. Culinary Water Use Section, pgs. 9-11 – Changes that were adopted by ordinance on 1.20.26.
7. Garbage/Recycling/Green Waste Collection, pg. 11 – Fees updated per the ordinance on 1.20.26.
  - a. We are asking if the Roll-Off Dumpster Rental program should increase the \$100 fee to cover more of the cost that ranges from \$400 to \$450 per load?
8. Storm Water, pgs. 11-12 – Fees increased per the ordinance adopted on 1.20.26.

Council Member Checketts said she had a question about the public works building and the after-hours fees that are charged when it is rented. The City Administrator said yes there are fees if there are no employees present as a person required to be in the building when the public works building is rented out.

Council Member Checketts asked about the rate increase for the roll off dumpsters. She said the whole reason they started this dumpster program is to replace the curbside pick-up that is no longer available. She said she felt like the money that is being saved because curbside pick-up is not offered, can still go towards the dumpster program. She said she did not feel like they should pay the full amount.

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The City Administrator said they are not suggesting the citizens pay the full amount, but he wanted the Council to be aware of what those costs are.

Council Member Peterson said she was curious about how often that service is used. The Public Works Director said from April to October there were 35 reservations and it is just one dumpster rented out.

Council Member Grover asked what the city's costs are and is the fee covering the charge. The Public Works Director said ACE charges were around \$240 and then there is a tipping charge at Wasatch Integrated, which is usually not too expensive since the dumpsters are not typically filled.

Council Member Jones asked how much money is saved by not doing curbside pick-up. It was noted that it was hard to say taking into consideration the public works employee safety and because the garbage hauler picks up the dumpster.

The City Administrator said one reason the city moved away from the curbside pick-up was concern over the large heavy items and the possibility of injury to the public works employees, as well as the public works employees being diverted from their regular work duties which was also an issue.

The Public Works Director also said a second dumpster could be added down the line if it becomes an issue that one dumpster is not fulfilling the needs of the community.

The City Administrator said the Community Development Director became aware of some of the consolidated fees that were transposed and needed to be fixed under the businesses license category regarding beer license fees.

Council Member Checketts asked if the false alarm charge is enough to discourage repeat offenders. Chief Bigelow said they have not had as many repeat offenders with the current charges for calls going out on false alarms. Chief Bigelow said he felt like the current fee is working for right now. Council Member Checketts said to let the Council know if things change and the Chief said he would do so.

Council Member Jones asked about the rental fee changes due to the limitations of the software. He wanted to know if there had been a change in the software. The City Administrator said there was not a change in the software but because of the limitations of the software, the new software set up would allow compliance with how the policy for rentals is handled with the change in the hours as noted in the consolidated fee schedule.

Council Member Checketts asked about fees for field rentals possibly being raised. The Community Services Director said they had raised them recently. She said that West Bountiful and North Salt Lake do not have field use fees, but our fields are in demand, so it works out. She also said we are comparing city park fees to Farmington and Kaysville, as they are the most comparable cities with similar uses and that are not part of the recreation district.

Council Member Jones asked if the tennis courts or basketball courts are ever rented. The Community Services Director said they are not ever rented out.

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There were no further questions or discussion, and Council Member Jones made a motion to approve resolution 2026-967 updating the Consolidated Fee Schedule. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

**CITY HALL COORDINATION AND COMMITTEE**

The Mayor gave the floor to the Community Development Director, Curtis Poole. Mr. Poole said this would be an ongoing agenda item as this project continues to move forward.

Mr. Poole said as of right now there are no designs, but the architects are assessing the needs of the city. He noted the building size is about 26,000 square feet but may change depending on the size the multi-purpose room ends up being. He said discussions with the police department are still ongoing to make sure their specific needs are met with the new building. Mr. Poole also noted that they are still in discussions with the architects to make sure the concerns over parking and other elements of the project are met.

