

Child care provider licensing committee

Agenda: March 12, 2026

[Zoom link](#)

Physical location: 195 N 1950 W, Salt Lake City, UT 84224, Room 1044

Welcome – Jody Zabriskie

- Welcome and Introductions
- Committee roll call

Minutes

- Minutes for January 8, 2026 approved via email

Committee vacancies

- Upcoming seat openings: Current members may reapply, subject to eligibility requirements.
 - SEAT-14129 - A child development expert from the state system of higher education - currently held by Bree Murphy. (1 term served)
 - SEAT-15570 - A Parent with a child in center based child care (SLC) - currently held by Monica Gailey. (1 term served)
 - SEAT-15989 - An Owner or Director with an active Child Care Center license with at least five + years of experience - currently held by Tamara Thomas (1 term served)
 - SEAT-15984 - An Individual who holds an active license as a Licensed Family child care provider - Available for application
- A board member seeking reappointment for their seat must submit a new application and resume. Board members can serve two terms. Board seats have opened for application.
- [How to Apply](#)

Agency and committee report

- Office of Child Care (OCC) - Karrie Phillips
- Utah Afterschool Network (UAN) - Ben Trentelman
- Office of Licensing (OL) Director update - Florencia Schapira

Assignments

- Crystal: Federal CCDF regulations, unannounced inspections.
- Keri: Office of Background Check Processing resource manual - draft.
- Jody: Wording for temporary unsafe conditions.

New business

- Crystal: R381-100-24 Proposed new section

- Tamara: Required training hours for substitute caregivers

Public comment

Upcoming meetings

- May 14, 2026 (9:30 a.m. - 11:30 a.m.)
- July 9, 2026 (9:30 a.m. - 11:30 a.m.)
- September 10, 2026 (9:30 a.m. - 11:30 a.m.)
- November 12, 2026 (9:30 a.m. - 11:30 a.m.)
- A full calendar of upcoming meetings can be found on the [child care provider licensing committee webpage](#).

Reminders

- To add items to the agenda, please click [Request to add items](#)
- Committee meetings are conducted virtually, but members of the public are able to attend at a physical location upon request. To attend a future committee meeting in-person, please contact Crystal Knippers (cdknippers@utah.gov) no later than 48 hours prior to the start of the committee meeting.

Documentation

- [Committee by-laws \(2023\)](#)
- [Committee members](#)