**APPOINTING COUNCIL MEMBER TO ATTEND PLANNING COMMISSION MEETING**

The Mayor gave the floor to the City Administrator who noted that for several years the Mayor has appointed a member of the City Council to attend the Planning Commission meetings and act as a non-voting liaison between the two bodies. He noted with the retirement of Gary Sharp, who was the last Council member appointed, there is not a council representative currently attending Planning Commission meetings.

Staff has considered this topic, reviewed how other city Councils work with their Commissions and provides the following analysis.

**Potential Benefits of a City Council Liaison**

**1. Improved Communication**

A liaison can enhance the flow of information between the Council and Planning Commission, ensuring:

- Early awareness of upcoming land use issues.
- Better alignment between Commission recommendations and Council priorities.
- More consistent interpretation of policy direction.

**2. Stronger Policy Coordination**

A liaison may help maintain continuity as the city implements the General Plan, development codes, and strategic initiatives. This can:

- Reduce misalignment in long-term planning.
- Provide the Commission with context regarding Council intent on recent policy decisions.

**3. Relationship Building and Support**

Having a Council representative present can:

- Strengthen rapport between elected and appointed officials.
- Provide a non-voting resource for questions about city policy or Council priorities.
- Increase Council understanding of the workload, challenges, and procedural nuances of the Commission.

**4. Real-Time Issue Spotting**

A liaison may identify potential concerns early, helping avoid:

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- Miscommunication on sensitive projects.
- Surprises during Council consideration.
- Potential for items returning to Commission after Council review.

Many cities like West Point, Kaysville, Roy, Clearfield, and Tooele have a Council member serving as a liaison to the Planning Commission.

**Potential Drawbacks of a City Council Liaison**

**1. Risk to Commission Independence**

The Planning Commission carries quasi-judicial responsibilities. A liaison—even without voting authority—may unintentionally influence:

- Commission deliberations.
- Public perception of neutrality.
- The independence required for fair land use decision making.

This perception risk may be heightened on controversial projects.

**2. Potential Conflicts of Interest**

A Councilmember who participates or appears to participate in planning discussions may face:

- Challenges related to ex parte communications and potential feeling by applicants that discussions are occurring outside the public meetings between the Council liaison and Commission members, or between the liaison and other Council members.
- Potential need for recusal when the Council reviews an item referred by the Commission or on items where the Council acts on an appeal of a decision made by the Commission.
- Increased legal scrutiny on due-process grounds.

**3. Confusion About Roles**

Without clear guidelines, the liaison role can blur governance lines:

- Commissioners may interpret comments as directives rather than information-sharing.
- Commissioners may face conflicting input from a Council liaison versus full Council decision on goals and priorities.
- The public may misinterpret a liaison as an additional voting member or decision-maker.

**4. Additional Time Commitment**

Serving as liaison requires:

- Attendance at regular Commission meetings, second and fourth Tuesdays.
- Preparation time to remain informed on related items.
- Additional communication with staff and Council.

This may strain a Council member's already full schedule.

Cities like Layton, Syracuse, Salt Lake, West Valley, and Heber City do not have a Council liaison.

Staff recommend the Council discuss the advantages and disadvantages and provide direction on whether a liaison to the Planning Commission would help support the city's land use goals.

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Following the information given, the Mayor noted one of the reasons having a City Council representative discontinued is because the Council is the appeals authority for the Planning Commission and if a City Council member is there, that member may not be as unbiased as they would be had they not attended the Commission meeting and heard the discussion.

The Mayor said the Community Development Director is always in attendance at those meetings and would be able to provide updates for the Council in regard to the Planning Commission meetings if there were Council members attending the meeting.

Council Member Checketts said her only concern is the Planning Commission has the authority to approve some zoning without the matter coming to City Council. Council Member Jones said after having served on the Planning Commission he did not think this should be a concern as the commission strictly follows code.

Mr. Poole acknowledged that the legislature did take the responsibility away from the Council for zoning, but if the Planning Commission is reviewing a development, their responsibility is to make sure the development meets code. He said there is not much objectivity because they follow what is outlined in the code.

The City Administrator said that is why the legislature made that change to the laws because there have been instances when developers would bring something before the City Council and as a legislative body some of that subjectivity came into play and that is where the lawsuits come because rules were followed but public input was different and taken into consideration, so the Council made a different decision. He said the Planning Commission can only read and apply the rules. He said as a Council they have the legislative responsibility and opportunity to change those rules at any time and if they wanted to set the bar higher, they could do so. He said the Planning Commission needs to make sure their decisions are made according to the bar that is set. He said land use approvals have not only moved down to Planning Commission, but down to staff level and it's up to the staff to say an application either meets the bar or it does not.

Council Member Jones said since serving on the Planning Commission he did appreciate the Council Member attending and to have a connection with someone on the Council, but it does get tough when the Council is asked what their opinion is. He said it puts the Council Member in an awkward position to be asked their opinion since they are only one person from a five-person Council, and it could put the Council Member in a tough spot.

The Mayor said that person may not represent the Council on the broader decisions.

Council Member Jones said a Council Member could influence what is sent to the Council from the Planning Commission and should not represent the Planning Commission and the City Council.

Council Member Grover said he would agree with Council Member Jones and said he did not feel it was necessary to have a council representative at the Planning Commission meeting.

Council Member Larrabee asked if the tone of the meeting changed if Council Member Sharp was not there.

Council Member Grover said Council Member Sharp did not add comment unless he was asked and said when an opinion was given, he said it was personal opinion that was given.

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Council Member Jones said he felt the main purpose of the Council Member at the Planning Commission meeting was to give a report of what was happening with upcoming council items and discussions that had occurred during council meetings. He said he felt like Mr. Poole could update the commission on the council meetings and be a more neutral voice with those discussions. He said he did not feel like it was problematic to have someone at the commission meetings but could see that doing so could cause potential issues.

Council Member Checketts asked what Bountiful and North Salt Lake do about having a Council Member attend Planning Commission meeting. Mr. Poole said Bountiful has a voting member on the Planning Commission, but he said that is not appropriate. Mr. Poole said some city's have a Council Member and some do not. He said in Layton there was no one assigned to the Planning Commission meeting, but some Council members would attend the meeting as part of the audience just to observe. North Salt Lake does not have a council member attend planning commission meeting.

Council Member Larrabee asked about having a hybrid arrangement with someone attending if needed.

The Council asked Mr. Blackley his opinion as a planning commission member and he said he appreciated Council Member Sharp coming to the meeting, but he also said the Commission has the code so there should be no questions. He said Council Member Sharp did not influence him in his decisions. He said that he was personally in favor of having a council member at the planning commission meetings.

The City Administrator said as long as you do not make that person a voting member of the planning commission it should not be an issue. He said there are no particular rules, it has just been tradition.

Council Member Grover said that a hybrid approach might work and if there is something that is an important item that really mattered such as a review of the master plan, it could be a short-term situation.

The City Administrator said that could be up to the chairman of the planning commission and they could make the decision on whether they would like a representative to be there.

Council Member Larrabee said if they feel value in it, they could have someone attend those meetings.

The Mayor said the Council could decide, adding if there is interest in serving in that position to let him know. Since this discussion item there did not have to be a decision made at the meeting tonight.

**COMMUNITY DEVELOPMENT REPORT**

Below is the report for the month of January.

**Building Permits and Land Use Applications**

- 8 Residential Building Permits (4 New Single-Family)
  - o \$2,034,137 total valuation
  - o \$55,799 total permit fees
- 1 Miscellaneous Building Permits
  - o \$4,178 total valuation

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- o \$173 total permit fees
- 1 Site Plan Applications
- 6 Miscellaneous Land Use Applications

Business Licenses

- 15 new Business Licenses
- 10 new Home Occupation Licenses
- 719 total Business Licenses

Code Enforcement

- 7 new Cases
- 31 total Active Cases
- Top Cases
  - o Parking violations – parking on lawn, illegal driveways, inoperable vehicles, etc.
  - o Debris and junk
- If residents come to Council members regarding potential code violations, please refer them to Leah or me without promising actions that will be taken to resolve the potential code violations.

Updates

- We have seen an alarming increase in parking violations as Leah has been proactively enforcing the code. Residents most common response after being informed of how they are in violation is, “I have been doing this for decades and nobody has said anything about it.” Leah has been compiling a pretty extensive list of parking violations as she drives through the city. Some of the most common violations are:
  - o Parking on the grass or dirt
  - o Jumping the curb to park on grass or a gravel “patch” by the side of the home
  - o Parking non-recreational vehicles on a gravel “RV pad”
  - o Installing an illegal second driveway. This is usually a driveway on the opposite side of the home from the existing driveway, with gravel used most often. The property owner may install steel risers or lay wood beams in the gutter to allow them to jump the curb. Some of these have existed for many years, a few are newer.

In March’s newsletter I will write a section regarding this so that residents know and understand the code and to provide notice to residents that enforcement will occur. With this proactive enforcement approach, members of the Council will most likely be contacted by residents with concerns or frustrations. Please refer them to Leah or me.

- Sam is currently working with our building permit and business license software provider to add all land use applications to the portal. This will allow applicants to upload, pay for, and track their applications from the portal. This will also allow all reviews to occur electronically.
- We have held four design meetings for the new city hall and Hogan Park project. Currently the architect has been gathering information on needs for the building and park and compiling a list of wants. The architect has indicated we are still a couple of weeks away from seeing any renderings or building layouts. Hogan Construction will provide a first cost estimate at our next meeting.

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- Tara Kinser and I have worked with Rivendell Tree Experts to evaluate trees throughout the park and provide recommendations on tree health. This will help the architect in location of buildings and park amenities.
  - The goal is to keep as many trees as possible and not to “wipe the board clean”
- New construction projects underway
  - DC Customs and the Boat Shack – next to Pace’s Dairy Ann
  - The Crossing townhomes – northeast of Woods Cross High and across 500 West from The Hills apartments
  - Salmon Electric office warehouse – 1379 S Redwood Road
    - Auto Savvy – north of Woods Cross High (The dealership is expanding their lot to the east to accommodate more space for staging vehicles and more employee parking. There are no buildings being constructed; however, it has generated a lot of interest and inquiries by residents.)
- New businesses coming to the city
  - GEIA Solutions – 2173 S 1640 W – This is dry misting sanitizing system business that installs products in hospitals, universities, homes, and businesses. This is the only company in the world that provides this system.
  - SLC Padel Club – 2269 S 1200 W – While not a new business, SLC Padel Club is expanding their business to add additional courts. This is the only location for this sport in the western United States.
  - InteriorWorx Moulding – 1376 W 2600 S – They manufacture and sells moldings and trim for residential and commercial buildings. They will be the largest single occupant of the Phelan building.
  - Prestige Contracting – 1901 W 2425 S – A roofing contractor relocating from North Salt Lake

**COMMUNITY SERVICES REPORT**

The Community Services held their monthly senior lunch and there were lots of people and a great band for the entertainment.

The USU Youth City Council conference is coming up the first weekend in March and there will be 18 of the youth attending. It was noted that Sammie Varney and Molly Kelsey are heading to Washington DC for a youth leadership conference. The kids have also been stuffing easter eggs and gathering easter baskets.

**Upcoming Events:**

- Teen Egg Hunt—March 20, 8:30 P.M. Ages 12-18—Mills Park
- Easter Eggstravaganza—March 21,9:00 A.M.—Mills Park
- Arbor Day—April 25—Location TBD
- Memorial Day—May 25—Hogan Park, Suggested Speaker Max J. Stitzer, Retired Brigadier General, United States Air Force
- Summer Recreation—Schedule will be ready March 2, with many new classes and several adaptive options will be available. Partnering with the U of U is moving forward. Several grants have been applied for to have a few more opportunities for programs. Summer Literacy is also lining up some awesome options.

POLICE REPORT

## Dispatched/On View Calls

2026		2025	
January-	441	January-	475
February-		February-	420
March-		March-	474
April-		April-	530
May-		May-	595
June-		June-	503
July-		July-	568
August-		August-	578
September-		September-	639
October-		October-	520
November-		November-	385
December-		December-	426

## Patrol Overview

January 2026		December 2025	
Calls for service-	441	Calls for service-	426
Reports-	199	Reports-	205
Citations-	124	Citations-	61
Physical Arrests-	07	Physical Arrests-	09
Use of Force-	03	Use of Force-	02

DETECTIVE DIVISION

- 25- New Persons Crimes / Sexual Assault / Death Investigations /C.A.N.R. cases (child abuse neglect report)
- 12- New Theft / Property / Fraud Cases
- 47- Cases closed with and without arrests.
- 04- Death Investigations.

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**USE OF FORCE REVIEWS**

The patrol sergeants and administration reviewed three use of force incidents for the month of January. The incidents were found to be within department policy and state law.

**DEPARTMENT ACTIVITY**

- Woods Cross Elementary came to City Hall for lunch with the chief.
- The police department participated in a planning meeting for the new building.
- Woods Cross City Employee Appreciation Dinner.
- Officers and Detectives investigated several violent and traumatic deaths.

**INVESTIGATIONS**

The investigations division assisted with one ICAC search warrants in the month of January.

Detective Zierse, Detective Timothy and Michelle Rowley were extremely busy this past month. They were called out numerous times throughout the month for a robbery and numerous death investigations. Their compassion and professionalism were noted by the families of the deceased.

Detective Zierse obtained another conviction on the second suspect from the robbery at the Fast Stop which occurred last year.

**PUBLIC WORKS REPORT**

**PARKS TASKS JANUARY**

- Multipurpose Room Patching - 20 hours
- M.P. Room Sanding - 10 hours
- M.P. Room Wall Painting - 20 hours
- Break Room Wall Repair - 4 hours
- Break Room Painting - 4 hours
- Christmas Light Removal - 48 hours
- Christmas Tree Pick-Up - 32 hours
- Chip Drops @ Tank Farm Trees 10 loads
- CPSI Class + Exam (Jake/Johnny)
  - o 21 hours each
- Franklin Covey 50+ hours
  - o Parks Department 100% complete
- Blinds installed @ PW Building 16 hours
- M.P. Room Ceiling Tile Replacement
  - o 16 Tiles
- Cleaned Interior M.P. Windows 30
- Scissor Lift Rental – 2 Days
- Employee Party Prep – 5 hours
- Employee Party Clean-up – 2 hours
- Trash Cans Checked/Changed 40+
- Park Inspections 20+

**PARKS GOALS SPRING**

**Beautification**

Gopher tunnels are going away, weeds are being wiped out, grass is getting the goods to green up, seed is being sown, and ballfields are looking their best!

**Efficiency**

Johnny and Jake are attending sprinkler/water efficiency classes. We are taking inventory of our supplies and ordering what we need. Thank you for the funding!

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**Accountability**

The tracking documents we will use throughout the season are being updated and expanded. Johnny and Jake are studying for and taking pesticides applicators licensing exam.

**Teamwork**

We are beginning the process of seasonal hiring. Training protocols are being updated, Tara is attending the DTC job fair, and the word is being spread that we are looking for folks ready to help us reach our goals!

**STREET/STORM TASKS JANUARY**

- Finished Franklin Covey
- Equipment Maintenance
- Replaced Wood Deck On PW Trailers
- Fabricated and Installed Water Key holders
  - Multiple Trucks
- Asphalt Patching (Temp Patch on 1500 S)
- Garbage Can Work Orders
- Potholes – Multiple locations/streets
- Storm Drain Inlet Maintenance
- Yard/Building Cleaning/Maintenance
- Forklift Re-Certification
- Plow Truck Maintenance and Cleaning.
- New Employee (Seth Anderson)
- Seth RSI (Registered Storm Water Inspector)
- Seth CDL Training
- Seth Franklin Covey (halfway through)
- Mapping/GIS updates (SW Map)
- 5 SWPPP Site Inspections

**WATER TASKS JANUARY**

- 173 Bluestakes/Utility Locating
- 4 After Hours Call-Outs
- 22 Water Meter Endpoints (Radios) Warrantied
- Updates to GIS/Mapping 40 + hours
- BSI Online Start-Up (ongoing)
- Franklin Covey Program 100% Complete
- Rural Water Apprenticeship Program (Marcus)
- 60 Door Tags Hung For Non-Payment
- 7 Shut-Offs Due To Non-Payment
- Inventory Checks of Water Emergency Parts
- Water Bay Cleaning
- Began Hydrant/Valve Maintenance
- Well Level Checks
- Well 4 Pump/Motor Replacement (ongoing)

**2026 CLEAN-UP DATES**

- Spring Clean-up
  - Monday, April 13th, through Saturday, April 18th
  - Hours: Mon thru Friday, 4 pm to 8 pm, Saturday, 9 am to 6 pm
- Fall Cleanup
  - Monday, October 5th through Saturday, October 10th
  - Hours: Mon thru Friday, 4 pm to 8 pm, Saturday, 9 am to 6 pm
- 2nd Saturday Drop off
- March 14th, May 10th, June 13th, July 11th, August 8th, September 12th, and November 14th
- Dumpster Rental (1 dumpster, 2 openings a week)
  - 1 rental, per year, per home. For owner-occupied single-family homes and town homes.
  - Available April 1 through October 31st
- Curbside Chipping requests
  - Available on the 2nd Monday in March, May, June, July, August, September, and November

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**IN THE WORKS**

- Development Review Committee
- Transportation Master Plan update in process
- The 2nd Open House is planned for January 20th.
- The Reuse Plan application is still in process at the State Engineer's office.

**Working with UDOT I-15 and Double Tracking Projects**

- Budget prep and analysis for FY 26-27

**In the Works**

- 1100 W 2100 S to 2600 S Widening
  - o Project management is transitioning to UDOT as per the terms of the grant award.

- Well 3 Rehab and 1500 S water reservoir are in design.

- o Well Driller is ordering materials, and the start date will be decided soon
- o The Reservoir Project is at 90% design and plans to bid out in mid to late March, pending state approval.

- Well 4 pump and motor on order.

- Vendor expects all parts to arrive on Feb 20th, and the installation has been scheduled for Feb 23-24th

- Weber Basin Mainline and meters

- o Will be installing a mainline and meters in the neighborhood north of Woods Cross Elementary

**CITY ADMINISTRATOR'S REPORT**

**1. Continuing LPC meetings:**

- a. You can see the LPC agendas and minute here.
- b. You can see the ULCT Bill Tracker here. This includes links to the bills and the ULCT position on the bill (Support, Neutral, Oppose, Position Pending).
- c. Legislator Contact information can be found here. If the links aren't working, the ULCT website address is: <https://www.ulct.utah.gov/>

**2. Attending City Hall Design meetings on Thursdays. The meeting was cancelled on Feb. 12th because one of the architects had a death in the family.**

- a. Coordinating with utilities and others to move the design and site preparation forward. This has included discussions with Rocky Mountain Power to move powerlines below ground on 1500 S, tree health evaluation, gathering info. On the cemetery, etc.

**3. Work on the CDBG subsidence application.**

**4. Coordination with UDOT representatives on Clark Street ROW dedication.**

**5. Sam is maintaining communication with North Salt Lake and Salt Lake on the progress of the crossing construction projects and the FRA quiet zone extension. The progress on both projects are entirely on Union Pacific and Sam is doing a great job to gather information.**

**6. We have settled on a codification company, and I have reached out to them to obtain a contract for the council to consider in the future. I've also called and spoken with a customer of the codification software to verify that the company is qualified to contract with.**

**FINANCE REPORT**

The Finance Director presented the finance report for the council's review.

**QUESTIONS/DIRECTION TO CITY ADMINISTRATOR OR STAFF**

Council Member Checketts and Grover noted they would miss the March 17<sup>th</sup> meeting.

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Council Member Jones asked where they submit their vote for which medal they like best for the race for the Memorial Day race. LaCee said to submit their choices by email to her.

Council Member Larrabee asked about funding coming in for the America 250 Celebration and LaCee said yes and that funding was coming in and would help offset costs for the medals being produced. She also mentioned Woods Cross City has its own logo for the America 250 celebration that will be on the medal that will be unique to the city. She said there will be a \$25 bundle offered for race participants that will include a t-shirt, medal, and free breakfast. She said she could have for medals match the t-shirt and some of the council said they liked the thought of the two matching each other.

Council Member Checketts asked the Chief if the deaths that had been reported in the police report were something to be concerned about and the Chief said no there was nothing to be concerned about.

The Council asked the Public Works Director if they had tried to use the suggestion of the Hubba Bubba gum for the gopher problem. The Public Works Director said he had ordered the gum, but he had not got it yet, but he is interested in trying it out. The Council said to let them know if it works when he tries it.

Council Member Checketts said the “no trucks” sign on 700 South had blown down by the wind. The Public Works Director said he would get that fixed.

Council Member Jones asked about the extension of the quiet zone. The Public Works Director said that both North Salt Lake and Salt Lake have asked for an extension to complete the work.

Council Member Checketts said she had spoken with Nathan about the horns that are still being blown by trains. She said she is keeping track of when the horns blow and is sending that information along, so the railroad is aware of what is happening.

The Public Works Director also noted the railroad would be limiting their work to the double tracking during the evening hours so there will not be disruption for residents from horns during evening hours. He said UDOT had relayed information that they would only be working during the day so if there is someone on the tracks working, the trains will be blowing their horns during daytime hours.

### **COUNCIL REPORTS**

Council Member Grover said the Mosquito Abatement District is doing treatments on sections of trees throughout the county where water might be pooling where mosquito larva could be present. He said they continue to work through the winter to treat these trees. He also said if anyone has neighbors that are beekeepers, to let the abatement district know so the district can limit spraying in those areas. He said just for information the property owner is the only one who can make the request that no spraying takes place if they have beehives. He also noted they had chosen someone to take over because Gary Hatch is retiring.

Council Member Larrabee noted the Wasatch Integrated Waste District has had some turnover on the board, so they have five new board members. They are planning on having a training retreat.

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The Mayor said they had a recreation district meeting, and they have quite a few new members, so they are trying to get them up to speed on things. The Mayor said they will be working on ways to figure out who the target customers are and how to serve the target customers better.

The Mayor said the Council of Mayor's met and they discussed what challenges other Mayor's may be having. He said he enjoys that meeting to be able to talk about how things that are going on in other cities in the county.

**ADJOURN CITY COUNCIL TO GO INTO REDEVELOPMENT AGENCY (RDA) MEETING**

Council Member Larrabee made a motion to adjourn the City Council meeting and go into RDA meeting. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

**ADJOURN CITY COUNCIL MEETING**

There being no further business before the City Council, Council Member Grover made a motion to adjourn the meeting at 8:06 P.M. with Council Member Peterson seconding the motion and all voted in favor of the motion.

Approved by City Council 3/3/2026

